



*Mission: To protect and enhance the quality of water in the lakes within its jurisdiction....ensure wise decisions are made concerning the management and related land resources which impact these lakes.*

PELICAN RIVER WATERSHED DISTRICT  
**MEETING ANNOUNCEMENT**  
Regular MONTHLY MANAGERS' MEETING

*MINUS* Monday, July 18, 2013

6:15 PM

WATERSHED DISTRICT OFFICE  
Wells Fargo Bank, 2<sup>nd</sup> Floor Conference Room  
211 Holmes Street West, Detroit Lakes, MN  
(218) 846-0436 [www.prwd.org](http://www.prwd.org)

## AGENDA

- 6:15 PM
1. Call To Order
  2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –*June 17, 2013 Regular Meeting Minutes*; Rules/Permitting Report; Ditch Inspector's Report)
- 6:20 PM
3. Progress Reports - Committee Chairs ( 5 minute reports)
    - a. Personnel
    - b. Aquatic Plant (Projects 1B & 1C)
    - c. Advisory Committee
- 6:40 PM
4. Old Business
    - a. Rice Lake Project Update
    - b. Pearl Lake Project Wrap Up - Staldine
    - c. Equipment Sale Update
    - d. 2013 FR Research/Treatment Update
    - e. St. Clair TMDL update.
- 7:00 PM
5. New Business
    - a. Summer Intern Activity Update
    - b. Set date for September meeting.
- 7:30 PM
6. Public Forum (5 minutes)
- 7:35 PM
7. **Treasurer's Report**
    - a. **Approve July Bills**
    - b. Review January-June 2013 Revenue and Expenses – to be filed and subject to audit.
  8. Attorney's Report
  9. Engineer's Report
  10. Pulled Consent Agenda Items
- 8:00PM
11. Announcements
- 8:05 PM
12. Meeting Adjournment

(action items in bold face)



THE PELICAN RIVER WATERSHED DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
MINUTES OF REGULAR MEETING

June 17, 2013

**Managers Present:** Kral, Okeson, Brainard, Imholte, Nansen, Michaelson, Haggart

**Managers Absent:** NONE

**Staff:** Administrator Guetter, Office Asst. Moses, Terry Anderson

**Consultants:** Attorney Karen Skoyles

**Advisory Committee:** John Okeson      **Others:** NONE

The Regular Managers' meeting was called to order by President Kral at 6:15 PM.

**OATH OF OFFICE – Janice Haggart (attached hereto).**

**CONSENT AGENDA. Motion to approve the consent agenda, including the June Administrator's Report; Secretary's Report –May 16, 2013 Regular Managers' Meeting Minutes; June Rules/Permitting Report; and June Ditch Inspector's Report (Brainard, Haggart), carried unanimously.**

**PROGRESS REPORTS**

- a. **Personnel Committee** – The committee did not meet.
- b. **Aquatic Plant Committee** – The committee did not meet. Guetter reported Floyd Shores and Melissa/Sallie Lake Associations are working towards an access educator program for this season. Floyd Shores has pledged \$2,500 towards a \$1,000 PRWD match; Lakeview Township \$1,000 towards Melissa & Sallie; it is not known at this time the match amount the lake association will contribute. PRWD will match up to \$ 2,000 for Sallie and Melissa.
- c. **Citizen Advisory** – Michaelson, Kral, Nansen, Imholte attended their respective lake association meetings.

**OLD BUSINESS**

- a. **Rice Lake** – Wes Johnson Estate was closed. The County Highway department provided a letter stating the maintenance issues and reduced clear zone as a result of the increased project water levels and the safety need to build up the inslope in a defined area along County Road 22. This letter will be submitted with the project permit application.
- b. **Harvest Equipment** – 2 harvesters (1988 Aquamarine - \$11,200; Friesen - \$25,750) and the 1972 GMC truck (\$1,000) were sold on [Govdeals.com](http://Govdeals.com). Terry Anderson made in inquiry about purchasing one of the skid steers (requires engine repair) from the District. After discussion, the managers recommended selling the equipment through [Govdeals.com](http://Govdeals.com), an online auction forum.
- c. **Flowering Rush Treatments Update** – The DNR aquatic plant herbicide application permits have not yet been received to date, but it is anticipated lakewide treatments on Detroit, Curfman, Sallie, and Melissa will proceed as scheduled since the District is not aware of any DNR issues with the permit application.

**NEW BUSINESS**

- a. **2012 Annual Report. Motion to approve the draft 2012 Annual report (Imholte/Michaelson) carried unanimously.**
- b. **2012 Audit Report** –The audit was electronically received just prior the manager meeting. **Motion to approve the 2012 Audit report, contingent upon further review by Administrator Guetter, and to be submitted to the state auditor's office by July 1 (Imholte/Haggart) carried unanimously.**
- c. **Payroll Direct Deposit** –The MN State Auditor's office and the District's auditor is recommending direct deposit for payroll. The managers directed staff to investigate and report on benefits/savings/costs for converting to a direct deposit system.

**PUBLIC FORUM – NONE**

**TREASURER'S REPORT.**

- a. **Approval of Claims # 13678-13696 (\$13,623.11).** The monthly bills were reviewed. **Motion to pay June 2013 bills (Imholte, Okeson) carried unanimously.**
- b. **Financial Report.** The January-May 2013 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the draft January-May 2013 R & E Report (Imholte, Brainard), carried unanimously.** The report will be filed for audit.

**ATTORNEY REPORT**– None

**ENGINEER REPORT** –None

**PULLED CONSENT AGENDA ITEMS- NONE**

**ANNOUNCEMENTS – NONE**

**ADJOURNMENT. Motion to adjourn the meeting at 7:26 PM (Brainard, Haggart), carried.**

**Pelican River Watershed District  
Administrator Monthly Report**

July 12, 2013  
[www.prwd.org](http://www.prwd.org)

**MAIN DISTRICT WATER QUALITY INITIATIVES**

**Campbell Creek** – Staldine and interns installed one ISCO automated sampler on Campbell Creek at the monitoring site off County 149. This sampler senses flow pulses (storm event related pulse flow increases) and draws a sample. Another sampler will be installed upstream of this site to isolate storm event related turbidity in agricultural and bank erosion forms. Additionally, a grab sample point near the inlet to North Floyd has been proposed, and likely will be included in next year's monitoring plan.

**Rice Lake Wetland Nutrient Reduction Project** – Nothing further to report.

**MPCA CWP Grant - Pearl Lake Sub-watershed Diagnostic Study** –Staldine, Guetter, and Moses prepared a final submission packet for the Pearl Lake Diagnostic Study, and submitted it to Tim James, the MPCA Watershed Coordinator for the project. Minor revisions and edits will be addressed as needed. Staldine will summarize and present findings at the Pearl Lake Association meeting on July 20<sup>th</sup>.

**Lake St. Clair TMDL.** The City of Detroit Lakes and MPCA reviewed data/timing issues concerning the TMDL. We are waiting for direction from MPCA regarding the finalization of a draft TMDL and the scheduling of a public meeting.

**WATER MANAGEMENT RULES**

**Permits** - see enclosed report.

The District continues to monitor variance requests and other City and County planning/zoning actions.

**EDUCATION**

**Website Enhancements**– We suffered a minor setback with the update of our web page due to a disappointing NET7 revision. It was decided to put the update on hold until later this year.

**Becker COLA** – representatives have recently assisted in modifications to shoreland portions of the Becker Zoning ordinance having to do with retaining walls, lot dimension measurements, RV septic, non-conforming structures, and structure setbacks from Township roads. COLA also assists landowners in dealing with planning officials and recent meetings have dealt with planning and zoning issues.

**Lake Association meetings** - Pearl lake is meeting on July 20<sup>th</sup> Staldine will present results from the Pearl Lake Diagnostic Study.

**MONITORING, DATA COLLECTION AND MANAGEMENT-** Staldine and Interns (Pawlowski & Fritz) are continuing monitoring according to the monitoring plan. Staff coordinated with DNR Hydrologists Siira and Lehmkuhl to calibrate equipment and demonstrate stream discharge measurement protocol. The new hot water pressure washing equipment has been installed on the pickup and is used to wash the District's boat/trailer as an AIS prevention best management practice.

Hecock has been updating files, and preparing updates of lake water quality for each of the main District lakes.

**GENERAL ADMINISTRATION**

**Citizen Advisory Committee /2015 Revised Management Plan** –Staff are planning the scope of work required for the updated plan.

**MN Public Employee Payroll Seminar** – Moses attended the seminar on June 26<sup>th</sup> in Bemidji. It was attended by 8 other governmental units. The seminar focused primarily on implementing benefits and various HR issues.

**Notice of Resignation** – After over two decades of service, Dick has decided to resign as of July 31, 2013. We all wish him the very best and thank him to his many contributions to the District.

## **AQUATIC PLANT MANAGEMENT**

Hecock attended the July 10<sup>th</sup> AIS Committee (Guetter attended via phone hookup). Plans for the next six months were discussed as were some of the results of a consultant report on risk. (Most PRWD lakes are among those deemed to be prone to AIS infestation risk).

**Flowering Rush Research & Treatments** – Flowering Rush treatment was conducted by PLM on Big Detroit, Melissa, Sallie on June 21<sup>st</sup>. Generally positive feedback has been received on FR treatments. Guetter and Eisterhold (DNR AIS Specialist) will review efficacy of 2013 first treatment areas in the next week. Madsen will be here the week of July 29<sup>th</sup> to take core samples. The second set of treatments is scheduled for the week of August 5<sup>th</sup>.

The 2013 season saw particularly light blow-ins of Curlyleaf pondweed, especially on Big Detroit near the Holiday Inn area. There were approximately 10 parcels which had nuisance level blow-ins. Mechanical harvest was not undertaken this season.

Hecock is assisting interns in updating the District's historic photo inventory of 10 FR sites on Big Detroit. This historical series extends back to 2005.

**Equipment Liquidation** – The skid steer sold on [GovDeals.com](http://GovDeals.com) for \$6726.00 on to an individual from Miami, FL. The auction closed on 7/10/13. Moses is currently working on collecting funds and setting up a pick up time with the new owner.

**MN DNR AIS Advisory Group** – The state committee will meet next on August 14<sup>th</sup>. Guetter attended a tour at the Tonka Bay marina on Lake Minnetonka. The tour highlighted issues with hot water “decontamination” of V-8 boat engines, jet skis, pontoons, and wake board ballast tanks. The group also reviewed a retrofitted, high use boat access which based signage on social marketing ques. Signage colors, font type/size, and short, positive messages were used. We also toured the site for the upcoming Zequanox in-lake field trials.

### **Ditch Inspector's Report July 18, 2013**

**Ditch 11/12-** Nothing further to report

**Ditch 13-** Nothing further to report.

**Ditch 14-** Nothing further to report.

## PRWD Rules of Enforcement Report - July 12, 2013

### *Permits Issued:*

13-15	Todd & Marsha Weber	2680 Long Lake Rd.	SIZ	Long
13-16	Chad Wendel	14114 260 <sup>th</sup> Ave.	Rip Rap	Curfman
13-17	Loren & Cheryl Cavalier	27286 Little Floyd Lake Rd.	Rip Rap	Little Floyd
13-18	Sandy Leum	880 White Clover Beach Rd.	Rip Rap and Sand Blanket	Detroit
13-19	Aaron Larson	1386 East Shore Dr.	Rip Rap	Detroit
13-20	M Ziejewski	1616 Long Bridge Rd.	Impervious Surface	Detroit
13-21	Dale Moore	13424 Pearl Lake Dr.	Rip Rap	Pearl

### *Projects Currently in Review:*

*Darold Peterson – Detroit  
Lakeside Tavern  
Emmanuel Comm.*