



Mission: To protect and enhance the quality of water in the lakes within its jurisdiction....ensure wise decisions are made concerning the management and related land resources which impact these lakes.

PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT
Regular MONTHLY MANAGERS' MEETING

Thursday, May 17, 2013

6:15 PM

WATERSHED DISTRICT OFFICE
Wells Fargo Bank, 2nd Floor Conference Room
211 Holmes Street West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org

AGENDA

- 6:15 PM
1. Call To Order
 2. OATH OF OFFICE – Kral, Haggart, Michaelson
 3. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –April 18, 2013 Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector's Report)
- 6:20 PM
4. Progress Reports - Committee Chairs (5 minute reports)
 - a. Personnel
 - b. Aquatic Plant (Projects 1B & 1C)
 - c. Advisory Committee
- 6:40 PM
5. Old Business
 - a. Rice Lake Project Update
 - b. St. Clair TMDL Update
 - c. Equipment Sale Update
- 7:00 PM
6. New Business
 - a. **LMCIT Resolution for Liability Coverage Limits**
 - b. **June Monthly Meeting Date (conflicts with MAWD summer tour)**
 - c. **2012 Annual Report**
 - d. **Portable wash unit for monitoring equipment**
 - e. **AIS Outreach Materials**
- 7:30 PM
7. Public Forum (5 minutes)
- 7:35 PM
8. Treasurer's Report
 - a. **Approve May Bills**
 - b. Review January-April 2013 Revenue and Expenses – to be filed and subject to audit.
 9. Attorney's Report
 10. Engineer's Report
 11. Pulled Consent Agenda Items
- 8:00PM
12. Announcements
- 8:05 PM
13. Meeting Adjournment

(action items in bold face)



THE PELICAN RIVER WATERSHED DISTRICT OF
BECKER AND OTTERTAIL COUNTIES
MINUTES OF REGULAR MEETING

April 19, 2013

Managers Present: Kral, Okeson, Brainard, Imholte, Haggart, Nansen, Jordan

Managers Absent: NONE

Staff: Administrator Guetter, Asst. Admin Staldine, Terry Anderson

Consultants: Attorney Lisa M. Tufts

Advisory Committee: NONE **Others:** NONE

The Regular Managers' meeting was called to order by President Kral at 6:17 PM.

CONSENT AGENDA. Motion to approve the consent agenda, including the April Administrator's Report; Secretary's Report –March 20, 2013 Special Work Plan Meeting Minutes and March 21, 2013 Regular Managers' Meeting Minutes; April Rules/Permitting Report; and April Ditch Inspector's Report (Brainard, Jordan), carried unanimously.

PROGRESS REPORTS

- a. **Personnel Committee** – Nothing further to report.
- b. **Aquatic Plant Committee** – The committee did not meet.
 - 1. **2013 Flowering Rush Management Research.** Guetter reviewed the "Detroit Lakes Flowering Rush Management Assessment Program for 2013" proposal from John Madsen, Mississippi State University. The District will request the final report due date be changed to March 2014.
Motion to approve the "Detroit Lakes Flowering Rush Management Assessment Program for 2013" proposal in the amount of \$50,000 with Mississippi State University/John Madsen (Brainard, Imholte), carried unanimously.
 - 2. **MN Cooperative Purchasing Agreement.** Local Units of Governments can access State contracted pricing for goods and services through a joint powers agreement, such as reduced pricing for aquatic plant herbicide applications. **Motion to enter into the Minnesota Cooperative Purchasing Agreement (Imholte, Jordan), carried unanimously.**
- c. **Citizen Advisory** – Nothing further to report.

OLD BUSINESS

- a. **Rice Lake** –the District received the project plans for Anchor and Richwood Road improvements. A meeting with NRCS staff is scheduled for April 24th.
- b. **St. Clair Lake TMDL Update** – Guetter reported on the April 16th meeting with City staff to review the draft nutrient load allocations and model assumptions. A copy of the draft load allocations and meeting notes was distributed.

NEW BUSINESS – NONE (Pearl Lake CWP Grant extension – pulled from agenda)

PUBLIC FORUM – NONE

TREASURER'S REPORT.

- a. **Approval of Claims #13611-13626 (\$ 21,280.77).** The monthly bills were reviewed. **Motion to pay April 2013 bills (Imholte, Jordan) carried unanimously.**
- b. **Financial Report.** The January-March 2013 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the draft January-March 2013 R & E Report (Imholte, Nansen), carried unanimously.** The report will be filed for audit.

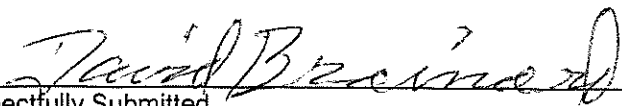
ATTORNEY REPORT–Reported on remaining Rice Lake flowage agreements.

ENGINEER REPORT –No Report.

PULLED CONSENT AGENDA ITEMS- NONE

ANNOUNCEMENTS - NONE

ADJOURNMENT. Motion to adjourn the meeting at 7:45 PM (Brainard, Imholte), carried.

 Meeting Approved : _____
 Respectfully Submitted,
 David Brainard, Secretary

Pelican River Watershed District Administrator Monthly Report

May 10, 2013

www.prwd.org

MAIN DISTRICT WATER QUALITY INITIATIVES

Rice Lake Wetland Nutrient Reduction Project –Guetter, NRCS, and WENCK reviewed the remaining work items (remaining easements, contracts/agreements, permits, costs). Guetter is setting a meeting with Detroit Township representatives to review Anchor Road plans and permit requirements.

MPCA CWP Grant - Pearl Lake Sub-watershed Diagnostic Study. Staldine, Hecock, and Guetter are working toward the final report on the Pearl Lake Diagnostic Study for the MPCA. The lake nutrient budget (Wenck), groundwater/geology (Merritt), and watershed characterization (Staldine) will be completed within the next week for inclusion within diagnostic study final report. A draft report will be completed by the end of May.

Lake St. Clair TMDL. Bruce Wilson, EOR and Guetter met on April 16th with City representatives from several divisions (public utilities, waste water, streets) to review the draft St. Clair Lake watershed nutrient load allocation section for permitted areas (MS-4 storm water discharges within city limits and annual wastewater effluent downstream discharges) and non –permitted areas (outside city limits) and load reductions to meet TMDL goals. At the meeting there was discussion by the City Engineer to submit projects for “credit” towards the MS4 figures, however that would require further reductions on the waste water effluent discharge figures. We have not heard back from the City since this meeting and subsequent emails.

WATER MANAGEMENT RULES

Permits - see enclosed report. The snow is finally gone – permit requests are starting to trickle in! Staldine has started to conduct lake shore site visits and Guetter continues to oversee large site projects. Moses is managing the files.

Permit Coordination – Staff met with Julene Hodgson, Becker County Zoning and Marsha Watland, Becker SWCD Shoreline Specialist to review agency programs, rules/regulations, and coordination of activities.

The District continues to monitor variance requests and other City and County planning/zoning actions.

EDUCATION

Website Enhancements– The District’s website is rich in content, however, is in need of a “facelift”, as well as a more user-friendly site editor. Moses is working with Net7, our current web host provider, to update the site and transition to a new editor, Word Press, later this month.

Water Festival (4th Grade)- Moses has been working with a group of students at Rossman Elementary to raise storm water contamination awareness in conjunction with the Water Carnival event. She has conducted several field trip sessions - visits to various rain garden and regional storm water treatment sites; inspection of storm drains (debris accumulation) and a storm drain “NO Dumping- Drains to Waterway” stencil activity. The students are learning what they can do to help and what the City is doing to help reduce pollution (street sweeping, ponds, native grasses, etc.) to positively impact our waterways.

Fischer Farm (5th Grade Tour). Staldine & Moses participated in the 46th annual Ike Fischer Farm Conservation Tour with regional 5th grade students. This is a great opportunity to promote conservation priorities relevant to our area while focusing on the youth of our community.

Upper Sucker Creek Preserve – Guetter, part of the “technical” team met on May 8th at the newly acquired site to review plans for path, vegetative screening, and marsh walk.

MONITORING, DATA COLLECTION AND MANAGEMENT

Staldine and Guetter assessed stream monitoring sites and made necessary modifications to deploy the current inventory of HOBO level logging instruments. Data retrieved from these devices provides important information regarding seasonal flows and storm events on an ongoing basis. Collection of this data allows for the analysis on a year by year basis in conjunction with chemical parameter monitoring long term trends.

Staldine is reviewing the 2012 EQUIS data on file with the MN PCA before finalization and submission to the EPA system.

Staldine & Guetter have prepared material list for incorporating a hot-water decontamination unit for the District's monitoring equipment. Following the recommendation of the Pacific States Marine Fisheries Commission (Zook & Phillips, 2012), District staff believes that hot water decontamination is the most effective method while carrying minimal environmental or exposure related risks. By decontaminating its equipment publically, the District demonstrates stewardship of the watershed and reinforces diligent behavior toward AIS threats.

GENERAL ADMINISTRATION

2012 Financial Audit – The auditor is scheduled to be at the office on May 22 to review financials.

Citizen Advisory Committee /2015 Revised Management Plan –Nothing further to report.

AQUATIC PLANT MANAGEMENT

Becker County AIS Committee.

AIS Coordinator. Interviews were conducted by the County (Guetter was the AIS committee representative) and the county is currently negotiating a contract for services such as the development of county-wide AIS plan and rapid response plan/protocols.

Earlier this year, the committee recommended the County consider the following 2013 activities/priorities:

1. **Implement an inspection** (boat launch access - volunteer and paid inspectors) **and Decontamination Program** (Private, LGU ownership options). The county set up an interactive scheduler on their website to assist lake associations with scheduling volunteers. Unfortunately, at this time the voluntary program has only a few dedicated lakes/residents participating with this program. The 2012 program feedback is volunteers' are few and hard to come by (most lakeshore residents don't want to spend their weekends/holidays volunteering at a lake access; they pay higher taxes than non-riparian properties; and if the water body becomes infested, they are expected to pay those costs as well). After the 2013 season, the voluntary program will be re-evaluated. **Decontamination program** – it will be difficult to accomplish this recommendation without a DNR delegation agreement between DNR/County.
2. **Complete a Prevention/Risk Assessment Analysis** – Coordinator is assigned this task.
3. **Develop Grant or Other Funding Proposals** – accomplish via County Pod (Guy Fisher, Steve Skoog, etc)
4. **Deliver Education/Outreach Programs** - accomplish via County Pod (Sandy Gunderson, etc)
5. **Develop an Enforcement/Rapid Response Plan-** accomplish via Coordinator and County Law Enforcement

The committee met on May 9th to discuss how the newly formed county pod and the AIS committee will interact and move forward in 2013. Steve Skoog and Sandy Gunderson are the newly appointed county contacts to the committee. Skoog will become the AIS committee chair and Gunderson the education/outreach program chair. The coordinator will work on completing planning-type activities, while Skoog and Gunderson can provide a local "face" for county AIS activities.

Flowering Rush Research & Treatments – Nothing further to report. DNR and PRWD staff will visually review potential treatment sites in early June due to the late ice-off.

Harvest equipment – the equipment is currently advertised via DL online (local newspaper) and regional outlets. Bids are due May 17th. To date the district has received a couple of inquiries.

MN DNR AIS Advisory Group – Guetter met with the state group on April 25th in St. Cloud.

MN DNR Watercraft Inspection Program – Moses and Staldine attended the voluntary training session in April.

Ditch Inspector's Report May 10, 2013

Ditch 11/12- Nothing further to report

Ditch 13- Nothing further to report. (noted three "old dams near outlet of Rice Wetland – took pictures)

Ditch 14- Nothing further to report.

PRWD Rules of Enforcement Report - May 10, 2013

Permits Issued:

13-3	Joy Creek LLC	2156 Long Lake Rd.	Sand Blanket	Long
13-4	Essentia Health – Detroit Lakes Hospital	1027 Washington Ave.	Building Addition and Parking Lot Alterations	City
13-5	Wayne & Kari Borgen	26338 Floyd Lake Point Rd.	Replace retaining wall with Rip Rap	Floyd

Projects Currently in Review:

Mike & Jodie Herzog – Long Lake

Sandy & Tom Alinder – Melissa

Dennis & Adele Smith – Detroit Lake