



Mission: To protect and enhance the quality of water in the lakes within its jurisdiction....ensure wise decisions are made concerning the management and related land resources which impact these lakes.

PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT
Regular MONTHLY MANAGERS' MEETING
Thursday, August 15, 2013
6:15 PM
WATERSHED DISTRICT OFFICE
Wells Fargo Bank, 2nd Floor Conference Room
211 Holmes Street West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org

AGENDA

- 6:15 PM 1. Call To Order
2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –*July 18, 2013 Regular Meeting Minutes*; Rules/Permitting Report; Ditch Inspector's Report)
- 6:20 PM 3. Progress Reports - Committee Chairs (5 minute reports)
- a. Personnel
- b. Aquatic Plant (Projects 1B & 1C)
- c. Advisory Committee
- 6:40 PM 4. Old Business
- a. Rice Lake Project Update
- b. 2013 FR Research/Treatment Update
- c. St. Clair TMDL Update
- 7:10 PM 5. New Business
- a. 2014 Preliminary Budget/Levies/Assessments Review
- b. **Direct Deposit/Funds Investment/Depository**
- 8:30 PM 6. Public Forum (5 minutes)
- 8:35PM 7. Treasurer's Report
- a. **Approve August Bills**
- b. **Review January-July 2013 Revenue and Expenses – to be filed and subject to audit.**
8. Attorney's Report – Open Meeting Law briefing
9. Engineer's Report
10. Pulled Consent Agenda Items
- 8:55PM 11. Announcements – Public Hearing – 2014 Preliminary Budgets/Levies/Assessments Tuesday, September 10th @ 6:15 pm followed by Regular Sept. Monthly Meeting
- 9:00 PM 12. Meeting Adjournment

(action items in bold face)



THE PELICAN RIVER WATERSHED DISTRICT OF
BECKER AND OTTERTAIL COUNTIES
MINUTES OF REGULAR MEETING

July 18, 2013

Managers Present: Kral, Okeson, Brainard, Imholte, Haggart

Managers Absent: Michelson, Nansen

Staff: Administrator Guetter, Asst. Admin. Staldine; Summer Interns-Pawłowski/Fritz; Terry Anderson

Consultants: Attorney Karen Skoyles; Engineer Mackowick

Advisory Committee: None **Others:** NONE

The Regular Managers' meeting was called to order by President Kral at 6:15 PM.

OATH OF OFFICE – Janice Haggart (attached hereto).

CONSENT AGENDA. Motion to approve the consent agenda, including the July Administrator's Report; Secretary's Report –June 17, 2013 Regular Managers' Meeting Minutes; July Rules/Permitting Report; and July Ditch Inspector's Report (Brainard, Haggart), carried unanimously.

PROGRESS REPORTS

- a. **Personnel Committee** – The committee did not meet.
- b. **Aquatic Plant Committee** – The committee did not meet.
- c. **Citizen Advisory** –Nothing further to report.

OLD BUSINESS

- a. **Rice Lake** – Guetter reported final report and expenses were submitted to State of MN to close out the Lessard-Sams Outdoor Heritage Fund Grant for property acquisition transfer to Frank WMA. A meeting is scheduled with NRCS to review status/construction time table.
- b. **Pearl Lake CWP** – Staldine reviewed outcomes of the diagnostic study as follows: Pearl Lake has a small watershed area (557 land acres: 281 water acres); 71 percent of lake area is classified as littoral (15ft depth or less); the outlet was stabilized in 2006 (culvert installation); fluctuating water levels had adversely affected nutrient loads/water quality prior to lake level stabilization; aquatic invasive species (Curly-leafed pondweed) is dispersed in most parts of the lake since first detected in 2010; and main nutrient contributors (258 lbs/year) are internal loading (45%), atmospheric deposition (26%), development impacts (12%), septic systems (10%), Agricultural management (7%). Nutrient loads were calculated based upon enhanced monitoring of the watershed (inlet monitoring), in-lake conditions (water quality analysis, bottom sediment fractionation), groundwater monitoring, and land use analysis (septic surveys, development changes, agricultural uses).
- c. **Equipment Sale Update** – The skid steer was listed on the online auction, GovDeals.com and sold for \$6,700.
- d. **Flowering Rush Treatments Update** – The first set of Flowering rush treatments were completed on June 21 on Detroit, Curfman, Sallie, and Melissa. Dr. John Madsen, Mississippi State University, will be here in late July to collect rhizome samples/cores to analyze control effectiveness. A second treatment application is scheduled for early August. Madsen will be here in the latter part of August to collect the last set of rhizome samples and analyze native plant populations.
- e. **St. Clair Lake TMDL Update** – a public input meeting will be scheduled when the draft report is completed – within the next two-month timeframe.
- f. **Campbell Creek Buffer** – Manager Okeson reported the buffer was seeded July 3rd.

NEW BUSINESS

- a. **Summer Intern Activities Update.** Interns Savannah Fritz, NDSU and Matt Pawłowski, Augustana reported on their internship activities which include lake sampling (9 lakes), stream sampling (16 sites), storm event sampling (4 sites), stream flow velocity measurements, shoreline surveys (9 lakes) and other special projects – Becker County Fair, zebra mussel samplers, equipment decontamination, Campbell Creek visual inspection, and installation of special monitoring equipment.
- b. **Public Hearing Date for 2014 Preliminary Budgets/Levies/Assessments/Fees** – The managers set the date for the 2014 preliminary budgets/levies/assessments public on **Tuesday, September 10, 2013 at 6:15 pm followed by the September Regular Managers' Meeting.**

PUBLIC FORUM – NONE



**THE PELICAN RIVER WATERSHED DISTRICT OF
BECKER AND OTTERTAIL COUNTIES
MINUTES OF REGULAR MEETING**

TREASURER'S REPORT.

- a. **Approval of Claims # 13735-13756 (\$47,242.43).** The monthly bills were reviewed. **Motion to pay July 2013 bills (Imholte, Haggart) carried unanimously.**
- b. **Financial Report.** The January-June 2013 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the draft January-June 2013 R & E Report (Imholte, Brainard), carried unanimously.** The report will be filed for audit.

ATTORNEY REPORT– None

ENGINEER REPORT –None

PULLED CONSENT AGENDA ITEMS- NONE

ANNOUNCEMENTS – Manager Haggart reported she would be out of town for the August meeting.

ADJOURNMENT. Motion to adjourn the meeting at 8:06 PM (Brainard, Okeson), carried.

David Brainard
Respectfully Submitted
David Brainard, Secretary

Meeting Approved: _____

**Pelican River Watershed District
Claims Paid**

	July 2013			
	Date	Num	Account	Amount
*Guetter, Tera	07/19/2013	13735	Accounts Payable	690.87
*Moses, Brenda	07/19/2013	13736	Accounts Payable	117.30
*Staldine, Jonathan	07/19/2013	13737	Accounts Payable	94.57
ACS	07/19/2013	13738	Accounts Payable	47.31
Bank of America	07/19/2013	13758	Accounts Payable	156.35
Briggs, Ramstad & Skoyles, P.A.	07/19/2013	13740	Accounts Payable	70.00
County 6 Amoco & Bait	07/19/2013	13741	Accounts Payable	868.40
Deerfield Seminars, Inc.	07/19/2013	13742	Accounts Payable	189.00
Detroit Lakes Newspapers	07/19/2013	13743	Accounts Payable	261.61
GovDeals, Inc.	07/19/2013	13744	Accounts Payable	2,846.25
J & K Marine, Inc.	07/19/2013	13745	Accounts Payable	152.48
L & M Supply	07/19/2013	13746	Accounts Payable	639.09
MN DNR	07/19/2013	13747	Accounts Payable	300.00
Office of Enterprise Technology	07/19/2013	13757	Accounts Payable	86.90
Precision Printing	07/19/2013	13749	Accounts Payable	650.00
Professional Lake Management	07/19/2013	13750	Accounts Payable	34,344.96
RMB Environmental Laboratories, Inc.	07/19/2013	13751	Accounts Payable	2,101.00
Schultz Garage & Bus Co., Inc	07/19/2013	13752	Accounts Payable	65.00
Swanson's Repair	07/19/2013	13753	Accounts Payable	1,134.78
Wells Fargo-Office Lease	07/19/2013	13754	Accounts Payable	1,100.00
Wenck Associates, Inc	07/19/2013	13755	Accounts Payable	1,046.00
Xerox Corporation	07/19/2013	13756	Accounts Payable	280.56
TOTAL				<u>47,242.43</u>

Pelican River Watershed District
Administrator Monthly Report
August 15, 2013
www.prwd.org

MAIN DISTRICT WATER QUALITY INITIATIVES

Campbell Creek – The buffer strip planting was completed in July. Guetter met with Becker SWCD to review final project construction costs. The District will work with the landowners to extend the CRP15-year buffer contract to a 45-year contract. During the 2014 season, samplers will be installed to monitor project effectiveness of installed agricultural BMPs as well as naturally occurring erosion beginning south of the agricultural fields down to CTY 149 / Campbell Creek and at the inlet at North Floyd Lake.

Rice Lake Wetland Nutrient Reduction Project – Guetter met with NRCS to review project timelines. Wenck will be submitting the required permits for the project in near future.

MPCA CWP Grant - Pearl Lake Sub-watershed Diagnostic Study – The Pearl Lake Diagnostic Study has been finalized and accepted by the Minnesota Pollution Control Agency. Staldine presented a summary of the study at the Pearl Lake Association meeting which concluded a majority of the nutrient inputs are from internal loading from accumulated lake sediments, atmospheric deposition, and impacts from shoreline development (changes to shoreline, impervious surface, septic systems). Approximately 50 attendees attended the meeting. Staldine encouraged residents to install shoreline buffers, minimize impervious surface coverage/manage stormwater runoff, and to keep their septic systems in working order. Staldine will partner with Becker County SWCD shoreline specialist, Marsha Watland to put on a mini-workshop on shoreline plantings and other techniques for interested lake residents in the next few months.

Lake St. Clair TMDL. The District is waiting for direction from MPCA regarding the finalization of a draft TMDL and the scheduling of a public meeting. It is hoped this will be completed in the next month.

WATER MANAGEMENT RULES

Permits - see enclosed report.

The District continues to monitor variance requests and other City and County planning/zoning actions.

EDUCATION

Becker COLA – representatives have recently assisted in modifications to shoreland portions of the Becker Zoning ordinance having to do with retaining walls, lot dimension measurements, RV septic, non-conforming structures, and structure setbacks from Township roads. COLA also assists landowners in dealing with planning officials and recent meetings have dealt with planning and zoning issues.

MONITORING, DATA COLLECTION AND MANAGEMENT- Staldine and Interns (Pawlowski & Fritz) are continuing monitoring according to the summer monitoring schedule. Staldine coordinated with Hecock on historical data and data management protocol for stream rating and water quality parameters. Hecock updated files and prepared updates of lake water quality for each of the main District lakes.

GENERAL ADMINISTRATION

Citizen Advisory Committee /2015 Revised Management Plan –Staff are planning the scope of work required for the updated plan. A proposed timeline for development of the 2015 Revised Management Plan was developed by Hecock.

2014 Budget – Guetter & Moses assembled a budget for 2014 based on careful review of current fiscal year revenues & expenses, future operational and equipment requirements, and personnel management.

AQUATIC PLANT MANAGEMENT

Flowering Rush Research & Treatments –A second herbicide application was completed on August 1st by PLM on Big/Little Detroit, Curfman, Melissa, Sallie on August 1st. The District has received very positive feedback from

the residents and general public regarding the effectiveness of the FR treatments. Guetter and Eisterhold (DNR AIS Specialist) reviewed efficacy of 2013 first treatment areas prior to the second application. Eisterhold noted the native vegetation did not appear to be adversely impacted by the treatments. Dr. Madsen retrieved core samples and conducted vegetation surveys during the week of July 29th. He noted a significant reduction in Flowering rush root rhizomes, especially in the second-year application areas.

The 2013 season saw particularly light blow-ins of Curlyleaf pondweed, especially on Big Detroit near the Holiday Inn area. There were approximately 10 parcels which had nuisance level blow-ins. Mechanical harvest was not undertaken this season.

Hecock assisted interns in updating the District's historic photo inventory of 10 FR sites on Big Detroit. This historical series extends back to 2005.

Equipment Liquidation – The 1991 Bobcat 1600 was picked up, freeing valuable space in the PRWD shop building to store our monitoring boat and other equipment on site.

MN DNR AIS Advisory Group – The state committee will meet next on August 14th.

MN University of MN AIS Research Advisory Committee - Guetter was asked to serve on the AIS research committee (two meetings).

Ditch Inspector's Report July 18, 2013

Ditch 11/12- Citizen report of a beaver dam was investigated between CC2 and Campbell Lake. No beaver dams were found at this time.

Ditch 13- Nothing further to report.

Ditch 14- Nothing further to report.

PRWD Rules of Enforcement Report - August 7, 2013

Permits Issued:

13-22	Charles & Kim Quesnel	27132 Little Floyd Lake Rd.	Rip Rap	Little Floyd
13-23	Wayne & Carol Skarie	2545 N. Long Lake Rd.	Remove railroad tie and rip rap repair	Long Lake

Projects Currently in Review:

*Darold Peterson – Detroit
Lloyd Erickson- Munson
Lakeside Tavern
Emmanuel Comm.
Wimmer – West Lake Dr. Property*