



*Mission: To protect and enhance the quality of water in the lakes within its jurisdiction...ensure wise decisions are made concerning the management and related land resources which impact these lakes.*

**PELICAN RIVER WATERSHED DISTRICT  
MEETING ANNOUNCEMENT  
Regular MONTHLY MANAGERS' MEETING  
Thursday, January 18, 2018  
5:00 PM  
WATERSHED DISTRICT OFFICE  
Wells Fargo Bank, 2<sup>nd</sup> Floor Conference Room  
211 Holmes Street West, Detroit Lakes, MN  
(218) 846-0436 www.prwd.org**

**AGENDA**

- 5:00 PM**            **1. Call To Order**
- 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –December 19, 2017 Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector's Report)**
- 3. Election of 2018 Officers**
- 5:10 PM**            **4. Committees and Chair appointments**  
                         a. Personnel, RMP/Rules, Citizen Advisory
- 5:15 PM**            **5. Old Business**  
                         a. Rice Lake Project Progress – Houston Engineering  
                         b. Cost Share Application – tree removal
- 6:45 PM**            **6. Treasurer's Report**  
                         a. **Approve January 2018 Bills**  
                         b. **Approve Fund transfer**  
                         c. **Review January – December 2017 Revenue & Expenses – to be filed and subject to audit.**  
                         d. **Approve 4<sup>th</sup> Quarter 2017 Manager Per Diems & Expenses**
- 7:00 PM**            **7. New Business**  
                         a. **Selection of Depositories**  
                         b. **Selection of Official Newspaper-Detroit Lakes Record/Tribune**  
                         c. **Personnel Committee Recommendations**  
                         d. **Personnel Policy Update**  
                         e. **MPCA Resolution**
- 7:20 PM**            **8. Public Forum (5 minutes)**
- 7:25 PM**            **9. Attorney's Report**  
                         **10. Engineer's Report**  
                         **11. Pulled Consent Agenda Items**
- 7:35 PM**            **12. Meeting Adjournment**

**(action items in bold face)**



THE PELICAN RIVER WATERSHED  
DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
MINUTES OF THE REGULAR MEETING

December 19, 2017

**Managers Present:** Kral, Michaelson, Imholte, Refsland, Deede, Haggart

**Managers Absent:** Okeson

**Staff:** Administrator Guetter, Alcott, Moses

**Consultants:** Attorney Skoyles, Engineer Mackowick

**Advisory Committee:** None   **Others:** None

The Regular Managers' meeting was called to order by President Kral at 4:06 PM.

**CONSENT AGENDA.** The consent agenda (*addition of St. Clair Alum treatment discussion under New Business by Michaelson*), including the December Administrator Report; Secretary's Report –November 16, 2017 Regular Managers' Meeting Minutes; December Rules/Permitting Report and December Ditch Inspector's Report (Imholte, Michaelson), carried unanimously.

**PROGRESS REPORTS.**

*Personnel Committee* (Haggart, Kral, Okeson)– Committee Chair Haggart will schedule a meeting in early January and report to the Board in January.

*Rules/Revised Management Plan (RMP)*- see Old Business.

*Citizen Advisory Committee* – No report.

**OLD BUSINESS.**

- a. **Rice Lake Progress.** Guetter met with Houston Engineering and was delivered engineering plans for Anchor Road and lower structure, Project Budget, Geotechnical Evaluation, Wetland Restoration Report, Permit List, Notice of Hearing and Draft Drainage Authority Petition to impound waters on a drainage system and Findings of Fact. NRCS will be delivering the completed upper structure plans in January. The proposed project budget is approximately \$750,000 over previous estimated costs – primarily due to Anchor Road and upper structure projected costs, along with some additional modeling required for dam safety regulations. Houston will review the designs for ways to decrease project costs and Guetter will explore funding mechanisms to address budget shortfall. Houston Engineering staff and Guetter will provide a project overview and update at the January board meeting. A public hearing will need to be held regarding authorization to impound water on a public drainage system. **Motion to schedule a Public Hearing for February 15, 2018 to be held before the regularly scheduled Board meeting (Michaelson, Refsland), carried unanimously.**
- b. **Revised Management Plan Progress.** Wenck is finishing up the draft along with PRWD staff finishing up the lake reports which will be included in the appendices. Consultant expenses to finish the Plan require an additional \$4,200. **Motion to approve \$4,200 for Wenck Engineering to complete the draft Revised Management Plan (Imholte, Deede), carried unanimously.**

**TREASURER'S REPORT.**

- a. **Approval of December 2017 Claims.** Manager Michaelson reviewed the monthly bills. **Motion to pay December 2017 claims (Checks #14407-14413 and EFT 584-590) in the amount of \$34,050.44 (Michaelson, Imholte), carried unanimously.**
- b. **December Fund Transfers.** Treasurer Michaelson recommended transferring \$50,000 to cover monthly payments and expenses. **Motion to transfer \$50,000 from Bremer Bank savings account to the checking account (Michaelson, Deede), carried unanimously.**
- c. **Financial Report.** The January-November 2017 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-November 2017 R & E Report (Michaelson, Refsland), carried unanimously.** The report will be filed for audit.
- d. **2017 Year End Transfers.** The 2017 inter
- e. fund transfers were presented and discussed. **Motion to approve the 2017 Year-End Interfund Transfer Resolution (attached hereto) (Imholte, Michaelson) carried unanimously.**



THE PELICAN RIVER WATERSHED  
DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
MINUTES OF THE REGULAR MEETING

**NEW BUSINESS.**

- a. **MAWD Annual Meeting Delegate Update.** Kral, Refsland, and Imholte gave an update on the resolutions passed and on the conference sessions.
- b. **2018 Permit Fee Schedule Approval.** Staff presented a breakdown of 2017 Engineering permit expenses by application and recommended raising fees in three categories: 1. Commercial Stormwater Management (>25% impervious lot coverage or >10,000 ft) from \$500 to \$750; 2. Storm water management – Greater than 1 acre impervious surface from \$750 to \$1000; and 3. Storm water management – Subdivision, Planned Unit Developments (PUD's), Plats, Developments based upon certified surveys from \$750 to \$1000. **Motion to increase permit fees, effective January 1, 2018 as proposed (Michaelson, Refsland), carried unanimously.** The Managers reviewed and discussed a Bluff Impact Zone vegetation removal violation on Lake Melissa and requested an update for next month's meeting.
- c. **Personnel Committee**— see update in Progress reports.
- d. **Final 2018 Budget, Levies, Special Assessments & Fees Approval.** The Managers reviewed the proposed 2018 Final Budgets, Levies, Special Assessments, and Fees. **Motions to approve “The Pelican River Watershed District 2018 Final Budgets, Levies, Special Assessments and Fees Resolutions” for District Funds/Projects were made and carried per attachments.** Staff will send the resolutions and 2018 final budget to the Becker County and Ottertail County auditors.
- e. **St. Clair Lake Alum Treatment.** Manager Michaelson requested staff to investigate costs for conducting an alum treatment on St. Clair lake. The City of DL Wastewater treatment facility will be reconstructed and will start discharging treated effluent year-round into St. Clair Lake, instead of land applying (spray irrigation fields/rapid infiltration basins) during the summer months. Michaelson is concerned the increased WWTF water discharge volume during the summer months through St. Clair lake and through the Ditch 14 wetland complex will add increased summertime phosphorus loading to downstream Muskrat and Lake Sallie.
- f. **Cost Share Application for Tree Replacement Approval.** An application was received for tree replacement on Lake Sallie in an area where considerable trees were lost during the July summer storm event, however no receipt was received with the application. Manager Imholte noted the significant loss of trees in the project area. **Motion to approve the cost-share payment to Bill and Diane Grandy, project location 24226 County Highway 22 up to \$500 contingent upon receiving copies of paid receipts/invoices and verification of tree planting (Kral, Imholte) carried unanimously.**

**PUBLIC FORUM** – None

**ATTORNEY REPORT**— Nothing further to report.

**ENGINEER REPORT** – Engineer Mackowick reported on a recent meeting with APEX, Guetter, Alcott to review upcoming/pending projects (various subdivision/PUD projects and for City Street reconstruction in the Long Lake area) and to discuss rate control and modelling assumptions for permit review/approvals.

**ANNOUNCEMENTS** – None

**ADJOURNMENT.** Motion to adjourn the meeting at 6:00 PM (Kral, Refsland), carried unanimously. A holiday gathering at the Brad Refsland residence followed the meeting. No business was conducted.

Meeting Approved: \_\_\_\_\_  
Respectfully Submitted,  
Secretary Janice Haggart

**Pelican River Watershed District**

**Claims Paid**

December 2017

<u>Date</u>		<u>Num</u>	<u>Amount</u>
<b><u>Employee ACH</u></b>			
12/21/2017	*Alcott, Brent	EFT-584	40.00
12/21/2017	*Guetter,Tera	EFT-585	40.00
12/21/2017	*Moses, Brenda	EFT-586	196.46
			<u>276.46</u>
<b><u>Vendor ACH</u></b>			
12/21/2017	Lakes Computer Repair & Consulting	EFT-587	200.00
12/21/2017	Wells Fargo-Office Lease	EFT-588	1,299.58
12/21/2017	Wenck Associates, Inc	EFT-589	137.60
12/21/2017	Xerox Corporation	EFT-590	237.95
			<u>1,875.13</u>
<b><u>Vendor Checks</u></b>			
12/20/2017	Arvig	14407	51.90
12/20/2017	Bank of America	14408	1,113.16
12/20/2017	Holiday/gas	14409	68.97
12/20/2017	Lundberg, Roger*	14410	211.66
12/20/2017	Verizon	14411	40.16
12/21/2017	Office of Enterprise Technology	14413	86.20
			<u>1,572.05</u>
<b><u>Rice Lake Project</u></b>			
12/20/2017	Houston Engineering Inc.	14412	30,326.80
			<u>30,326.80</u>
12/11/2017	Supplemental Benefits	EFT 578-580	2184.93
12/14/2017	Employee Payroll	EFT 581-583	4263.86
12/15/2017	Federal Withholding		2059.36
12/28/2017	Employee Payroll	EFT 591-593	4263.86
12/31/2017	Federal Withholding		1561.24
12/31/2017	MN HCSP		400.00
12/31/2017	MN Revenue		532.00
12/31/2017	NACO		1846.00
12/31/2017	PERA		1992.62
	<b>Total December Expenses</b>		<b><u>\$53,154.31</u></b>

**PRWD 2017 INTERFUND TRANSFERS**

WHEREAS, records are kept of time spent for work on behalf of the 1B & 1C Projects, LMP-01, Ditches, SADAF, and water management;

WHEREAS, costs of preparing permit applications, reports, and general supervision are directly attributable to 1B & 1C Projects, LMP-01, ditches, monitoring, and water management;

WHEREAS, portions of certain insurance costs, office space, and other District expenses are directly attributable to 1B & 1C Projects, LMP-01, ditches, monitoring, and water management;

WHEREAS, the LMP-01 Project fund must pay the Survey and Data Acquisition Fund (SADAF) for costs related to the implementation of research, prevention, education, and management of aquatic invasive species;

WHEREAS, the Utility Fund must pay the Survey and Data Acquisition Fund (SADAF) for costs related to obtaining data and survey information related to storm water management, and to pay for District water management projects.

WHEREAS, the 1B & 1C Projects must pay the Project Implementation Fund for expenses relating to the routine maintenance, storage, supplies, and fuel for the harvesting machines and other equipment, and other designated management of aquatic plants;

THEREFORE, the Managers approve the following transfers:

- YET 17 01 A - YET 17 01 B \$ 7,000 from 1-B to the General Fund
- YET 17 02 A - YET 17 02 B \$ 7,000 from 1-C to the General Fund
- YET 17 03 A - YET 17 03 B \$ 1,000 from Ditch 11-12 to the General Fund
- YET 17 04 A - YET 17 04 B \$ 1,000 from Ditch 14 to the General Fund
- YET 17 05 A - YET 17 05 B \$ 1,000 from Ditch 13 to the General Fund
- YET 17 06 A - YET 17 06 B \$ 65,000 from Utility to the General Fund
- YET 17 07 A - YET 17 07 B \$ 10,000 from LMP-01 to the General Fund
- YET 17 08 A - YET 17 08 B \$ 5,000 from LMP-01 to SADAF
- YET 17 09 A - YET 17 09 B \$ 2,000 from 1-B to the Harvest PIF
- YET 17 10 A - YET 17 10 B \$ 2,000 from 1-C to the Harvest PIF
- YET 17 11 A - YET 17 11 B \$ 151,000 from Utility to Rice Lake Project

Motion Imholte Second Michaelsen Passed X

Janice Haggart  
Janice Haggart, Secretary - Pelican River Watershed District

Tera Guetter  
Tera Guetter, Administrator - Pelican River Watershed District

Date Approved: 12/19/17

Exhibit A  
**PRWD 2018 Final BUDGET AND TAX RESOLUTIONS**

**GENERAL FUND**

Whereas the Managers of the Pelican River Watershed District have reviewed the current financial reports and have projected District financial needs for 2018;

Whereas a public hearing was advertised and held on September 12, 2017;

Whereas the District's allowable maximum levy for 2018 is **\$250,000**;

Whereas the District Final payable levy for 2018 is **\$250,000**;

Whereas the District is entitled to levy an amount in addition to its maximum levy to pay for liability insurance in accordance with MS 466.06;

Whereas the District expects liability insurance premiums to be **\$7,000** based upon 2017 rates;

Therefore, the Managers approve the Final Budget and payable Ad Valorum levy of **\$ 257,000** for the General Fund for 2018.

Motion     **Kral**     Second     **Haggart**     Passed     **Unanimous**    

**PROJECT LMP-01**

Whereas the Managers of the Pelican River Watershed District established the LMP-01 on July 15, 2010 and have reviewed financial and projected maintenance fund needs for 2018;

Whereas the District is permitted to levy up to \$0.00798% of taxable market value for a period not to exceed 15 consecutive years in accordance with MS 103D.905, Subd. 3;

Whereas the Managers of the Pelican River Watershed District believe that **\$40,000** is required to undertake Aquatic Invasive Species research, education, treatments, and management to pay the costs attributable to the basic water management features of the Project;

Whereas a public hearing was advertised and held on September 12, 2017;

Therefore, the Managers approve the Final Budget and payable Ad Valorum levy for **\$40,000** for LMP-01's Maintenance Fund for 2018.

Motion     **Michaelson**     Second     **Deede**     Passed     **Unanimous**    

**STORMWATER UTILITY FUND**

Whereas the Managers of the Pelican River Watershed District have reviewed the Stormwater Utility Fund current financial reports and have projected fund needs for 2018;

Whereas the Managers of the Pelican River Watershed District believe that **\$250,000** required to undertake certain stormwater treatment facility construction and repair;

Whereas a public hearing was advertised and held on September 12, 2017;

Therefore, the Managers approve the Final Budget and adopt the fee schedule with the minimum parcel amount of **\$27.00** and the maximum of **\$65.00**.

Motion     **Refsland**     Second     **Haggart**     Passed     **Unanimous**

**PROJECT 1B**

Whereas the Managers of the Pelican River Watershed District have reviewed the Project 1B current financial reports and have projected maintenance fund needs for 2018;

Whereas a public hearing was advertised and held on September 12, 2017;

Therefore, the Managers approve the Final budget and assessment for \$ 35,000 for Project 1-B's Maintenance Fund for 2018.

Motion Michaelson Second Deede Passed Unanimous

**PROJECT 1C**

Whereas the Managers of the Pelican River Watershed District have reviewed the Project 1C current financial reports and have projected maintenance fund needs for 2018;

Whereas a public hearing was advertised and held on September 12, 2017;

Therefore, the Managers approve the Final budget and an assessment for \$ 60,000 for Project 1-C's Maintenance Fund for 2018.

Motion Imholte Second Michaelson Passed Unanimous

**DITCH 11-12**

No Assessment

**DITCH 13**

No Assessment

**DITCH 14**

No Assessment

**SADAF**

No Assessment

**Pelican River Watershed District  
2018 Final Budget, Levies, Assessments, and Fees**

	General	SADAF (Survey)	Utility Stormwater	Aquatic Plant Mgmt PIF	1B (Sal & Mel)	1C (Detroit & Curfman)	LMP-01	Ditch 11-12	Ditch 13	Ditch 14
<b>Income</b>										
REVENUE	258,808.00	300.00	251,000.00	200.00	35,200.00	60,300.00	40,750.00	25.00	15.00	25.00
OTHER FINANCING SOURCES (USES)	86,000.00	4,500.00	-161,000.00	4,000.00	-6,000.00	-6,000.00	-11,500.00	-1,000.00	-1,500.00	-500.00
<b>Total Income</b>	<b>344,808.00</b>	<b>4,800.00</b>	<b>90,000.00</b>	<b>4,200.00</b>	<b>29,200.00</b>	<b>54,300.00</b>	<b>29,250.00</b>	<b>-975.00</b>	<b>-1,485.00</b>	<b>-475.00</b>
<b>Gross Profit</b>	<b>344,808.00</b>	<b>4,800.00</b>	<b>90,000.00</b>	<b>4,200.00</b>	<b>29,200.00</b>	<b>54,300.00</b>	<b>29,250.00</b>	<b>-975.00</b>	<b>-1,485.00</b>	<b>-475.00</b>
<b>Expense</b>										
CAPITAL OUTLAY	2,500.00	4,000.00	5,000.00	20,000.00			5,000.00			
COMMUNITY RELATIONS	4,500.00		2,000.00							
DEBT SERVICE			33,000.00							
LEGAL DRAINAGE SYSTEM								1,500.00	2,500.00	1,500.00
PROGRAM ACTIVITIES	62,600.00	1,350.00	25,800.00	4,200.00	45,000.00	88,000.00	195,250.00			
OPERATING EXPENSE	289,500.00	13,500.00	2,050.00		3,100.00	3,200.00	2,600.00	50.00	50.00	50.00
PAYROLL	49,300.00		75,800.00		750.00	800.00	15,000.00			
CONTRACTED SERVICES										
<b>Total Expense</b>	<b>408,400.00</b>	<b>33,850.00</b>	<b>143,650.00</b>	<b>24,200.00</b>	<b>56,950.00</b>	<b>100,100.00</b>	<b>217,850.00</b>	<b>1,550.00</b>	<b>2,550.00</b>	<b>1,550.00</b>

\*\*Notes\*\*

Final 2018 Levies, Assessments and Fees

General Ad Valorum: \$257,000

LMP-01 - Ad Valorum: \$40,000

SADAF - Ad Valorum: No assessment

UTILITY FEE - \$250,000 (\$27 min/parcel, \$65 max/parcel)

Project 1B - \$35,000

Project 1C - \$60,000

Ditch 11-12 - No Assessment

Ditch 13 - No Assessment

Ditch 14 - No Assessment



Pelican River Watershed District  
Administrator Monthly Report  
January 18, 2018  
[www.prwd.org](http://www.prwd.org)

## MAIN DISTRICT WATER QUALITY INITIATIVES

**Targeted Watershed Nutrient Reduction Grant/Rice Lake Project.** A meeting was held on January 10<sup>th</sup> with NRCS staff, MN DNR Wildlife and Shallow Lakes staff, Houston Engineering and Guetter. Lengthy discussions were held regarding construction costs and alternative designs. The attendees also discussed O&M and MOU details. Houston will be reviewing the project and budget with the Managers at the January board meeting which has an earlier start time of 5:00 pm. Brett Arne and Henry VanOfflen, BWSR staff will meet with Guetter and Moses on January 23<sup>rd</sup> to review project status and interim financial reports, which will be uploaded in E-Link. Guetter is also meeting with MPCA regarding Clean Water Partnership loan funding on January 17<sup>th</sup>.

**Revised Management Plan** –Guetter and Alcott are continuing to work on the lake reports.

**St. Clair Lake Alum Treatment** – Alcott talked to Claire Bleser (Riley Purgatory Bluff Creek Watershed District Administrator) regarding their recent lake alum treatment project. RPBCWD contracted with Joe Bischoff (Wenck) to conduct a feasibility study and to oversee an ALUM treatment on a lake similar in size to Lake St. Clair. Bleser stated she would not hesitate to use their services for similar projects in the future. PRWD requested copies of their project contracts and reports.

Alcott contacted Joe Bischoff, Wenck Associates, to discuss a potential treatment project on St. Clair Lake. In 1998, St. Clair lake was treated with a single dose of alum to suppress phosphorus release from lake bottom sediments. A more effective method for long-term phosphorus suppression is conducted with two treatments, 3-5 years apart. An initial in-lake sediment study would quantify the depth and amount of available phosphorus. With this information, alum dosing rates are calculated to achieve water quality nutrient reduction goals. After the first alum treatment, a second round of sediment samples are collected and used to determine the second alum treatment dosage rate. This two-stage treatment method greatly increases the treatment life expectancy – up to 40 years versus less than 10 years. Preliminary project estimates for the sediment studies, treatments, and project oversight for St. Clair are \$450K- \$500K (approximately \$3,300 per acre).

**Cost Share Request-** Last month, the Board approved a cost share project request, pending site review to verify plantings and receipt of paid invoice. There are some questions on the receipt staff would like to review at the manager meeting.

## WATER MANAGEMENT RULES

**Permits** - see enclosed report.

## MONITORING

**Education** – Alcott traveled to Riley Purgatory Bluff Creek Watershed District on January 11<sup>th</sup> to attend a workshop sponsored by LimnoTech, to learn how to build remote monitoring stations at a significantly reduced cost using purchased components. This spring, Alcott will be building and programing a station to field test.

**EQUis database** – MPCA provided comments on the 2017 monitoring database and Alcott made required changes.

**2017 Monitoring Report** –A report will be ready for the February Managers Meeting.

## EDUCATION

**KDLM Radio** – Alcott discussed Detroit Lake ice – on, the upcoming ice harvest on Little Detroit for the Polar Fest Ice Castle (no impact on lake level), and Sallie and Melissa shoreline survey results.

**Volunteer Impact Training** – Moses is scheduled to attend this two-day event on January 25-26 at Riley Purgatory Bluff Creek Watershed District. The focus will be on recruiting and managing volunteers, managing risk, and positioning volunteer programs for success.

**AIS Research** – Guetter has been in contact with Nicholas Phelps regarding a regional meeting to discuss AIS research results with possible dates in March or early April. We will be checking availability at M-State as well as other details in the next few weeks.

**Aquatic Invaders Summit** – Alcott will be attending the Aquatic Invaders Summit in Minneapolis on February 28 and March 1<sup>st</sup>. He will be attending sessions including a panel discussion on Starry Stonewort, results of AIS Innovation Grants, and the impacts of AIS on MN Fisheries.

**Zcience on Tap** - Zorbaz will be hosting the first “Zcience on Tap” on January 22<sup>nd</sup> at 6pm. Moriya Rufer, Aquatic Ecologist at RMB Laboratories, will be speaking on the topic of “The State of Our Lakes and How to Protect Them”. Upcoming event in February-April include talks on subjects of Pollinators (Dept of Fish and Wildlife), Lake Sturgeon in the Red River Basin (Red River Fisheries Specialist), and the Science of Brewing Beer (Summit Brewing Company).

**Stearns County Shoreland Training** – Alcott and Moses are registered to attend the workshop on February 8<sup>th</sup> in St. Cloud.

**Lake Life Expo** – The District will have a booth and Alcott will give a presentation at the expo, which will be held at the Fargo Civic Center, on February 23- 24.

## **GENERAL ADMINISTRATION**

**2017 Annual Report** – Moses continues to develop this report and will be seeking input from Alcott and Guetter in the upcoming weeks.

**2018 Levies, Assessments & Fees & Budgets** – All documentation was sent to Becker and Ottertail Counties on Thursday, December 21.

**Data Practices Policy** – Moses has compiled policies from other agencies and has begun working on a policy for the District. A draft will be presented to the board in early 2018.

**2018 Work Plan** –A draft 2018 Work plan will be presented to the Managers for input and approval at the February meeting.

**Personnel Policy Changes** – Per updated model policy received from the League of MN Cities regarding “Respectful Workplace”, staff has enclosed a proposed copy of changes to our Personnel Policy to incorporate LMCIT recommendations.

**MN DNR Roundtable** – Guetter attended the January 5<sup>th</sup> meeting in St. Paul. Fisheries stocking and management were key topics, as well as Climate change and AIS impacts on the state's declining walleye populations. The state is running out of funds in the wildlife and fisheries divisions, reaching a projected crisis in 2020. These departments depend upon hunting and fishing licenses for revenue. The declining number of hunters and anglers, especially in the millennial age bracket, have fueled the crisis. The state is currently reviewing its license fee program and is considering moving towards a sponsor-based advertising system, to bolster declining fund revenues. In addition, they are also looking at low cost “day passes” which could be purchased using an app.

**MAWD** – a new website has been launched. Please check it out at: [www.mnwatershed.org](http://www.mnwatershed.org)

**MAWA Training/Education Committee** – Watershed District Administrators Guetter, Jan Voit, Mike Kinney, Clair Bleser, and Executive Director Emily Javens will be meeting on February 6th to develop a strategic plan and two-year training calendar based upon the MAWD membership survey conducted last year.

## **AQUATIC INVASIVE SPECIES MANAGEMENT**

**MN DNR AIS Advisory Committee Meeting.** Guetter will attend the meeting in St. Cloud on January 25<sup>th</sup>.

### **DRAINAGE SYSTEM REPORT – January 2018.**

Moses will be mailing/emailing the District's Trapper Certification and Tree Removal, Beaver Control and Dam Removal Policies to current trappers.

**Ditch 11/12** – Nothing to report

**Ditch 13 –Beaver maintenance** - Alcott will be working with Josh Campbell on January 19<sup>th</sup> to investigate winter removal of nuisance beaver in the Rice Lake Wetland and Campbell Creek Outlet. The ground is now frozen enough to support a backhoe. Feldt Excavating will be assisting with the old dams located in the 8<sup>th</sup> street area.

**Rice Lake** – A public hearing is scheduled for February 15<sup>th</sup> to impound water for Rice Lake Project.

**Ditch 14** – Nothing to report.

# RULES OF ENFORCEMENT

## January 2018



### Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
------------	-------------	---------------------	-------------------------

No permits issued

### Permit Applications submitted:

Essentia Health—Helipad for St. Mary's Hospital. Wenck has completed review. Required maintenance plan not yet received.  
Mitch Okeson—20645 Evergreen Shores Dr., rip rap and shoreline plantings.

### Permit Applications expected:

Fireside—Removal of 3-season porch/patio expansion. Permit/Plans have not been received yet.  
Swanson's Repair— Staff has met with Swanson's and the City Staff to clarify all requirements. No plan has been submitted at this time.  
City Park (Boys & Girls Club) - Site to be redeveloped. The City Engineer to design stormwater plan. He will also be working with Four Seasons Car Wash which is adjacent to this site.

### Violations Under Remediation:

Micah Tweten—Bluff Impact Zone Violation at 12176 County Hwy 17. A stop work order was issued 12/19/17 for permit violation. Owner currently working with landscaper on revegetation plan.  
BBP Investments/Pro Resources, Scott Busker—1265 W. Hwy 10, New construction, storm water plan needed. Managers requested that Guetter follow up to try and come to a resolution that is acceptable to both parties.  
Four Seasons Car Wash— Project completed without stormwater measures implemented. They will be working with the City Engineer to implement stormwater management plan that will function for both this site and City Park (see above).

### Progress Report

Golden Bay Shores—Retaining wall has been constructed, City to verify "as built" condition. The stormwater ponds are scheduled to be reseeding in the spring of 2018.

### Environmental Assessment Review:

Long Shore Development— Under review by Becker County.

# Pelican River Watershed District Proposal resolution

## Minnesota Clean Water Partnership (CWP)

Resolution of Pelican River Watershed District

Be it resolved by the Pelican River Watershed District Board of Managers to submit a proposal with the Minnesota Pollution Control Agency (MPCA) to conduct the following Project: Upper Pelican River Nutrient Reductions and St. Clair Lake TMDL in-lake treatment

Be it further resolved that Tera L Guetter, Administrator be authorized to submit the proposal for the above-mentioned Project and shall have the authority to represent this body in all matters that do not specifically require the action of this body.

Be it further resolved that submittal of a proposal does not obligate this body to accept a grant and/or a loan if so offered.

Whereupon the above resolution was adopted at The January 2018 Regular Board of Managers Meeting this Eighteenth day of January, 2018.

Print name: Tera L. Guetter Title: Administrator  
Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

### State of Minnesota

Becker County

I, Janice Haggart do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Board of Managers of said Pelican River Watershed District that I have compared the above resolution with the original passed and adopted by the Board of Managers at a regular meeting thereof held on the 18 day of January at 6:15 pm thereof, that the above constitutes a true and correct copy that the same has not been amended or rescinded and is in full force and effect.

In witness whereof, I have hereunto placed my hand and signature this January 18, 2018  
Print name: Janice Haggart Title: Secretary, PRWD Board of Managers  
Authorized signature: Janice Haggart Date: January 18, 2018