



*Mission: To protect and enhance the quality of water in the lakes within its jurisdiction....ensure wise decisions are made concerning the management and related land resources which impact these lakes.*

PELICAN RIVER WATERSHED DISTRICT  
**MEETING ANNOUNCEMENT  
PUBLIC HEARING on  
2015 Budgets and  
Levies/Assessments and Fees  
6:15 PM**

*followed by the*  
**Regular MONTHLY MANAGERS' MEETING  
Thursday, September 11, 2014  
WATERSHED DISTRICT OFFICE  
Wells Fargo Bldg, 2<sup>nd</sup> Floor Conference Room  
211 Holmes Street West, Detroit Lakes, MN**

## AGENDA

- 6:15 PM**      **PUBLIC HEARING – 2015 Budgets and Levies/Assessments and Fees**  
**6:45 PM**      **REGULAR MONTHLY MANAGER MEETING (to start after the Public Hearing/public comments received)**
1. **Call To Order**
  2. **Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –August 21, 2014 Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector's Report).**
- 6:50 PM**      3. Progress Reports - Committee Chairs ( 5 minute reports)
- a. Personnel
  - b. Aquatic Plant (Projects 1B & 1C)
  - c. Advisory Committee Report
- 7:00 PM**      4. Old Business
- a. **Office Space**
  - b. AIS Research and Treatment Update (Flowering Rush and Zebra Mussel)
- BREAK (10 minutes)*
- 7:40 PM**      5. New Business
- a. **Approval of 2014 Preliminary Budget and Levies/Assessments/Fees**
  - b. **BWSR Targeted Watershed Grant Application**
  - c. **AIS Initiative Foundation Grant**
- 8:15 PM**      6. Treasurer's Report
- a. **September Bills**
  - b. **Jan-August 2014 Revenue and Expenses – to be filed and subject to audit.**
7. Attorney's Report
8. Engineer's Report
9. Pulled Consent Agenda Items
- 8:40 PM**      10. Announcements
- 8:45 PM**      **11. Meeting Adjournment**
- (Items in bold face are proposed for board approval/action consideration.)**



THE PELICAN RIVER WATERSHED DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
MINUTES OF REGULAR MEETING

Thursday, August 21, 2014

**Managers Present:** Kral, Brainard, Imholte, Nansen, Haggart, Okeson, Michaelson (6:22 PM)

**Managers Absent:** None

**Staff:** Administrator Guetter

**Consultants:** Attorney Karen Skoyles, Marlon Mackowick, Wenck Associates

**Advisory Committee:** None **Others:** None

The Regular Managers' meeting was called to order by President Kral at 6:15 PM.

**CONSENT AGENDA.** Motion to approve the consent agenda (*Imholte added Detroit Overlook Area and Pelican River/Hwy34 area*) including the August 2014 Administrator Report; Secretary Report–July 17, 2014 Regular Meeting Minutes; August 2014 Rules/Permitting Report, and August 2014 Ditch Inspector's Report (Brainard, Nansen), carried unanimously.

**PROGRESS REPORTS**

- a. **Personnel Committee.** Committee Chair Haggart reported Guetter interviewed several candidates for the Assistant Administrator position and held a second round of interviews with two candidates with Managers Haggart and Nansen present. Managers Haggart and Nansen commented on the quality of both finalists. Brent Alcott accepted the position and will start September 2.
- b. **Aquatic Plant Committee** – Manager Imholte commented on how good Detroit Lake looks this year and has received many compliments from lake residents.
- c. **Citizen Advisory** –Nothing further to report.

**OLD BUSINESS**

- a. **Rice Lake Project Update**–Guetter reported she reviewed the project area with new MN DNR staff, Robert Baden, Wildlife Manager and Tammy Baden, Shallow Lakes Specialist.
- b. **Website – GIS upgrade Update** –.The site is launched and will be undergoing content updates over the next few months. Managers recommended adding "date posted" under the news section. Manager Nansen requested GeoGurus give an overview of the site and extensions at an upcoming meeting.
- c. **2014 Flowering Rush Research and Treatments.** Guetter reported a MN DNR AIS treatment permit amendment was approved to include near shore emergent Flowering rush treatments on Curfman and the west side of Detroit. Treatment will occur in the near future, pending favorable weather conditions. Gray Turnage, Mississippi State University will return in September to take Flowering rush core samples in the treatment plots.
- d. **Detroit Lake Overlook – Restore the Shore Project and PRWD Pelican River/Hwy 34 property.** Manager Imholte inquired about ongoing maintenance and thistle management on the Detroit Lake Overlook area. The area is heavily visited by pedestrians, cyclists, and anglers and it is important to provide a good example of shoreline restoration. Manager Imholte recommended improving the aesthetics of the area by replacing forbes, shrubs, and trees and to include funds in the 2015 budget to cover replacements and maintenance. Regarding the District's property at Pelican River/Hwy 34, Manager Imholte suggested working with City of Detroit Lakes Park Board to explore recreational uses for the property.

**NEW BUSINESS**

- e. **Public Hearing Date for 2015 Preliminary Budgets and Levies and September Regular Manager Monthly Meeting.** The managers set the Public Hearing to be followed by the September Regular Manager Monthly meeting for Thursday, September 11<sup>th</sup> at 6:15 PM at the District Office.
- f. **2015 Preliminary Budget/Levy Review.** The managers and staff reviewed the 2015 budget/levy recommendations.
- g. **PRWD Office Space**- Guetter reported the MN Department of Corrections will be vacating their office by November 1<sup>st</sup>. While the space is comparable in square footage, the layout utilizes the space more efficiently and will provide additional areas for monitoring equipment storage, small meeting room, and a summer intern office. Manager Nansen will contact Wells-Fargo Properties to discuss property improvements and terms of lease.



THE PELICAN RIVER WATERSHED DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
MINUTES OF REGULAR MEETING

- h. **Lake Melissa Zebra Mussel Rapid Response Treatment.** Guetter reported she is working with University of MN AIS Research Center and the MN Department of Natural Resources (MN DNR) Aquatic Invasive Species staff to treat Lake Melissa for Zebra Mussels as a rapid response/containment measure. Since there is currently limited availability of a biocide, Zequanox, the U of MN AIS Center is recommending applying a copper sulfate product to an area of approximately 90 meters by 7 meters along the shoreline near the outlet. **Motion to approve a rapid response Zebra mussel chemical treatment on Lake Melissa (Imholte, Michaelson), carried unanimously.**

**PUBLIC FORUM – NONE**

**TREASURER’S REPORT.**

- a. **Approval of August Claims. #13947-13957 and EFT- 228-234 (\$51,651.24).** Managers reviewed monthly bills. **Motion to pay August bills (Imholte, Brainard), carried unanimously.**
- b. **Financial Report.** Imholte reviewed the January – July 2014 Revenues and Expenses Reports. **Motion to approve the draft January-July 2014 R & E Report (Imholte, Brainard), carried unanimously.** The report will be filed for audit.

**ENGINEER REPORT** – Engineer Mackowick reported reviewing the MN DOT frontage road and City of Detroit Lakes Sanitary Sewer/Water main permit applications.

**ATTORNEY REPORT** – Nothing further to report.

**PULLED CONSENT AGENDA ITEMS-None**

**ANNOUNCEMENTS** – Tuesday, September 9<sup>th</sup> Tour of Pelican Lake

**ADJOURNMENT.** Motion to adjourn the meeting at 7:56 PM (Brainard, Nansen), carried unanimously.

\_\_\_\_\_  
Respectfully Submitted,  
David Brainard, Secretary

Meeting Approved : \_\_\_\_\_

\_\_\_\_\_  
Tera Guetter, Administrator

*No tape was made of this meeting.*

**Pelican River Watershed District  
Administrator Monthly Report  
September 5, 2014  
[www.prwd.org](http://www.prwd.org)**

## **MAIN DISTRICT WATER QUALITY INITIATIVES**

**Rice Lake Project** –Guetter reviewed the project area with Rob Baden, MN DNR Wildlife and Tammy Baden, MN DNR Shallow Lakes Specialist on August 13<sup>th</sup>. Becker County SWCD and the District applied for a Board of Soil and Water Resources “Targeted Watershed Demonstration Project” to complete the Rice Lake Project. Peter Mead (Becker SWCD) put the proposal together with some assistance from Guetter and BWSR staff.

**MN GreenCorps Host Site** Jillian Walechka, MN Green Corps member, will be working on storm water management issues. She will start in the next week.

**Detroit Lake Scenic Overlook Area** – Moses is setting up a meeting with Becker Soil and Water Conservation Service, City of Detroit Lakes, and MN DNR staff to review the area and develop a vegetation replacement and maintenance plan for 2015.

**MN DNR North and South Public Accesses on Detroit Lake.** Regarding the South access, MN DNR met with the wetland Technical Panel (TEP) comprised of local and state wetland staff. The TEP recommended revising the current access plan to minimize the wetland impacts at the entrance to the access. There are no formal plans for north access, however Guetter requested to be notified when plans are under development by the MN DNR trails and waterway division.

**St. Clair TMDL** – Tim James, MN Pollution Control Agency, met with the City of DL public works on 8/11 and presented to the City Council on 8/13. The City requested additional language in the draft St. Clair Lake TMDL about future costs of the Waste Water Treatment Facility and some assurance about trading credits for the Waste Load Allocation (WLA) between the WWTF and the nonpoint sources. The City provided the language and MPCA included it. The City is reviewing the final draft now. The District has not received a copy of the draft for review. It will go to public notice in the next few weeks

## **WATER MANAGEMENT RULES**

**Permits** - see enclosed report. Guetter has begun working with Alcott on conducting site visits and processing permits. .

## **EDUCATION**

Concordia College limnology classes will be here on September 27 and 29<sup>th</sup> to review the District's programs including monitoring, storm water management, wetland restoration, and AIS activities

The Board of Soil and Water Resources (BWSR) is holding its annual training for watershed district and soil and water conservation service staff October 28<sup>th</sup>-30 at Craguns.

Website/ArcView GIS Training – GeoGurus will be training staff on September 8<sup>th</sup> on uploading information/files and how to use the new website functionality.

MAWD Annual Meeting Committee– Guetter assisted via teleconference on August 14<sup>th</sup> with the selection of education topics for the managers and staff for the upcoming annual meeting of watershed districts in December.

Becker COLA – At their August meeting, the group discussed buoy placement in county lakes and had staff from the County Sheriff's Department discuss policies and requirements for buoys. There is some confusion when a lake specific ordinance for placement of buoys is needed, water hazard definition, and responsible party for placement and purchase of the markers. Other topics discussed included the Becker County AIS funds and how they will be use, Becker County forest land management practices, and the Enbridge Sandpiper pipeline. The District submitted comments opposing an alternative which would cut through the Detroit Lakes area.

## MONITORING

Big Detroit lake had an algal bloom on August 22<sup>nd</sup> along North Shore Drive. Hecock reported a secchi disk reading of 5 ft on Big Detroit while Little Detroit fared much better at 10 feet of water clarity. Earlier in the week, a whole lake algal bloom was noted and the dead algae blew in along the north shore area resulting in a blue/green paste. Hecock reported the accumulation dissipated within a day.

Brent Alcott (new assistant administrator) and Guetter completed a stream run on Campbell Creek and the Pelican River after the early morning rainstorm on September 3<sup>rd</sup>. Alcott is reviewing the monitoring records and getting up to speed on the locations of the monitoring sites and the use of the District's monitoring equipment. Next week Alcott and Guetter will finish up the season's lake sampling program.

**Floyd Shores Lake Association Board Meeting.** On August 30, Manager Kral met with the board to discuss upstream areas and North/Little Floyd lake water quality. The directors had questions regarding the efficacy of the Ag best management practices on Campbell Creek and concerns with aquatic vegetation near the Big Floyd Public Access (cattail area) and Little Floyd Lake near Cty Rd 21 and by the public access. Administrator Guetter will write a letter responding to their questions.

## AQUATIC PLANT MANAGEMENT

**Lake Vegetation Management Plans for Detroit, Curfman, Sallie, and Melissa.** The Melissa-Sallie Lake Improvement and Lake Detroiters representatives reviewed the draft plan with the district and the MN DNR. Minor edits were included and the management plan has been signed by all parties.

**2014 Flowering Rush Research and Treatments.** Professional Lake Management treated emergent flowering rush on Detroit and Curfman on August 27<sup>th</sup>. Approximately 1700 feet of shoreline was treated.

**Becker County AIS Panel**—The County purchased a Hydroblaster decontamination unit; Personnel from the company will conduct training classes on Wednesday, October 1 and Thursday, October 2. We are looking for people to train and work as Level 2 staff for 2015. Level 2 trained personnel can conduct watercraft inspections (deny launch authorities) and can decontaminate a watercraft/equipment. An AIS workshop hosted by MN Association of Counties was held in Alexandria on August 27<sup>th</sup>. Sandy Gunderson, Becker County presented on education and Guetter gave closing remarks as a representative of the MN DNR AIS committee.

**Lake Melissa** –Guetter and Alcott, along with MN DNR Staff, were on the lake on Tuesday, September 2 to conduct a search for Zebra mussels. Unfortunately, Zebra Mussels were found on the District's sampler and on docks/lifts in various locations around the lake. Since the ZMs are not isolated in one bay as originally thought, a targeted treatment at one location is not planned at this time. Becker County had approved up to \$10,000 for the treatment.

**Lake Detroit** –Guetter tagged along with the MN DNR on August 18<sup>th</sup> to search for Zebra mussels. None were found.

**MN DNR AIS Grant** – a reimbursement request was submitted to the MN DNR.

**Initiative Foundation AIS Grant** – Floyd Lake is submitting a proposal for access arms on Floyd Lake and for a centralized decontamination facility.

## GENERAL ADMINISTRATION

**Revised Management Plan** –Work will resume later this month.

**Office Move** – Moses has been working on gathering paint and carpet quotes for the DOC space. Nansen contacted Wells Fargo regarding costs and a longer term lease.

## Ditch Inspector's Report

September 2014.

**Ditch 11/12-** A possible blockage north of 230<sup>th</sup> Street was reported to Roger Lundberg.

**Ditch 13-** The water levels are still high.

**Ditch 14-**Nothing further to report.

## PRWD Rules of Enforcement Report - September 5, 2014

### *Permits Issued:*

14-28	Breezy Shores Resort	1275 West Lake Dr.	SIZ Alteration – Impervious Surface coverage	Little Detroit
14-29	Larry & Sherry Anderson	676 South Shore Drive	Restoration – Alteration to Land	Big Detroit
14-30	Bruce Quick	23225 Roosevelt Lane	Alteration to land – Landscaping, hydroseed	Melissa

### *Projects Currently in Review:*

*Shawn Nygaard – 23877 N. Long Lake Rd. – Beach Sand Blanket*  
*Terry Nelson – 13956 20<sup>th</sup> St. S. E. – Rip Rap*  
*MN DOT – Hwy 10 & 59 Improvement project*  
*Mark & Anna Gryte – 16599 Long Beach Dr. – Beach Sand Blanket*  
*City of Detroit Lakes – TH 10 – Sanitary sewer and watermain*  
*Dan & Amy Smith – 1348 South Shore Drive – Home addition*  
*Jerrod & Kate Busker – 248 Shorewood Drive – Issued Stop Work Order*