



Mission: To protect and enhance the quality of water in the lakes within its jurisdiction.....ensure wise decisions are made concerning the management and related land resources which impact these lakes.

**PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT
PUBLIC HEARING ON 2018 Budgets,
Levies/Assessments and Fees
Regular MONTHLY MANAGERS' MEETING
Tuesday, December 19, 2017
4:00 PM
Wells Fargo Bank, 2nd Floor Conference Room
211 Holmes Street West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org**

AGENDA

- | | |
|----------------|---|
| 4:00 PM | 1. Call To Order |
| 4:05 PM | 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report – November 16, 2017 Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector's Report) |
| 4:10 PM | 3. Committees <ul style="list-style-type: none">a. Personnel, RMP/Rules, Citizen Advisory |
| 4:20 PM | 4. Old Business <ul style="list-style-type: none">a. Rice Lake Project Progress – Houston Engineeringb. Revised Management Plan Progress |
| 4:30 PM | 5. Treasurer's Report <ul style="list-style-type: none">a. Approve December 2017 Billsb. Approve December Fund transferc. Review January-November 2017 Revenue & Expenses – to be filed and subject to audit.d. 2017 Year End Transfers |
| 4:45 PM | 6. New Business <ul style="list-style-type: none">a. MAWD Annual Meeting Delegate Updateb. 2018 Permit Fee Schedulec. Personnel Committee Recommendationsd. Final 2017 Budget, Levies, Special Assessments, and Fees |
| 5:30 PM | 7. Public Forum (5 minutes) |
| 5:35 PM | 8. Attorney's Report
9. Engineer's Report
10. Pulled Consent Agenda Items
11. Announcements- MAWD Conference |
| 5:45 PM | 12. Meeting Adjournment (action items in bold face) |



Pelican River Watershed District Holiday Celebration

Date: Tuesday, December 19, 6:30–9:30 p.m.

*Place: Home of Brad Refsland & Rosemary McGuire
2062 Elmwood Drive, Detroit Lakes, MN*

They will provide chicken wings, meatballs, chips & dip, and beet.

Please bring a dish to pass and your beverage of choice.

Directions: Take Willow St. to Long Lake Rd, turn right on Elmwood Dr. (approx. 2.5 miles from WF Bank)

The December Manager Meeting will begin at 4:00 p.m.

Note: Ginny is highly allergic to peanuts, peanut butter oil and tree nuts. Mixed goodies are dangerous.



THE PELICAN RIVER WATERSHED
DISTRICT OF
BECKER AND OTTERTAIL COUNTIES
MINUTES OF THE REGULAR MEETING

November 16, 2017

Managers Present: Kral, Okeson (3:30pm), Michaelson, Imholte, Refsland
Managers Absent: Haggart, Deede
Staff: Administrator Guetter, Alcott, Moses
Consultants: Attorney Skoyles
Advisory Committee: John Okeson, Becker County Commissioner **Others:** None

The Regular Managers' meeting was called to order by President Kral at 3:06 PM.

CONSENT AGENDA. The consent agenda, including the November Administrator Report; Secretary's Report – October 19, 2017 Regular Managers' Meeting Minutes; November Rules/Permitting Report (*except violation status section*); and November Ditch Inspector's Report (Imholte, Michaelson), carried unanimously.

PROGRESS REPORTS.

Personnel Committee - Nothing further to report. Haggart will schedule a meeting in December.
Rules/Revised Management Plan (RMP)- Wenck is working on draft and should have a copy in December for review. Thank you letter was received for tree replacement assistance (copy included in packet).
Citizen Advisory Committee – Nothing to report.

OLD BUSINESS.

- a. **Rice Lake Progress.** Technical meeting will be scheduled for early December and we will need to meet with Detroit Township.
- b. **Revised Management Plan Progress.** Guetter has been working with Wenck to complete the draft. She is seeking input from stakeholders/partners. Significant progress has been made this month and there will be a draft in the near future.
- c. **City of Detroit Lakes Stormwater Parcel Abatements.** Guetter reported no further action required.

TREASURER'S REPORT.

- a. **Approval of November 2017 Claims.** Manager Michaelson reviewed the monthly bills. **Motion to pay November 2017 claims (Checks #14396-14406 and EFT 566-574) in the amount of \$53294.87 (Michaelson, Refsland), carried unanimously.**
- b. **November Fund Transfers.** Manager reviewed the fund transfer needed. **Motion to transfer \$79,000 from Bremer Bank savings account to the checking account (Michaelson, Okeson), carried unanimously.**
- c. **Financial Report.** The January-October 2017 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-October 2017 R & E Report (Michaelson, Imholte), carried unanimously.** The report will be filed for audit.

NEW BUSINESS.

- a. **Rule Violation Update.** Staff gave an update on current violations and on pending permit applications.
- b. **LMCIT – 2017 Liability Limits Resolution** – See attached resolution.
- c. **Drainage Systems Tree Removal, Beaver Control and Dam Removal Policy.** Guetter reviewed the draft Drainage System Tree Removal, Beaver Control and Dam Removal Policy, Trapper Certification, and claims form. The managers generally approved the handouts and suggested minor edits.
- d. **December Manager Meeting Date and Holiday Office hours.** The managers set the December monthly meeting for Tuesday, December 19 at 4:00PM followed by a holiday gathering at the residence of Manager Refsland. Guetter reported the office will be closed on Christmas and New Year's Day and the office will remain open between Christmas and New Years.



**THE PELICAN RIVER WATERSHED
DISTRICT OF
BECKER AND OTTERTAIL COUNTIES
MINUTES OF THE REGULAR MEETING**

- a. **MAWD Delegates and Annual Conference.** The Minnesota Association of Watershed District's Annual Meeting is November 30 – Dec 2, 2017 at Arrowwood in Alexandria. Manager's Kral and Refsland are delegates with Deede serving as an alternate delegate. Managers Kral, Refsland, Michaelson, Deede, Imholte, and Administrator Guetter will be attending the Annual Meeting and conference.

PUBLIC FORUM – Becker County Commissioner Okeson updated the managers on the Jail progress

ATTORNEY REPORT— Nothing further to report.

ENGINEER REPORT – Nothing further to report.

ANNOUNCEMENTS – Managers Kral, Refsland, Deede, Imholte, Michelson, and Administrator Guetter will be attending MN Association of Watershed District's Annual Meeting and Conference in Alexandria, MN Nov 29-Dec 1.

ADJOURNMENT. Motion to adjourn the meeting at 5:04 PM (Kral, Okeson), carried unanimously.

Meeting Approved: _____

Respectfully Submitted,
Vice President Okeson

Pelican River Watershed District

Claims Paid

November 2017

<u>Date</u>		<u>Num</u>	<u>Amount</u>
<u>Employee ACH</u>			
11/20/2017	*Alcott, Brent	EFT-566	40.00
11/20/2017	*Guetter, Tera	EFT-567	183.38
11/20/2017	*Moses, Brenda	EFT-568	30.66
			254.04
<u>Vendor ACH</u>			
11/20/2017	Lakes Computer Repair & Consulting	EFT-569	200.00
11/20/2017	MPCA	EFT-570	16,500.00
11/20/2017	RMB Environmental Laboratories, Inc.	EFT-571	437.00
11/20/2017	Wells Fargo-Office Lease	EFT-572	1,299.58
11/20/2017	Wenck Associates, Inc	EFT-573	3,298.80
11/20/2017	Xerox Corporation	EFT-574	264.25
11/10/2017	Bremer Bank		30.00
			22,029.63
<u>Vendor Checks</u>			
11/17/2017	Arvig	14396	51.90
11/17/2017	Bank of America	14397	1,538.58
11/17/2017	^Campbell, Joshua	14398	1,000.00
11/17/2017	Farnam's Genuine Parts, Inc.	14399	21.66
11/17/2017	Holiday Companies/washes	14400	6.50
11/17/2017	Holiday/gas	14401	63.85
11/17/2017	VOID	14402	0.00
11/17/2017	^Saarinen, Delbert	14403	575.00
11/17/2017	Verizon	14404	40.16
11/17/2017	Office of Enterprise Technology	14406	96.90
			3,394.55
<u>Rice Lake Project</u>			
11/17/2017	Houston Engineering Inc.	14405	27,616.65
			27,616.65
11/2/2017	Employee Payroll	EFT 557-559	4263.85
11/7/2017	Supplemental Benefits	EFT 560-562	2184.92
11/7/2017	Federal Withholding		2059.40
11/16/2017	Employee Payroll	EFT 563-565	4263.86
11/20/2017	Federal Withholding		1561.22
11/30/2017	Employee Payroll	EFT 575-577	4263.86
11/30/2017	Federal Withholding		1561.24
11/30/2017	MN HCSP		600.00
11/30/2017	MN Revenue		767.00
11/30/2017	NACO		2769.00
11/30/2017	PERA		2988.93
	Total November Expenses		<u>\$ 80,578.15</u>



Drainage Systems Tree Removal, Beaver Control, and Dam Removal Policy

November 16, 2017

This Policy is adopted by the Pelican River Watershed District , Drainage Authority for Becker County Drainage System 11,12,13, and 14 to guide the procedures for beaver control, dam and tree removal related to the public drainage facilities. The policy also identifies performance standards and best management practices that are necessary for the efficient and effective operation of public drainage facilities. Benefitted drainage system landowners have the lawful right to have these drainage systems maintained. The benefitted lands and their owners have paid for construction and maintenance of the systems without the use of public funds. Drainage Authority staff and contractors will make every reasonable effort to contact landowners or farm operators before entering property. State statute 103E.011, provides limited outside funds for flood control and environmental enhancement projects.

Tree Removal

When fallen trees or snags are reported or discovered when inspecting the drainage systems need to be removed, it will be done in a manner that will not cause erosion. The Drainage Authority will issue a work order and other supporting materials (location maps, landowner access permissions) to the contractor to remove the trees and snags from a specifically designated drainage system location. It is expected the contractor will commence work within five (5) days of receiving the work order or at a time mutually agreed upon between the Drainage Authority and the contractor. Progress on removal of the trees or snags problem will be monitored by the Drainage Authority. Ditch banks, and area affected by the tree removal, will be restored and reseeded as necessary to prevent erosion. The contractor will provide an invoice to the Drainage Authority before payment will be authorized by the Drainage Authority Board of Managers. Trees may be chipped, piled, and burned when dry, or buried. Landowners may remove trees at their own expense and liability and in a manner to minimize damage to the drainage system.

Beaver Control

When beavers are reported or discovered when inspecting the drainage systems, a trapper will be retained by the Drainage Authority to remove the beaver. Trappers must have their names registered with the Drainage Authority by completing the "Trapper Certification" and W-9 forms on an annual basis. The District will issue a work order and other supporting materials (location maps, landowner access permissions) to the trapper to remove problem beavers from specifically designated drainage systems and locations. It is expected the authorized trapper will commence work within five (5) days of receiving the work order or at a time mutually agreed upon between the Drainage Authority and the trapper. Progress on removal of problem beaver will be monitored by the Drainage Authority. The Drainage Authority may release a trapper from the work order following 14 consecutive days of non-satisfactory performance. The authorized trapper must fill out the "Beaver Control Claim" form and present the beaver tail end section (s) to the Drainage Authority before payment will be authorized by the Drainage Authority Board of Managers. The Drainage Authority Board of Managers sets the beaver bounty amount for reimbursement. The Drainage Authority will dispose of the beaver tails in such a way they cannot be resubmitted.

Dam Removal

After beavers are removed, the Drainage Authority may hire a contractor to remove the beaver dam by mechanical means whenever possible. If explosives are to be used by a contractor, the contractor must be approved by the Becker County Sheriff and provide permits and insurance. Ditch banks, and area affected by the dam removal, will be restored and reseeded as necessary to prevent erosion. Whenever possible, the Drainage Authority will remove dams in a manner and timeframe to minimize downstream nutrient and sediment loading in the summer months (mid-May, June, July, August, mid- September).

TRAPPER CERTIFICATION

I, _____, agree to obey the laws of the State of Minnesota and the following policies of the Pelican River Watershed District ("District") Beaver Control Program.

1. **Designated Beaver Control Areas.** I understand only beavers trapped on Becker County Drainage Systems 11, 12, 13, and 14 are eligible for the bounty.

2. **Drainage Authority Pre-Approval and Authorization Requirement.** I understand the District Drainage Authority or Inspector will provide me with a *written work order* to control beaver *prior to commencing work* and will *designate the areas* on a map where beaver control is to occur within the drainage system. I will make every reasonable effort to contact landowners or farm operators prior to trapping on land in their control.

3. **Beaver Bounty.** I understand the beaver bounty amount is set by the District Board of Managers and will be paid to authorized trappers for each beaver eliminated from the designated beaver control area. The Drainage Authority will verify the numbers of beavers eliminated by the trapper.

To claim a bounty payment, I understand I must:

A: Complete a request for payment claim form for each location where trapping was conducted.

B. Deliver the District Beaver Control and Work Claim form and the 2-inch or more end of each beaver tail to the District Office for the Board of Managers approval for payment at their regular monthly meeting (3rd Thursday of the Month).

4. **Non-Payment.** I understand I will be ineligible for the bounty program if I violate any of these policies of the beaver control program.

5. **Independent Contractor.** I understand that I am not an employee of the Pelican River Watershed District and the District is not liable for any injuries or damages incurred while trapping, removal of dams/blockages, or in the performance of any associated work or services provided to the District Drainage Authority and I understand it is my sole obligation and responsibility to procure, maintain, and pay for required general liability insurance.

Signed _____ Date _____

Address _____

City, State, Zip _____

Phone: _____

Email: _____

This form and a completed W-9 must be completed or verified annually and on file at the District office prior to commencing work.

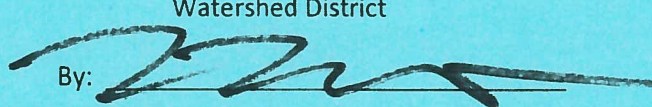
Minnesota Association of Watershed Districts, Inc.

2017 Certificate of Membership & Delegate Appointment Form

Pelican River Watershed District hereby certifies that it a watershed district
duly established and in good standing pursuant to Minnesota Statutes 103D, and that it is a regular
member of the Minnesota Association of Watershed Districts, Inc. for the year 2017.

Pelican River Watershed District hereby further certifies that the names of
its two official delegates to the Association are Dennis Kral
and Brad Refsland, and the name of the alternate delegate is
Lowelle Deede, all of whom are managers in good standing of the
Pelican River Watershed District.

Dated: 11-16-17

Pelican River
Watershed District
By: 

PELICAN RIVER WATERSHED DISTRICT
RESOLUTION FOR LMCIT LIABILITY COVERAGE LIMITS
PERSUANT TO MN STATUE 466.04

On November 16, 2017 Dennis Kral, President of the Board of Managers, offered the following resolution and moved its adoption.

WHEREAS the District obtains liability coverage from the League of Minnesota Cities Insurance Trust and must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased;

WHEREAS if the District does not waive the statutory tort limits, an individual claimant would be able to recover no more \$500,000.00 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to the statutory tort limits apply is limited to \$1,500,000.00;

NOW, THEREFORE, BE IT RESOLVED THAT the Pelican River Watershed District Board of Managers have agreed to accept liability coverage limits of \$1,500,000.00 from the League of Minnesota Cities Insurance Trust and that the District does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

Manager Ginny Imholte seconded the adoption of the resolution, and it was adopted on the following vote:

Ayes 5

Nays 0

ABSENT: 2

DATE: November 16, 2017

Signed Dennis Kral
Dennis Kral
Pelican River Watershed District President

Motion Kral

2nd Imholte

Approved ✓

Pelican River Watershed District
Administrator Monthly Report
December 15, 2017
www.prwd.org

MAIN DISTRICT WATER QUALITY INITIATIVES

Targeted Watershed Nutrient Reduction Grant/Rice Lake Project. Guetter met with Houston Engineering on December 7 to review the preliminary plans for Anchor Road, Upper and Lower Structures and access roads. The NRCS road extension to the upper structure from Cormorant avenue remains to be designed. We will be working with the City of DL for the required easement access. The City of Detroit Lakes has agreed to provide a 20' easement for access through City Lots 1, 3, and 4 of Block 4. Once the easement is outside of Lot 4, the access easement can be widened to 40 feet. The geotechnical Evaluation report for Anchor road and the lower structure, the Preliminary Engineer's Report, Drainage System Petition to Impound (notice of Hearing & Letter Report of Findings of Fact (Drafts) & Project Establishment under 103D (draft) is completed. The Public Hearings for project establishment and Drainage system impoundment will be held jointly with February 15th as a potential date. Notices to all landowners within the system will need to be mailed out. Five remaining easements need to be completed now that the plans are completed and Houston is preparing new maps for the properties. Permits required for the project include PRWD Permit – Erosion Control/ Drainage system and Detroit Township – Temporary Road Closure. The Operations and Maintenance Plan and Memorandum of Understanding has been updated. We will be meeting with NRCS, on January 10th with the 11th as a backup date if weather conditions are bad, to review construction management, bidding, O&M and MOU details. The managers will need to decide if the District will be purchasing land under the embankment, structures and access roads in all locations or just from private landowners. Houston will be reviewing the project and budget with the Managers at the January board meeting.

Revised Management Plan –Wenck is requesting additional funds, approximately \$4,200 to finish up the plan – just under two weeks of work by Wenck staff. Guetter and Alcott are finishing up the Lake report cards and including 2017 data in the assessments.

WATER MANAGEMENT RULES

Permits - see enclosed report.

MONITORING

Lakes - Detroit Lake froze and reopened three times during the past month, creating a kerfuffle for the locals who closely follow the official freeze up data. Below average temperatures caused the lake to first freeze up on November 9th, about 16 days sooner than the average for the last 20 years. Weather patterns then shifted to well above average temperatures in mid-late November causing a large portion of Detroit surface area to break up. A second attempt to freeze-up occurred on December 1st after a drop in nighttime temperatures closed the open portion of the lake once again. However, it was short-lived as Detroit reopened on December 4th, interestingly, this time not due to warming temperatures, but from storm event high winds. The lake froze over just before midnight on December 6. We will see if this date stands the test of temperature and winds!

Education – Alcott will be travelling to Riley Purgatory Bluff Creek Watershed District on January 11th to attend a training session in cost effective remote monitoring station construction. The workshop, which be put on by LimnoTech, will teach attendees how to construct a cheap alternative for continuous, remote monitoring stations.

EDUCATION

KDLM Radio – Alcott discussed Detroit Lake ice up “excitement” (see above), ice harvest (no impact on lake level) and shoreline survey results on Sallie and Melissa. Survey results showed significant increase in motorized watercraft, jet skis and covered boat lifts. A more detailed report will be included in the 2017 Monitoring and Annual Reports.

GENERAL ADMINISTRATION

2018 Budget – Guetter & Moses have been reviewing actual Jan-Nov expenses and evaluating projected 2018 needs. A copy of the updated Budget proposal is attached.

2017 Annual Report – Moses has developed the outline, pulled some of the information and photos together, and begun writing the report. It should be complete in early 2018.

2018 Work Plan –A draft 2018 Work plan will be presented to the Managers for input and approval at the January meeting.

Becker County SWCD – Congratulations to Peter Mead who received the “SWCD employee of the year” award! A worthy honor and a well-deserved acknowledgment of his accomplishments and agency.

MN DNR Roundtable – Scheduled for January 5th in St. Paul.

MAWD Annual Meeting – Managers Kral, Deede, Refsland, Imholte, Michaelson and Administrator Guetter attended the meeting and training sessions. The managers will give an update at the December Meeting.

AWA (Administrators) Meeting. Emily Javens, MAWD executive director gave a brief update on her new job responsibilities and is currently setting up an office. As part of the administrator's organization's establishment of by-laws, the group changed its name from the Association of District Administrators (ADA) to the Association of Watershed Administrators (AWA) which formally allows the organization to include other watershed management organization staff. The By-laws includes an officer ascension structure (Secretary, Vice President, President, and Past President) and adds 3 At-Large executive committee officers representing each region (1,2,3). Ad hoc and standing committees' roles are also defined within the By-Laws. A committee will be setting up 2018 training assistance sessions on a quarterly basis (Legislative Session, Summer Tour, Annual Meeting, 1-2 other times) based off of the 2017 survey results. The AWA Exec Committee is working with the MAWD board for 2018 training budget (self-funded by fees). The resolutions were discussed including a newly introduced water reuse resolution. BWSR update included 25x25 Governor's listening session follow up, status of MPCA WRAPS, One Watershed/One Plan funding based upon Clean Water Council Recommendations White Paper. The 2018 summer tour will be hosted by 3 organizations in the metro Wed-Thursday June 20-21st in Chanhassen.

AQUATIC INVASIVE SPECIES MANAGEMENT

Community Based Social Marketing -Guetter & Moses met with Karl Koenig, Becker County AIS coordinator, on Monday, 11/27, to brainstorm ways we could implement the training we received at the Social Marketing Seminar. Koenig was going to talk with Ottertail and Hubbard County to see what their interest would be in working with us to pilot a program. Another take away from the training was the need for “one on one” scripts for Watercraft Inspectors and more training up front to ensure public engagement is positive with the private sector and to implement a quality assurance component to include mid-season “check-ups”. It was also discussed to have the U of MN AIS research center give a presentation in this area - Becker, Hubbard, Ottertail, in May or June and give an update on the center's research efforts. Zorbaz is hosting a “Zcience on Tap” January – April. Moses and Alcott will contact Moriya Rufer to find out how PRWD can assist.

DRAINAGE SYSTEM REPORT – December 2017

CY 2017 Buffer Strip Annual Report was submitted to BWSR on December 15, 2017 (due February 1, 2018).

Ditch 11/12 – Roger Lundberg was able to assist with the removal of the blockage near the Campbell Lake outlet using explosives.

Ditch 13 –Beaver maintenance - Alcott will be working with Josh Campbell to investigate winter removal of nuisance beaver in the Rice Lake Wetland and Campbell Creek Outlet in early January. The dams located in the 8th street area will be removed when the ground is frozen enough to support a backhoe. Feldt Excavating will be assisting with this effort. During inspections, Alcott noted several nearby beaver lodges and food cache areas in the Rice Lake area which continue to be a source of new populations which relocate to nearby areas causing more drainage system flow issues.

Rice Lake – schedule public hearing for February 15th to impound water for Rice Lake Project.

Ditch 14 – Nothing to report.

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Ditch 14 – Nothing to report.

RULES OF ENFORCEMENT

December



Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
17-76	Meyer, Jeff & Julie	15128 E Munson Dr. Munson Lake	SIZ alteration. Construct 6-8" berm and plant grasses in the shore impact zone.
17-77	Busker, Jerrod	248 Shorewood Dr. Detroit Lake	SIZ alteration. 50' rip rap on shoreline, 25'x10' beach sand blanket.

Permit Applications submitted:

Essentia Health—Helipad for St. Mary's Hospital. Wenck currently finishing review.

Permit Applications expected:

Fireside—Removal of 3-season porch/patio expansion.

Swanson's Repair— Staff met with Swansons, City staff and Mackowick on 12/6 to clarify all requirements.

Violations Under Remediation:

BBP Investments/Pro Resources, Scott Busker— 1265 W. Hwy 10, New construction, storm water plan needed. Managers requested that Guetter follow up to try and come to a resolution that is acceptable to both parties.

Four Seasons Car Wash— Project completed without stormwater measures implemented. Staff has met with their contractor and they have agreed to have stormwater management practices in place by May 1, 2018.

Golden Bay Shores—Retaining wall is complete and we are waiting for verification from the City that it meets City ordinance. The Site will be reseeded in the spring of 2018.

Environmental Assessment Review:

Long Shore Development— Under review by Becker County.

Pelican River Watershed District Permit and Review Fee Schedule			
Small Site Permit	Current Fee	Proposed 2018 Fee	
Shore Impact Zone Alterations within Shoreland District (including land, impervious surface, and vegetation alterations including Sand Blanket, Rip-Rap, Sidewalk, buildings, tree removal, shoreline plantings or changes, Ice Ridge Repair)	\$100.00	\$100.00	
Bluff Impact Zone Alterations within Shoreland District (including land, impervious surface, and vegetation alterations)*	\$150.00	\$150.00	
Steep Slope Alterations within Shoreland District (including land, impervious surface, and vegetation alterations)*	\$150.00	\$150.00	
Retaining Walls within Shore Impact Zone and Bluff Impact Zone*	\$150.00	\$150.00	
Residential Stormwater Management - >25% impervious lot coverage and less than 10,000 ft ² *	\$150.00	\$150.00	
Driveway Culverts	\$100.00	\$100.00	
Large Site Permit			
Residential Stormwater management - greater than 10,000 ft ² impervious within Shoreland District*	\$500.00	\$500.00	
Commercial Stormwater Management (> 25% impervious lot coverage or > 10,000 ft ²) *	\$500.00	\$750.00	
Stormwater management - Greater than 1 acre impervious surface *	\$750.00	\$1,000.00	
Stormwater management - Subdivision, Planned Unit Developments (PUD's), Plats, Developments based upon certified surveys*	\$750.00	\$1,000.00	
Stormwater management - Changes to, including construction or re-construction, of stormwater infrastructure, private or public highways, roads, streets, parking lots, Public Water Access, bridges, culverts, and inlets to Waters of the State. *	\$750.00	\$750.00	
Temporary Groundwater Dewatering*	\$100.00	\$100.00	
Public Drainage - Becker County Ditch 11-12; 13, 14 Minimum 10 day notice for manager review.			
Dredging, filling, diking ; culvert, bridge crossings; bank stabilization; channelization; lateral construction or repair; grass, shrub or tree removal within 16.5 feet; snow storage within 50 ft of ditch or latera	N/C	N/C	
Administrative Fees			
Permit Transfer, Permit Extension	\$50.00	\$50.00	
Changes to approved permit plans	Hourly Rate	Hourly Rate	
Violation of Approved Permit**	Hourly Rate	Hourly Rate	
Violation of Rules, No Permit**	Hourly Rate	Hourly Rate	
Hourly Rates			
Technical and Inspection Staff	\$75 / hour	\$75 / hour	
Administrative Staff	\$50 / hour	\$50 / hour	
Engineer	\$160 / hour	\$160 / hour	
Attorney	\$250 / hour	\$250 / hour	

* **Plan may require engineered plan**, two plan reviews by District Engineer are included, additional

For violations of Permit or Rules, Permit Fees **PLUS hourly rates apply

All permit fees include a \$10 application fee, field inspection fees, and applicable review fees

Note: Government agencies (Federal, State, Local) are exempt from the above fees

In addition to the permit fees, the District may require a performance bond, letter of credit, or surety in a form approved by the District in an amount set by the managers and conditioned on performance by the applicant of authorized activities in conformance with the terms of the permit.

Added that plan may require an engineered plan

Added 'residential' to differentiate for single family homes - fee not changed

Increased fees to \$750 for commercial stormwater (added >10,000 ft² criteria to match residential)

Increased fees to \$1000

Increased fees to \$1000

Added language to help clarify plan requirements