



Pelican River Watershed District Holiday Celebration

Date: Wednesday, December 18, 6:00—9:00

Place: Home of Chris Jasken
1920 Clear Creek Blvd.

Please bring a dish to pass and a beverage that you enjoy.

The Public is welcome to attend.

Directions: Head west on Willow to the traffic circle, at the traffic circle continue straight on Willow. In 0.7 miles turn left onto Clear Creek Blvd, continue for 0.2 miles until you reach 1920 Clear Creek Blvd.



Mission: To protect and enhance the quality of water in the lakes within its jurisdiction....ensure wise decisions are made concerning the management and related land resources which impact these lakes.

**PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT**
Regular MONTHLY MANAGERS' MEETING
Wednesday, December 18, 2019
3:30 PM
WATERSHED DISTRICT OFFICE
Wells Fargo Bank, 2nd Floor Conference Room
211 Holmes Street West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org

AGENDA

- | | |
|----------------|--|
| 3:30 PM | 1. Call To Order |
| | 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –November 21, 2019 Regular Meeting Minutes, Rules/Permitting Report; Ditch Inspector's Report) |
| 3:35 PM | 3. Committees and Chair appointments
a. Personnel, RMP/Rules, Citizen Advisory |
| 3:45 PM | 4. Old Business
a. Rice Lake Update
b. RMP Update |
| 4:00 PM | 5. Treasurer's Report
a. Approve December 2019 Bills
b. Approve Fund transfer
c. Review January-November 2019 Revenue & Expenses – to be filed and subject to audit. |
| 4:15 PM | 6. New Business
a. MAWD Annual Meeting Delegate Update
b. MAWD Resolution
c. 2020 Board Meeting Schedule
d. Personnel Policy Update
e. Final 2020 Budget, Levies, Special Assessments, and Fees |
| 5:30 PM | 7. Public Forum (5 minutes) |
| 5:35 PM | 8. Attorney's Report
9. Engineer's Report
10. Pulled Consent Agenda Items |
| 5:40 PM | 11. Announcements |
| 5:45 PM | 12. Meeting Adjournment
(action items in bold face) |

A board member may participate via interactive television at the following location, which shall be open and accessible to the public during the meeting: Tip O Texas, 1010 East Sioux Road, Pharr, TX



THE PELICAN RIVER WATERSHED
DISTRICT OF
BECKER AND OTTERTAIL
COUNTIES

**PUBLIC HEARING & MINUTES OF THE REGULAR
MEETING**

November 21, 2019

Managers Present: Kral, Imholte, Jasken, Deede, Michaelson, Haggart

Managers Absent: Okeson

Staff: Administrator Guetter, Mortenson, Moses

Consultants: Attorney Skoyles, Engineer Mackowick- Wenck Associates

Advisory Committee: John Okeson, Becker County Commissioner, Brett Arne, BWSR **Others:** None

The Regular Managers' meeting was called to order by President Kral at 5:01 PM. Guetter introduced the newly hired Water Resource Coordinator, Adam Mortenson, to the managers.

CONSENT AGENDA. The consent agenda (with the addition of the Letter of Support for the City of Detroit Lakes for grant application), the November 2019 Administrator Report, Secretary's Report –October 17, 2019 Regular Minutes; November 2019 Rules/Permitting Report, and November 2019 Ditch Inspector's Report (Imhote, Deede), carried unanimously.

COMMITTEE REPORTS.

Personnel Committee – Sarah Noah is conducting the position survey (updated on a three-year basis) and the Personnel Committee will schedule a meeting to review the report. Guetter and Moses prepared draft updates to the District's personnel manual based upon the League of MN Cities revised model Personnel Policy. Updates include vehicle hands-free technology, cell phone use, vaping, media request procedures, adverse weather-office closing guidelines, grievance procedures, and other minor edits. The draft is under review by the Personnel Committee (Haggart, Okeson, Kral) and Attorney Skoyles. The policy will be reviewed at the December meeting by the Board of Managers.

RMP/Rules Committee – See Old Business below

Citizen Advisory Committee – Nothing further to report.

OLD BUSINESS.

- a. **Rice Lake Update.** Guetter reported that an agreement had been reached with Jason Burley for the Entrikin driveway easement and gate relocation. Guetter will begin to explore loans for construction funds for costs not covered by grant and District funds. It is the intention of the District to re-advertise bids in early 2020.
- b. **RMP – Comments from Agencies.** Guetter reviewed the BWSR corrections/additions with the Board of Managers. Brett Arne went into further detail on why BWSR wants to see certain information in the Plan ,and explained that the changes were minor and that overall the Plan was well done. The comments received from the MN DNR and the MPCA were very positive. MPCA and MN DNR will be meeting with staff the week of November 25 to update the plan where needed. BWSR will schedule a Public Hearing in January or February 2020 and the next step is for the plan to be reviewed and approved by the BWSR board (Feb or March timeframe).

TREASURER'S REPORT.

- a. **Approval of November 2019 Claims.** Treasurer Michaelson presented the November claims to the Managers. **Motion to approve the November 2019 expense claims as presented (Checks #14675-14686 and EFT 1165-EFT1173 in the amount of \$30,271.09 (Michaelson, Haggart), carried unanimously.**
- b. **November Fund Transfers.** Treasurer Michaelson recommended transferring \$45,000 to cover the monthly payments and expenses. **Motion to transfer \$45,000 from the Bremer Bank savings account to the checking account (Michaelson, Deede), carried unanimously.**
- c. **Financial Report.** The January-October 2019 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-October 2019 R & E Report (Michaelson, Imholte), carried unanimously.** The report will be filed for audit.



THE PELICAN RIVER WATERSHED
DISTRICT OF
BECKER AND OTTERTAIL
COUNTIES

PUBLIC HEARING & MINUTES OF THE REGULAR
MEETING

NEW BUSINESS.

- a. **Otter Tail River Basin One Watershed, One Plan (1W1P) Resolution.** The Minnesota Pollution Control Agency conducted a three-year (2017-19) intensive monitoring and assessment of the Otter Tail Basin basin and is finalizing the outcomes of the study into a "Watershed Restoration and Protection Strategy (WRAPS)" report. The next step is for the local units of government who are charged with water management within the basin (watershed districts, soil and water conservation districts, counties, cities (MS4) to formally organize and develop a basin-wide implementation plan known as a "One Watershed, One Plan (1W1P)" which is based off the WRAPS Report as well as local water management plans. Administrator Guetter noted the Otter Tail Basin is one of the last areas in the State for a completed WRAPS (other basins are starting their second 10-year study cycle which puts our basin behind in receiving state funding). The 1W1P will focus on projects that will provide measurable water quality outcomes in targeted areas. Guetter explained the Resolution is to start the planning process, but does not legally commit the District in the future. **Motion to adopt the Resolution 19-11-21 Otter Tail River Watershed, One Watershed-One Plan Project, attached hereto (Michaelson, Imholte) carried unanimously.**
- b. **LMCIT 2020 Liability Limits Resolution.** Attorney Skoyles explained the need for this annual resolution for insurance liability coverage limits. **Motion to adopt the resolution for insurance liability coverage limits, attached hereto (Kral, Imholte), carried unanimously.**
- c. **December meeting Date/Time.** The board of Managers agreed to move the regularly scheduled meeting from Thursday, December 19 at 5:00 PM to **Wednesday, December 18 at 3:30 PM** due to conflicts on the 19th. A holiday gathering will follow the board meeting at the home of Manager Chris Jasken.
- d. **Staff Training Courses.** Adam Mortenson requested to register for the U of MN Extension Watershed Specialist Training course. The 14-week course is online and registration fees are \$850 (a budgeted activity). The Managers generally approved the training, stating it would be of benefit, and appreciated receiving the Syllabus and Course Overview for review.
- e. **Letter of Support for City of Detroit Lakes.** The City of Detroit Lakes requested the District to send a letter of support for ATP4 Grant for the West Lake Drive Corridor improvements between Legion Road and CSAH 6 along Detroit Lake. **Motion to send the Letter of Support to the ATP4 Grant Committee, attached hereto (Kral, Haggart) carried unanimously.**

PUBLIC FORUM. John Okeson also commented on the "hands-free" law when driving and cell phone use.

ATTORNEY REPORT. Skoyles reported that she will be reviewing the proposed Personnel Policy revisions and will send comments to Guetter.

ENGINEER REPORT. Mackowick reported on the progress of the DL High School stormwater management, Trinity Lutheran Church, and the MN DNR Detroit Lake North Public Access (adjacent to the Holiday Inn).

ANNOUNCEMENTS – MAWD Conference in Alexandria, December 5-7. Kral, Imholte, Haggart, Guetter will be attending.

ADJOURNMENT. **Motion to adjourn the meeting 6:40 PM, (Kral, Michaelson) carried unanimously.**

Meeting Approved: _____

Respectfully Submitted,
Janice Haggart, Secretary

**Pelican River Watershed District
Claims Paid - November 2019**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>Employee ACH</u>			
*Guetter, Tera	11/25/2019	EFT1165	234.88
*Mortenson, Adam	11/25/2019	EFT1166	20.00
*Moses, Brenda	11/25/2019	EFT1167	157.81
			<u>\$412.69</u>
<u>Vendor ACH</u>			
Lakes Computer, Inc.	11/25/2019	EFT1168	200.00
MPCA	11/25/2019	EFT1169	16,500.00
RMB Environmental Labs, Inc.	11/25/2019	EFT1170	2,309.26
Wells Fargo-Office Lease	11/25/2019	EFT1171	1,299.58
Wenck Associates, Inc	11/25/2019	EFT1172	4,909.40
Xerox Corporation	11/25/2019	EFT1173	281.32
			<u>\$25,499.56</u>
<u>Vendor Checks</u>			
Arvig	11/22/2019	14675	189.60
Bank of America	11/22/2019	14676	1,355.83
Bremer Bank	11/15/2019	ACH	30.00
BWSR	11/22/2019	14677	200.00
^Campbell, Joshua	11/22/2019	14678	700.00
Clean Car Auto Service	11/22/2019	14679	150.00
County 6 Amoco & Bait	11/22/2019	14680	39.48
DL Towing	11/22/2019	14681	64.43
Holiday Companies/washes	11/22/2019	14682	6.50
Office of Enterprise Technology	11/22/2019	14683	98.09
Verizon	11/22/2019	14684	40.16
			<u>\$2,874.09</u>
<u>Rice Lake Project</u>			
Houston Engineering Inc.	11/22/2019	14685	775.25
Vogel Law Firm	11/22/2019	14686	709.50
			<u>\$1,484.75</u>
Employee Payroll	11/14/2019	EFT 1158-1161	3,767.44
Supplemental Benefit	11/15/2019	EFT 1162-1164	2,273.72
Federal Withholding	11/15/2019		1,951.76
Employee Payroll	11/27/2019	EFT 1174-1177	4,365.46
Federal Withholding	11/30/2019		1,607.12
MN HCSP	11/30/2019		500.00
MN Revenue	11/30/2019		619.00
PERA	11/30/2019		1,922.43

Total November Expenses:

\$ 47,278.02



211 Holmes St. West, Suite 201
Wells Fargo Bank Building
Detroit Lakes, MN 56501

November 22, 2019

ATP4 Grant Committee
Wayne Hurley
West Central Initiative
1000 Western Avenue
PO Box 318
Fergus Falls, MN 56538-0318

RE: Letter of Support for the City of Detroit Lakes Funding Application for the Transportation Alternatives Program—ATP4 for the West Lake Drive Multi-Use Trail and Street Improvements: North Shore Drive to Legion Road, Becker County, MN

Dear TAP4 Grant Selection Committee:

Please accept this letter of support for the **Federal Transportation Alternatives Program—ATP4 grant program** for the West Lake Drive Corridor improvements between Legion Road and CSAH 6 along Detroit Lake.

The Pelican River Watershed District, located in parts of Becker and Ottertail counties, MN is very supportive of the work the City of Detroit Lakes is proposing. We are an active partner with the City and local citizens who are working to improve the water quality of Detroit Lake, a highly valued recreational waterbody which serves as a regional draw in Northwest Minnesota.

We are very fortunate in our community to have a beautiful mile-long public beach along West Lake Drive of Detroit Lake that is available to our residents and visitors. As outlined in the grant application, the off-road, multi-use trail construction and storm water management improvements along West Lake Drive will benefit our community and region by:

1. Greatly improving traffic congestion and safety between pedestrians, bicyclists, and motorists as well as decrease parking and traffic issues;
2. Providing economic development by increasing activity between downtown core businesses, residences, and recreational areas;
3. Increasing the natural setting with shoreline buffers and reduce nutrients and pollution to Detroit Lake with storm water management improvements. The proposed storm water pollution reductions to Detroit Lake are identified in the Pelican River Water District's Water Management Plan; and
4. Providing low-cost recreation and transportation opportunities with the trail link which is listed in the City of Detroit Lakes Business Corridors Redevelopment Plan, City of DL Comprehensive Multi-Use Trail Layout Plan, and the Becker County Highway Dept. Five-year Capital Improvement Plan.

The PRWD and its Board of Managers are in full support of this project and encourage the ATP4 grant selection committee to give strong consideration to the grant application and award of funds to this effort. This project provides a good balance between public safety improvements, environmental enhancement with storm water management treatment and shoreline buffers, and recreational opportunities all of which will help improve the quality of life for current and future residents and visitors.

On behalf of the Board of Managers, I thank you for your consideration of this grant request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tera Guetter", is written over a horizontal line.

Tera Guetter
Administrator

**Pelican River Watershed District Resolution 19-11-21
to support an Otter Tail River Watershed
One Watershed, One Plan project**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Otter Tail River Watershed (36), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Pelican River Watershed District recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Pelican River Watershed District welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Otter Tail River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Pelican River Watershed District supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Otter Tail River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

**Motion by PRWD Manager Michaelson and seconded by PRWD Manager Imhoite
to adopt Resolution 19-11-21 and was approved upon the following vote:**

AYES: 6
NAYS: 0
ABSENT: 1

Tera L Guetter, Pelican River Watershed District Administrator, do hereby certify that the above is full, true, and correct copy of the Resolution duly adopted by the Pelican River Watershed District at the regular board meeting held on November 21, 2019.


Tera L Guetter, District Administrator

PELICAN RIVER WATERSHED DISTRICT
RESOLUTION FOR LMCIT LIABILITY COVERAGE LIMITS
PERSUANT TO MN STATUE 466.04

On November 21, 2019 Dennis Kral, President of the Board of Managers, offered the following resolution and moved its adoption.

WHEREAS the District obtains liability coverage from the League of Minnesota Cities Insurance Trust and must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased;

WHEREAS if the District does not waive the statutory tort limits, an individual claimant would be able to recover no more \$500,000.00 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to the statutory tort limits apply is limited to \$1,500,000.00;

NOW, THEREFORE, BE IT RESOLVED THAT the Pelican River Watershed District Board of Managers have agreed to accept liability coverage limits of \$1,500,000.00 from the League of Minnesota Cities Insurance Trust and that the District does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

Manager Imholte seconded the adoption of the resolution, and it was adopted on the following vote:

Ayes 6

Nays 0

ABSENT: DKeson

DATE: November 21, 2019

Signed Dennis Kral
Dennis Kral
Pelican River Watershed District President

Motion Kral

2nd Imholte

Approved unanimously.

**Pelican River Watershed District
Administrator Monthly Report
December 13, 2019
www.prwd.org**

MAIN DISTRICT WATER QUALITY INITIATIVES

Targeted Watershed Nutrient Reduction Grant/Rice Lake Project. Guetter met with Detroit Township on December 10th to review the status of the project and timelines. The Township agreed to receive payment in two equal installments - July 1, 2020 and the second by July 1, 2021. Guetter will resume work with Houston Engineering to plan out the bidding process. Moses and Guetter will submit a grant report to BWSR at month-end.

WATER MANAGEMENT

Rule Update –Staff is organizing other examples of watershed rules.

Revised Water Management Plan Review Progress – Staff met with MPCA and MN DNR staff and together made edits to the plan. On December 11, Guetter, Mortenson, and Brett Arne (BWSR) met to review the plan edits made with MPCA and MN DNR staff and to discuss the financing section and the information BWSR is seeking. Arne is sending suggested wording to be included in the plan relating to Basic water management districts. BWSR is setting up a public hearing to take place January 23 or 24th. After the hearing, the District will respond to comments received. Based upon the outcome of the hearing, the northern area BWSR sub-committee may make a recommendation to approve the plan and send it to the BWSR Board for an approval decision. A copy of the order and approved plan will be sent to the District, MN DNR, County Board and Auditor (Becker & Otter Tail), City of Detroit Lakes, and Becker and Otter Tail SWCD's.

Otter Tail WRAPS: Staff will be meeting in early January with Moriya Rufer, Houston Engineering, who is drafting the Otter Tail WRAP's Plan. We will review the preliminary findings and provide input on the draft plan. The Otter Tail technical committee will meet January 24th to discuss the WRAPS and to start discussions for the Otter Tail One Watershed; One Plan planning phase.

Rules/Permitting – see enclosed report. Permitting is slowing down for the year. A few larger construction projects are anticipated and Mortenson has been meeting with contractors and engineer staff to review District rule requirements.

Becker County Planning and Zoning Planning Commission – no comments made this past month.

EDUCATION

Watershed Specialist Training, U of M- Mortenson registered and will begin online classes in January and will continue to the end of the semester. Updates will follow.

HOBO education, Thief River Falls- Mortenson traveled to Thief River Falls on December 10th to meet with Corey Hanson of the Red Lake Watershed District about tips for using HOBOS samplers. Hanson gave an in-depth lesson on setting and reading HOBOS devices as well as tips for storing and reporting data. This meeting helped to foster a valuable relationship with an experienced neighbor who may be able to help troubleshoot issues with water quality or equipment.

GENERAL ADMINISTRATION

LMCIT Insurance policy- Guetter and Moses met with Brooks Larson of Bell Insurance to review the District needs on November 26.

PRWD Personnel Policy –Updated versions of the draft were distributed to the Personnel Committee and Attorney Skoyles for their review and comments at the November Board meeting. To date, no comments have been received.

Sara Noah and Associates – Sara Noah is reviewing the District's job descriptions and position grades (used for State Pay equity reporting). She performed the review in 2016.

2019 Annual Report – Staff has begun to compile data and photos in an effort to outline information for the 2019 Annual Report.

Financials – Moses has merged 2019 year-to-date numbers from the R & E report into the budget for review. 2019 Interfund Transfer amounts have been included in the proposed budget to better indicate year end fund balances.

2019 Financial Audit – Justin, Clasen & Co. have scheduled the District's financial Audit for April 29, 2020.

Permit Review Costs – There is a complete breakdown of Wenck charges in the packet for all permit reviews done for the District in 2019. This was done in an effort to help the managers decide if our permit fees are in line with actual costs or if an increase is needed.

Lease Agreement – Wells Fargo has been contacted several times in the last five months to renew our office lease agreement. We are told that their legal team needs to review the documents and they are severely backlogged. Our lease expired on November 30, 2019, but they have assured us that we will be renewed at the same rate for another five years. We will continue to pay our monthly rent at the same rate.

Computer Issues – Arvig has made changes to their email systems and it has caused trouble and expense for the District. Incoming emails were not being received along with notifications from our computer back-ups, and scanning from the Xerox copier to individual computers was disabled. In several conversations with Arvig customer support, they were unable to help us. We had to contact Brian at Lakes Computer a number of times to help us configure things properly. Things have been working the last couple of days so we are hoping the glitches are behind us.

AQUATIC INVASIVE SPECIES MANAGEMENT

AIS Readiness Response Plan. Comments were received back from Dr. Wersel, Mankato State University. Last week, the draft plan was sent to Heidi Wolf and Wendy Crowell, upper MN DNR management, for their review and comments.

MN DNR AIS Advisory Committee Meeting, December 5th, St. Cloud, MN

The December meeting was the last meeting for my term! It was a worthwhile appointment and I plan on keeping tabs on meeting agendas and skyping in where appropriate! Here are a few meeting highlights.....

1. **Chinese Mystery Snail** – Some work currently being conducted in the Duluth area towards attempting to control/manage CMS. CMS may migrate into deeper waters during the winter months and there may be a potential to drill through the ice and net them out or conduct a chemical treatment. Kelsey Wenner (Detroit Lakes graduate) is assisting with this effort-stay tuned!
2. **Guidance for Conducting AIS species Early detection and baseline monitoring.** Nick Phelps with the U of MN AIS Research Center sent us the guidelines for our 2020 Monitoring work plan.
3. **3M State of Science outcomes** – Committee member Paul Hamilton, a teacher, presented some of the survey outcomes (see enclosure). I forwarded information on to the Sucker Creek education group to read through as well.
4. **Discussion on “Avoiding the Invasive Trap” 2019 published by employees (Radomski/Perleberg) of the MN DNR (not endorsed by MN DNR).** I first learned of this paper reading the MN COLA minutes and the attachment. Needless to say, it was condescending of lake shore owners, the MN DNR AIS, and U of MN AIS Research Center. Apparently, we need to learn to live with AIS and not view new species introduced as invasive. The rub for me was the MN DNR tiles behind the author's names with a small * and very small fine print stating these are not the views of MN DNR and no state dollars/employee time was used. I was relieved to hear the AIS folks were not happy about the publication as well. If you want to read the paper, let me know and I will send it to you.

DAINAGE SYSTEM REPORT

December 12, 2019

DITCH 11/12 (Moon Lake to Campbell Lake to North Floyd Lake)

Report: Nothing further to report.

DITCH 13 (Little Floyd Lake to Big Detroit)

Report: Nothing further to report.

DITCH 14 and BRANCH 1 (HWY 10 to St. Claire Lake to Pelican River)

Report: Nothing further to report.

MONITORING REPORT – December 2019

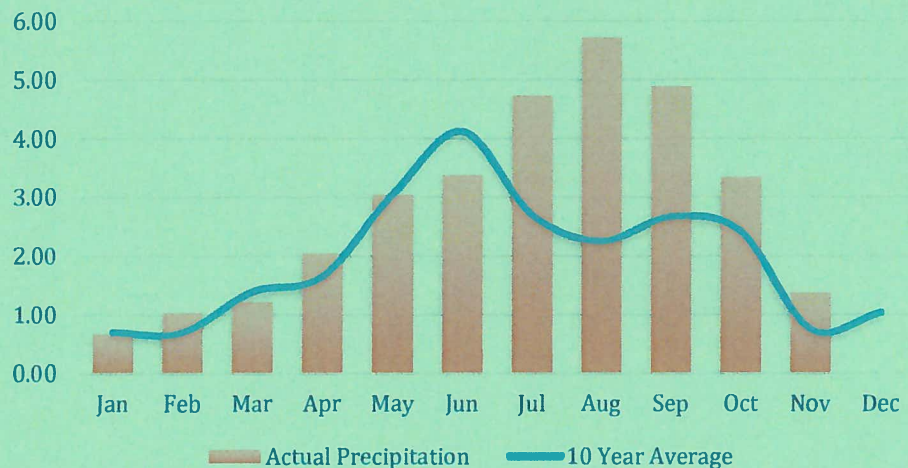
MPCA EQUIS- Adam Mortenson has been in communication with Jean Garvin with MPCA proof-reading EQUIS data submitted to the state. Data is currently under final review and will be submitted before December 25th

MPCA Draft 2020 Impaired Waters List Public Hearing- Mortenson attended public hearing at Detroit Lakes MPCA Office on December 12th. MPCA gave a summary of the impaired waters in the West region of the state. Ottertail Watershed is doing quite well compared to other places assessed in the study. In our region of the watershed, we have 3 lakes and 2 rivers listed. Melissa and Little Floyd have been listed for some time already for mercury in fish tissue. This issue is caused by atmospheric deposition of pollutants produced from combustion of fossil fuels (coal-fired power plants, car exhaust etc.). These pollutants can travel long distances from other states or countries. Across the state, 1/3 of impaired lakes are impaired for mercury deposition. Wine lake has been listed as impaired for aquatic recreation due to high nutrient concentration. This lake is a small shallow lake utilized only by J & K Marine. Nutrients are most likely arriving into the lake from agricultural runoff. Two streams in the district have been listed as well. Campbell creek has been listed for Total Suspended Solids and the Pelican River through the City of Detroit Lakes has been listed for impairments to aquatic life and E-coli. These issues are known to the District and will be managed in the coming years.

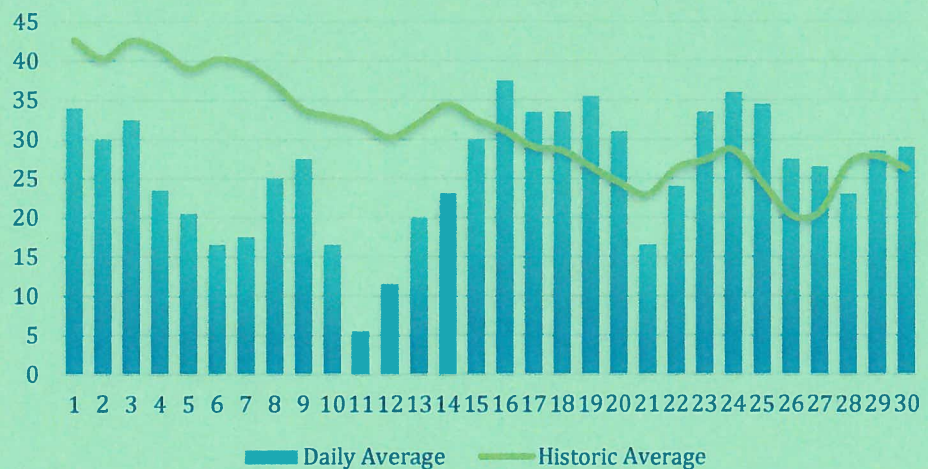
Winter Reporting- Adam Mortenson will continue to compile data and prepare reports for the lake and streams sampled in 2019.

November Weather- Average daily temperatures the first half of November trended below normal. Daily average temperatures did not rise above the historic average until the 16th. The lowest daily average of the month was on the 11th at 5.5°. Temperatures toward the end of November rose slightly above historic averages but were not exceptionally warm. A blast of snow on November 30th marked a beginning to winter. 8.5 inches blanked the area creating slippery conditions on roads and sidewalks. A second major snowfall occurred on December 9th producing another 4-6 inches ensured more salt applications and sloppy roads. Excessive snowfall events may increase the amount of salt applied to roads, increasing chloride amounts in stormwater runoff. The precipitation for November brings the total precipitation for 2019 to 31.39 inches, nearly 8 inches more than the 10-year average

2019 Precipitation



November Temperature



MAWA Administrator Meeting, December 4th, Alexandria. Updates by each District were given. Here are a few highlights from the meeting.

MAWD Resolution for Raising Levy Limit:

The Districts were charged with submitting resolutions to raise the levy limit for only their District. The resolution PRWD submitted was a generalized resolution which pertained to all non-metro districts. MAWD received one individual resolution (Heron Lake) and the general one from PRWD. Other Administrators were also not clear on the individual resolution request by MAWD. The group supported requesting MAWD to allow additional resolutions to be sent to the Board after the MAWD Annual meeting (no additional resolutions could be put forth on a vote). Emily Javens, MAWD Executive Director, indicated the District's will need to do the legwork with this legislation, however the MAWA (association of administrators) voted their support for MAWD to make raising the non-metro levy a legislative **high priority**. Shell Rock WD and Middle Fork also have individual resolutions. Buffalo-Red would also like to raise it as well. Perhaps we could pool financial resources for a lobbyist if MAWD is not able to provide enough support.

MAWD Budget and Dues – Guetter, a member of the MAWD finance committee, gave an update on the budget process and stressed the need to review the 2020 MAWD dues structure in the upcoming months. Here is an excerpt of an email I sent to the finance committee back in October:

Finance Committee:

The MAWD Dues structure needs to be worked on in 2020 for approval and collection in 2021. It is imperative the MAWD legislative agenda make raising the general fund cap to \$500,000 for non-metro watershed districts a priority.

I have **attached the proposed 2020 dues schedule to make my point**. Non-Metro Districts are CAPPED at \$250,000 levy, unless the District was granted special legislation to allow them to increase their general levy cap. 2% of our levy (\$250,000) will go to MAWD dues – I am pretty sure the Metro's and other Districts with higher levy caps don't pay 2% of their operating budget for dues. It's even more inequitable for the smaller Districts. Approximately \$70,000 is budgeted for MAWD lobbyist activities (Bohn/Javens) and we don't have the funds to contract a separate lobbyist to address this matter. The PRWD Board has been tepidly supportive of the MAWD transition, however, the 2020 dues amount is reaching a tipping point for ongoing support relative to the dues amount paid by other higher budget watershed districts. We have a resolution to the MAWD board regarding raising the levy to \$500,000. If the cap is not raised, then perhaps our dues should revert to 2017 levels.

Our levy maximum is \$250,000 - NO CHANGE; Valuation goes up, but the cap doesn't change. In a few years PRWD will be at \$7,500 and still at \$250,000 cap.

2020 – 5,279 (10% increase)

2019 – 4,774 (10% increase)

2018- 4,308 (35 % increase)

2017 – 2,824

2016 – 2,593

2015 – 2,447

2014 – 2,467

2013 – 2,300

2012 – 2,668

2011 – 2,677

2010 – 2,505

Tera Guetter
Administrator – Pelican River Watershed District

RULES OF ENFORCEMENT December 2019



Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
19-63	Century Link	804 10th Ave. SE.	Demo of damaged structure and construction of new building. Greater than 25% impervious surface coverage—stormwater Plan approved.
19-64	DL High School	1301 Roosevelt Ave.	Greater than 1 acre impervious surface coverage—additions To school and parking lot. Stormwater plan approved.

Permit Applications submitted

Trinity Lutheran-1401 Madison Ave.—Parking lot expansion and improvements. Wenck first review complete and MBN is currently revising the plans.

Permit Applications Expected

Tyler Brandt-940 South Shore Dr.-Over 25% impervious surface lot coverage. Erosion control is in place but the District has not received an application or plans from Moore Engineering.

MN DNR Public Access-Guetter met with MN DNR staff on 9/24 to discuss stormwater management plan. Mortenson has been in contact with local MN DNR encouraging more plants and less rip rap on the site, but to date no application or plan has been received.

Jim Ingstad-12093 Fern Beach-Lighthouse Construction working on required plan; Becker County mitigation plan for over 15% impervious coverage requiring 20' vegetative shoreline buffer.

TJ Buboltz-1834 and 1838 Brainard Blvd.—Greater than 10,000 sq. ft.—stormwater management plan required.

Branch Creek Vineyard-Hwy 59-site plans under development, expected spring 2020.

Bergquist Addition-Residential 70 unit development in Long Lake area.

Midwest Bank—613 US Hwy 10—Tony with BHH working on stormwater plan for bank addition.

Progress Report

Becker County Museum Building Project—Nothing further to report.

Pelican River/Storm sewer Repair—Feldt will install new structures to pond; remove old concrete structure/install rip rap along river bank. Per Feldt 11/14, the water level is too high to repair this fall. Work will be done spring 2020.

Long Lake Lane—The City has informed the District they are working on vegetation establishment in ditch checks which will loosen soils to allow drainage. We will continue to monitor in spring and summer 2020.

18-41– Highland Estates-City approved changes to the PUD. Permit will need to be updated prior to work being done north of Lemmon Road.

Jeff Andrews-1718 E Shore Dr.-removing impervious surface to stay under 25% by 6-6-20 to comply with City ordinance.