

PELICAN RIVER WATERSHED DISTRICT  
**MEETING ANNOUNCEMENT**  
Regular **MONTHLY MANAGERS' MEETING**

**Thursday, January 17, 2019**

**5:00 PM**

**WATERSHED DISTRICT OFFICE**  
**Wells Fargo Bank, 2<sup>nd</sup> Floor Conference Room**  
**211 Holmes Street West, Detroit Lakes, MN**  
**(218) 846-0436 www.prwd.org**

*Mission: To protect and enhance the quality  
of water in the lakes within its jurisdiction.....ensure  
wise decisions are made concerning the management  
and related land resources which impact these lakes.*

**AGENDA**

**5:00 PM**

- 1. Call To Order**
- 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –December 13, 2018 Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector's Report)**
- 3. Election of 2019 Officers**

**5:10 PM**

- 4. Committees and Chair appointments**
  - a. Personnel, RMP/Rules, Citizen Advisory

**5:15 PM**

- 5. Old Business**
  - a. Rice Lake Project Progress – Detroit Township
  - b. RMP & Rules Update

**5:40 PM**

- 6. Treasurer's Report**
  - a. **Approve January 2019 Bills**
  - b. **Approve Fund transfer**
  - c. **Review January – December 2018 Revenue & Expenses – to be filed and subject to audit.**
  - d. **Approve 4<sup>th</sup> Quarter 2018 Manager Per Diems & Expenses**

**5:55 PM**

- 7. New Business**
  - a. **Selection of Depositories**
  - b. **Selection of Official Newspaper-Detroit Lakes Record/Tribune**
  - c. **Consultants**
  - d. 2019 MN DNR Roundtable update

**6:15 PM**

- 8. Public Forum (5 minutes)**

**6:20 PM**

- 9. Attorney's Report**
- 10. Engineer's Report**
- 11. Pulled Consent Agenda Items**

**6:30 PM**

- 12. Meeting Adjournment**

**(action items in bold face)**

\*A Board Member may participate via interactive television at the following location, which shall be open and accessible to the public during the meeting: Tip O'Texas, 101 East Sioux Road, Pharr, TX





THE PELICAN RIVER WATERSHED  
DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
MINUTES OF THE REGULAR MEETING

December 13, 2018

**Managers Present:** Kral, Michaelson, Imholte (4:05 PM), Refsland, Deede, Haggart; Okeson (via interactive television/technology)

**Managers Absent:** None

**Staff:** Administrator Guetter, Alcott, Moses

**Consultants:** Attorney Skoyles, Engineer Mackowick (4:35 PM)

**Advisory Committee:** None   **Others:** Vicki Okeson (via Interactive television/technology)

The Regular Managers' meeting was called to order by President Kral at 4:00 PM.

**CONSENT AGENDA.** The consent agenda, including the December Administrator Report (*Except City of Detroit Lakes Ordinance and Monitoring*); Secretary's Report –November 15, 2018 Regular Managers' Meeting Minutes; December Rules/Permitting Report and December Ditch Inspector's Report (Refsland, Michaelson), carried unanimously.

**PROGRESS REPORTS.**

**Personnel Committee** (Haggart, Kral, Okeson)– Committee Chair Haggart reported that the committee met on 12/4/18 to review Administrator Guetter, 2019 Supplemental Benefit and updating the employee salary structure. **Motion to approve a 2% salary increase for Administrator Guetter in 2019 (Haggart, Okeson) carried unanimously.** The Committee recommended to hire Sara Noah in 2019 to review employee job descriptions and update the salary structure and the board agreed with this recommendation. In 2018 the Supplemental Benefit for all benefit- earning employees was increased and the committee recommended no increase in 2019.

**Rules/Revised Management Plan (RMP)-** No update from Administrator report

**Citizen Advisory Committee** – No report.

**OLD BUSINESS - NONE.**

**TREASURER'S REPORT.**

- a. **Approval of December 2018 Claims.** Manager Michaelson reviewed the monthly bills. **Motion to pay December 2018 claims (Checks #14550-14556 and EFT 883-889) in the amount of \$2252.17 (Michaelson, Deede), carried unanimously.**
- b. **December Fund Transfers.** Treasurer Michaelson recommended transferring \$50,000 to cover monthly payments and expenses. **Motion to transfer \$26,000 from Bremer Bank savings account to the checking account (Michaelson, Refsland), carried unanimously.**
- c. **Financial Report.** The January-November 2018 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-November 2018 R & E Report (Michaelson, Haggart), carried unanimously.** The report will be filed for audit.
- d. **2018 Year End Transfers.** The 2018 inter fund transfers were presented and discussed. **Motion to approve the 2018 Year-End Interfund Transfer Resolution (attached hereto) (Imholte, Refsland) carried unanimously.**

**NEW BUSINESS.**

- a. **MAWD Annual Meeting Delegate Update.** Kral, Refsland, and Haggart gave an update on the resolutions passed and on the conference sessions. Managers in attendance agreed that the new format was a great improvement from prior conferences. After the Regional Caucus meetings, the managers felt that the Pelican River Watershed District has more in common with Watershed Districts in Region 2 than in Region 1, (Red River Valley Drainage). They would like to explore with the MAWD Board the possibility of being reassigned to Region 2.





THE PELICAN RIVER WATERSHED  
DISTRICT OF  
BECKER AND OTTERTAIL COUNTIES  
**MINUTES OF THE REGULAR MEETING**

- b. **Personnel Committee**— see update in Progress reports.
- c. **Final 2019 Budget, Levies, Special Assessments & Fees Approval.** The Managers reviewed the proposed 2019 Final Budgets, Levies, Special Assessments, and Fees. There were no changes to the fund revenues, however, there were minor increases to expenses in the General, SADAF, Utility and LMP-01 funds. **Motions to approve “The Pelican River Watershed District 2019 Final Budgets, Levies, Special Assessments and Fees Resolutions” for District Funds/Projects were made and carried per attachments.** Staff will send the resolutions and 2019 final budget to the Becker County and Ottertail County auditors.
- d. **MN DNR Conservation Legacy Expedited Conservation Project Grant – Project Partner.** Guetter and Alcott reviewed photos of the proposed project area which includes removing the old outlet structure and replacing it with a rock weir, and narrowing and stabilizing the stream channel. The MN DNR will assist with preliminary construction plan design and construction oversight. Becker County staff will be the lead agency and has asked if the District will be a project partner assisting with stream bank stabilization and re-vegetation costs. The County will apply for a \$50,000 grant (10% match) to the MN DNR by January 11, 2019. **Motion to approve the Pelican River Watershed District as a project partner for the Dunton Park Outlet Restoration Project Grant and provide up to \$5,000 as a grant match for the stream bank stabilization and restoration project elements (Michaelson, Deede) carried unanimously.** The District will be seeking Clean Water Legacy funds from Becker SWCD for streambank re-vegetation. Guetter stated the County will also need to install a bridge crossing.
- e. **Pulled Consent Agenda Items.** *City of Detroit Lakes Ordinance Review* –Managers inquired about the status of the ordinance review meeting and specifically on controlled access lots. *Monitoring*– Alcott provided additional information on Campbell Creek sediment loads and legacy phosphorus loads from Pelican River/Ditch 14 to Lake Sallie. Managers requested staff to explore options for redirecting or bypassing treated effluent wastewater discharges to St. Clair lake/Ditch 14.

**PUBLIC FORUM** – None

**ATTORNEY REPORT**—Attorney Skoyles provided Manager Kral with information regarding retainer services and hourly fees. Kral will review the information at the January 2019 meeting.

**ENGINEER REPORT** – Engineer Mackowick reported the Midtown Development permit was recently approved. There are no other pending permit applications.

**ANNOUNCEMENTS** – In 2019, the regular Managers’ meetings will start at 5:00 pm, a change from 6:15 pm.

**ADJOURNMENT.** **Motion to adjourn the meeting at 5:47 PM (Kral, Refsland), carried unanimously.** A holiday gathering at the Brad Refsland residence followed the meeting. No business was conducted.

Meeting Approved: \_\_\_\_\_

Respectfully Submitted,  
Secretary Janice Haggart

**Pelican River Watershed District**  
**Claims Paid**  
**December 2018- corrected 1/17/19**

<u>Date</u>		<u>Num</u>	<u>Amount</u>
<b><u>Employee ACH</u></b>			
12/17/2018	*Alcott, Brent	EFT-883	40.00
12/17/2018	*Guetter, Tera	EFT-884	155.35
12/17/2018	*Moses, Brenda	EFT-885	26.01
			<hr/> 221.36
<b><u>Vendor ACH</u></b>			
12/17/2018	Lakes Computer, Inc.	EFT-886	462.50
12/17/2018	Wells Fargo-Office Lease	EFT-887	1,299.58
12/17/2018	Wenck Associates, Inc	EFT-888	2,075.69 *
12/17/2018	Xerox Corporation	EFT-889	233.27
			<hr/> 4,071.04
<b><u>Vendor Checks</u></b>			
12/17/2018	Arvig	14550	56.85
12/17/2018	Bank of America	14551	774.90
12/17/2018	Bremer Bank	AUTO	30.00
12/17/2018	Holiday/gas	14552	46.65
12/21/2018	Office of Enterprise Technology	14556	98.08
12/17/2018	Verizon	14553	40.16
12/17/2018	Webber Family Motors	14554	44.54
12/17/2018	^Muckenhirn, Paul	14555	500.00
			<hr/> 1,591.18
12/11/2018	Supplemental Benefits	EFT 877-879	2,377.71
12/13/2018	Employee Payroll	EFT 880-882	4,418.95
12/14/2018	Federal Withholding		2,047.64
12/27/2018	Employee Payroll	EFT 890-892	4,816.93
12/31/2018	Federal Withholding		1,570.10
12/31/2018	MN Revenue		586.00
12/31/2018	MN HCSP		500.00
12/31/2018	NACO		1,392.00
12/31/2018	PERA		2,042.94
			<hr/> 19,752.27
<b>Total December Expenses</b>			<b>\$25,635.85</b>

\* Originally reported as \$2400.98; Correct amount paid to Wenck was \$2075.69

Exhibit A  
**Pelican River Watershed District**  
**2019 Final Budget, Levies, Assessments and Fees**  
December 13, 2018

The Managers reviewed the current financial reports and have projected the 2019 program/project needs for the General, Survey and Data Acquisition, LMP-01, Utility, Project 1B, Project 1C, Project Implementation Fund, Drainage Systems 11-12, 13, and 14, and Drainage Buffer System Enforcement programs. A public hearing was advertised and held on September 11, 2018.

**General.** The General fund levy is capped by statute at \$250,000 and the District is entitled to levy an additional amount to pay for insurance in accordance with MS 466.06. The District expects to pay insurance premiums of \$7,000 in 2019, based upon 2018 rates. The Managers have projected **\$257,000** is needed in 2019 to undertake the costs attributable to the general fund.

**LMP-01** The LMP-01 project was established on July 15, 2010 to undertake Aquatic Invasive Species (AIS) research, education, treatments, and management. The District is permitted to levy up to \$0.00798% of taxable market value for a period not to exceed 15 consecutive years in accordance with MS 103D.905, Subd. 3. The Managers have projected **\$20,000** is required to undertake the project costs in 2019.

**Stormwater Treatment Facility Project (UTILITY )** On February 16, 2000, the Stormwater Treatment Project (MS 103D.730) was established to implement water quality projects, programs, and capital improvement projects to provide recreational benefits, navigational benefits, and preservation and improvement of water quality within the District. The costs of the Stormwater Treatment Facility Project are funded by a district-wide Water Management District (MS 103D.729, MS 444. 075, Subde.2a). The District will be constructing the Rice Lake Water Quality Improvement project in 2019 and will be investigating nutrient reductions in St. Clair Lake, North Floyd Lake, and Ditch 14. The Managers have projected the need of **\$250,000** in 2019 to undertake the project costs and have adopted the 2019 fee schedule, with the **minimum parcel amount of \$27.00** and the **maximum parcel amount of \$65.00**.

**PROJECT 1B** Project 1B was established on October 8, 1984 for control and management of aquatic vegetation in lakes Sallie and Melissa. The Managers have projected **\$45,000** is needed in 2019 to undertake the project maintenance costs.

**PROJECT 1C** Project 1 C was established on September 21, 1989 for the control of aquatic vegetation in Detroit and Curfman lakes. The Managers have projected **\$60,000** is needed in 2019 to undertake the project maintenance costs.

**SADAF (MS 103D.905)** The District is permitted to levy up to \$0.02418 % of taxable market value that can be levied only once every five years (MS 103D.905, Subd. 8) to pay for surveys, data collection, or preliminary project work. In 2016, the District levied to undertake the costs associated with data and survey work. **No Assessment** in 2019.

**DITCH 11-12** Campbell Creek (Moon Lake to Floyd Lake)  
**No Assessment** required in 2019.

**DITCH 13** Pelican River (Little Floyd Lake to Detroit Lake)  
**No Assessment** required in 2019.

**DITCH 14** (St. Clair Lake area)  
**No Assessment** required in 2019.

**Motion to approve the 2019 Final Budget and Levies, Assessments, and Fees (Kral, Michaelson), carried unanimously.**

**Pelican River Watershed District  
2019 Final Budget  
December 13, 2018**

Motion to approve the Pelican River Watershed District 2019 Final Budget , Levies, Special Assessments , and Fees as presented (Kral, Michaelson), passed unanimously.

	General	Utility Stormwater	LMP-01	SADAF	1B (Sal & Mei)	1C (Detroit & Curfman)	Aquatic Plant Mgmt PIF	Ditch 11-12	Ditch 13	Ditch 14	Drainage Buffer Enforce
<b>Income</b>											
REVENUE	260,308.00	251,500.00	21,000.00	300.00	45,400.00	60,600.00	800.00	100.00	100.00	100.00	4,800.00
OTHER FINANCING SOURCES (USES)	71,000.00	-145,000.00	-11,500.00	4,500.00	-6,250.00	-6,250.00	4,500.00	-1,000.00	-1,500.00	-500.00	
<b>Total Income</b>	<b>331,308.00</b>	<b>106,500.00</b>	<b>9,500.00</b>	<b>4,800.00</b>	<b>39,150.00</b>	<b>54,350.00</b>	<b>5,300.00</b>	<b>-900.00</b>	<b>-1,400.00</b>	<b>-400.00</b>	<b>4,800.00</b>
<b>Expense</b>											
CAPITAL OUTLAY	2,500.00	5,000.00	5,000.00	4,000.00			10,000.00				
COMMUNITY RELATIONS	4,500.00	2,500.00	2,000.00								
DEBT SERVICE		33,000.00									
LEGAL DRAINAGE SYSTEM											
PROGRAM ACTIVITIES		32,100.00	110,500.00	15,500.00	40,000.00	60,000.00	1,000.00	1,500.00	2,500.00	1,500.00	
OPERATING EXPENSE	64,800.00	2,250.00	2,100.00	3,550.00	3,200.00	3,200.00	7,700.00	200.00	200.00	150.00	1,150.00
PAYROLL	293,500.00			14,500.00	10,200.00	10,200.00					
CONTRACTED SERVICES	35,400.00	115,800.00	25,000.00		750.00	800.00					2,500.00
<b>Total Expense</b>	<b>400,700.00</b>	<b>190,650.00</b>	<b>144,600.00</b>	<b>37,550.00</b>	<b>54,150.00</b>	<b>74,200.00</b>	<b>18,700.00</b>	<b>1,700.00</b>	<b>2,700.00</b>	<b>1,650.00</b>	<b>3,850.00</b>

FUND	2019 Final Levies, Assessments, and Fees
General Fund Ad Valorum Levy	\$257,000
LMP-01 Fund Ad Valorum Levy	\$20,000
Utility - Stormwater Fees \$27/parcel Minimum ; \$65/Parcel maximum	approx. \$250,000
Survey and Data Acquisition	NONE
Project 1B Special Assessment	\$45,000
Project 1C Special Assessment	\$60,000
Drainage System 11-12	NONE
Drainage System 13	NONE
Drainage System 14	NONE

Utility Expense: Increased Contracted Services \$5,000 for Engineer permit review (based on 2018 expenses)  
LMP-01 Expense: Increased Program Activity Expense \$3,000 for required Equipment repairs/maintenance  
SADAF Expense: Increased EQMT Purchase Expense \$2,200 for 2019 monitoring plan equipment

Drainage Enforcement: Increased revenue by \$1,800 to reflect state payment of \$4,800 in December

Exhibit A

**Pelican River Watershed District**  
**2019 Final Budget, Levies, Assessments and Fees**  
December 13, 2018

The Managers reviewed the current financial reports and have projected the 2019 program/project needs for the General and LMP-01 programs. A public hearing was advertised and held on September 11, 2018.

**General.** The General fund levy is capped by statute at \$250,000 and the District is entitled to levy an additional amount to pay for insurance in accordance with MS 466.06. The District expects to pay insurance premiums of \$7,000 in 2019, based upon 2018 rates. The Managers have projected **\$257,000** is needed in 2019 to undertake the costs attributable to the general fund.

**LMP-01** The LMP-01 project was established on July 15, 2010 to undertake Aquatic Invasive Species (AIS) research, education, treatments, and management. The District is permitted to levy up to \$0.00798% of taxable market value for a period not to exceed 15 consecutive years in accordance with MS 103D.905, Subd. 3. The Managers have projected **\$20,000** is required to undertake the project costs in 2019.

**Motion to approve the 2019 Final Budget and Levies, Assessments, and Fees (Kral, Michaelson), carried unanimously.**

**Pelican River Watershed District**  
**2019 Final Budget**  
 December 13, 2018

Motion to approve the Pelican River Watershed District 2019 Final Budget , Levies, Special Assessments , and Fees as presented (Kral, Michaelson), passed unanimously.

	General	LMP-01
Income		
REVENUE	260,308.00	21,000.00
OTHER FINANCING SOURCES (USES)	71,000.00	-11,500.00
Total Income	331,308.00	9,500.00
Expense		
CAPITAL OUTLAY	2,500.00	5,000.00
COMMUNITY RELATIONS	4,500.00	2,000.00
DEBT SERVICE		
LEGAL DRAINAGE SYSTEM		
PROGRAM ACTIVITIES		110,500.00
OPERATING EXPENSE	64,800.00	2,100.00
PAYROLL	293,500.00	
CONTRACTED SERVICES	35,400.00	25,000.00
Total Expense	400,700.00	144,600.00

FUND	2019 Preliminary Levies, Assessments
General Fund Ad Valorum Levy	\$257,000
LMP-01 Fund Ad Valorum Levy	\$20,000

LMP-01 Expense: Increased Program Activity Expense \$3,000 for required Equipment repairs/maintenance



**Pelican River Watershed District  
Administrator Monthly Report  
January 11, 2019  
[www.prwd.org](http://www.prwd.org)**

**MAIN DISTRICT WATER QUALITY INITIATIVES**

Targeted Watershed Nutrient Reduction Grant/Rice Lake Project. Detroit Township will attend the January meeting to further discuss Anchor Road. A Technical meeting will be scheduled for early February.

Revised Water Management Plan/Rules Update – Staff is meeting with Rules Committee (Kral, Michaelson) and Mackowick on January 14<sup>th</sup> to review the process and schedule future public input meetings.

Dunton Park - Dry Dock Outlet Modification – Guetter provided Becker County letter of the support to be included with the project grant application. The County is planning on submitting an application (preliminary plans, budget) to MN DNR in early March.

City of Detroit Lake Ordinance Review – The City has revised the draft ordinance incorporating most of the comments and suggestions that were made by District staff. However, today we received an email regarding the classification of the Pelican River/Drainage system 13 which directly impacts setback requirements and whether Shoreland District regulations apply (report attached hereto). The review committee will meet on January 14<sup>th</sup> to discuss the changes.

**WATER MANAGEMENT RULES**

**MONITORING**

Monitoring Reports– Alcott has completed lake vegetation survey reports for Long and Munson Lakes. He is currently working on finishing the report for Pearl Lake. He is also drafting the 2019 Water Quality Monitoring plan and will present to the Board of Managers at the March meeting.

Data Review Meeting – On January 30<sup>th</sup>, Guetter and Alcott are meeting with MPCA and MN DNR to review assessment findings on portions of Campbell Creek and the Pelican River. The District will include significant findings in the RMP and any suggested additional data collection in the 2019 Monitoring plan.

**EDUCATION**

KDLM Radio – Guetter pre-recorded the December segment on Hodge Podge and reviewed 2018 District activities and highlights and 2019 focus projects (Rice Lake, AIS research).

**AQUATIC INVASIVE SPECIES MANAGEMENT**

Guetter will be attending the MN DNR Roundtable in MPLS on January 11<sup>th</sup>. Governor Tim Walz and MN DNR Commissioner Strommen will also be in attendance and make remarks. Guetter is attending as a MN DNR AIS Advisory Committee member. An update of the meeting will be given at the January meeting.

Guetter gave an update via conference call and sent materials to the Prior Lake Watershed District Board of Managers regarding the District's AIS programs as well as topics discussed at the MN DNR AIS Advisory Committee meetings.

**GENERAL ADMINISTRATION**

2019 Budget- A copy is enclosed with the actual 2018 numbers. Final Levies, Assessments and Fees were sent to the Becker and Ottertail County Auditors on 12/17/2018.

Annual Report – Moses has completed an outline with background information. Guetter and Alcott will add detail in the upcoming month.

LMCIT Insurance policy- Workman's Compensation estimates have been sent to the League of MN Cities.

2018 Audit – The 2018 Audit has been scheduled for May 1. Moses has begun compiling information and preparing the necessary confirmation letters.



Rice Lake Grant Reporting – Moses has compiled the necessary information and will work with Guetter to e-file the 2018 expenditures in January 2019.

## **DRAINAGE SYSTEM REPORT**

January 8, 2019

The 2018 Annual Drainage buffer strip report was submitted to the Board of Soil and Water Resources on December 19, 2018. It should be noted this report is NOT the same as the Buffer Rule.

### **Ditch 11/12**

Work Order – Issued on January 8 to Roger Lundberg to use explosives to remove a beaver dam located ½ mile upstream from 230<sup>th</sup> Street.

The fall weather did not cooperate for removal of tree snags, but this effort will be renewed in 2019!

### **Ditch 13**

Nothing to report

### **Ditch 14**

Nothing to report

## **RULES OF ENFORCEMENT**

### **January 2019**

#### **Permits Issued**

<b><u>No.</u></b>	<b><u>Name</u></b>	<b><u>Address/Area</u></b>	<b><u>Approved Project</u></b>
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No permits issued

#### **Permit Applications submitted**

**City of Detroit Lakes**— Application received 1/7/19 for Randolph Road reconstruction. Under review by Wenck.

#### **Permit Applications expected**

**Detroit Mountain Recreational Area**—Apex working on stormwater management plan for entire complex. They anticipate a spring application submission.

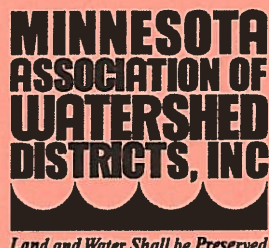
#### **Violations Under Remediation**

None Pending

#### **Progress Report**

**Golden Bay Shores**—Retaining wall has been constructed as designed and meets City requirements. Reseeded stormwater ponds is complete. Buffer signs have been installed. District staff will monitor erosion control during final building construction.





Minnesota Association of Watershed Districts  
[www.mnwatershed.org](http://www.mnwatershed.org) | [exec.mawd@gmail.com](mailto:exec.mawd@gmail.com)

## Memo

DATE: January 9, 2019  
TO: Watershed District Administrators  
FROM: Emily Javens, Executive Director  
CC: MAWD President Ruth Schaefer and Treasurer Sherry Davis White  
MAWD Accountant Angie Fischer Obremski

### RE: 2019 ANNUAL DUES STATEMENT

Please find attached the 2019 MAWD Membership Dues Worksheet that shows the amounts each watershed organization will pay to be members of MAWD this year. The dues formula remained the same from last year, but your dues amount may have gone up or down based on the updated taxable market values for your watershed. The current dues payment is equal to 0.5% of each watershed district's maximum general levy as defined in statute (before applying the \$250,000 levy limit), not to exceed \$7,500. (Note: more information on the general levy calculation is attached from the MN Board of Water and Soil Resources.)

After voting in December to allow watershed management organizations (WMOs) as full voting members of MAWD, the MAWD Board of Directors set their dues at \$500 this year. Dues for WMOs will be formula driven next year.

2019 WD Dues = 2017 Taxable Market Value x 0.00048 x 0.005, not to exceed \$7,500  
2019 WMO Dues = \$500

Please remit payment by February 28, 2018 to the MAWD Accountant:

MN Association of Watershed Districts  
c/o Obremski Ltd.  
1005 Mainstreet (yes, it is one word)  
Hopkins, MN 55343

Please contact me if you have any questions at [exec.mawd@gmail.com](mailto:exec.mawd@gmail.com) or (612) 790-0700.

Attachments: 2019 MAWD Dues Worksheet  
BWSR Memo dated July 17, 2018 re: 2018 Taxable Market Values

***Thank you for your support!***



December 10, 2018

### **Report on Pelican River and County Ditch 13**

The Pelican River is classified as Public Ditch on the DNR's Protected Water and Wetland map for Becker County. The Pelican River from Rice Lake to Detroit Lakes is classified as a Public Ditch. Since it's classified as such it does not have to be included in the City's Shoreland regulations. (A map of Ditch 13 is attached)

Including this segment of the Pelican River would have our impact on a large number of lots and would make many of them non-conforming lots. (See attached map.)

Lots within the Shoreland District would need to meet the 50 foot setback from the river bank and the 25% impervious surface coverage for residential lots and 35% impervious surface coverage for commercial and industrial lots.

The 300 foot Shoreland District would create an area two City blocks wide along the river all the way through town. This would impact development in residential areas, commercial areas, and industrial areas. (See attached map.) Since most of the area is either already fully developed or runs through undevelopable wetlands there is very little to be gained by including the ditch as part of the Pelican River.

If there is concern about keeping structures away from the river the City could require that all buildings be setback 50 feet from the Ordinary Highwater Mark of the river.

