



Mission: To protect and enhance the quality of water in the lakes within its jurisdiction....ensure wise decisions are made concerning the management and related land resources which impact these lakes.

**PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT**
Regular MONTHLY MANAGERS' MEETING
Thursday, November 21, 2019

5:00 PM

**WATERSHED DISTRICT OFFICE
Wells Fargo Bank, 2nd Floor Conference Room
211 Holmes Street West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org**

AGENDA

Regular Meeting

- | | |
|----------------|---|
| 5:00 PM | 1. Call To Order |
| | 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –October 17, 2019 Regular Meeting Minutes, Rules/Permitting Report; Ditch Inspector's Report) |
| 5:10 PM | 3. Committees and Chair appointments
a. Personnel, RMP/Rules, Citizen Advisory |
| 5:20 PM | 4. Old Business
a. Rice Lake Update
b. RMP – Status; potential dates for Public Hearing if needed |
| 5:50 PM | 5. Treasurer's Report
a. Approve November 2019 Bills
b. Approve Fund transfer
c. Review January-October 2019 Revenue & Expenses – to be filed and subject to audit. |
| 6:05 PM | 6. New Business
a. Resolution - Otter Tail River Watershed One Watershed, One Plan
b. LMCIT 2020 Liability Limits Resolution
c. December Meeting Date/Time
d. Staff Training Courses |
| 7:10 PM | 7. Public Forum (5 minutes) |
| 7:15 PM | 8. Attorney's Report
9. Engineer's Report
10. Pulled Consent Agenda Items |
| 7:30 PM | 11. Announcements -MAWD Annual meeting at Arrowwood Resort, Alexandria, December 5-7. |
| 7:35 PM | 12. Meeting Adjournment
(action items in bold face) |



THE PELICAN RIVER WATERSHED
DISTRICT OF
BECKER AND OTTERTAIL
COUNTIES

**PUBLIC HEARING & MINUTES OF THE REGULAR
MEETING**

October 17, 2019

Managers Present: Kral, Imholte (5:20 pm), Okeson, Jasken, Deede, Michaelson

Managers Absent: Haggart

Staff: Administrator Guetter, Moses

Consultants: Attorney Skoyles, Engineer Mackowick- Wenck Associates

Advisory Committee: None **Others:** None

The Regular Managers' meeting was called to order by President Kral at 5:02 PM. Guetter informed the Managers Rob Sipp, Red River Water Management Board Administrator could not attend the meeting due to flooding issues needing to be addressed in the northern part of the valley.

CONSENT AGENDA. The consent agenda (Under New Business remove Red River Basin- Rob Sipp) including the October 2019 Administrator Report, Secretary's Report –September 10, 2019 Public Hearing/Regular Minutes and September 19, 2019 Special Meeting Minutes; October 2019 Rules/Permitting Report, and October 2019 Ditch Inspector's Report (Okeson, Deede), carried unanimously.

COMMITTEE REPORTS.

Personnel Committee – Over 30 applications were received for the Water Resource Coordinator position. The committee and Guetter selected nine candidates for interviews. Three very qualified candidates were selected for a second interview which included a writing and presentation exercise. The position was offered to and accepted by Adam Mortenson with a start date of November 4th. Adam is completing his Master's degree in Natural Resource Management (NDSU) in December 2019 and he resides in Detroit Lakes.

RMP/Rules Committee – The draft plan was distributed to all agencies on Friday, September 20. To date comments have been minimal. Scott Schroeder, MPCA, will meet with Guetter on Monday, October 21 to discuss the Revised Management Plan.

Citizen Advisory Committee – Nothing further to report.

OLD BUSINESS.

- a. **Rice Lake Update.** The Joint Powers Agreement and Operations and Maintenance Plan were presented to the Managers for review and approval. The revised agreements removed references to Detroit Township and Anchor Road. **Motion to enter into the Joint Powers Agreement and Operations and Maintenance Plan (Kral, Jasken), carried unanimously.** The agreement will be sent to the City of Detroit Lakes for approval.

TREASURER'S REPORT.

- a. **Approval of October 2019 Claims.** Treasurer Michaelson presented the October claims to the Managers. **Motion to approve the October 2019 expense claims as presented (Checks #14663-14674 and EFT 1141-1147) in the amount of \$30,094.57 (Michaelson, Jasken) carried unanimously.**
- b. **Third Quarter Manager Per Diems and Expenses.** Treasurer Michaelson reviewed the third quarter manager per diems) with the managers. **Motion to approve the 2019 third quarter manager per diems (EFT-1134-1139- \$2,862.84) and expenses (EFT1148-1154 - \$297.54) (Michaelson, Deede), carried unanimously.**
- c. **October Fund Transfers.** Treasurer Michaelson recommended transferring \$55,000 to cover the monthly payments and expenses. **Motion to transfer \$55,000 from Bremer Bank savings account to the checking account (Michaelson, Okeson) carried unanimously.**
- d. **Financial Report.** The January-September 2019 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-September 2019 R & E Report (Michaelson, Imholte), carried unanimously.** The report will be filed for audit.



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PUBLIC HEARING & MINUTES OF THE REGULAR
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NEW BUSINESS.

- a. Red River Watershed Management Board (RRWMB) - Rob Sipp. – postponed to a later date.
- b. **457 Deferred Compensation Retirement Plan.** Currently, the District sponsors a voluntary 457 deferred compensation retirement savings plan with Nationwide. The State of MN also offers a similar plan with much lower annual administration fees. Staff is requesting to terminate the Nationwide Plan and sponsor a new plan with the State of MN. **Motion to terminate the Nationwide 457 Deferred Compensation Plan and establish a Minnesota Deferred Compensation Plan (MNDCP) (Michaelson, Jasken) carried unanimously.**
- c. **MAWD Delegate Selection (2 Delegates, 1 Alternate).** The MAWD Conference will be held in Alexandria on December 5-7. The District submitted resolutions for MAWD consideration (AIS research and Levy). The PRWD voting delegates will present the resolutions at the MAWD annual meeting on behalf of the District. **Motion for Managers Kral and Imholte to serve as delegates, with Manager Haggart as an Alternate at the MAWD conference (Jasken, Deede) carried unanimously.**

PUBLIC FORUM. No member of the public present.

ATTORNEY REPORT. Nothing to report.

ENGINEER REPORT. Mackowick updated on the Detroit Lakes High School project.

ANNOUNCEMENTS – MAWD Conference in Alexandria, December 5-7. Please let office staff know if you plan on attending so that registrations can be submitted.

ADJOURNMENT. **Motion to adjourn the meeting 6:23 p.m. (Kral, Okeson) carried unanimously.**

Meeting Approved: _____

Respectfully Submitted,
Lowell Deede, Acting Secretary

Pelican River Watershed District Claims Paid - October 2019

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
*Guetter, Tera	10/21/2019	EFT1141	62.04
*Moses, Brenda	10/21/2019	EFT1142	149.97
			<u>212.01</u>
 Bremer Bank	 10/15/2019	 ACH	 30.00
 Lakes Computer, Inc.	 10/21/2019	 EFT1143	 3,434.25
RMB Environmental Labs, Inc.	10/21/2019	EFT1144	2,188.00
Wells Fargo-Office Lease	10/21/2019	EFT1145	1,299.58
Wenck Associates, Inc	10/21/2019	EFT1146	4,255.48
Xerox Corporation	10/21/2019	EFT1147	442.09
			<u>11,619.40</u>
 Arvig	 10/18/2019	 14663	 68.67
Bank of America	10/18/2019	14664	744.84
Becker County	10/18/2019	14665	10,517.00
^Campbell, Joshua	10/18/2019	14666	800.00
Total County 6 Amoco & Bait	10/18/2019	14667	107.06
Holiday Companies/washes	10/18/2019	14668	13.00
L & M Supply	10/18/2019	14669	74.94
Office of Enterprise Technology	10/21/2019	14674	91.24
^Schoolers Riprap	10/18/2019	14670	100.00
Verizon	10/18/2019	14671	40.16
 <u>Rice Lake Project</u>			
Houston Engineering Inc.	10/18/2019	14672	576.25
Vogel Law Firm	10/18/2019	14673	5,130.00
			<u>18,263.16</u>
 <u>3rd Quarter Manager Expenses</u>			
.Deede, L	10/17/2019	EFT1148	31.90
.Haggart, J.	10/17/2019	EFT1149	34.80
.Imholte, G.	10/17/2019	EFT1150	34.80
.Jasken, C.	10/17/2019	EFT1151	17.40
.Kral, D.	10/17/2019	EFT1152	52.20
.Michaelson, R.	10/17/2019	EFT1153	56.84
.Okeson, O.	10/17/2019	EFT1154	69.60
			<u>297.54</u>
 <u>3rd Quarter Manager Compensation</u>			
.Deede, L	10/17/2019	EFT1134	346.31
.Haggart, J.	10/17/2019	EFT1135	392.49
.Imholte, G.	10/17/2019	EFT1136	415.57
.Jasken, C.	10/17/2019	EFT1140	277.05
.Kral, D.	10/17/2019	EFT1137	600.27
.Michaelson, R.	10/17/2019	EFT1138	438.67
.Okeson, O.	10/17/2019	EFT1139	392.48
			<u>2,862.84</u>

**Pelican River Watershed District
Claims Paid - October 2019**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
Employee Payroll	10/3/2019	EFT 1126-1130	4,275.39
Supplemental Benefits	10/7/2019	EFT 1124-1125	1,547.48
Federal Withholding	10/8/2019		1,798.54
Employee Payroll	10/17/2019	EFT 1131-1133	3,136.32
Federal Withholding	10/21/2019		1,616.56
Employee Payroll	10/31/2019	EFT 1155-1157	3,080.91
Federal Withholding	10/31/2019		1,133.04
MN Revenue	10/31/2019		672.00
MN HCSP	10/31/2019		600.00
PERA	10/31/2019		2,277.87

Total October Expenses:	<u><u>53,423.06</u></u>
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Minnesota Association of Watershed Districts, Inc.

2019 Delegate Appointment Form

The **Pelican River Watershed District** hereby certifies that it is a watershed district or watershed management organization duly established and in good standing pursuant to Minnesota Statutes 103B or 103D and is a member of the MN Association of Watershed Districts, Inc. (MAWD) for the year 2019.

The **Pelican River Watershed District** hereby further certifies the following individuals have been appointed as delegates, or as an alternate delegate, all of whom are managers in good standing with the District.

Delegate #1	Dennis Kral
Delegate #2	Ginny Imholte
Alternate	Janice Haggart

Authorized by


Signature

10-18-19
Date


Title

**Pelican River Watershed District
Administrator Monthly Report
November 15, 2019
www.prwd.org**

MAIN DISTRICT WATER QUALITY INITIATIVES

Targeted Watershed Nutrient Reduction Grant/Rice Lake Project. Guetter met with Jason Burley regarding the driveway easement to the Entrekin property and an agreement has been reached. Meadowland is updating the description for the easement agreements. The Joint Powers and O & M agreements are fully executed and have been sent to the MN DNR.

WATER MANAGEMENT

Rule Update – Guetter and Mortenson will prepare a draft in December based upon water quality and resource goals and the public comments and feedback.

Revised Water Management Plan Review Progress – The 60-day comment period closing date is November 19, 2019. The District has received a letter dated September 30th from the Department of Health stating it had no substantive comments and the plan meets its Rule requirements and intent and it offers a high level of protection to drinking water supplies. The District will compile the comments and prepare draft responses (approved by PRWD Managers) and distribute at least 10 days prior to BWSR filing the public notice. If the plan is non-controversial, BWSR will proceed with a notice that the watershed plan will be filed. If no requests for a public hearing are received within the notice period, then the District will revise the draft plan based on comments received, approve the draft final plan and submit to BWSR for final formal review. If BWSR determines the plan is controversial or a request for a public hearing is made, then a public hearing will be held and the District will respond to comments made at the hearing. After the public notice or public hearing, the northern area BWSR sub-committee will make a recommendation to approve the plan and send it to the BWSR Board for a decision. A copy of the order and approved plan will be sent to the District, MN DNR, County Board and Auditor (Becker & Otter Tail), City of Detroit Lakes, and Becker and Otter Tail SWCD's.

Otter Tail WRAPS: Nothing further to report. The District's issues and priorities from the water management plan were passed on to the agency in September. Scott Schroeder and Guetter met to discuss questions on the plan and it was noted that many of issues and goals within the District's plan are relevant to the WRAPS and would be included.

One Watershed One Plan Otter Tail Basin - With the MPCA Otter Tail River Watershed Assessment (WRAPS) nearing completion in 2020, the East and West Otter Tail SWCD's, Becker SWCD, Cormorant WD, and PRWD are poised to start the development of an Otter Tail River One Watershed One Plan. I have enclosed some information about the process. The District's updated Revised Water Management plan follows the 1W1P format and will be easily integrated within such a plan. The 1W1P does not supplant our plan, but it's purpose is to foster collaborative decision making among the plan participating units of government. The first step is to pass resolutions indicating a willingness to participate in the process. The resolution does not obligate the District to adopt a 1W 1P in the future but at this time, the agencies can apply for state grant to develop the plan. If MN BWSR approves funding the 1W1P development, then a formal Memorandum of Agreement (MOA) will be drafted which only applies specifically for the Planning Phase of the 1W1P. Other later steps in the process will include adopting Bylaws and setting up committees (managers and staff). BWSR state grant funding for future projects will be allocated to the basin and within the basin projects will be funded based upon priority as agreed upon by the group.

Dunton Park - Dry Dock Outlet Modification –This project was deferred until next year due to inclement, wet weather and high water. The project will remove the deteriorating outlet structure and install a series of rock arches.

Rules/Permitting – see enclosed report. The colder than average weather temperatures have slowed permit applications compared to the flurry in September and October. Adam Mortenson, our new staff member is getting to know several contractors already!

Becker County Planning and Zoning – There is a meeting scheduled for November 21 to review proposed changes to the zoning ordinance including lot width definition, conditional use timeline requirements for previously denied applications, and the CU appeal process. Also, the committee will be discussing short/long term rental properties and covenants when considering conditional use permits.

EDUCATION

Hodge Podge. Guetter and Mortenson were guests on the November 15th show. Mortenson introduced himself and they discussed lake ice in, potential Spring 2020 shoreline ice heaving, One Watershed-One Plan, and impaired waters.

Storm Drain Stenciling – Due to the unusually cold temperatures this fall, storm drain stenciling has been postponed until spring 2020 with Rossman fourth graders.

Planning & Zoning: The Essential Elements- Moses attended an afternoon seminar at Detroit Lakes City Hall on October 24 presented by Sourcewell, a company that offers training to local government leaders. Topics included the basics of planning, zoning and subdivision, and the roles and responsibilities of stakeholders involved in the planning process. Locally, it was attended by two Detroit Lakes City Council members as well as three members of the Planning Commission that had been appointed within the last year.

BWSR Academy. Staff attended the annual BWSR Academy training held at Breezy Point resort on October 29-30. Sessions attended included: *One Watershed One Plan: Process, People, and Product*. Topics covered included setting up agreements (MOA's, Partnership Agreements, Planning Agreements, Joint Powers Boards, Assigning duties, Planning Committees – Policy, Steering, Individual Boards, Advisory Committees); how to conduct planning meetings (review data, identify issues, develop measurable goals, funding and resources needed, etc.); *Lawns to Legumes: Partnering for Residential change* – this session rolled out a new urban grant program to convert lawns to pollinator friendly vegetation – trees, shrubs, forbs using native or cultivar varieties. Conversions such as a 10X10 ft area could qualify for small grant funds (\$500 range). BWSR is developing marketing materials and sample planting plans including those with trees and shrubs only for those who favor structure. *Minimum Impact Design Standard Calculator: How to use it*. This session gave examples on how to use the online calculator and will be used for small site stormwater design. Making sense of our Changing Climate: MN Climate Tools. The session gave an overview of the changing weather trends, online data resources, and modelling tools. An overview of how a metro watershed District used the tool to help determine issues and to design projects to incorporate future changes. *Enforcement Case Management Strategies* – overview of record keeping, documentation, sample letters, pictures, etc) – a very useful and informative session. *Water Everywhere – Understanding and Planning Changes to Watershed Hydrology* -this session provided an overview for determining sub watershed areas and how this information can be used for planning purposes.

Training Opportunities- Adam Mortenson has enrolled in a continuing education class through the University of Minnesota for the Spring of 2020 January through May. This class is titled Watershed Specialist Training. The class will cost \$860 for 14 weeks of online training. See enclosed document for syllabus information.

Water Protection Workshop- Guetter was contacted by state personnel to discuss bringing the workshop to Detroit Lakes in the fall of 2020.

GENERAL ADMINISTRATION

Water Resource Coordinator Position: Adam Mortenson accepted the position of Water Resource Coordinator and started with the District on Monday, November 4. Adam was born in Wahpeton, ND where he attended high school. Growing up, he was raised to appreciate the quality of our natural resources. This love of natural resources was fostered through his time with the Boy Scouts of America (where he achieved the rank of Eagle Scout) and through his family who always encouraged respect and reverence for our natural systems. Every year, he enjoyed spending time fishing and camping in the summer and hunting deer and pheasants in the fall. After graduating from high school, he continued his education at Valley City State University with a degree in Fisheries and Wildlife Management. During the summers, he worked season jobs with the North Dakota Game and Fish Department, North Dakota State University, and with a consulting firm named KC Harvey Environmental in Baggs, WY. After completing his bachelor's degree at VCSU, he decided to continue further to obtain a master's degree in Natural Resource Management at NDSU. He recently submitted and defended his thesis and is slated to graduate December 20th. He looks forward to working for the district and making a difference in the water quality of the watershed.

9th Grade Sucker Creek Event. Guetter and Mortenson attended an appreciation gathering for the contributors for the event at the Lodge on the Lake on November 6th.

LMCIT Insurance policy- Guetter and Moses will be meeting with Schiller Insurance to review the policy prior to next week's meeting.

PRWD Personnel Policy – Guetter and Moses reviewed the personnel manual, compared it with the League of MN Cities model policy and updated several sections (hands free cell use, etc). The draft updates will be reviewed by Attorney Skoyles and the Personnel Committee before presenting draft changes to the Board of Managers.

Sara Noah and Associates – Sara Noah is reviewing the District's job descriptions and position grades (used for State Pay equity reporting). She performed the review in 2016.

MAWD Annual Conference, Arrowwood, Alexandria (Dec 5-7, 2019) –Managers Kral, Imholte, and Haggart will be attending the conference as the District's voting delegates. Guetter will also be attending the conference and Administrator meetings.

**Computer Network/Data Storage/Back up Glitch -
AQUATIC INVASIVE SPECIES MANAGEMENT**

AIS Readiness Response Plan. Dr. John Madsen and Dr. Gray Turnage reviewed the plan and their comments have been incorporated in the draft plan. Dr. Wersal also sent the draft plan to another researcher working on Starry Stonewort management. The next step is to send the document to upper MN DNR management for their review.

MN DNR AIS Advisory Committee Meeting. Guetter attended the October 24th meeting in St. Cloud. Guetter and Dr. Ryan Wersal presented the Flowering Rush Research project to the committee. Dr. Wersal also reviewed his Starry Stonewort project at Lake Koronis. The committee was very congratulatory and urged Dr. Wersal to continue his research in MN!

MN DNR Behavior Change Workshop (October 22-23)– Guetter attended this workshop in St. Cloud (fee was paid by MN DNR as a member of the advisory committee). The two-day workshop was a hands-on experience the group were given real barriers to overcome (21-day dry of water equipment before moving to another waterbody, disposing aquarium plants and fish properly, drain live wells and dispose of bait, etc.). Pathways, audience, barriers, positive behaviors were reviewed and sample exercises were performed.

DRAINAGE SYSTEM REPORT

November 15, 2019

DITCH 11/12 (Moon Lake to Campbell Lake to North Floyd Lake)

Report: Nothing further to report.

DITCH 13 (Little Floyd Lake to Big Detroit)

Report: PR2A monitoring Station/Ditch 13 – Beaver dam reported by Intern Arnston on 9/11/2019.

Status: A work order was issued to Josh Campbell and eight beaver were trapped in October.

Report: On 10/16/19 Bill Dillon reported high water on Anchor Road and was concerned about beavers in the area.

Status: Dillon explored the area with Josh Campbell and no activity was found.

Report: Josh Campbell reported beaver activity near the 8th Street Trailer park on 10/28/19 and a work order was issued.

Status: Josh Campbell trapped eight beaver in this area in late October – early November.

DITCH 14 and BRANCH 1 (HWY 10 to St. Claire Lake to Pelican River)

Report: Nothing further to report.

MONITORING REPORT – November 2019

Lake Sampling-RMB has completed lake sampling for the season.

Stream Sampling- Raina Arnston completed stream sampling on Sunday, October 27. She has removed the HOBO units.

MPCA EQUIS- Adam Mortenson has been working to compile data for submittal to MPCA. Data has been recorded over the summer for each lake and stream sample point. This data is compiled into a standardized template for upload into the MPCA's EQUIS database. Lake and stream sampling data has been submitted to Jean Garvin with MPCA for review. Will hear more about progress on this matter week of 11/18/2019.

Winter Reporting- Adam Mortenson will continue to compile data and prepare reports for the lake and streams sampled in 2019.

Weather- A wet cycle continues into the fall. This year has been marked by exceeding large precipitation events dropping record amounts of precipitation on us through the season. The first snowfall event of the season was observed October 10th-12th. While North Dakota observed the heaviest snowfall totals, Detroit Lakes still observed 3 inches of snow with a total of 1.21 inches of precipitation. Unseasonably cold weather has been observed with temperatures falling to 20° below the historic average. As observed by Dick Hecock, Big Detroit iced over early this year, 9 days earlier than the average for the last 109 years. Due to the late ice-off date from last year, this year's open water season, 200 days, was 4 weeks shorter than the average for the last 20 years. Water levels are also high for this time of year following the excessive precipitation over the past few months. Hecock reasons with such high water this fall (most rivers and streams at bankful) spring flooding issues will be exacerbated, potentially causing major damage and erosion in the spring of 2020. It is quite likely extensive damage from ice-pushes will be observed this year/spring.

RULES OF ENFORCEMENT

November 2019



Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
19-58	Schoenberger, Lance & Mary	2320 Cherry Hill Rd. Long Lake	SIZ: Patio and retaining wall replacement
19-59	Richards, Bradley & Barbara	1085 Villa Lane Detroit	Residential stormwater management for lot coverage over 25% Impervious lot coverage
19-60	Maier, Terry & Michelle	132 Shorewood Dr. Detroit Lake	Residential stormwater management for lot coverage over 25% impervious lot coverage.
19-61	Foltz Trucking	19097 Frontage Rd.	Commercial stormwater management greater than 1 acre.
19-62	Koshnick, Bob & Loxley	1862 Brainard Circle Long Lake	Vegetation removal for dock access.

Permit Applications submitted

Detroit Lakes School Projects: **DLHS**– 11/14-MBN Engineering submitted application and plans. Currently under review.

Permit Applications Expected

Tyler Brandt–940 South Shore Dr.–Over 25% impervious surface lot coverage–Moore Engineering currently working on stormwater plan.

Trinity Lutheran–1401 Madison Ave.– Parking lot expansion and improvements. Plans are expected later this month.

MN DNR Public Access–Guetter met with MN DNR staff on 9/24 to discuss stormwater management plan. No application received.

Jim Ingstad–12093 Fern Beach–Lighthouse Construction working on required plan; Becker County mitigation plan for over 15% impervious coverage requiring 20' vegetative shoreline buffer.

TJ Buboltz–1834 and 1838 Brainard Blvd.—Greater than 10,000 sq. ft.—stormwater management plan required.

Branch Creek Vineyard–Hwy 59–site plans under development, expected spring 2020.

Bergquist Addition–Residential 70 unit development in Long Lake area.

Century Link–Roof collapsed on structure and they are rebuilding. Contractor has been notified that a stormwater plan is needed.

Progress Report

Becker County Museum Building Project—Nothing further to report.

Long Bridge— An access path has been installed per 10/23 site visit. This completes site plan.

Pelican River/Storm sewer Repair—Feldt will install new structures to pond; remove old concrete structure/install rip rap along river bank. Per Feldt 11/14, the water level is too high to repair this fall. Work will be done spring 2020.

Long Lake Lane— The City has informed the District they are working on vegetation establishment in ditch checks which will loosen soils to allow drainage.

Holiday Inn— The hydrodynamic separator has been installed and the basin has been stabilized with rock.

18-41– Highland Estates–City approved changes to the PUD. Permit will need to be updated prior to work being done north of Lemmon Road.

Jeff Andrews–1718 E Shore Dr.–removing impervious surface to stay under 25% by 6-6-20 to comply with City ordinance.