

Mission: To protect and enhance the quality of water in the lakes within its jurisdiction...ensure wise decisions are made concerning the management and related land resources which impact these lakes.

PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT
REGULAR MONTHLY MANAGERS' MEETING

Thursday, August 20, 2020

5:00 PM

Wells Fargo Meeting Room – 2nd Floor
211 Holmes St. West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org

Due to the COVID-19 pandemic, Governor Walz under Minn. Stat. § Chapter 12 – Emergency Management declared a peacetime emergency on March 13, 2020. The District has determined an in-person meeting may not practical or prudent because of the health pandemic. The Pelican River Watershed District's Meetings will be held by electronic means as outlined in Minn. Stat. §13D.021.

NOTE: The District's meeting will be a "hybrid meeting" taking place with two (2) options – In-person or virtual:

- 1. Wells Fargo Meeting room, 2nd Floor Wells Fargo Bank, 211 Holmes St. West, Detroit Lakes, MN**
- 2. Virtual: Please submit a request to prwdinfo@arvig.net by Thursday, August 20, 2020 12 PM (Noon) for GoToMeeting login information.**

AGENDA

- | | |
|----------------|--|
| 5:00 PM | 1. Call to Order |
| | 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –July 16, 2020 Regular Meeting Minutes, Rules/Permitting Report; Ditch Inspector's Report) |
| 5:10 PM | 3. Committees Reports
a. Personnel, Citizen Advisory, Rules |
| 5:20 PM | 4. Old Business
a. Rice Lake Update |
| 5:30 PM | 5. Treasurer's Report
a. Approve August 2020 Bills
b. Approve August Fund transfer
c. Review January-July 2020 Revenue & Expenses |
| 5:45 PM | 6. New Business
a. Review 2021 Preliminary Budget, Levies, Assessments and Fees |
| 6:30 PM | 7. Public Forum (5 minutes) |
| 6:35 PM | 8. Attorney's Report |
| | 9. Engineer's Report |
| | 10. Pulled Consent Agenda Items |
| 6:45 PM | 11. Announcements |
| | 12. Meeting Adjournment |
| 7:05 PM | (action items in bold face) |

**Pelican River Watershed District
Administrator Monthly Report
August 14, 2020
www.prwd.org**

COVID-19 Infectious Disease Pandemic. We continue to conduct District business with little interruption. On June 24th, the outside bank doors were unlocked for customer entrance as some tenants requested. The bank continues to be open by appointment only. Other government unit staff are mostly teleworking from their homes, with meetings and business conducted via electronic means (email, conference calls, videoconferencing). The public has adjusted to calling or emailing for permit site visits, which are scheduled on Tuesdays and Thursdays, with special appointments made as needed.

MAIN DISTRICT WATER QUALITY INITIATIVES

Targeted Watershed Nutrient Reduction Grant/Rice Lake Project. Guetter has finalized and submitted grant application on to BWSR August 17th to fund construction of the North Structure. All permits and plans have been finalized.

Campbell Creek – Mortenson and interns joined Lori Clark and Jason Vinje on Campbell Creek on August 3rd to perform a reconnaissance for stream channel monitoring locations to track incision of the stream. They searched south of CSAH 149 and noted several possible locations. The group observed erosion into unstable high banks and channel incision at multiple points. They will return to the reach in September or October after leaf-off to survey these sections as well as investigate to the North of CSAH 149. The plan is to have several locations to perform cross sections on yearly, as well as a few photo points to record visual changes in the system. Stay tuned for more information.

Detroit South Public Access- Mortenson joined Becker SWCD, MN DNR, and Lake Detroiters Association on July 22nd to rehabilitate the dilapidated shoreline West of the public access on the South Shore of Detroit Lake. DNR removed the fabric behind the rip rap and cleaned up rock. Afterwards, Becker SWCD smoothed the ice ridge and prepared the location for seeding. Topsoil was added and seed was sown. A few plant plugs were added to kickstart growth. Becker SWCD monitor the restoration to ensure growth. This project was initiated by the District and the grant match of \$800 was provided by the District and Lake Detroiters Association. In the coming year, the District will work with neighboring properties, DNR, and Lake Detroiters to add trees and shrubs to the restoration.

Dunton Locks Dry Dock- Mortenson met with Becker County, Becker SWCD, MN DNR and Boit Excavating at Dunton Locks County Park to review the progress on the Dunton Dry Dock restoration project. Boit Excavating performed the work under supervision of Jeff Tilma with the MN DNR. Becker SWCD followed afterwards and performed a restoration of the disturbed stream bank and shoreline. Lastly, Becker County will follow and build a small walking bridge to traverse the stream. The District approved a \$5,000 grant match for this project in 2019.

WATER MANAGEMENT

Rules/Permitting – see enclosed report.

EDUCATION

*****Several scheduled conferences/meetings have been postponed or cancelled due to COVID-19.***

Hodge Podge – Due to confusion with new staffing at KDLM and District staff, PRWD was not featured on Hodge Podge in July. We will be back on the schedule in August.

Website. Moses has been updating the website with information from the 2019 Annual Report and deleting some of the older outdated material.

AQUATIC INVASIVE SPECIES MANAGEMENT

Flowering Rush – PLM Lake and Land Management performed a second round of submersed treatments on 8/10/20 as well as foliar treatments of emergent flowering rush on the shoreline. The emergent treatments occurred around the island and the outlet on Lake Melissa, on the West Shore of Lake Sallie, and on the shoreline where the submerged treatments occurred. Staff will monitor the effectiveness of these treatments.

GENERAL ADMINISTRATION

Becker County Invoice. The District received an invoice from Becker County for the collection of levied assessments. In the past they have charged \$1.00 per assessment. In addition to that, they are now charging \$100 per year per project, so the District has been charged an additional \$300 over and above the previous charge.

2021 Budget. Moses and Guetter have been reviewing Actual funds spent in 2020 which has been a very different type of year considering there were no educational or outreach events and no staff travel or training due to COVID-19, along with the fact that Curly-leaf pondweed and Flowering rush plant chemical treatment were down substantially compared to recent years. Therefore, fund balances are higher than we had anticipated.

Masks Mandated. With the Governor mandating masks beginning July 25 to curb the spread of COVID-19, office staff did a thorough office cleaning on Friday July 24 and began with the mask requirement on Monday, July 27. Disposable masks are available for anyone entering the District office and hand sanitizing is also required. We continue to encourage business to be handled over the phone and through email as much as possible.

DRAINAGE SYSTEM REPORT August 2020

DITCH 11/12 (Moon Lake to Campbell Lake to North Floyd Lake)

Report: June 5, 2020, Orrin Okeson reported a plugged culvert on Ditch 11 near Becker County 26. A work order was issued to Josh Campbell. **Status:** It was reported 5 beaver were trapped out so far, however, on June 29, 2020, Orrin Okeson reported more activity in this area,

Report: June 29, 2020, Orrin Okeson reported new beaver activity on Ditch 12, just south of Campbell Lake. **Status:** a work order was issued to Josh Campbell who will start work the week of July 12th.

Report: August 14, 2020, Josh Campbell waiting to work on beaver activity at Moon Lake and Campbell Lake until after wheat is out of fields. After this time Campbell will work to remove beaver and dams.

DITCH 13 (Little Floyd Lake to Big Detroit)

Nothing further to report.

DITCH 14 and BRANCH 1 (HWY 10 to St. Claire Lake to Pelican River)

After more complaints of high water in Ditch 14, Mortenson contacted MN DOT to inspect the culvert under Highway 59 near the old Go Putt and Bump. MNDOT used an underwater drone to inspect for blockages in the 170' long culvert. The drone became lodged on a piece of debris and the tether was broke attempting to retrieve the drone. The drone did float out of the end of the culvert and was retrieved, but they were unable to send it back in due to a fear of the internals getting wet. MNDOT attempted to "jet" the culvert out the week of 8/3, but their equipment broke down. They used a trachoe to scoop out the debris near the mouth of the culvert and increased the flow for the time being. They will attempt to jet the culvert out again once their equipment is operational again. Nothing further to report.

Monitoring Report August 2020

Lake and Stream Monitoring- As large rain events have pummeled the region, high loads of TSS have surged through Campbell Creek. Between 230th St and CSAH 149, TSS increased by 200 ppb on 7/21/20. As more and more water flows through this section of stream, excessive loads of TSS and Phosphorous are dumped into North Floyd Lake. Large rain events have also continued to bring high Ecoli loads down the Pelican river, with one sample on 7/8/20 coming in with too much Ecoli for the lab to count (>2419.6 CFU/L). The interns took samples from stormwater ponds adjacent to the Pelican River, as well as samples above and below outlets to the river, in an effort to narrow the source of the contamination. Results have not been received to date.

Lake sampling in the District reflects the expected trend of decreasing water quality as the summer progresses, but not on the scale we have seen in previous years. Secchi depths have decreased to around 10ft across the district, with a few smaller lakes dropping to around 5ft.

Time with our summer interns is running short; Meagan will be leaving on August 21 and Austin on the 26th. Their contributions to the District are greatly appreciated and we wish them well as they return to their respective colleges.

July 2020 Weather

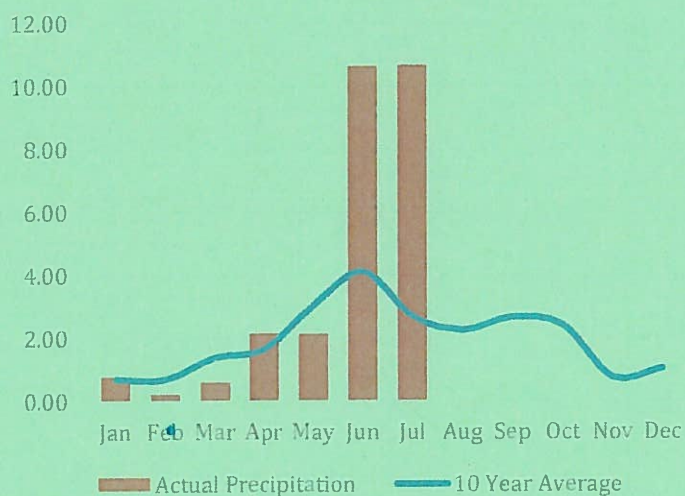
July continued a trend of overly wet weather with four- 24hr rain events >1", nine events >0.5" and 12 days reporting precipitation. Lakes and streams responded as one would expect with water levels rising quickly. Lakes remained higher

has allowed lake level to recede somewhat. In 2019, August and September remained excessively wet. If August remains dry, water levels in the District may have a chance to recede to normal levels.

Temperatures for the month of July trended warmer for the majority of the month. The average daily temperature for the month of July was 72.02°F where the historic average was 71.62°F. The hottest day of July was a three-way tie between the 3rd, the 17th, and the 23rd, with all days topping out at 90°F. The coldest temp in July was 54°F on the 22nd. Nighttime low temperatures stayed warm throughout the month of July, with only a few days dipping below 60°F. Compared to historic averages, there was little daily variation in temperatures. High temperatures stayed at or below the historic average while low temperatures trended higher than the historic average.

Compared to 2019, lake water temperatures this season are 5 degrees C warmer rising to 25°C and beyond. The combination of average daytime highs and warm nighttime lows have caused the warmer waters, which in turn increases the possibilities of late season algal blooms and bacteria growth. We have also experienced strong stratification in some of the larger lakes with little dissolved oxygen towards the bottom of the water column. As temperatures cool, lakes will eventually “flip” and mix, bringing a flush of bottom sediments and phosphorous up into the photic (light-penetrating) zone of the lake, possibly triggering large late-season algal blooms.

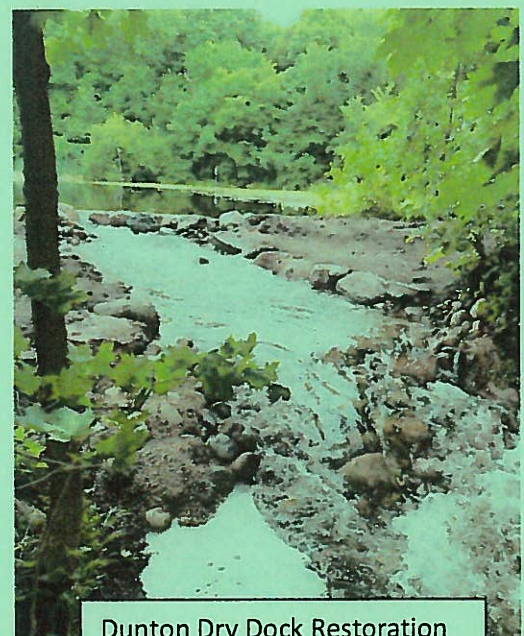
2020 Precipitation



July Temperature

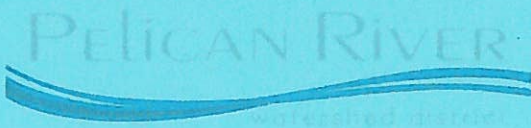


DATE	TOTAL RAINFALL
6/8	1.16
6/9	3.25
6/18	3.07
6/25	1.59
7/8	1.99
7/17	1.62
7/21	1.70
7/25	1.62



Dunton Dry Dock Restoration





THE PELICAN RIVER
WATERSHED DISTRICT OF
BECKER AND OTTERTAIL
COUNTIES

MINUTES OF THE REGULAR
MONTHLY MEETING

July 16, 2020

On March 13, 2020, Governor Walz declared a peacetime emergency under Minn. Stat. § Chapter 12 – Emergency Management due to the COVID-19 pandemic. The District determined because of the health pandemic a “hybrid meeting” with two attendance options was provided: In-person or virtual. In-person attendance at the Becker County Courthouse, Commissioner Board Room or Virtual attendance via the GoToMeeting app pursuant to Minn. Stat. §13D.021. Public notice and information for attending the meeting was posted on the outside doors of the District’s place of business, website, social media, and the monthly packet email list.

Managers Present: Kral, Okeson, Haggart (remote), Michaelson, Deede, Imholte, Jasken

Managers Absent: None

Staff: Administrator Guetter, Mortenson; PRWD summer interns Meagan Powers & Austin Aune

Consultants: Attorney Skoyles (remote), Engineer Mackowick- Wenck Associates (remote)

Advisory Committee: None **Others:** Charles Entrekin, District resident

The Regular Managers’ meeting was called to order by President Kral at 5:02 PM.

CONSENT AGENDA.

Motion to approve the July 2020 Agenda (move OLD Business - Rice Lake Update and New Business- Summer Intern Update to the beginning of meeting agenda), July 2020 Administrator’s Report (except under Monitoring-e.Coli), Secretary’s Report –June 18, 2020 Regular Minutes; July 2020 Rules/Permitting Report, and July 2020 Ditch Inspector’s Report (Imholte, Michaelson); Roll Call Vote: Kral- Aye; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE Jasken- AYE, carried unanimously.

COMMITTEE REPORTS.

Personnel Committee – The committee will meet with Guetter in August.

Citizen Advisory Committee – No update.

OLD BUSINESS.

Rice Lake Update: Guetter informed the Managers’ the Upper Project Structure (new design incorporating fish passage) project area is under MN DNR permit review. Mr. Entrekin addressed the Board regarding his request for construction of a private driveway segment on his property. Attorney Skoyles stated the Board of Managers must determine whether the expenditure of public funds for a road that is not dedicated to or owned by the public/government serves a public purpose. Motion to deny Mr. Entrekin’s request for the District to pay for the private driveway segment from the south/east Burley access easement boundary to the Entrekin building site as the Managers determined it does not serve a public purpose and to authorize Attorney Skoyles to write a letter informing Mr. Entrekin of the decision (Michaelson, Haggart). Roll Call Vote: Kral- Aye; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE Jasken- AYE, carried unanimously.

NEW BUSINESS.

- a. **Summer Intern/Monitoring Update:** Megan Powers and Austin Aune gave a 15-minute presentation on their internship including lake & stream monitoring, vegetation surveys, and shoreline surveys.
- b. **Manager Per Diem Rate:** Under Minnesota Statutes 103D.315 managers of a watershed district are eligible to receive compensation for meetings and in performance of other necessary duties in accordance with their position as a manager. Last year the MN Legislature increased the maximum per diem rate (MN State Statute 103D.315) from \$75 per day to a maximum of \$125 per day, effective July 1, 2019. **Motion to increase the maximum per diem rate from \$75 per day; \$25/hr to a maximum rate of \$100 per day; \$ 35/hr beginning July 1, 2020 (Kral, Michaelson); the motion was amended to increase the maximum per diem rate from \$75 per day; \$25/hr to the maximum rate of \$125 per day; \$ 40/hr beginning July 1, 2020, (Kral, Imholte); Vote was 4-3 in favor; Kral- AYE; Imholte AYE; Okeson-NAY; Michaelson- NAY; Haggart AYE; Deede- AYE Jasken- NAY, motion carried.**
- c. **Grant Applications** – Guetter is writing a grant application to the BWSR Clean Water Fund for the Rice Lake project. Motion to approve applying for BWSR Clean Water Project Funds for the construction of the Rice Lake



THE PELICAN RIVER
WATERSHED DISTRICT OF
BECKER AND OTTERTAIL
COUNTIES

MINUTES OF THE REGULAR
MONTHLY MEETING

Project (Imholte, Haggart); **Roll Call Vote: Kral- Aye; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE Jasken- AYE, carried unanimously.**

- d. **Becker SWCD Shoreline Restoration Grant application for Detroit Lake – MN DNR public water access shoreline restoration site.** The District recently contacted the MN DNR regarding the poor condition of the shoreline on the Detroit Lake south shore public water access site. The MN DNR agreed to repair the shoreline erosion by re-grading the slope and repairing the existing riprap and requested local assistance with funding and labor for the vegetation re-establishment portion of the project. The District contacted Becker SWCD regarding the project eligibility to use Clean Water Grant funds to pay for plant plugs and seed costs on the State-owned public water access and it was determined to be an eligible project. **Motion to approve PRWD to applying for the Becker SWCD Shoreline Restoration grant and provide the required 25% grant fund match up to an amount of \$800 for the (Imholte, Okeson)/ Roll Call Vote: Kral- Aye; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE Jasken- AYE, carried unanimously.**

TREASURER'S REPORT.

- a. **Approval of July 2020 Bills.** Treasurer Michaelson reviewed the bills and the 2nd Quarter Manager per diems and expenses. **Motion to approve the July 2020 claims and the monthly OET phone bill (\$82.16) (14741-14753 and EFT 1361-1369) in the amount of \$41,167.39 and 2nd Qtr Manager Per Diems and Expenses (EFT 1350-1360) in the amount of \$1473.90 (Michaelson, Jasken). Roll Call Vote: Kral - AYE; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE; Jasken- AYE, carried unanimously (attached hereto).**
- b. **July 2020 Fund Transfers.** Treasurer Michaelson recommended transferring \$70,000 to cover the monthly payments and expenses. **Motion to transfer \$70,000 from the Bremer Bank savings account to the checking account (Michaelson, Deede). Roll Call Vote: Kral - AYE; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE; Jasken- AYE, carried unanimously.**
- c. **Financial Report.** The January-June 2020 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-June 2020 Revenue & Expense Report (Michaelson, Okeson). Roll Call Vote: Kral - AYE; Imholte AYE; Okeson- AYE; Michaelson- AYE; Haggart AYE; Deede- AYE; Jasken- AYE, carried unanimously.** The report will be filed for audit.

PUBLIC FORUM. None

Manager Haggart left the meeting at 7:18 PM.

ATTORNEY REPORT. Skoyles reported she had no further information.

ENGINEER REPORT. Mackowick reported that Midtown had begun to rectify the deficiencies noted on the site.

ANNOUNCEMENTS. Reminder of the upcoming Public Hearing on September 10th for the District's Proposed 2021 Budget, Levies, Assessments, and Fees to be followed by the Regular September Monthly Meeting. Imholte suggested possibly holding the September 17th meeting date open for a potential project tour.

ADJOURNMENT. **Motion to adjourn the meeting at 7:26 PM, (Kral, Jasken). Roll Call Vote: Kral - AYE; Imholte AYE; Okeson- AYE; Michaelson- AYE; Deede- AYE; Jasken- AYE; Haggart- ABSENT, carried unanimously.**

Meeting Approved: _____

Respectfully Submitted,
Lowell Deede, Acting Secretary

Pelican River Watershed District

Claims Paid - July 2020

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>Employee Expenses (ACH)</u>			
*Aune, Austin	07/21/2020	EFT1361	295.57
*Guetter, Tera	07/21/2020	EFT1362	698.16
*Mortenson, Adam	07/21/2020	EFT1363	114.81
*Powers, Meagan	07/21/2020	EFT1364	195.07
			<u>\$1,303.61</u>
<u>Vendor Expenses (ACH)</u>			
Bremer Bank		ACH	30.00
Lakes Computer, Inc.	07/21/2020	EFT1365	200.00
RMB Environmental Labs, Inc.	07/21/2020	EFT1366	3,191.00
Wells Fargo-Office Lease	07/21/2020	EFT1367	1,299.58
Wenck Associates, Inc	07/21/2020	EFT1368	2,327.66
Xerox Corporation	07/21/2020	EFT1369	327.17
			<u>\$7,375.41</u>
<u>Vendor Expenses (checks)</u>			
Arvig	07/20/2020	14741	61.95
Bank of America	07/21/2020	14742	538.75
Campbell, Joshua	07/20/2020	14743	500.00
Central Market	07/20/2020	14744	21.18
County 6 Amoco & Bait	07/20/2020	14745	258.55
DL Newspapers	07/20/2020	14746	86.32
Holiday Companies/washes	07/20/2020	14747	13.00
Office of MNIT Services	07/20/2020	14748	82.16
PLM Lake and Land Management	07/20/2020	14749	6,200.30
Prairie Embroidery	07/20/2020	14750	192.00
Swanson's Repair	07/20/2020	14751	884.66
VOID		14754	0.00
<u>Rice Lake</u>			
Houston Engineering Inc.	07/20/2020	14752	23,282.00
Vogel Law Firm	07/20/2020	14753	367.50
			<u>\$32,488.37</u>
<u>2nd Quarter Mgr Expenses</u>			
.Deede, L	07/21/2020	EFT1357	12.65
.Kral, D.	07/21/2020	EFT1358	5.75
.Michaelson, R.	07/21/2020	EFT1359	24.15
.Okeson, O.	07/21/2020	EFT1360	23.00
			<u>\$65.55</u>
<u>2nd Quarter Mgr Compensation</u>			
.Deede, L	07/21/2020	EFT1350	207.79
.Haggart, J	07/21/2020	EFT1351	207.78
.Imholte, G	07/21/2020	EFT1353	207.79
.Jasken, C	07/21/2020	EFT1352	138.53
.Kral, D.	07/21/2020	EFT1354	207.79
.Michaelson, R.	07/21/2020	EFT1355	230.88
.Okeson, O.	07/21/2020	EFT1356	207.79
			<u>\$1,408.35</u>

Pelican River Watershed District **Claims Paid - July 2020**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>Employee Payroll & Liabilities</u>			
Supplemental Benefits	7/8/2020	EFT 1340-1342	2,276.72
Employee Payroll	7/9/2020	EFT 1343-1349	7,279.34
Federal Withholding	7/10/2020		2,899.38
Employee Payroll	7/23/2020	EFT1370-1377	7,439.67
Federal Withholding	7/31/2020		2,566.46
MN State Retirement/HCSP & DCP	7/31/2020		2,460.00
MN Revenue	7/31/2020		920.00
PERA	7/31/2020		2,075.88
			\$ 27,917.45
Total July Expenses			\$ 70,558.74

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Becker SWCD	Contract Number: CWL-65-LP	Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

LGU Name Pelican River Watershed District	Address 211 Holmes St W, Suite 201	City/State Detroit Lakes, MN	Zip Code 56501
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Lake View	Township No: 138	Range No.: 041	Section No. 15	1/4,1/4 NW NE
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

USDA/NRCS EFOTG

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 01-00-1900, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state and other sources in excess of , or state and other sources that when combined are in excess of 0.0% of the total cost to establish the conservation practice.

5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 7-16-2020	Primary LGU Pelican River Watershed District	Revised
Date 7/10/2020	Assisting LGU Becker SWCD by: [Signature]	
Address if different from applicant information 809 8th St SE, Detroit Lakes, MN 56501		

Conservation Practice

The primary practice for which cost-share is requested is: **Critical Area Planting**

Eligible Component Standards & Names Critical Area Planting - 342	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$3,182
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name
\$2,387	FY 18 Lake Protection Phase II CWL
\$795.50	Pelican River Watershed

Date	Authorized Signature	Total Amount Authorized
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RULES OF ENFORCEMENT

August 2020



SS: Small Site LS: Large Site Gov: Government Project

Permits Issued

	<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
SS	20-30	Carolee Thomas	919 North Shore Dr.	SIZ alteration: rip rap
SS	20-31	Linda Wiedmann	1941 Long Bridge Rd.	SIZ: removal of impervious surface, rip rap, and grading.
SS	20-32	Duey Holm	23718 South Melissa Dr.	SIZ: sand blanket edger, rip rap repair.
SS	20-33	Richard Bellefeuille	Property adjacent to Big Public Access	SIZ alterations: clearing scrub brush and establishing turf.
LS	20-34	Lakes Area Property Group LLC	1852 Nodoway Dr.	Stormwater management-greater than 1 acre impervious surface, Planned Unit Development.
SS	20-35	David Edson	1414 East Shore Dr.	SIZ alterations: removal of concrete, grading, rip rap, tree mitigation.
SS	20-36	Jeff Kamstra	1554 E Shore Dr.	SIZ alterations: tree removal, 3:1 mitigation, erosion restoration.
SS	20-37	Daniel & Laurie Boeke	501 North Shore Dr.	SIZ alterations: rip rap
SS	20-38	Tim Oehlke	11480 Ravenswood Beach Rd.	SIZ alterations: rip rap and sand blanket.
SS	20-39	Kevin Reski	1558 E. Shore Dr.	Mitigation: remove impervious surface on new Build.

Permit Applications submitted

- SS Guy Kittleson—1462 West Lake Dr., Received application and fee. Stormwater plan submitted, still working on shoreline plan.
- LS Jay Schurman-West Lake Dr. PUD designed by Moore Eng., Wenck currently reviewing.

Violation

SS Christopher Bachmeier, 700 South Shore Dr. Work done in the SIZ zone without a permit. Surety or bond will be required. Guetter and Mortenson have met with Mr. Bachmeier and discussed options on the site. Becker SWCD will also be involved in developing a plan for restoration.

Permit Applications Expected

LS	Longview Apts	Brainard Blvd	SW Mgmt Plan	Apex inquired if stormwater management had been included in previous plans. It was not. Ledgerstone contracting also involved with this project.
LS	Branch Creek Vineyard	Hwy 59	SW Mgmt Plan	Apex working on design.
SS	Wendell Smith	1376 South Shore Dr.	SIZ	Tree removal—Adam to call
SS	Justin Wood	19820 Co Rd 131	SIZ	Shoreline repair—retaining wall, working with Randy Halvorson
SS	Mathew Malek	1638 E Shore Dr.	SIZ	Retaining wall to be removed, sand blanket and walking path to be added. Blair Westrum contractor.
SS	Joe Crary	2696 Long Lake Rd.		Met with Mortenson to see what his options were.
SS	Tim McPherson	225 Long Lake Lane		Past violation-working with Jon Thorpe on French drain, soil and water plan.

Progress Report See page 2

RULES OF ENFORCEMENT

August 2020

Progress Report

Long Lake Road— The City has informed the District they are working on vegetation establishment in ditch checks which will loosen soils to allow drainage. *Update:* August 2020—Mortenson reviewed the site after June 9 rainfall event and noted a pvc pipe had been installed in the ditch check berms. Per Jon Pratt, once the vegetation has established, the pipe will be removed. PRWD will visit the site in late August to see if vegetation is established.

18-41– Highland Estates-City approved changes to the PUD. Permit will need to be updated prior to work being done north of Lemmon Road. Mortenson has contacted Apex, who note the project is temporarily stalled.

Golden Bay Shores-Berm was put in and seeded, however, the recent rain events have damaged the installation and seeding. The site will be reviewed again by the end of July.

Riverview-Damage has been done in our Easement area (see attached) A violation letter was sent in early August and the owners will be required to replant damaged vegetation.

Long Bridge Bar—After Mortenson completed site inspection he noted a number of corrective actions were needed. He has spoken with the owner and sent him an email outlining what needs to be done. He will continue to follow up.

Midtown Dev. –1281 Washington Ave., Stormwater plan changes were made. Several site inspections have been conducted and the site is not in compliance. The City has sent a letter (see attached). A meeting was held in July with the contractor and the City to review long term maintenance of the site. The City is currently waiting on pre-treatment plans.

Fairfield Inn—102 West Lake Dr.—Their staff has contacted PRWD regarding their stormwater plan. The District will be meeting with their management to explain what is required per their plan.