

PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT

Regular Monthly Managers' Meeting

Thursday May 19, 2022 at 5:00 PM

Wells Fargo Building, Second Floor Meeting Room, 211 Holmes St. West,
Detroit Lakes, MN
(218) 846-0436

AGENDA

5:00 PM

1. **Call to Order**
2. **Approval of Consent Agenda**
 - A. Secretary Report—April 21, 2022 Regular Meeting Minutes
 - B. Administrator's Report
 - C. Ditch Inspector's Report
 - D. Rules/Permitting Report

5:10 PM

4. **Committees Reports**
 - A. Personnel
 - B. Citizen/Technical Advisory
 - C. Otter Tail 1W1P Updates-Policy and Technical Committees
 - D. MAWD Strategic/Finance Committees

5:25 PM

5. **New Business**
 - A. **2021 Annual Report**
 - B. **Cost Share Grant—Holy Rosary Church/School**

5:45 PM

6. **Unfinished Business**

6:00 PM

7. **Treasurer's Report**
 - A. **Approve May 2022 Bills**
 - B. **Approve May Fund transfer**
 - C. **Review January—April 2022 Revenue & Expenses Report**

6:15 PM

8. **Public Forum (5 minutes)**

6:20 PM

9. **Attorney's Report**
10. **Engineer's Report**
11. **Pulled Consent Agenda Items**

6:30 PM

12. **Announcements**

6:35 PM

13. **Meeting Adjournment**
(action items in bold face)

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
APRIL 21, 2022**

Managers Present: Dennis Kral, Orrin Okeson, Charlie Jasken, Ginny Imholte (5:34 PM), Chris Jasken, Phil Hansen, Rick Michaelson (via IT)

Managers Absent: None

Staff: Administrator Guetter, Kemper, Moses

Consultants: Attorney Skoyles (5:29 PM), Engineer Mackowick (via IT)

Advisory Committee: John Okeson, Becker County Commissioner, Pete Waller, BWSR **Others:** None

It was noted Manager Michaelson is travelling and is monitoring the meeting and is not eligible to vote per MN State Statutes.

CALL TO ORDER. The Regular Managers' meeting was called to order by President Kral at 5:01 PM.

OATH OF OFFICE: The Becker County Board of Commissioners re-appointed PRWD Board Manager Dennis Kral and Rick Michaelson to serve a three- year term (May 2025) and appointed a new PRWD Board Manager, Phil Hansen to serve the balance of the Janice Haggart's term (May 2022) and to reappoint Mr. Hansen to a three-year term (May 2025). **The Oath of Office" was taken by Managers Kral and Hansen. Manager Michaelson took the "Oath of Office" earlier in the day. (attached hereto)**

APPROVE CONSENT AGENDA. Motion to approve the Consent Agenda, including the Secretary's Report – March 22, 2022 Regular Meeting Minutes and April 7, 2022 Special Meeting Minutes; April 2022 Administrator's Report; April 2022 Rules/Permitting Report, and the April 2022 Ditch Inspector's Report (Chris Jasken, Charlie Jasken); carried unanimously.

COMMITTEE REPORTS.

Personnel Committee: Nothing to report.

Citizen Advisory Committee: Nothing to report.

Otter Tail 1W1P: Kral reported that the Policy Committee would be meeting April 28. Guetter included the latest update information in the monthly packets.

NEW BUSINESS.

- a. **2022 Budget Amendment -1B, 1C, APM- PIF:** Guetter reviewed the changes due to the Aquatic Vegetation Roadside pick- up service being contracted out to the private sector. **Motion to approve the amended 2022 budgets for Projects 1B, 1C, & the APM-PIF (Charles Jasken, Okeson); carried unanimously (attached hereto).**
- b. **MAWD Update:** Kral reported that he currently serves on the Strategic Plan and Finance Committee for MAWD. He noted the annual dues is under review and will be addressed at upcoming finance committee meetings which he is also a member of. The addition of Jan Voit (former Huron Lake WD administrator) will help increase communication. The Summer Tour, normally held in June, will be held in August and will feature Red River Valley projects around the East Grand Forks area.
- c. **BWSR Grant Agreement Amendment.** In November 2021, the Managers requested a grant agreement amendment to use unspent grant funds towards completing the Phase 2 lower structure on the Rice Lake Wetland restoration project. Pete Waller, BWSR, stated the amendment language has been drafted and the grant agreement amendment is ready for approval by the District. **Motion to authorize Administrator Guetter to execute the amendment to the BWSR C21-4482 grant agreement for the Pelican River Watershed District Rice Lake Wetland Restoration Construction project (Imholte, Hansen); carried unanimously (attached hereto).**
- d. **Mini-Grant Request-DL Roosevelt Middle School.** Laura Jensen, Detroit Lakes Middle School science teacher, is requesting funding for transportation to the Sucker Creek Preserve for seventh grade students to learn about macroinvertebrates and water quality. Cost is estimated at \$350, however fuel costs continue to be high. **Motion to approve the Detroit Lakes Middle School grant request for field trip transportation costs to Sucker Creek Preserve up to \$400, in the Fall of 2022 (Kral, Charlie Jasken); carried unanimously.**

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
APRIL 21, 2022**

UNFINISHED BUSINESS.

- a. **BWSR Manager Training:** In response to the PRWD Managers' request to schedule an additional New/Refresher Manager Training session, Pete Waller stated BWSR staff are available to host another session in Detroit Lakes the afternoon of May 19th, the day of the next Managers' meeting. The session is open to any WD manager or staff. The location and time have not been set, but will likely be held at the USFWS Wetlands Office on Tower Road or DL Police Station, pending conference room availability.

TREASURER'S REPORT.

- a. **Approval of April 2022 Bills.** Treasurer Michaelson was in the office earlier in the day to review the bills and reconcile the bank accounts with Moses. In his absence, Guetter reviewed the bills list along with 2022 1st Quarter Manager Per Diems and Expenses. **Motion to approve the April 2022 claims, (Checks 14948-14958 and EFT 1875-1881) in the amount of \$26,964.42, including the 2022 1st Quarter Manager Per Diems (EFT 1863-1869) in the amount of \$3,070.65 and Expenses, (EFT 1870-1874) in the amount of \$742.08 (Imholte, Chris Jasken); carried unanimously (attached hereto).**
- b. **April 2022 Fund Transfer.** Administrator Guetter recommended transferring \$44,000 to cover the regular monthly expenses. **Motion to transfer \$44,000 from the Bremer Bank savings account to the checking account (Charlie Jasken, Okeson); carried unanimously.**
- c. **Financial Report.** The January-March 2022 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-March 2022 R & E Report (Chris Jasken, Imholte); carried unanimously.**

PUBLIC FORUM. None present.

ATTORNEY REPORT. Skoyles reported she continues to work with Kemper and Gurath involving the Oehlke property violation.

ENGINEER REPORT. Mackowick reported that the review for the Airport addition has been completed. Stantec staff will start work on the FEMA Grant project.

ANNOUNCEMENTS. The District will have a table/booth for the Earth Day Event at the DL Public Library from 10:00 – 2:00 on Friday, April 22. Managers were encouraged to stop by.

ADJOURNMENT. **Motion to adjourn the regular meeting at 6:45 PM (Kral, Okeson); carried unanimously.**

Respectfully Submitted,

Meeting Approved: _____

Chris Jasken, Secretary

**Pelican River Watershed District
Claims Paid - April 2022**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>Employee Expenses (ACH)</u>			
*Guetter, Tera	04/25/2022	EFT1875	323.62
*Moses, Brenda	04/25/2022	EFT1876	81.17
			404.79
<u>Vendor Expenses (ACH)</u>			
Bremer Bank	04/15/2022	ACH	40.00
Loffler Companies, Inc.	04/13/2022	ACH	312.55
Loffler Companies, Inc.	04/25/2022	ACH	176.91
Lakes Computer, Inc.	04/25/2022	EFT1877	365.66
RMB Environmental Labs, Inc.	04/25/2022	EFT1878	160.00
Stantec Consulting Services Inc.	04/25/2022	EFT1879	271.50
Wells Fargo-Office Lease	04/25/2022	EFT1880	1,299.58
Xerox Corporation	04/25/2022	EFT1881	19.76
			2,116.50
<u>Vendor Expenses (Checks)</u>			
Arvig	04/22/2022	14948	61.95
Bank of America	04/22/2022	14949	195.21
Forum Communications	04/22/2022	14950	393.54
Forum Communications	04/22/2022	14951	100.00
League of MN Cities Insurance Trust	04/22/2022	14952	5,230.00
Loffler	04/22/2022	14953	63.18
MAWD	04/22/2022	14954	5,845.00
Office of MNIT Services	04/22/2022	14955	75.89
Premium Waters, Inc.	04/22/2022	14956	4.00
Tech Sales Co.	04/22/2022	14957	870.90
Becker County	04/22/2022	14958	11,074.00
			23,913.67
<u>1st Quarter Manager Expenses (ACH)</u>			
.Imholte, G.	04/25/2022	EFT1870	29.24
.Jasken, Charles	04/25/2022	EFT1871	25.72
.Jasken, Chris	04/25/2022	EFT1872	5.85
.Kral, D.	04/25/2022	EFT1873	640.33
.Michaelson, R.	04/25/2022	EFT1874	40.94
			742.08
<u>1st Quarter Manager Expenses (ACH)</u>			
.Haggart, J.	4/25/2022	EFT1863	115.43
.Imholte, G.	4/25/2022	EFT1864	517.16
.Jasken, Charles	4/25/2022	EFT1865	461.75
.Jasken, Chris	4/25/2022	EFT1866	230.88
.Kral, D.	4/25/2022	EFT1867	881.95
.Michaelson, R.	4/25/2022	EFT1868	517.16
.Okeson, O.	4/25/2022	EFT1869	346.32
			3,070.65

Pelican River Watershed District
Claims Paid - April 2022

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>Payroll Expenses (ACH)</u>			
Supplemental Benefits	4/12/2022	EFT 1857-1859	2,572.50
Employee Payroll	4/13/2022	EFT 1860-1862	3,765.04
Federal Withholding Tax	4/15/2022		1,808.92
Employee Payroll	4/28/2022	EFT 1882-1884	3,465.05
Federal Withholding Tax	4/30/2022		1,755.60
MN State Retirement Systems	4/30/2022		5,526.00
MN Revenue	4/30/2022		469.00
PERA	4/30/2022		2,240.00
TOTAL APRIL 2022 EXPENSES:			<u>\$ 52,379.26</u>



Watershed District Managers

OATH OF OFFICE

OATH

State of Minnesota

SS:

County of Becker

*I, **Phil Hansen**, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota; uphold and carry out my duties under the Minnesota Watershed Act as a member of the Managers of the Pelican River Watershed District in the County of Becker; and faithfully discharge the duties of my office to the best of my judgment and ability.*

Signature

Subscribed and sworn to before me this 21 day of April 2022

Signature of Notary Public

Handwritten signature of Gary Lee Krogsgaard in blue ink.

Date Commission Expires

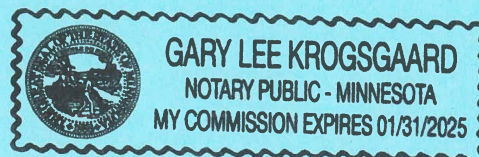
31 January 2025

Printed Name of Notary Public

Gary Krogsgaard

County of Residence

Becker





Watershed District Managers

OATH OF OFFICE

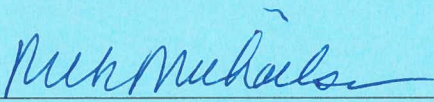
OATH

State of Minnesota

SS:

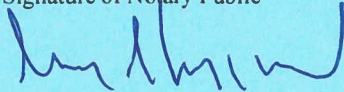
County of Becker

*I, **Rick Michaelson**, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota; uphold and carry out my duties under the Minnesota Watershed Act as a member of the Managers of the Pelican River Watershed District in the County of Becker; and faithfully discharge the duties of my office to the best of my judgment and ability.*


Signature

Subscribed and sworn to before me this 21 day of April 2022

Signature of Notary Public



Date Commission Expires

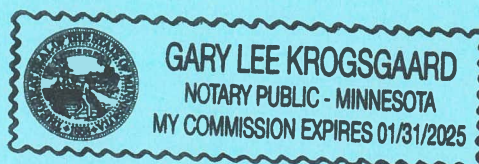
31 January 2025

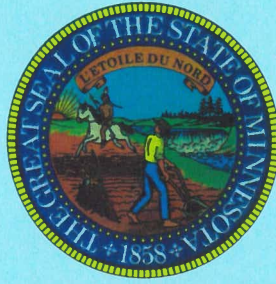
Printed Name of Notary Public

Gary Krogsgaard

County of Residence

Becker





Watershed District Managers

OATH OF OFFICE

OATH

State of Minnesota

SS:

County of Becker

*I, **Dennis Kral**, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota; uphold and carry out my duties under the Minnesota Watershed Act as a member of the Managers of the Pelican River Watershed District in the County of Becker; and faithfully discharge the duties of my office to the best of my judgment and ability.*

Dennis Kral

Signature

Subscribed and sworn to before me this 21 day of April 2022

Signature of Notary Public

Gary Krogsgaard

Date Commission Expires

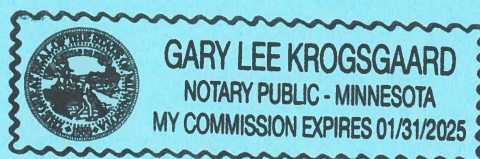
31 January 2025

Printed Name of Notary Public

Gary Krogsgaard

County of Residence

Becker



**FY 2021 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
2021 Competitive Grant - Pelican River WD
GRANT AMENDMENT**

Grant Agreement Start Date:	2/5/2021
Original Grant Agreement Expiration Date:	12/31/2023
Original Agreement Amount:	\$830,108.00

This amendment is by and between the State of Minnesota, through its Board of Water and Soil Resources ("Board") and Pelican River WD, 211 Holmes St. W, Ste 201, Detroit Lakes, MN 56501 ("Grantee").

Recitals

1. The Board has a Grant Agreement with the Grantee identified as the 2021 Competitive Grant - Pelican River WD, PO # 3000013054, for the following grants:

Grant ID	Grant Title	Previous Expiration Date	Amended Expiration Date	Previous Award Amount	Amended Award Amount
C21-4482	Rice Lake Wetland Restoration Construction	12/31/2023	12/31/2023	\$830,108.00	

2. The Pelican River Watershed District requests a significant change in workplan activities to include Phase 2 – Lower Pool Structure for the Rice Lake Wetland Restoration Construction (C21-4482) possible due to Phase 1 structure being completed significantly under budget.
3. The scope of the original application is to reduce phosphorus loading to Detroit Lake by completing Phase 1 – Upper Pool Structure of the overall Rice Lake Restoration Project. The Phase 1 - Upper Pool Structure is essentially complete significantly under budget.
4. The significant change in activities would include the Phase 2 - Lower Pool Structure as eligible component of the grant for the Rice Lake Restoration Construction Activity and the Construction Bidding, Construction Mgmt & Inspection Activity within the workplan.
5. The Board and Watershed District are willing to amend the Original Contract as stated below.

Contract Amendment

REVISION 1. Workplan Grant Activity - **Rice Lake Restoration Construction** Description is amended as follows: ~~This Phase 1 (Upper Pool Structure) and Phase 2 (Lower Pool Structure) of the project will create an estimated 116 130.3 acre-ft of water storage. This Phase 1 (Upper Pool Structure) and Phase 2 (Lower Pool Structure) of the project is expected to reduce phosphorus loading from Rice Lake Wetland Complex by 600-1000 1,200-2,000 lbs/yr. The Project Engineer will complete project construction inspection. PRWD will solicit bids for the project from contractors with the assistance of the Project Engineer."~~

REVISION 2. Workplan Grant Activity - **Construction Bidding, Construction Mgmt & Inspection** Description is amended as follows: The District with assistance from the project engineer will advertise to solicit bids from contractors. It is anticipated this will include legal notice in a local newspaper as well as posting the project, Phase 1 (Upper Pool Structure) and Phase 2 (Lower Pool Structure), to online construction trade websites. The engineer will answer contractor questions related to project, Phase 1 (Upper Pool Structure) and Phase 2 (Lower Pool Structure), work during the bid process. Engineer will verify final construction plans, quantities, assemble construction bid documents, complete construction staking and observations, and complete record drawings for the project, Phase 1 (Upper Pool Structure) and Phase 2

(Lower Pool Structure). The engineer will coordinate testing material during construction. The Engineer will develop a SWPPP for the project, Phase 1 (Upper Pool Structure) and Phase 2 (Lower Pool Structure).

Except as amended herein, the terms and conditions of the Original Grant Agreement remain in full force and effect.

APPROVED:

Pelican River WD

By:  Tera L. Guetter

Title: Administrator, Pelican River Watershed District

Date: April 21, 2022

Board of Water and Soil Resources

By: Marcey Westrick Digitally signed by Marcey Westrick
Date: 2022.04.22 15:13:54 -05'00'

Title: Central Region Manager

Date: 04/22/2022

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

MAY 13, 2022

CAPITAL IMPROVEMENT PROJECTS AND PROGRAMS

Rice Lake Capital Improvement Project (CIP). Phase 1 – Upper Structure. Guetter noted areas on the access road requiring erosion repair -namely near the entrance and on the fencing border of a property in the industrial park. These areas were noted last fall and will be completed prior to issuing final payment to the contractor. Given the near record high water levels this spring, the structure is continuing to operate as designed. **Phase 2 – Lower Structure** - Guetter, HEI, MN DNR, BWSR will be meeting to review next steps for construction completion.

Campbell Creek Project (CIP). Guetter, Schroeder (MPCA), Cindi Osborn (MPCA) have been working collaboratively via TEAMS towards finalizing a targeted and very detailed workplan. The plan is listing out the types of practices, acres, linear feet, etc. needed to reach the water quality goal (sediment and phosphorus reduction). Many hours have gone into the development of the plan and we expect to finalize it shortly and send it off to the Federal government (EPA) for review and approval.

FEMA Flood Hazard Grant. A recently scheduled meeting with Stantec to start the project had to be postponed due to Guetter illness, but is expected to start in a week or so.

EDUCATION AND OUTREACH (Website, Social Media, and Workshops)

Hodge Podge. There was no Hodge Podge segment in April as KDLM was sponsoring the St. Jude's fundraising event that week.

WDAY Interview – Kemper did an interview with WDAY on the water level comparisons from freeze up last year to ice out this year 5/6/22.

Social Media Posts (Facebook) –April 2022

- 4-6-22 – Promote Earth Day Event at the Library
- 4-13-22 – Notice: PRWD has contracted with Miller Yard Care & Construction
- 4-13-22 – Easter greetings from PRWD
- 4-14-22 – MAISRC event happening in DL 6/9/2022
- 4-21-22 – Second invite to Earth Day event at the Library
- 4-22-22 – Thanks for joining us at Earth Day event (photos)
- 4-28-22 – Registration information for MAISRC event in June

Water Fest for 4th Grade: This event was held April 29 at the Boys & Girls Club which proved to be an excellent location. Kemper presented for the District. School participating were Rossman, Roosevelt and Holy Rosary.

Earth Day, April 22, 2022: Moses was at the Library representing the District and answering questions regarding monitoring, climate change, permitting, etc.

5th Grade Conservation Day (Ike Fischer Farm): Moses was scheduled to participate in this event on May 10 & 11 but it was cancelled due to the wet weather.

Envirothon – Kemper presented a session on wildlife/AIS to 25 different groups of students. Participating schools were Dilworth/ Glyndon/ Felton, Rothsay, Fergus Falls, Pelican Rapids, Underwood and Frazee.

MN Aquatic Invasive Species Research Center (MAISRC) Regional Conference. The last meeting was held on April 19 with promotions the primary focus. Also discussed were organizational table displays, food set up and volunteers. There will be one more planning meeting in May before the June 9 event.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

MAY 13, 2022

Sucker Creek Education (9th Grade): Kemper and the summer interns, Jaszczak & Henderson, will be assisting with this event on May 18 & 19 to demonstrate how to collect water samples, take flow measurements, and assess biological conditions.

WD Manager Training- Orientation/Refresher Course (BWSR): This training will be held on May 19 from 1:00-4:00 PM at the US Fish & Wildlife Service office in the upstairs conference room, 1732 North Tower Rd., Detroit Lakes.

MS4 Enforcement Training - Kemper and Gurath from the City attended a 1 day training in Oakdale on Tuesday, May 10th.

Water Quality Staff/Intern Training - Kemper and Interns will attend a training session on May 25, 2022, for YSI Sonde and FlowTracker2 in Brainerd put on by Tech Sales.

ECOLOGICAL INTEGRITY

River/Stream Connectivity

Little Floyd Lake Dam – Guetter met with the landowner and reviewed conceptual plans and will be taking the property owner on a field trip to review other sites that were similarly modified. Nick Kludt prepared a one-page visual for the upcoming Floyd Shores Association meeting.

Bucks' Mill Dam – Nick Kludt, MN DNR and Guetter met with the Pelican Lake LID Board to review the project plans and to answer questions (water levels, fish passage, etc.). A letter of support for the project has been received from the PLLID Board and will be included in the grant application.

Aquatic Plant Management Programs.

Project 1B (Sallie/Melissa) & Project 1C (Detroit/Curfman)

AIS Control. Public Notices for treatments have been placed in the DL newspaper, District website, and sent to the respective lake associations. Contact has been with Mark Rainweiler, MN DNR and PLM (herbicide applicator) to plan for upcoming treatments. Guetter and Kemper will conduct the required delineation surveys in the next week or so, depending upon weather conditions and finalize treatment locations. The high water levels will increase chemical application costs.

Roadside Aquatic Plant Pick-up. Next week a letter will be mailed out to the residents informing them the service has been permanently discontinued by the District, a private contractor has been hired to conduct the service for 2022 to serve as a “transition”, and how to obtain a MN DNR aquatic plant transport permit (no cost) and the compost sites that will accept the aquatic vegetation (Becker County and Lake View Twp).

WATER MANAGEMENT RULES – see monthly report.

INCENTIVE PROGRAMS

Holy Rosary School/Church- A grant request was received for a pollinator area near the church rectory on Washington Ave.

DISTRICT OPERATIONS/ADMINISTRATION

2021 Annual Report – The report will be presented at the May board meeting.

Grant Oversight.

- **Campbell Creek Watershed Restoration (MPCA Section 319 Small Watersheds Focus Group C Grant Funding).** The work plan is in progress, see CIP section
- **FEMA Grant** – FEMA localized flooding study. See CIP section
- **BWSR Clean Water Rice Lake Project.** See CIP section.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

MAY 13, 2022

FISCAL MANAGEMENT

2021 Audit – All information has been sent electronically to our Auditors, Clasen & Schiessl CPAs, and the audit is scheduled for May 23.

Fiscal Management– Guetter and Moses met with Bremer Bank representatives to review current banking fees and ways to reduce those fees. The representatives also presented potential investment options for government funds.

Otter Tail 1W1P Partnership – Work Plans, Meeting Agendas and Minutes can be found on the website.

WEBSITE: <https://www.eotswcd.org/ot1w1p/>

- a. **Policy Committee** (Kral, Imholte-Alt). The committee met on April 28th in Otter Tail (see meeting minutes). Kral and Guetter attended the meeting. The next meeting is scheduled for June 23rd at 9:00 am at the Otter Tail Sheriff's Operation Center in Otter Tail.
- b. **Steering Committee** (Guetter). The steering committee met on April 13^h and May 11th to plan upcoming TAC and Policy Committee meetings.
- c. **Technical Advisory Committee** (Guetter) –Guetter attended the May 2nd TAC meeting (see meeting minutes). Guetter and Moses will be compiling requested local programming/operations annual budget information by June 1st. Guetter and Kemper will be reviewing and providing comments on the draft issues section by May 27th (see draft issues). The next TAC meeting is on June 6th to review final draft goals on plan actions for Policy Committee approval.
- d. **Citizen Advisory Committee**. Nothing further to report.
- a. **Forest Land Stewardship Plan** (Kemper) - Kemper and Wayne Brininger (Tamarac Wildlife Biologist) provided comments on the draft plan.

MAWD – Kral attended the Strategic Plan Committee meeting (see meeting minutes).

A finance committee (Kral, Guetter) meeting was held on April 27th, 2022, to review changes to the annual dues structure (see meeting minutes). The next finance committee meeting is scheduled for June 1st.

South Shore Park Update: On May 3, Kemper met with Tom Gulon, City of Detroit Lakes, Bill & Nancy Henke, Lance Akers, Scout Troop, Shawn May, US Fish & Wildlife to discuss final planting plans for Saturday, May 21. Gulon and Berger went out on 5/13/22 to mark for tree plantings.

DRAINAGE SYSTEM REPORT

May 2022

DITCH 11/12 (Moon Lake to Campbell Lake to North Floyd Lake)

Ditch 11 - Nothing to report

Ditch 12 - Nothing to report.

DITCH 13 (Little Floyd Lake to Big Detroit) - Nothing to report.

DITCH 14 and BRANCH 1 (HWY 10 to St. Clair Lake to Pelican River) - Nothing to report.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

MAY 13, 2022

DATA COLLECTION AND MONITORING PROGRAM

April 2022

Interns will be starting on May 16, 2022

2021 Annual Monitoring Report – Will be completed in the next couple of weeks (90% completed).

5/2/22 – Permit site visits

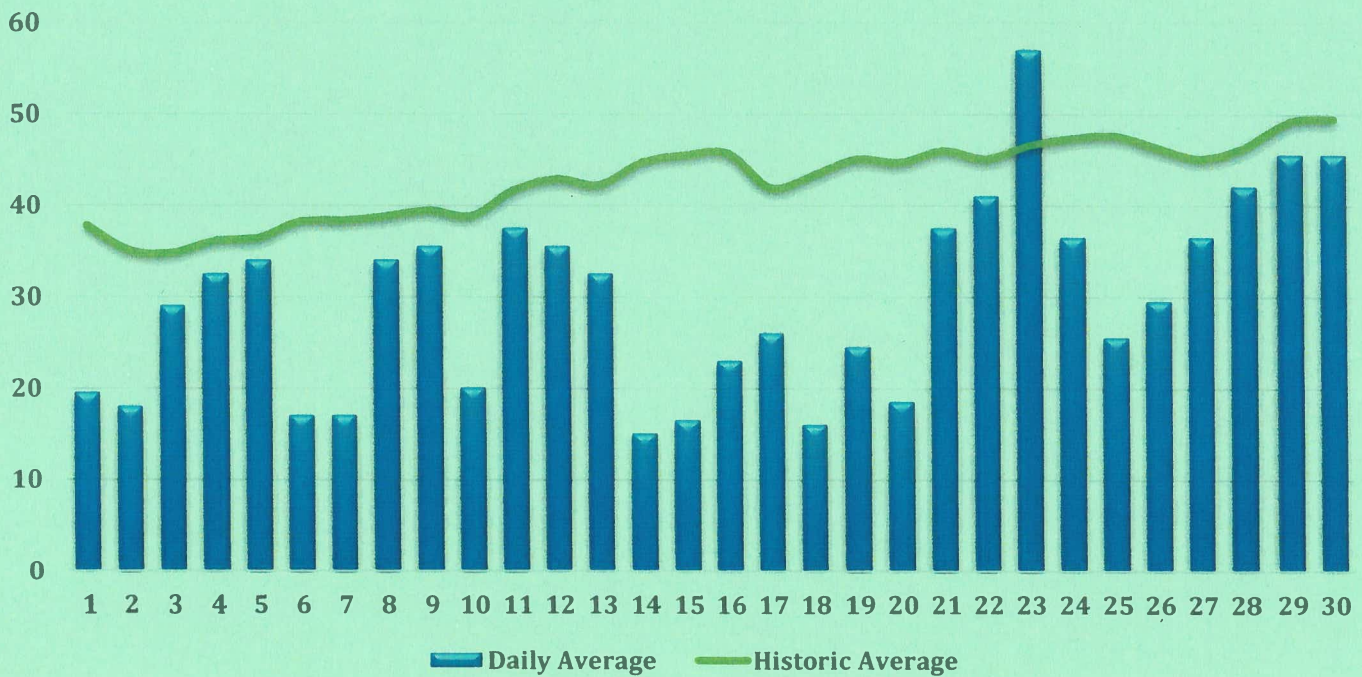
5/5/22 – Purchased Kayaks, Paddles and life jackets

5/11/22 – Kemper collected water samples (TP, OP & TSS) at sites CC1, CC2, PR1, PR2a, PR3 & PR4a.

April 2022 Temperatures.

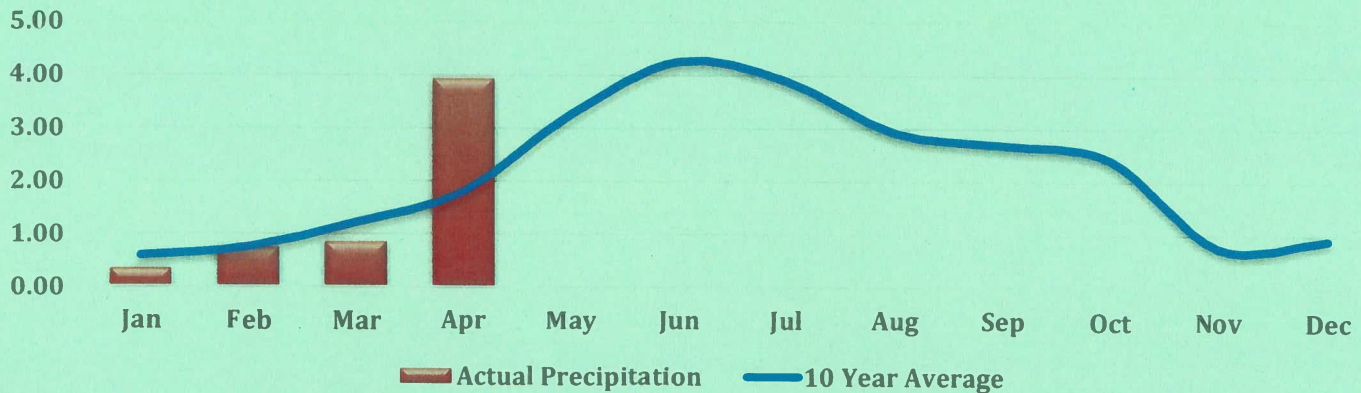
Wet and cool are the most appropriate terms for the climate of April. Most climate observers report a mean monthly temperature that is 6 to 8 degrees F below normal. Over two-thirds of the days delivered colder than normal temperatures. April of 2022 will end up among the top ten coldest in history on a statewide basis, joining 2013 and 2018 in that category. The highest temperature recorded for Detroit Lakes during the month of April was 73°F on the 23rd. The lowest temperature was 0°F which occurred on 7 of the 30 days. The average high was 39°F and the average low was 20.9°F.

April Temperature



DISTRICT ADMINISTRATOR'S MONTHLY REPORT
MAY 13, 2022

2022 Precipitation



April Precipitation

Except for southwestern Minnesota, all regions of the state reported above normal precipitation for the month, especially in northwestern and north-central counties. Northwestern Minnesota is reporting the wettest April in history (back to 1895) with average precipitation over 5 inches. In Detroit Lakes, the monthly average precipitation was 3.93 inches accompanied by just traces of snowfall. Most of this occurred during the 11th -12th and 23rd -25th. April of 2022 will rank among the ten wettest in state history on a statewide basis.

Combined snowmelt and rainfall events produced more flooding along portions of the Red River Valley in northwestern Minnesota. The abundant precipitation this month has eliminated all remaining Moderate Drought areas in the state, for the first time in over two years. There are a few abnormally dry areas in Minnesota, especially in far southwestern counties, but they are not dry enough to designate any form of drought. Furthermore, according to the USGS and the Minnesota DNR, many northern Minnesota streams and rivers are running at high volume flow or flood flow as the month concludes.



← Fish passage at Rice Lake Project. 5/11/22



↓ Pictures below: are located at the inlet of Lake Sallie, by Hotel Shoreham. 5/12/22

RULES OF ENFORCEMENT

May 2022

SS: Small Site LS: Large Site Gov: Government Project

Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
22-04	Pending-Little Floyd Lake Estates		

Permit Applications Expected

Tanner & Stephanie Goodrich, 611 North Shore Dr.— Increasing impervious surface coverage on lot with garage addition to 28.95%. Contractor working on application and site plan.

Brad Wimmer, 1149, 1193 & 1241 West Lake Dr.-Sand blanket removal, adding plants, redoing steps to lake. Contractor working on application and site plan.

John Flynn, 739 North Shore Dr. —Staff met with Flynn to review City approval conditions. A stormwater plan will be required for the building addition area only. Staff will follow up 5/16 week.

Boys & Girls Club—Staff met with Pat Peterman and HDQ on 4/11/22 to review playground expansion area and stormwater requirements. Staff requested application and site plan.

Eventide—Meeting held at PRWD office on 4/11 to discuss a concept project plan on East Shore Drive. Nothing further to report.

Violation *****

SS Oehlke, Tim & Angela, 1836 East Shore Drive, trees removed in SIZ without a permit. A stop work order has been issued and a letter of credit has been received from the owner. UPDATE: On 5/3 City and PRWD staff met with Contractor and Owner. A Checklist was signed by the owner indicating all requirements were understood. A zoom meeting was held 5/12 with landscaper and homeowner to clarify expectations from 5/3 meeting and to inquire about a 6' sand blank for ADA compliance for nephew. City is following up on this with site visit.

SS Kylo, Chad & Jacobson, Brenda, 1324 East Shore Drive, trees removed in SIZ without a permit. A Notice of Violation has been sent and a Letter of Credit has been received. Contractor is working on permit application and site plan.

SS McCollum, Joe & Amy, 21749 Floyd Lake Dr., SIZ alterations-work did not comply with permit 20-27. A plan has been received to bring the site into compliance. PRWD reached out to see if project was complete. They stated that it was. A follow up site visit to verify compliance will take place in the next week.

Village of Riverview-Easement Violation— Surety document and fee has been received from their board. They will work with Becker SWCD to complete plantings in Spring 2022.

District Comments to City of Detroit Lakes Planning & Zoning—May 25, 2022 Meeting—currently being reviewed

District Comments to Becker County Planning & Zoning—May 12, 2022 Meeting

Michael & Dana Hjeldness—27300 125th St., Detroit Lakes— Build storage units by Abbey Lake. Seeking CUP. A stormwater management plan will be needed if approved.

Pending Permit Updates:

Residential Subdivision—14795 US Hwy 59/Pelican River, Detroit Lakes—Owners Jesse and Karen McCollum and Dave Stall. The District has had two meetings with the Developers regarding a potential subdivision along the Pelican River, across from River Hills RV Park. On 5/10 land alteration was reported to the District. Staff checked with Becker County to see if they had issued a land alteration permit. None was on file. Pictures were forwarded to Becker County and their staff will follow up.

Progress Report

Long Lake Road— Vegetation establishment looked good in 2021. Staff will continue to monitor in 2022.

18-41- Highland Estates-City approved changes to the PUD. District permit has expired and developer will need to reapply.

Midtown Dev. —1281 Washington Ave. No work being done at this time. SW is in compliance.