

**PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT**

**Regular Monthly Managers' Meeting
Tuesday, November 15, 2022
3:00 PM**

**Wells Fargo Building, Second Floor Meeting Room, 211 Holmes St. West, Detroit Lakes, MN
(218) 846-0436**

AGENDA

3:00 PM	1. Regular Meeting - Call to Order 2. Approval of Consent Agenda A. Secretary Report—October 20, 2022 Regular Meeting Minutes B. Administrator's Report C. Ditch Inspector's Report D. Rules/Permitting Report
3:15 PM	3. Committees Reports A. Personnel Committee B. Citizen/Technical Advisory C. Otter Tail 1W1P - see New Business
3:45 PM	4. Treasurer's Report A. Approve November 2022 Bills B. Approve November Fund transfer C. Review January—October 2022 Revenue & Expenses Report
4:00 PM	5. New Business A. Otter Tail 1W1P MOA Plan Implementation B. Otter Tail 1W1P Resolution to Submit Plan to BWSR C. Otter Tail 1W1P By Laws D. MAWD Resolutions—Review; .MAWD Strategic Plan E. LMCIT 2023 Liability Limits Resolution F. Financial Audit Engagement Agreement—FY 2022, 2023, 2024—Clasen & Schiessl, CPAs, Ltd.
5:15 PM	6. Unfinished Business A. PRWD Rules/Permit Update
5: 30 PM	7. Public Forum (5 minutes)
5:35 PM	8. Attorney's Report 9. Engineer's Report 10. Pulled Consent Agenda Items
5:45 PM	11. Announcements MAWD Annual Conference, Dec. 1st—3rd; Arrowwood Resort—Alexandria, MN
5: 50 PM	12. Meeting Adjournment (action items in bold face)

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
OCTOBER 20, 2022**

Managers Present: Dennis Kral, Charlie Jasken, Laurie Olson, Chris Jasken, Orrin Okeson (3:04 PM), Phil Hansen (via IT non-voting)

Managers Absent: Rick Michaelson,

Staff: Administrator Guetter, Kemper (via IT), Moses

Consultants: Attorney Skoyles, Engineer Mackowick-Stantec (via IT)

Advisory Committee: John Okeson, Becker County Commissioner

Others: Don Bajumpaa (EOT SWCD), Chuck Becker (Becker COLA/Big Sugar Bush Lake Assoc), Mike Becraft (Melissa/Sallie Lake Association); Madalyn Sukke (DL City Council), Wayne & Jocelyn Tang (Floyd Lake), George & Liz VanDam (Floyd Lake), Lynn Soeth (Floyd Lake), Kyle Vareberg (Becker County Planning & Zoning), Richard Vareberg (Becker County Commissioner), Lynn Reading (Floyd Lake), Aaron Schober (Contractor)

CALL TO ORDER. The Regular Managers' meeting was called to order by President Kral at 3:00 PM.

OATH OF OFFICE. The Becker County Board of Commissioners appointed Laurie Olson to serve the balance of Ginny Imholte's term (May 2023). **The Oath of Office was taken by Laurie Olson (attached hereto).**

APPROVE CONSENT AGENDA. Motion to approve the Consent Agenda including the Secretary's Report – September 8, 2022 Public Hearing and Regular Meeting Minutes; October 2022 Administrator's Report; October 2022 Rules/Permitting Report, and the October 2022 Ditch Inspector's Report (Charlie Jasken, Okeson), carried unanimously.

Public Forum – Several comments were received from Floyd Lake residents expressing appreciation and thanking the Managers for enforcing the Rules regarding the Reading violation. Tangs, VanDams, and Soeth left the meeting after commenting.

UNFINISHED BUSINESS.

PRWD Rules/Permits Update

Reading Violation – Floyd Lake Update. The PRWD letter sent to the Readings on 10/19/2022 was reviewed regarding the status of the current violation, return of subsequent incomplete permit applications, and a request to hold a pre-application meeting to review submittal requirements on subsequent District permit applications. Lynn Reading requested the Managers to consider releasing the \$40,000 Letter of Credit. Additional comments were given by Aaron Schober and Richard Vareberg. An update was given on the number of emails and on-site meetings and remediation work performed. **Motion to release \$36,000 and retain \$4,000 on the Letter of Credit by the District (Charlie Jasken, Chris Jasken), Roll Call Vote: Kral-Aye, Charlie Jasken-Aye, Olson-Aye, Chris Jasken-Aye, Okeson-Aye; carried.** Reading, Schober, Kyle Vareberg, and Richard Vareberg left the meeting.

COMMITTEE REPORTS.

Personnel Committee. Currently Managers Kral and Okeson serve on the Personnel Committee. Manager Kral appointed Manager Charlie Jasken to the committee.

Citizen Advisory Committee: No additional updates

Otter Tail 1W1P Update by Don Bajumpaa (EOT SWCD). Mr. Bajumpaa is currently involved in eight different 1W1P areas. The Otter Tail 1W1P is currently in 60-day review period, which will end November 29, 2022. The draft plan can be found on the District's website and on the East Otter Tail SWCD website. He reviewed the various committees and their functions and highlighted the sections relevant to the Watershed District.

MAWD Strategic Plan (Kral) & Finance (Kral, Guetter) Committees. Manager Kral reported the Strategic Plan Committee had met a final time before the General membership meeting in December.

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
OCTOBER 20, 2022**

TREASURER'S REPORT.

- a. **Approval of October 2022 Bills.** Treasurer Michaelson reviewed the invoices prior to the meeting. In Michaelson's absence, Office Coordinator Moses, reviewed the claims. **Motion to approve the October 2022 claims as well as 3rd Quarter Manager Compensation and Expenses: (Checks 15025-15038 and EFT 2001-2018) in the amount of \$39,559.53 (Charlie Jasken, Olson), carried unanimously (attached hereto).**
- b. **October 2022 Fund Transfer.** Moses recommended transferring \$64,000 to cover the regular monthly expenses. **Motion to transfer \$640,000 from the Bremer Bank savings account to the checking account (Okeson, Charlie Jasken), carried unanimously.**
- c. **Financial Report.** The January-September 2022 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-September 2022 R & E Report (Kral, Okeson); carried unanimously.**

NEW BUSINESS.

- a. **U of Minnesota Wakeboard Boat research.** Mr. Becker, a resident of Big Sugar Bush Lake, gave a brief presentation on the study being conducted at St. Anthony Falls Lab regarding the effects of wakeboard boats on Minnesota lakes. Mr. Becker urged the board of managers to consider contributing to Phase 2 -Prop Wash Study. **Motion to contribute \$2,000 to the SAFL Healthy Waters Initiative-Phase 2 Prop Wash Study (Okeson, Kral) carried unanimously.**

Manager Okeson left the meeting at 5:30 pm.

- b. **2022 MAWD Delegate Selection (2 Delegates & 1 Alternate):** The Minnesota Association of Watershed Districts (MAWD) will hold the annual meeting and conference on December 1-3. Kral and Olson volunteered to be the District Delegates and Charlie Jasken stated he would be available to serve as the alternate. **Motion to appoint Kral and Olson to serve as the MAWD 2022 Delegates with Charlie Jasken as an Alternate (Chris Jasken, Kral) carried unanimously.**
- c. **Wells Fargo Office Lease Agreement:** The District's current office lease expires on 2/28/2023. The new 3-year lease agreement proposal will keep the current monthly rental rate the same, with no increase through February 29, 2024. On March 1, 2024, the rental rate will increase by 3% and that rate will remain in effect through February 28, 2026. All other conditions of the lease will remain in effect and unchanged. **Motion to accept the Wells Fargo 3-year office lease proposal terms and conditions from February 28, 2023 through February, 28, 2026 and to authorize the Administrator to sign the lease agreement (Chris Jasken, Olson) carried unanimously.**

PUBLIC FORUM. The public was given opportunity to speak earlier in the meeting.

ENGINEER'S REPORT. Engineer Mackowick is currently reviewing stormwater management plans for the Becker County Food Pantry building project and the Branch Creek Subdivision (McCollum/Stall).

ATTORNEY REPORT. Attorney Skoyles reported she notified the Readings. as directed by the Board of Managers, to bring the site into compliance by **October 7, 2022.**

PULLED CONSENT AGENDA ITEMS. None

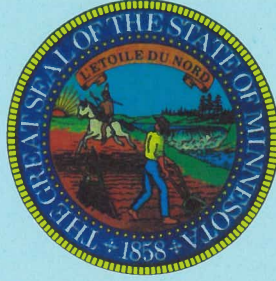
ANNOUNCEMENTS. The November meeting will be held on Tuesday, November 15 at 3:00 PM. The MAWD Annual Conference, December 1-3 will be held at Arrowwood Resort in Alexandria, MN. The new manager training workshop will be held on Wednesday, November 30, 2022.

ADJOURNMENT. **Motion to adjourn the regular meeting at 5:44 PM (Kral, Chris Jasken) carried unanimously.**

Respectfully Submitted,

Chris Jasken, Secretary

Meeting Approved: _____



Watershed District Managers

OATH OF OFFICE

OATH

State of Minnesota

SS:

County of Becker

I, Laurie Olson, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota; uphold and carry out my duties under the Minnesota Watershed Act as a member of the Managers of the Pelican River Watershed District in the County of Becker; and faithfully discharge the duties of my office to the best of my judgment and ability.

A handwritten signature in blue ink, appearing to read "L Olson", written over a horizontal line.

Signature

Subscribed and sworn to before me this 20th day of October 2022

Signature of Notary Public

Date Commission Expires

A handwritten signature in black ink, appearing to read "Karen Skoyles", written over a horizontal line.

31 January 2027

Printed Name of Notary Public

Karen Skoyles



KAREN SKOYLES
NOTARY PUBLIC - MINNESOTA
My Commission Expires JAN. 31, 2027

County of Residence

Becker

Pelican River Watershed District
Claims Paid - October 2022

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>ACH Employee Payments</u>			
*Guetter, Tera	10/24/2022	EFT2015	88.44
			<u>\$88.44</u>
<u>ACH Auto Payments</u>			
Bremer Bank	10/15/2022	ACH	15.00
Loffler Companies, Inc.	10/21/2022	ACH	176.91
			<u>\$191.91</u>
<u>ACH Vendor Payments</u>			
Lakes Computer, Inc.	10/24/2022	EFT2016	190.00
RMB Environmental Labs, Inc.	10/24/2022	EFT2017	1,878.00
Wells Fargo-Office Lease	10/24/2022	EFT2018	1,299.58
			<u>\$3,367.58</u>
<u>Checks Vendor Payments</u>			
Arvig	10/21/2022	15025	70.95
Bank of America	10/21/2022	15026	448.51
Campbell, Joshua	10/21/2022	15027	1,825.00
County 6 Amoco & Bait	10/21/2022	15028	189.26
Lake Melissa & Sallie Improvement Assn.	10/21/2022	15029	180.00
League of MN Cities Insurance Trust	10/21/2022	15030	2,119.00
Loffler	10/21/2022	15031	100.98
Miller Yard Care & Construction	10/21/2022	15032	16,447.50
Office of MNIT Services	10/21/2022	15033	69.04
Premium Waters, Inc.	10/21/2022	15034	8.35
^Torgusson, Sandy	10/21/2022	15035	120.00
^Wolf, Kellie	10/21/2022	15036	470.00
Houston Engineering Inc.	10/21/2022	15037	7,989.73
University of Minnesota Foundation	10/21/2022	15038	2,000.00
			<u>\$32,038.32</u>
<u>3rd Quarter Manager Compensation</u>			
.Hansen, Phil	10/24/2022	EFT2001	461.75
.Imholte, G.	10/24/2022	EFT2002	115.43
.Jasken, Charles	10/24/2022	EFT2003	498.69
.Jasken, Chris	10/24/2022	EFT2004	461.75
.Kral, D.	10/24/2022	EFT2005	918.88
.Michaelson, R.	10/24/2022	EFT2006	383.26
.Okeson, O.	10/24/2022	EFT2007	383.25
			<u>\$3,223.01</u>
<u>3rd Quarter Manager Expenses</u>			
.Hansen, Phil	10/24/2022	EFT2008	25.74
.Imholte, G.	10/24/2022	EFT2009	5.85
.Jasken, Charles	10/24/2022	EFT2010	25.74
.Jasken, Chris	10/24/2022	EFT2011	11.70
.Kral, D.	10/24/2022	EFT2012	501.68
.Michaelson, R.	10/24/2022	EFT2013	32.76
.Okeson, O.	10/24/2022	EFT2014	46.80
			<u>\$650.27</u>

**Pelican River Watershed District
Claims Paid - October 2022**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>ACH Payroll Expenses</u>			
Supplemental Benefits	10/10/2022	EFT 1995-1997	2,572.50
Employee Payroll	10/13/2022	EFT 1998-2000	3,807.58
Federal Withholding	10/13/2022	ACH	1,822.72
Employee Payroll	10/27/2022	EFT 2019-2021	3,807.58
Federal Withholding	10/31/2022	ACH	1,794.72
Minnesota State Retirement System	10/31/2022	ACH	5,526.00
MN Revenue	10/31/2022	ACH	473.00
PERA	10/31/2022	ACH	2,256.16
Total October Expenses:			<u><u>\$61,619.79</u></u>

DISTRICT ADMINISTRATOR'S MONTHLY REPORT NOVEMBER 9, 2022

CAPITAL IMPROVEMENT PROJECTS AND PROGRAMS

Rice Lake Capital Improvement Project (CIP). Phase 1 – Upper Structure. A work order was issued to trap the beaver. Floating cattail bogs and beaver dam was opened up. **Phase 2 – Lower Structure** – Guetter submitted the BWSR FY 2023 Clean Water Fund Phase 2 Grant application. We will find out in December if the project will be funded.

Campbell Creek Project (CIP). Due to agency scheduling conflicts, the workplan meeting will take place in early December to complete the plan and then send it off to EPA for approval.

FEMA Flood Hazard Grant. Nothing further to report. Surveys were sent out to Becker County Highway Department, Townships, and City. Responses will be compiled for the study. Public input meetings will be scheduled later this fall/early winter timeframe.

EDUCATION AND OUTREACH (Website, Social Media, and Workshops)

Hodge Podge. Moses was the guest on Hodge Podge on October 21 and discussed environmental field trips local students have taken with the help of Watershed District grants, the lower water levels due to drought conditions and open

Social Media Posts (Facebook) –October 2022

- 10-3-2022 – 2nd graders visit Hamden Slough – PRWD Grant
- 10-4-2022 – 6th, 7th & 8th graders visit Dunton Locks Park – PRWD Environmental Education Grant
- 10-12-2022 – Sallie/Melissa Improvement Assoc donate to food pantry
- 10-13-2022 – Snow flying at Itasca State Park via MN DNR camera
- 10-27-2022 – Happy Halloween from Mother Nature
- 10-28-2022 – Leave your leaves on the lawn

BWSR Academy - Guetter attended the academy on October 25-27th in Brainard. Attended sessions on 1W1P implementation and tracking progress, grant tracking in Quickbooks, Practical uses for new high definition LiDAR, MIDS Calculator.

ECOLOGICAL INTEGRITY

River/Stream Connectivity

Little Floyd Lake Structure Modification –Nothing further to report. Guetter submitted the MN DNR grant application in August.

Bucks' Mill Dam. Nothing further to report on PRWD end.

Aquatic Plant Management Programs. Project 1B (Sallie/Melissa) & Project 1C (Detroit/Curfman). MN DNR grant applications for Flowering rush and Curly-leaf pondweed are open from November 10 - December 9th. The 2022 MN DNR AIS Control Grant Program received a one-time appropriation of \$850,000 from a special legislative session in 2021 allocating funds to lake association managed AIS control projects. Local units of government are not eligible for those funds. However, MN DNR made another pot of funding (\$400,000) available to lake associations and local units of government for control of curly-leaf pondweed, Eurasian watermilfoil or flowering rush. Waterbodies receiving two years of support in 2022 will not be eligible for control grants in 2023. We are checking to see if a MN DNR grant award was given, but not used due to no treatment if the District is still eligible to apply for a grant for that waterbody.

2021 Waterbodies– Detroit - \$5,000 FR & CLP; Muskrat \$1,500 grant/\$1,275 spent CLP & FR; Curfman: \$2,550 CLP & FR; Sallie \$5,000 CLP & FR; Melissa \$ 3,000 CLP and FR.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT NOVEMBER 9, 2022

2022 Waterbodies - Detroit – No award (City of DL was awarded for beach area); Muskrat \$1,500 grant/no treatment needed; Curfman: \$1,500 CLP & FR; Sallie \$9,150 CLP & FR; Melissa no grant application (no CLP treatment in 2021).

WATER MANAGEMENT RULES – As of 11/7/2022, there have been 88 permits issued in 2022, with only a few permit applications currently pending.

INCENTIVE PROGRAMS

2023 Environmental Education Grants – On November 8th, Moses met with DL School District staff to review 2022 activities/costs and projected 2023 costs. A tentative field trip schedule was compiled for 2023 and school district personnel was going to review with teachers and transportation staff to verify timetable and costs.

DISTRICT OPERATIONS/ADMINISTRATION

Grant Oversight.

- **Campbell Creek Watershed Restoration (MPCA Section 319 Small Watersheds Focus Group C Grant Funding).**
The work plan is in progress, see CIP section
- **FEMA Grant** – FEMA localized flooding study. See CIP section
- **BWSR Clean Water Rice Lake Project.** See CIP section.

Otter Tail River 1W1P Partnership – WEBSITE: <https://www.eotswcd.org/ot1w1p/>

- a. **Policy Committee** (Kral). No further updates since the committee September meeting.

Next Steps:

- a. **60 Day Comment Period on Plan (Sept 30 – Nov 29th)** - <https://prwd.org/event/otter-tail-river-1watershed-1plan-60-day-review-period/> OR
[https://www.eotswcd.org/uploads/files/Draft Otter Tail River 1W1P.pdf](https://www.eotswcd.org/uploads/files/Draft%20Otter%20Tail%20River%201W1P.pdf)
- b. **PRWD Board Review /Approve Agreement & Resolution by November 30th**
- i. Implementation Memorandum of Agreement
 - ii. Otter Tail 1W1P Policy Committee Bylaws
 - iii. Resolution in Support of Otter Tail 1W1P to be sent to BWSR for Approval

The documents were forwarded to Attorney Skoyles to review on October 3rd. *Each respective member organization must approve the agreements.*

- b. **Steering Committee** (Guetter). The committee meeting on November 16th towards developing a preliminary budget for proposed programs/projects (2-year).
- c. **Technical Advisory Committee** (Guetter) –No upcoming meeting scheduled.
- d. **Citizen Advisory Committee.** No upcoming meeting scheduled?
- e. **Forest Land Stewardship Plan** (Kemper). No upcoming meeting scheduled?

MAWD Finance Committee (Guetter) – a meeting was held on October 17th to review the proposed FY23 MAWD Budget, MAWD dues date, and modernizing financial procedures/processes (remote backups EFT payments, etc.). See the newsletter which was recently emailed by MAWD covering these topics.

MAWA Meeting (Guetter) –a MN Administrator meeting was held on November 4th in Fergus Falls. Administrators reviewed MAWD Strategic Plan, 1W1P process, BWSR Academy/Education/Training needs, MAWD Resolutions.

MAWD Annual Conference. The conference and training will be from Nov 30 – Dec 3rd at the Arrowwood Conference Center, Alexandria MN. Please let Moses know if you are attending for registration purposes.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

NOVEMBER 9, 2022

FISCAL MANAGEMENT

3-year Audit Contract – An engagement letter was received from the Auditors, Clasen & Schiessl CPAs, Ltd, for the years ending December 31, 2022, 2023, and 2024. It will be reviewed and approved/denied at the November meeting.

Office Lease –Wells Fargo leasing personnel will be sending over a new lease extension for signature per the board approval at the October 2022 meeting.

Personnel –Personnel Committee (Okeson, Charlie Jasken, Kral) met with the Administrator on November 9th.

DRAINAGE SYSTEM REPORT

Ditch 11 - Nothing to report

Ditch 12 – 10/26/2022: Orrin Okeson reported dam south of Campbell Lake. Work order issued to Josh Campbell and he has been trapping in that area.

DITCH 13 (Little Floyd Lake to Big Detroit) – 10/26/22: A dam was reported and confirmed near Lakeshirts in the Industrial Park. Josh Campbell was issued a work order.

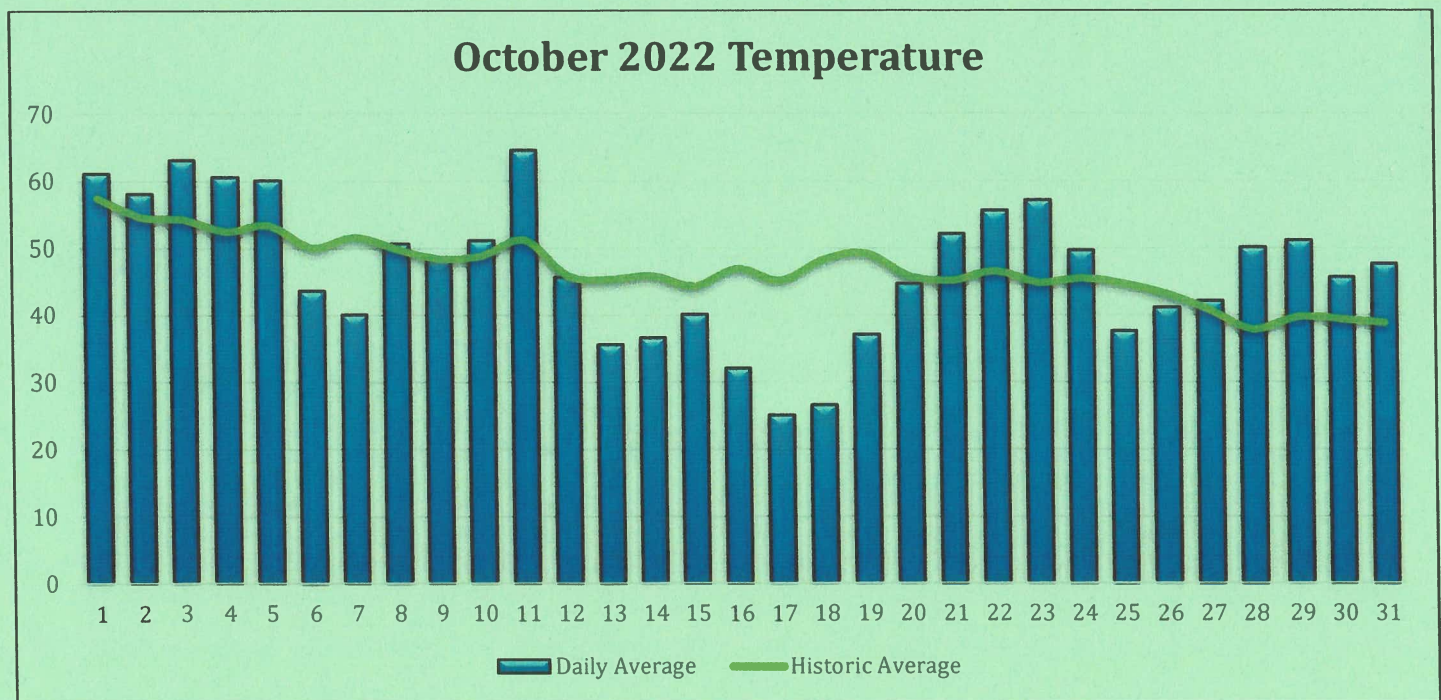
10/28/22: Per Bill Dillon, beaver continue to be a nuisance in culvert on Little Floyd Lake Rd. Josh Campbell will continue to trap in that area.

DITCH 14 and BRANCH 1 (HWY 10 to St. Clair Lake to Pelican River) - Nothing to report.

DATA COLLECTION AND MONITORING PROGRAM

October 2022

Monitoring update: We received the last of the RMB Lab results and will enter them in our spreadsheets. Kemper and Guetter went out and zeroed out the water level gauges at each monitoring site along with pulling the HOBO units to upload the information from them. Kemper will start to enter and compile the data for the end of the year report.

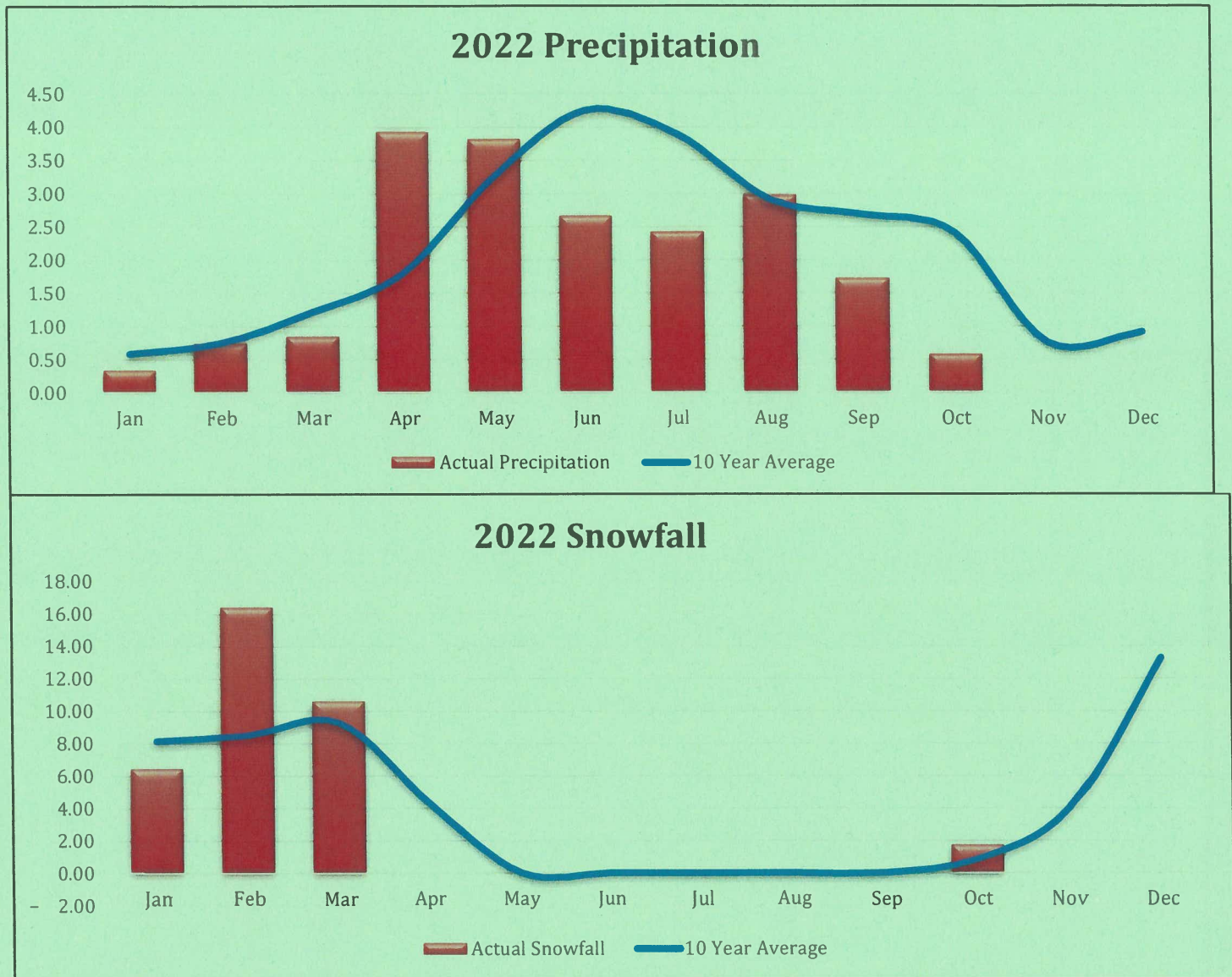


October 2022 Temperatures

During October 2022, we saw a roller coaster of temperatures with 17 days above the historic average temperatures and the other 14 days cooler than average temperatures during the month. In Detroit Lakes, the month's highest

DISTRICT ADMINISTRATOR'S MONTHLY REPORT NOVEMBER 9, 2022

temperature was 77°F on the 11th and the lowest temp was on the 18th at 14°F. On a statewide basis this October will be among the 20 warmest historically.



October 2022 Precipitation

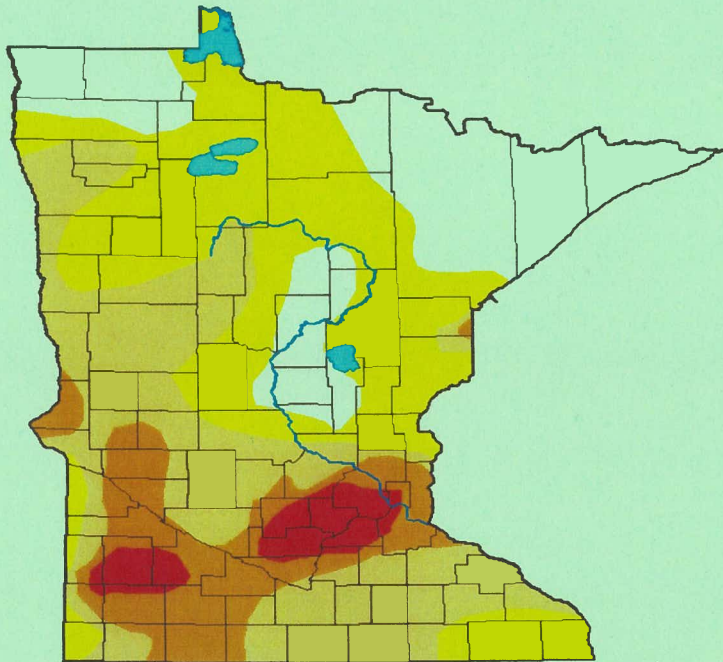
Precipitation was below normal in October virtually everywhere in the state, with most observers reporting less than 1 inch. The overall pattern of dryness and drought within the state has remained constant. In Detroit Lakes we averaged 0.57 inches of rain for the month of October with the majority of that precipitation on the 15th with 0.10 inches, and the 24th with 0.32 inches of rain. This is down 1.84 inches from the ten- year average of 2.41 inches of rainfall. Snow has also shown its face during the month of October in the northern portion of the district where 1.70 inches fell on the 14th, however, it disappeared within a few days.

At month's end, much of Minnesota remains in the grip of at least a moderate drought status. Stream and river volume flows are low, and many lake levels are very low as well. Prospects for improvement in the drought situation before years end remain bleak.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

NOVEMBER 9, 2022

U.S. Drought Monitor Minnesota



October 25, 2022
(Released Thursday, Oct. 27, 2022)
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	21.25	78.75	44.79	16.32	4.20	0.00
Last Week 10-18-2022	21.25	78.75	44.79	15.28	4.20	0.00
3 Months Ago 07-26-2022	69.97	30.03	6.97	1.46	0.00	0.00
Start of Calendar Year 01-04-2022	30.22	69.78	38.55	9.28	0.00	0.00
Start of Water Year 09-27-2022	45.67	54.33	22.48	4.37	0.00	0.00
One Year Ago 10-26-2021	14.09	85.91	61.95	36.70	7.10	0.00

Intensity

None	D2 Severe Drought
D0 Abnormally Dry	D3 Extreme Drought
D1 Moderate Drought	D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author

Adam Hartman
NOAA/NWS/NCEP/CPC



droughtmonitor.unl.edu



Kemper calibrating the Trimble unit with a known benchmark to help zero out the stream gauges at the end of the sampling season.

RULES OF ENFORCEMENT

November 2022

SS: Small Site LS: Large Site Gov: Government Project

Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
22-81	McLaughlin, John	14169 W. Lake Sallie Dr.	SIZ: Install riprap and (3) native buffers, (2) lake/dock access paths.
22-82	Nordhougen, Bryan	11760 Ravenswood Beach Rd.	SIZ: riprap repair and addition
22-83	Becker County Food	610 Terry Street	Commercial SW Mgmt; Grading, water and sewer services, parking Lot and building construction.
22-84	Reading, Raymond	25213 Town & Country Est. Rd.	SW Mitigation Plan->25% impervious surface lot coverage.
22-85	Mueller, Ron & Gwen	20625 Oakland Beach Rd.	SIZ: Shoreline repair-install riprap and plantings.
22-86	Conmy, Lizbeth	23423 County Hwy 22	SIZ: install native buffer area, plant at least 1 native tree.
22-87	Simison, Todd	1682 US Hwy 10 East	Commercial SW Mgmt: building addition.
22-88	Branch Creek Dev. McCollum/Stall	14795 US Hwy 59	Subdivision & SW Mgmt: construct new roads, sites grading residential housing

Permit Applications Pending ****Correction****

Eventide—4/11/22: met to discuss a concept project plan on East Shore Drive. **7/29/22:** Notified that Becker SWCD has approved the wetland delineation. **10/27/22:** The Detroit Lakes Planning Commission has approved zoning change. **11/7/22:** The City Council **did not** approve zoning change from R-2 (Residential) to LB (Lakefront Business).

Jeffrey Askew-25183 Englewood Dr.—9/8/22: Site visit complete. 11/4/22: Owner has not decided how to move forward.

Victor Rolle-11786 Ravenswood Beach Rd.—damaged tree to be removed on shoreline. 1:1 replacement

Violation *********

SS Oehlke, Tim & Angela, 1836 East Shore Drive, trees removed in SIZ without a permit . **10/13/2022—** Guetter and City staff met on site in September. No action needed at this time. **11/7/2022—building continues on the site-no updates.**

Village of Riverview-Easement Violation— Surety document and fee has been received from their board. Deadline for vegetation restoration work has been extended to June 30, 2023. Retaining wall on site #414 to remain within Limited Common Element area as per City of Detroit Lakes Conditional Use dated 9/12/16.

SS Raymond Reading, 25213 Town & Country Estate Roads. Update 11/1/22: L of C has been reduced to \$4000 until permit 21-50 is in compliance (spring 2023). SW Mitigation permit has been issued.

Corey Maple, 12010 County Rd 17. 8/12/22: Update 10/13/22: Majority of work completed. Retaining L of C until spring 2023.

Jeffery & Amy McKinnon, 15238 E. Munson Dr. Work/alterations in the SIZ done without a permit. Stop Work order issued with surety, site plan, application and fee due by 11/30/22 (this date has been extended multiple times due to contractor issues). As of 11/7, no plan to remediate the site has been received.

District Comments to City of Detroit Lakes Planning & Zoning— November 16, 2022 Meeting
No comments offered.

District Comments to Becker County Planning & Zoning—November 14, 2022 Meeting

Micah & Manda Tweten— 24511 Woodland Lane, Shop construction. Lot will be at 31% impervious surface coverage. They will need stormwater mitigation permit if approved.