

PELICAN RIVER WATERSHED DISTRICT

MEETING ANNOUNCEMENT

Public Hearing on 2023 Budgets, Levies/Assessments and Fees

Followed by the

Regular Monthly Managers' Meeting

Thursday, September 8, 2022

5:00 PM

Wells Fargo Building, Second Floor Meeting Room, 211 Holmes St. West, Detroit Lakes, MN

(218) 846-0436

AGENDA

5:00PM	Public Hearing on 2023 Budgets, Levies/Assessments and Fees
5:15 PM	1. Regular Meeting - Call to Order 2. Approval of Consent Agenda A. Secretary Report—August 18, 2022 Regular Meeting Minutes B. Administrator's Report C. Ditch Inspector's Report D. Rules/Permitting Report
5:20 PM	3. Committees Reports A. Personnel B. Citizen/Technical Advisory C. Otter Tail 1W1P Updates D. MAWD Strategic/Finance Committee
5:40 PM	4. Treasurer's Report A. Approve September 2021 Bills B. Approve September Fund transfer C. Review January—Aug 2022 Revenue & Expenses Report
5:55 PM	5. New Business A. Approve 2023 Preliminary Budget, Levies, Assessments and Fees B. Set date for District Tour C. November meeting date
6:30 PM	6. Unfinished Business A. Permits
7:15 PM	7. Public Forum (5 minutes)
7:20 PM	8. Attorney's Report 9. Engineer's Report 10. Pulled Consent Agenda Items
7:30 PM	11. Announcements
7:35 PM	12. Meeting Adjournment (action items in bold face)

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
AUGUST 18, 2022**

Managers Present: Dennis Kral, Chris Jasken, Charlie Jasken, Phil Hansen, Rick Michaelson

Managers Absent: Orrin Okeson

Staff: Administrator Guetter, Moses

Consultants: Attorney Patrick Bakken (Ramstad, Skoyles, Winters)

Advisory Committee: John Okeson, Becker County Commissioner **Others:** Madalyn Sukke (DL City Council),

CALL TO ORDER. The Regular Managers' meeting was called to order by President Kral at 5:00 PM.

APPROVE CONSENT AGENDA. Motion to approve the Consent Agenda (*Addition-PRWD Cost Share Application approvals*) including the Secretary's Report –July 21, 2022 Regular Meeting Minutes, August, 2022 Administrator's Report; August 2022 Rules/Permitting Report, and the August 2022 Ditch Inspector's Report (Hansen, Charlie Jasken), carried unanimously.

COMMITTEE REPORTS.

Personnel Committee. No additional updates.

Citizen Advisory Committee: No additional updates

Otter Tail 1W1P Policy, Technical Advisory, and Steering Committees. The next Policy Committee meeting will be held on August 25 at 1:00PM in the PRWD District Conference Room.

MAWD Strategic Plan (Kral) & Finance (Kral, Guetter) Committees. Kral reviewed the updated draft MAWD Strategic Plan with the managers. The Board gave its support of the draft strategic plan and commended the strategic plan committee for their work. Administrator Guetter will inform the MAWD Board of the District's support of the plan (comments due by August 31st). Kral noted the District's MAWD annual membership dues will be reduced under the newly adopted schedule. Kral noted Emily Javens has resigned as MAWD Executive Director.

NEW BUSINESS.

- a. **Review 2023 Preliminary Budget.** Guetter reviewed the proposed 2023 budgets for the General, Utility, Project DCM-01 (monitoring), Project LMP-01 (lake management), Project 1B (Sallie/Melissa), Project 1C (Detroit/Curfman), and Ditch 11-12, 13, and 14 accounts. The Public Hearing to approve the preliminary 2023 Budget, Levies, Assessments and Fees is scheduled for 5:00 PM on September 8, 2022 at the District office.
- b. **Monitoring Equipment.** Kemper obtained monitoring equipment quotes from 2 participating vendors in the Minnesota Cooperative Purchasing Venture (CPV) program (Minn. Stat. § 16C.03, subd.10) which allows the District to purchase goods, certain services and utilities from contracts established by the Office of State Procurement (OSP) at very competitive rates and cost savings. The managers reviewed the quotes for a Jon boat with console, motor, and trailer along with other peripheral equipment for the District's monitoring program and aquatic vegetation delineation tasks. **Motion to purchase the package from Ray's Sport and Marine, Perham, MN for a cost of \$27,397.92 plus the Aqua-Vu for a total cost of \$29,497.92 (Charlie Jasken, Michaelson), carried unanimously.** The equipment will be ordered by September 1st, with delivery in March 2023.
- c. **BWSR FY23 Clean Water Fund Grant Application – Phase 2 Rice Lake Wetland Project and Authorized Grant Representative.** Estimated cost of construction for Phase 2 of the Rice Lake Wetland Project is \$1.15 million. **Motion to submit a BWSR FY 23 Clean Water Fund Grant Application for \$640,000 with a PRWD match amount of \$160,000 with Guetter acting as the Authorized Grant Representative (Chris Jasken, Michaelson), carried unanimously.**
- d. **MN DNR LSOHC Grant Application – Little Floyd Lake Dam and Authorized Grant Representative.** The District will need a 10% grant match if approved. **Motion to submit MN DNR LSOHC Grant application and budget for 10% grant match (Michaelson, Charlie Jasken), carried unanimously.**
- e. **MAWD Strategic Plan.** Covered under committee reports.

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
AUGUST 18, 2022**

- f. **District Cost Share Approvals:** Davidson Trust (Becky Sales) submitted a grant application for Best Management Practices on her property on Lake Melissa, as well as photos and receipts for the completed shoreline restoration. **Motion to approve PRWD Cost Share Grant application in the amount of \$500 payable to Davidson Trust (Kral, Chris Jasken), carried unanimously.** A second grant application was received from Cameron Akers with Boy Scout Troop 674. He is working on completing pollinator plantings around the American Legion Club in Detroit Lakes. **Motion to approve an Environmental Grant of \$500 for plant costs at the Detroit Lakes American Legion (Hansen, Charlie Jasken), carried unanimously.**
- g. **Proposal for Engineering Services-Rice Lake Wetland Restoration-Phase 2.** Houston Engineering Inc. (HEI) has submitted a proposal for engineering services to serve as the District's Project Engineer for the Rice Lake Wetland Restoration Phase 2 project in the amount of \$125,000. **Motion to approve HEI for engineering services to serve as Project Engineer for the Rice Lake Wetland Restoration Phase 2 Project at a cost of \$125,000 (Hansen, Charlie Jasken), carried unanimously.**

UNFINISHED BUSINESS.

- a. **District Equipment Sales:** The Bobcat and Towmaster trailer, as well as the Freightliner truck, have been sold on the GovDeals auction site. Arrangements for pick up of the items is currently underway.
- b. **Rule Violation Update.** Guetter, Kemper, Charlie Jasken, Kral and Mackowick met with Reading on 8/12/22 at the Floyd Lake property site to outline what actions would be needed to bring the site into compliance. Mr. Reading agreed to complete the actions needed to bring the site into compliance and indicated the work would be performed within the next three weeks.

TREASURER'S REPORT.

- a. **Approval of August 2022 Bills.** Treasurer Michaelson reviewed the bills with the Managers. **Motion to approve the August 2022 claims with the addition of two Cost Share Grants totaling \$1,000 (Checks 14998-15011 and EFT 1968-1974) in the amount of \$42,607.23 (Hansen, Michaelson), carried unanimously (attached hereto).**
- b. **August 2022 Fund Transfer.** Michaelson recommended transferring \$63,000 to cover the regular monthly expenses. **Motion to transfer \$63,000 from the Bremer Bank savings account to the checking account (Michaelson, Chris Jasken), carried unanimously.**
- c. **Financial Report.** The January-July 2022 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-July 2022 R & E Report (Michaelson, Charlie Jasken); carried unanimously.**

ENGINEER'S REPORT. No Report.

ATTORNEY REPORT. Patrick Bakken attended the meeting for Skoyles but had no additional report.

PULLED CONSENT AGENDA ITEMS. None

ANNOUNCEMENTS. The Public Hearing for 2023 Budget, Levies, Assessments, and Fees will be on Thursday, September 8, 2022 at 5:00 PM followed by the Regular Manager Meeting.

ADJOURNMENT. **Motion to adjourn the regular meeting at 6:57 PM (Kral,Michaelson), carried unanimously.**

Respectfully Submitted,

Chris Jasken, Secretary

Meeting Approved: _____

Pelican River Watershed District

Claims Paid - August 2022

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>ACH Employee Expenses</u>			
*Guetter, Tera	08/22/2022	EFT1968	75.00
*Kemper, Gina	08/22/2022	EFT1969	12.28
*Moses, Brenda	08/22/2022	EFT1970	174.96
			<u>\$262.24</u>
<u>ACH Auto Pay</u>			
Bremer Bank	08/19/2022	ACH	15.00
Loffler Companies, Inc.	08/19/2022	ACH	176.91
			<u>\$191.91</u>
<u>ACH Vendor Payments</u>			
Lakes Computer, Inc.	08/22/2022	EFT1971	191.00
RMB Environmental Labs, Inc.	08/22/2022	EFT1972	3,563.41
Stantec Consulting Services Inc.	08/22/2022	EFT1973	4,714.25
Wells Fargo-Office Lease	08/22/2022	EFT1974	1,299.58
			<u>\$9,768.24</u>
<u>Checks Vendor Payments</u>			
*Anderson, Terry	08/19/2022	14998	508.25
Arvig	08/19/2022	14999	63.95
Bank of America	08/19/2022	15000	VOID
County 6 Amoco & Bait	08/19/2022	15001	497.51
Holiday Companies/washes	08/19/2022	15002	6.50
Holy Rosary Catholic Community	08/19/2022	15003	360.00
Loffler	08/19/2022	15004	138.80
Miller Yard Care & Construction	08/19/2022	15005	16,447.50
Office of MNIT Services	08/19/2022	15006	87.93
PLM Lake and Land Management	08/19/2022	15007	12,688.13
Premium Waters, Inc.	08/19/2022	15008	8.35
^Torgusson, Sandy	08/19/2022	15009	120.00
^Davidson Trust	08/22/2022	15010	500.00
^Boy Scout Troop 674	08/22/2022	15011	500.00
Bank of America	08/26/2022	15012	324.27
			<u>\$32,251.19</u>
<u>Employee Payroll Expenses</u>			
Supplemental Benefits	08/02/2022	EFT 1955-1957	2,572.50
Employee Payroll	08/04/2022	EFT 1958-1962	5,638.22
Federal Withholding	08/05/2022		2,299.44
Employee Payroll	08/18/2022	EFT 1963-1967	5,390.41
Federal Withholding	08/22/2022		1,629.96
MN State Retirement System	08/31/2022		5,526.00
MN Revenue	08/31/2022		663.00
PERA	08/31/2022		2,256.16
			<u>\$25,975.69</u>
TOTAL AUGUST EXPENSES:			<u><u>\$68,449.27</u></u>



Houston Engineering Inc.

Fargo Office



701.237.5065



701.237.5101

1401 21st Avenue North Fargo ND 58102

August 18, 2022

VIA EMAIL (tera.guetter@arvig.net)

Board of Managers
Pelican River Watershed District
211 Holmes Street W
Detroit Lakes, MN 56501

**Subject: Proposal for Engineering Services
Rice Lake Wetland Restoration Phase 2**

Dear Managers:

Submitted herewith is a proposal for engineering services provided by Houston Engineering, Inc. to serve as the District's Project Engineer for the Rice Lake Wetland Restoration Phase 2 Project. We have met with Administrator Tera Guetter and reviewed the remaining components of the entire Rice Lake Wetland Restoration project. The details of the services and the estimated fees to complete Phase 2 of the project are provided in the Work Fee Breakdown.

We will assemble the construction plans and specifications which will be used to update the necessary permits for the project. We will make public the bid documents to contractors and answer any reasonable questions bidders might have about the plans and specifications. We will oversee the bid opening and facilitate the contract agreement between the selected contractor and the PRWD.

We will provide the construction administration and coordinate a pre-construction meeting with the contractor, PRWD, and DNR representatives. We will provide construction staking once as necessary for the project. We will observe the construction of the project and coordinate the critical work with MN DNR staff so their representatives can be on site to direct and observe pieces of the construction as well. It is assumed that construction will occur over 8 weeks, 5 days a week. At the end of construction, we will perform a project walk-through and contract closeout with the contractor once all punch list items are completed.

We will assemble record drawings for the project that incorporate any changes that occurred during the construction of the project and provide a hard copy and electronic copy to the PRWD as well as the MnDNR.

Board of Managers
August 18, 2022
Page 2

SCOPE OF WORK FEE BREAKDOWN

The following tasks would be completed:

Task	Task Activities	Task Cost
Phase 1 – Design Phase		
1	Project design, complete Final Construction Plans and Opinion of Probable Cost for project.	\$ 25,000
2	Project Permitting – Update and submit applications on behalf of PRWD, Answer permitting authority questions.	\$ 3,500
3	Meetings with PRWD, DNR, and BWSR to discuss design components, additional funding, and project development.	\$ 3,500
Phase 2 – Construction Phase		
4	Assemble Bid documents (Advertisement, Proposal, Contracts, General Conditions, Supplementary Conditions, Prevailing Wage Requirements, Technical Specifications, and Construction Plans).	\$ 9,000
5	Complete Construction Administration – Hold Preconstruction Conference with contractor, assemble contracts, assemble pay requests and change orders (as needed).	\$ 9,000
6	Construction Staking and Observation – Stake project for contractor, provide project control points and surfaces to contractor for use, complete weekly progress reports during active construction activities, and coordinate construction testing of the embankments.	\$ 70,000
7	Project closeout - Provide Record Drawings of the constructed project.	\$ 5,000
	Total	\$ 125,000

We propose to provide the engineering services described in Tasks 1 through 7 for a fee of \$120,000. Work will be completed on an hourly basis, so any efficiency in the design and implementation of the project will result in cost savings for the PRWD.

Additional work or meetings will be completed on an hourly basis based on the attached rate schedules.

Assuming funding for Phase 2 is obtained, we estimate the project will be ready for construction during the Summer/Fall of 2023 with project construction completion by June 30, 2024.

Board of Managers
August 18, 2022
Page 3

The scope and fee are based on the following assumptions:

1. The project construction will be completed by June 30, 2024. The longer a project goes on, the greater likelihood of running over the budget.
2. Online publication of the bid documents is expected to occur through QuestCDN. Any publication costs associated with newspaper advertisement for bids will be the responsibility of the PRWD.
3. Permitting work is expected to include updating and amending existing permits. New permit applications are not expected. Permit fees shall be the responsibility of the PRWD. If paid by HEI, we will ask for reimbursement. Additional permit applications, if later determined necessary, will be handled on an hourly basis.
4. No additional HEC-RAS modeling is anticipated.
5. Construction phase assumes a construction duration of no more than 2 months. If construction observation after this is determined necessary by the PRWD, it will be handled on an hourly basis.
6. Construction materials testing will be coordinated by HEI, but paid for separately by the PRWD (This is how it was handled for the first phase of the Rice Lake project).
7. Any land rights acquisition will be completed as requested at our attached hourly rate schedule. On other similar projects, the Owner along with the MN DNR has assisted in securing land access.
8. No structural design required (sheetpile/concrete).
9. Additional wetland delineation not included in scope. If later determined to be necessary, HEI could complete this for the project with your approval at our attached hourly rates.
10. Similar to other projects completed recently, we assume DNR oversight will be provided during installation of rock arch rapids.
11. The project establishment hearing in accordance with MN Statutes 103D and 103E was completed previously. A new project hearing is not anticipated as part of this scope. If later determined to be needed, any work associated with that effort would be completed at our attached hourly rate schedule.

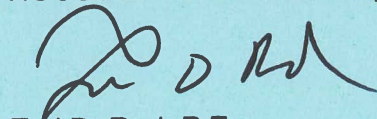
If its terms are acceptable, please sign and return the enclosed Agreement to Houston Engineering, Inc.

Thank you for this opportunity, we look forward to working with you to complete this project.

Please feel free to contact me with any questions.

Sincerely,

HOUSTON ENGINEERING, INC.



Ted D. Rud, P.E.

Enclosures:

2022 and 2023 Fee Schedules

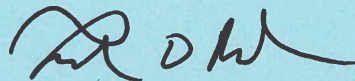
Client Services General Terms and Conditions (dated January 24, 2017)

Board of Managers
August 18, 2022
Page 4

AGREEMENT

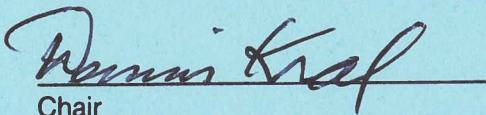
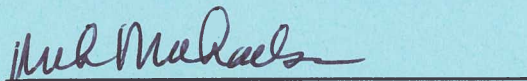
HEI's receipt of this accepted proposal constitutes a contract between us and the PRWD, into which the enclosed Houston Engineering, Inc. General Terms and Conditions, dated January 24, 2017, are hereby incorporated by reference.

Proposal by Houston Engineering, Inc.



Ted D. Rud, PE

Proposal accepted by Pelican River Watershed District


Chair
Secretary *Tra S.*

Date: 8-18-22

DISTRICT ADMINISTRATOR'S MONTHLY REPORT SEPTEMBER 1, 2022

CAPITAL IMPROVEMENT PROJECTS AND PROGRAMS

Rice Lake Capital Improvement Project (CIP). Phase 1 – Upper Structure. MN DNR staff re-seeded the bank area in July and noted additional work still needs to occur. HEI has been notified. **Phase 2 – Lower Structure** – Guetter submitted the BWSR FY 2023 Clean Water Fund Phase 2 Grant application. We will find out in December if the project will be funded.

Campbell Creek Project (CIP). Nothing further to report. Workplan is under review by federal EPA.

FEMA Flood Hazard Grant. Surveys were sent out to Becker County Highway Department, Townships, and City. Responses will be compiled for the study. Public input meetings will be scheduled later this fall/early winter timeframe.

EDUCATION AND OUTREACH (Website, Social Media, and Workshops)

Hodge Podge. Kemper and Moses were the guests on Hodge Podge on August 19 and discussed lake levels and lake water quality as well as incentive programs offered by PRWD.

Social Media Posts (Facebook) –August 2022

- 8-3-22 – Bobcat and Freightliner listed on GovDeals
- 8-9-22 – Interns conducting lake vegetation surveys
- 8-12-22 – Interns monitoring
- 8-17-22 – Historical photo of West Lake Dr.
- 8-19-22 – Enjoy Public Beach
- 8-24-22 – Public Input meeting at DL City Hall 8/30/22
- 8-30-22- Office Closed 9/5, Labor Day

ECOLOGICAL INTEGRITY

River/Stream Connectivity

Little Floyd Lake Structure Modification –Guetter is working on the MN DNR grant application will have it completed within the next week for submission (Sept 16th deadline).

Bucks' Mill Dam. Nothing further to report on PRWD end.

Aquatic Plant Management Programs.

Project 1B (Sallie/Melissa) & Project 1C (Detroit/Curfman)

Flowering Rush (FR) AIS Control. Treatments are completed for the year and Moses has compiled grant reimbursement documents and submitted to the MN DNR.

Roadside Aquatic Plant Pick-up. The program will wrap up September 30th regarding the District's involvement. The remaining equipment from the program was sold on the GovDeals.com auction site. The Bobcat and trailer were picked up on Monday, 8/22/22 and the Freightliner truck will be picked up next week.

WATER MANAGEMENT RULES –The permit applications are starting to ease up with fall approaching, however, the office has been involved in several violations which are a drain on staff time. River Hills has requested to meet on September 6th or 7th on the site. Guetter and Manager Chris Jasken will meet with board members.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT SEPTEMBER 1, 2022

INCENTIVE PROGRAMS – Nothing further to report. Two applications were approved at the August Board Meeting.

DISTRICT OPERATIONS/ADMINISTRATION

Grant Oversight.

- **Campbell Creek Watershed Restoration (MPCA Section 319 Small Watersheds Focus Group C Grant Funding).** The work plan is in progress, see CIP section
- **FEMA Grant** – FEMA localized flooding study. See CIP section
- **BWSR Clean Water Rice Lake Project.** See CIP section.

Otter Tail 1W1P Partnership – Work Plans, Meeting Agendas and Minutes can be found on the website.

WEBSITE: <https://www.eotswcd.org/ot1w1p/>

- Policy Committee** (Kral, Imholte-Alt). The committee met on August 25th and approved the draft Resiliency Section and Implementation/Cost tables. The next meeting date is September 29th to review/approve the draft plan for the 60-day formal review, MOA for Implementation; Finalize By Laws – Implementation. Each respective member organization must approve the MOA documents. After the 60 -day Plan comment period, a public hearing will be held in December. In late December, the Policy Committee will recommend submitting the plan to BWSR for state approval (January 2023 timeframe). See enclosed updated meeting calendar.
- Steering Committee** (Guetter). The next meeting is September 14th.
- Technical Advisory Committee** (Guetter) –Guetter & Kemper attended the August 29th Meeting. The draft sections were reviewed. The full plan will be emailed out shortly. Review comments are due to Moriya Rufer by September 16th. Guetter is meeting with staff to review WD plan requirements on September 9th.
- Citizen Advisory Committee.** A meeting is planned for Monday, September 12th, in Otter Tail, M at 4pm in the Ottertail Community Center in Ottertail City. The purpose of the meeting is to provide an update on the draft watershed before the plan goes out for 60-day public review. This meeting is an opportunity for the CAC to provide additional comments and/or ask any questions.
- Forest Land Stewardship Plan** (Kemper). The draft plan is completed. Kemper attended the meeting on September 12th.

MAWD – Guetter attended the Administrator's Meeting in Grand Forks on August 23 and the Red River Basin Tour on the 24th.

FISCAL MANAGEMENT

2023 Budget – Guetter and Moses prepared the draft 2023 budget based upon projected projects/programs, equipment, and grant match needs. Moses contacted Wells Fargo regarding renewing the office lease agreement (Feb 2023) and requested a quote from the Auditors for 2022-24 fiscal year audits.

Personnel – Guetter contacted Noah & Associates regarding updating the job descriptions/salary information.

DRAINAGE SYSTEM REPORT

Ditch 11 - 8/22/22-Rick Schmidt reported a plugged culvert near his property by Whiskey Creek causing water to back up due to the recent high rainfall. We instructed that this was a Township matter so he was going to contact them.

Ditch 12 - Nothing to report.

DITCH 13 (Little Floyd Lake to Big Detroit) – Three dams were noted and reported to Josh Campbell. Darn beavers!

DITCH 14 and BRANCH 1 (HWY 10 to St. Clair Lake to Pelican River) - Nothing to report.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT SEPTEMBER 1, 2022

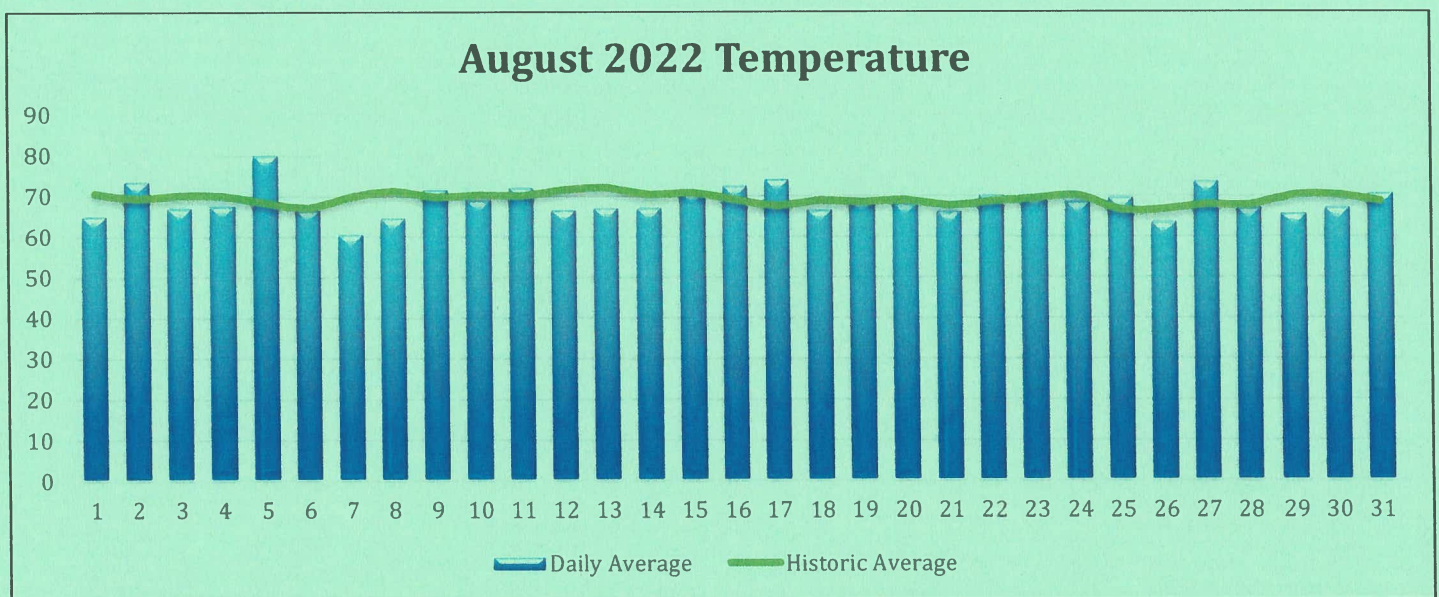
DATA COLLECTION AND MONITORING PROGRAM September, 2022

Equipment- Kemper contacted Ray's Sport & Marine in Perham and has ordered the new boat with accessories. They said they will consider a possible trade-in on our current boat. Kemper is working on getting them the information and pictures.

2021 Annual Monitoring Report –will be uploaded on the website when completed in September.

Monitoring update: All monitored lakes have at least 6 rounds of sampling completed (8 needed for the season), with main District Lakes with 7 rounds completed. We continue to collect stream samples on weekly and storm event bases. RMB Lab results are still lagging 2-3 weeks but are arriving sooner than in the spring. All shoreline surveys have been completed (Melissa, Sallie, Lind), and vegetation surveys on Muskrat, Fox, Mill and Meadow are completed.

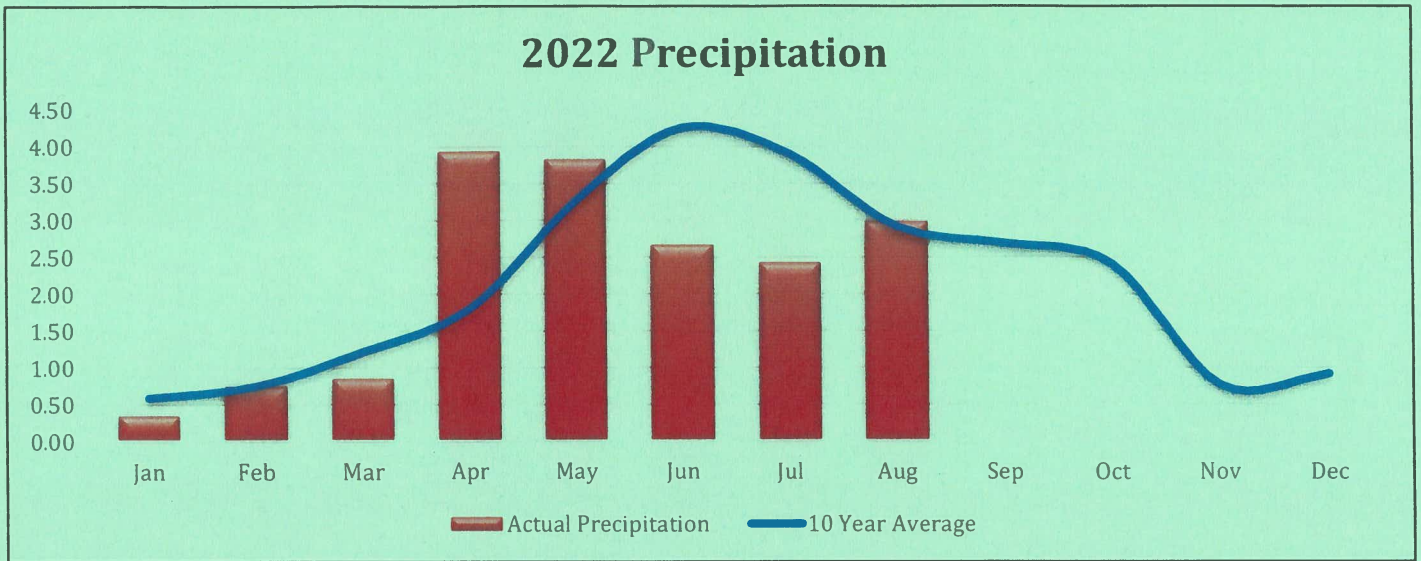
Intern Update: Interns have departed, and we were sad to see them go. They were a tremendous help for getting our water quality collected, AIS delineations, public outreach and data entered. We wish them the best at college this year!



August 2022 Temperatures

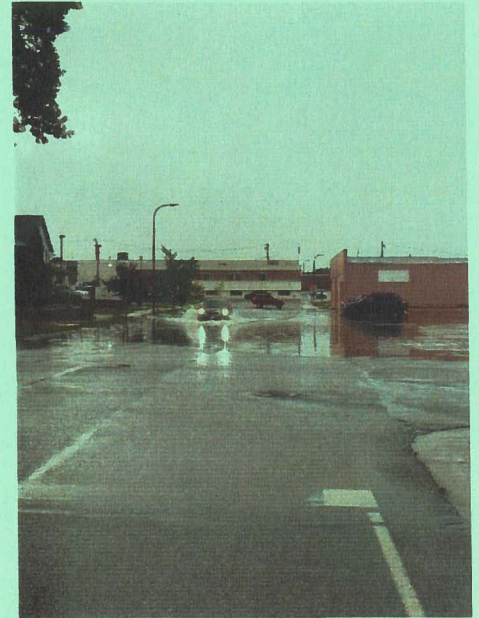
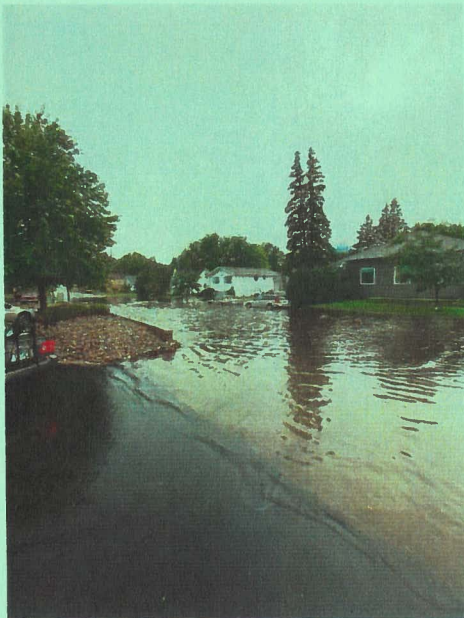
August of 2022, we saw more of our normal average temperatures during the month. In Detroit Lakes, the month's highest temperature was 90°F on the 5th and the lowest temp was on the 8th and 26th at 52°F. The start of Fall is starting to show its face. There have been observations of the color change in tree and shrub leaves along with some of the smaller waterfowl and songbirds starting to congregate to start making their great migration south.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT SEPTEMBER 1, 2022



August 2022 Precipitation

In terms of rainfall, August had slightly above average values, even with the rain we are still seeing our normal drought season going into fall. In Detroit Lakes our monthly average was 2.98 inches of rain, which is up 0.08 inches from the 10-year average of 2.91 inches of rain. In lakes country there was a large rain event during the 18th - 19th that produced anywhere from 1 to 3 inches of rain in an hour according to reports around the area, this caused flooding in the downtown streets of Detroit Lake and even right next to the PRWD office. (See Pictures Below)



*Photos of the flooded streets outside of the
PRWD Office during the Aug. 18-19 rain event
Photo credit: David Baer*

RULES OF ENFORCEMENT

September 2022

SS: Small Site LS: Large Site Gov: Government Project

Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
22-54	Park Lake Condo Assoc.	311 Park Lane Blvd.	SIZ Alterations: 4' wide staircase to dock with railing.
22-55	Becker Cty Hwy Dept.	Highland Drive	Redevelopment of Highland Drive from Randolph Rd to Hwy 34. Including street construction, drainage, stormwater treatment and site grading.
22-56	Schaefer, Randy & Susie	15382 E. Munson Dr.	SIZ Alterations: Shoreline erosion repair. Install 50' of riprap.
22-57	Park Lake Condo	30 Park Lake Blvd	SIZ: remove timbers to level of ice ridge, re-face remaining timbers With riprap. Add sand blanket 10'x50'x6" deep.
22-58	Bond, James	12725 W. Lake Sallie Dr.	SIZ: install coir logs, plant native shrubs and native seed mix.

Permit Applications Pending

Minnesota Energy Resources, 1048 Cormorant Ave.-Commercial >25 impervious lot coverage. Covered under Industrial Park SW plan. **UPDATE 8/31/2022:** New plans have been received, but still no permit fee has been received.

Eventide—Meeting held at PRWD office on 4/11 to discuss a concept project plan on East Shore Drive. **UPDATE 7/29/2022:** Staff was notified that Becker SWCD has approved the wetland delineation. No further updates.

Foltz Trucking—19097 Frontage Rd.-site grading, parking lot and stormwater management. Plans have been sent to Stantec.

Daniel Porter-632 Shorewood Dr.-Lighthouse Construction is contractor. City has issued building permit but they have not determined impervious lot coverage, so PRWD does not know if mitigation will be needed.

Jeffrey Askew-25183 Englewood Dr.—SIZ repairs.

Chuck Collins—568 South Shore Drive—SIZ plantings and rip rap repair.

Nancy Cooper-14259 W. Lake Sallie Drive—Native plantings.

Richard & Arlene Lillis—25139 Englewood Dr.—Native plantings.

Ponderosa LLC—26166 Floyd Lake Pt. Rd. SIZ permit pending.

Violation *****

SS Oehlke, Tim & Angela, 1836 East Shore Drive, trees removed in SIZ without a permit. **Update 8/25/2022**—City of DL staff contact our office and is concerned with amount of fill brought onto the site and is recommending that we increase our Letter of Credit. City and PRWD staff meeting on site 9/1 and will send letter with concerns and recommendations after meeting.

Village of Riverview-Easement Violation—Surety document and fee has been received from their board. Larry Dykema has requested to be on the September Board Agenda. See information enclosed in this packet.

SS Raymond Reading, 25213 Town & Country Estate Roads. In violation of permit 21-50. A letter of credit has been received. PRWD staff, two board managers, and Engineer met with owner on site 8/12/22. **Update 9/1/2022**-To date no plan has been received from owner.

Corey Maple, 12010 County Rd 17. 8/12/22: Engineer and Guetter met on site with owner. Engineer requested sketch showing how far the rock wall would extend and the tree plantings. **Update 8/24/22:** Sketch was received and sent on to Mackowick.

Jeffery & Amy McKinnon, 15238 E. Munson Dr. Work/alterations in the SIZ without a permit. Stop Work order issued with surety, site plan, application and fee due by 8/24/22. Attorney contacted our office that day requesting extension. The surety, application and fee were received 8/26/22. As of 8/31, no surety has been received.

District Comments to City of Detroit Lakes Planning & Zoning—August meeting moved to September 22.

District Comments to Becker County Planning & Zoning—Sept. 15, 2022 Meeting

Chris Nord, 15216 E. Munson Dr.-If Mr. Nord goes over the allowed 25% impervious surface he will need to submit a stormwater mitigation plan to obtain stormwater mitigation permit from PRWD.