

**PELICAN RIVER WATERSHED DISTRICT  
REQUEST FOR QUOTES (RFQ)  
Aquatic Plant Roadside Pickup for Big and Little Detroit &  
Curfman Lakes, Detroit Lakes, MN**

The Pelican River Watershed District (District) is seeking quotes from a qualified professional firm or team (Contractor) to pick up aquatic plant material from roadside and haul to a remote compost site. All transportation and composting of aquatic plant material must follow MN Department of Natural Resources permit requirements. The weekly pick-up will only collect residential aquatic vegetation that washed up on shore and is placed on the roadside on Detroit and Curfman lakes from June 1<sup>st</sup> – September 30<sup>th</sup>, 2022. No aquatic vegetation from commercial or public riparian lots will be picked up. No yard waste, brush or household waste will be picked up. Vegetation must be placed roadside by Monday, 7:00 a.m. for pickup, pending favorable weather conditions.

**LOCATION:** Detroit and Curfman Lakes, Detroit Lakes, MN 56501

**QUOTE SPECIFICATIONS**

Proposers are required to provide all labor and equipment to safely pickup, remove, and dispose of the aquatic plants placed on the roadside on a weekly basis, from June 1 – September 30, 2022, on Detroit and Curfman Lakes and dispose of materials consistent with MN DNR requirements and best practices. Maps are available on the District website at [www.prwd.org](http://www.prwd.org) or upon request from the District office.

The quote must contain a brief narrative describing the work to be conducted and document the following: name of company, contact information, license number, and bond information. The quote must be provided as a lump sum and include all applied taxes, identify the necessary resources to carry out the entire contract, and include any other elements of cost that are appropriate for this quote.

**INQUIRIES:** Questions on this work need to be directed to the following District staff:

Tera Guetter, Administrator

PRWDinfo@arvig.net

218-846-0436

**Website:** [www.prwd.org](http://www.prwd.org)

Inquiries made and responses given will be posted on the District's website ([www.prwd.org](http://www.prwd.org)) for all potential proposers to review.

**CONTRACT:** Work shall comply with the terms and conditions of the District standard terms and conditions project contract which can be obtained by contacting the District. Award of contract will be subject to successful offeror entering into the aforementioned contract.

**TIME FOR COMPLETION OF WORK:** Project work shall be conducted from May 31, 2022 – September 30, 2022 on a weekly basis. This is not a recurring contract.

**PAYMENT:** Payment shall be made within 30 days of invoicing following acceptance of the work by the District.

**QUOTE SUBMITTAL:** Must be received by the District by Thursday, **07 April, 2022** at 4:30 pm at the District office located at 211 Holmes Street West, Wells-Fargo Building, Suite 201, Detroit

Lakes, MN 56501 or emailed to: [PRWDinfo@arvig.net](mailto:PRWDinfo@arvig.net). Electronically mailed quotes and hardcopy quotes received after this deadline will not be accepted.

**QUOTE EVALUATION:** Each quote will be evaluated by the District Board of Managers at a Special meeting to be held at 5:00 PM on April 7, 2022 at the Pelican River Watershed District conference room on the second floor of the Wells Fargo Bank Building, 211 Holmes St. W., Detroit Lakes, MN. All quotes will be reviewed for compliance with the requirements stipulated in this RFQ. Quotes found not to be in compliance will be eliminated from further consideration. If necessary, proposers submitting quotes may be provided an opportunity for discussion and revision of quotes after submission to the District and prior to the contract award, for the purpose of obtaining the best offer. The District reserves the right to reject all quotes submitted.

**CONTRACT AWARD:** Before award of the contract, the quote selected must be approved by the Pelican River Watershed District's Board of Managers. The District reserves the right to negotiate with the selected contractor, contract provisions in addition to those stipulated in this RFQ. Required insurance coverage must be submitted by 14 days after the award of contract requirements and before work is commenced. Insurance requirements are available on the District website at [www.prwd.org](http://www.prwd.org) or by contacting the District office.