

PELICAN RIVER WATERSHED DISTRICT

MEETING ANNOUNCEMENT

Regular Monthly Managers' Meeting

Wednesday, February 22, 2023

8:30 AM

Wells Fargo Building, Second Floor Meeting Room, 211 Holmes St. West, Detroit Lakes, MN

(218) 846-0436

AGENDA

8:30 AM	1. Regular Meeting - Call to Order 2. Approval of Consent Agenda A. Secretary Report—January 19, 2023 Regular Meeting Minutes B. Administrator's Report C. Ditch Inspector's Report D. Rules/Permitting Report
8:45 AM	3. Attorney's Report 4. Engineer's Report
9:00 AM	5. Reports A. Otter Tail River Watershed—Policy, Technical, Stakeholder B. Personnel Committee
9:10 AM	6. Treasurer's Report A. Approve February 2023 Bills B. Approve February Fund transfer C. Review January 2023 Revenue & Expenses Report
9:25 AM	7. New Business A. 2023 PRWD Work Plan B. Governor's proposed BWSR budget-Pete Waller, Board Conservationist C. MAWD Legislative Review Update D. OT Policy Committee Appointments
10:45 AM	8. Unfinished Business None
10:45 AM	9. Public Forum (5 minutes)
10:50AM	10. Pulled Consent Agenda Items
10:55 AM	11. Announcements
11:00 AM	12. Meeting Adjournment (action items in bold face)

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
JANUARY 19, 2023**

Managers Present: Dennis Kral, Charlie Jasken, Laurie Olson, Chris Jasken, Phil Hansen, Rick Michaelson, Orrin Okeson (via IT)

Managers Absent: None

Staff: Administrator Guetter, Moses, Kemper

Consultants: Attorney Skoyles, Engineer Mackowick,

Advisory Committee: None

Others: Rob Bredeson (City of DL), Chris Meehan and Todd Shoemaker (Stantec attended via IT)

CALL TO ORDER. The Regular Managers' meeting was called to order by President Kral at 3:00 PM.

APPROVE CONSENT AGENDA. Motion to approve the Consent Agenda including the Secretary's Report – December 15, 2022 Regular Meeting Minutes; January Administrator's Report; January Rules/Permitting Report, and the January Ditch Inspector's Report, (Hansen, Charlie Jasken), carried unanimously.

Election of Officers: President Kral asked for nominations for 2023 Board of Managers officer positions including President, Vice-President, Secretary and Treasurer. He asked if any of the newer managers would like to serve in any of the positions. **Motion elect 2023 Officers: Kral-President, Okeson-Vice-President, Michaelson-Treasurer, Chris Jasken-Secretary (Hansen, Charlie Jasken) carried unanimously.**

COMMITTEE REPORTS.

OT Policy Committee. Kral will be attending the January 26th meeting in Otter Tail to approve the proposed Implementation budget.

OT Technical Advisory Committee. The TAC has prepared a proposed implementation 2023-24 plan/budget which will be reviewed and approved at the January 26th Policy Committee meeting. It is proposed to hire a staff person that would be shared by PRWD/Cormorant/Becker SWCD to be paid from the grant funds for project development (75/25 cost share) for a two-year period but could be renewed under future implementation plans. The managers spoke in favor of this arrangement.

Stakeholder Advisory Committee. Manager Olson inquired how advisory committees are used. Staff provided recent examples such as with the education programs and also during the Otter Tail River Watershed Plan development. Further discussion will be held in conjunction with the 2023 Workplan overview at the February meeting.

Personnel. Staff noted there are currently fewer summer intern applications than in past years. A former intern who will be in the area on a short-term basis (May-August) may be interested in working for the District, but would require a higher rate of pay than a college intern. This person has experience and would lighten the training time. The board agreed it would be acceptable to offer the position at a higher rate of pay if the job was accepted.

TREASURER'S REPORT.

- a. **Approval of January 2023 Bills.** Treasurer Michaelson presented the January 2023 claims and 2022 4th Quarter Manager Compensation and Expenses. There is an addition to the bills list presented for Noah & Associates in the amount of \$1,375. **Motion to approve the January 23 claims with the addition of Noah & Associates and the 4th Quarter Manager Compensation and Expenses (Checks 15054-15063 and EFT 2059-2065, EFT 2069-2076) in the amount of \$110,977.90 (Michaelson, Hansen), carried unanimously (attached hereto).**
- b. **January 2023 Fund Transfer.** Michaelson recommended transferring \$135,000 to cover the regular monthly expenses. **Motion to transfer \$135,000 from the Bremer Bank savings account to the checking account (Michaelson, Charlie Jasken), carried unanimously.**
- c. **Financial Report.** The January-December 2022 Revenues and Expenses Report was reviewed by the managers. **Motion to approve the January-December 2022 R & E Report (Michaelson, Chris Jasken), carried unanimously.**

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
JANUARY 19, 2023**

NEW BUSINESS.

- a. **2023 Board Meeting Schedule.** It was the consensus of the Managers to schedule the regular monthly board meetings on the *third Wednesday of the month at 8:30 AM* (see attachment A).
- b. **2023 Selection of Depositories.** The District's checking and saving accounts are currently with Bremer Bank. **Motion to continue with District Savings and Checking accounts at Bremer Bank (Michaelson, Hansen) carried unanimously.**
- c. **2023 Selection of Official Newspaper-Detroit Lakes Record/Tribune.** **Motion to designate Forum Communications Detroit Lakes Tribune/Record as the official newspaper of the District (Kral, Olson), carried unanimously.**
- d. **2023 Selection of Consultants.** Stantec Engineers and Attorney Skoyles were on hand to discuss with the board their qualifications and working history with the District. **Motion to designate Marlon Mackowick, Stantec as District Engineer and Karen Skoyles, Ramstad, Skoyles & Winters, P.A. as the District's Attorney (Kral, Michaelson) carried by majority with dissent from Chris Jasken and Hansen.**
- e. **Grant Agreements.** **Motion to approve and enter into the grant agreements for the MN DNR Conservation Partners Legacy-Little Floyd Lake Rock Arch Rapids and the BWSR Clean Water Fund C23-0127 Rice Lake Wetland Restoration Project Construction – Phase 2 projects and designate Administrator Guetter as the authorized grant representative, (Hansen, Olson) carried unanimously.**
- f. **Otter Tail River 1W1P-Resolution to Adopt and Implement the Plan.** It was noted BWSR will review and approve the plan at its January 25th meeting and it will become the District's new 10-year watershed management plan, effective on the BWSR approval date and the District will be eligible for non-competitive implementation grant funds. **Motion to approve the Resolution to Adopt and Implement the Otter Tail River 1W1P Comprehensive Watershed Management Plan (attached hereto), (Olson, Charlie Jasken) carried unanimously.**
- g. **MAWD Special Meeting & 2023 Legislative Briefing/Day at the Capitol.** MAWD is holding a special membership meeting in conjunction with the legislative event. The newly adopted strategic plan (approved by the membership in December 2022) includes changing the organization's name from MAWD to Minnesota Watersheds. District delegates will vote on approving the organization name change at the special meeting. **Motion to appoint Kral as the District's voting delegate at the MAWD Special Meeting, (Chris Jasken, Charlie Jasken) carried unanimously.** Guetter will be attending the MN Administrators meeting. The MN Watersheds Legislative event provides an opportunity to meet with State Legislators.

Manager Hansen left the meeting at 4:38 PM for another engagement.

UNFINISHED BUSINESS. None

PUBLIC FORUM. None.

PULLED CONSENT AGENDA ITEMS. None

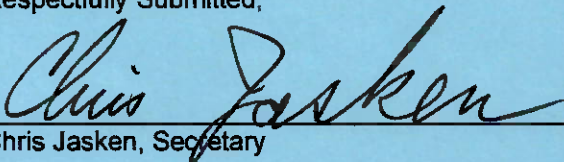
ENGINEER'S REPORT. Mackowick stated he will be attending an IT meeting with the South Shore development engineers, Guetter, and Jon Pratt on Friday to review stormwater management options.

ATTORNEY REPORT. Attorney Skoyles had nothing further to report.

ANNOUNCEMENTS. None

ADJOURNMENT. **Motion to adjourn the regular meeting at 4:43 PM (Kral, Michaelson) carried unanimously.**

Respectfully Submitted,


Chris Jasken, Secretary

Meeting Approved: 2-22-23

**PELICAN RIVER WATERSHED DISTRICT
REGULAR MEETING BOARD MINUTES
JANUARY 19, 2023**

2023 Pelican River Watershed District Board of Manager's Meeting Schedule

1/17/2023	Tuesday	8:30 AM	Special Meeting - Workshop
1/19/2023	Thursday	3:00 PM	
2/22/2023*	4 th Wednesday	8:30 AM	*Date change - Mn Watersheds Legislative Event
3/15/2023	Wednesday	8:30 AM	
4/19/2023	Wednesday	8:30 AM	
5/17/2023	Wednesday	8:30 AM	
6/14/2023	2 nd Wednesday	8:30 AM	**Date change- MN Watersheds Summer Tour
7/19/2023	Wednesday	8:30 AM	
8/16/2023	Wednesday	8:30 AM	
9/13/2023	2 nd Wednesday	8:30 AM	Date change - Public Hearing followed by Regular Monthly Mtg
10/18/2023	Wednesday	8:30 AM	
11/15/2023	Wednesday	8:30 AM	
12/20/2023	Wednesday	8:30 AM	

*MN Watersheds Legislative Event and Special Membership Meeting, Admin Meeting– February 15-17th, St. Paul

** MN Watersheds Summer Tour – hosted by Shell Rock River and Cedar River Watershed Districts, June 20-22, 2023

MN Watersheds Annual Conference & Trade Show, Alexandria, MN – Tuesday, November 28 to Thursday, November 30, 2023

**Pelican River Watershed District
Claims Paid - January 2023**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>ACH Employee Payments</u>			
*Guetter, Tera	01/23/2023	EFT2076	198.00
			\$198.00
<u>ACH Auto Payments</u>			
Bremer Bank	01/23/2023	ACH	15.00
Loffler Companies, Inc.	01/23/2023	ACH	176.91
			\$191.91
<u>ACH Vendor Payments</u>			
Lakes Computer, Inc.	01/23/2023	EFT2077	190.00
Stantec Consulting Services Inc.	01/23/2023	EFT2078	42,105.80
Wells Fargo-Office Lease	01/23/2023	EFT2079	1,299.58
			\$43,595.38
<u>Checks Vendor Payments</u>			
Arvig	01/20/2023	15054	68.95
Bank of America	01/20/2023	15055	3,398.63
Loffler	01/20/2023	15056	109.12
MAWD	01/20/2023	15057	5,000.00
Office of MNIT Services	01/20/2023	15058	62.73
Premium Waters, Inc.	01/20/2023	15059	8.35
Ramstad, Skoyles, & Winter P.A.	01/20/2023	15060	2,400.00
Houston Engineering Inc.	01/20/2023	15061	24,739.75
Williams Excavation & Seeding LLC	01/20/2023	15062	25,368.73
Noah & Associates, Inc.	01/20/2023	15063	1,375.00
			\$62,531.26
<u>ACH Manager Expenses</u>			
.Hansen, Phil	01/23/2023	EFT2069	118.75
.Jasken, Charles	01/23/2023	EFT2070	136.88
.Jasken, Chris	01/23/2023	EFT2071	9.38
.Kral, D.	01/23/2023	EFT2072	377.61
.Michaelson, R.	01/23/2023	EFT2073	26.25
.Okeson, O.	01/23/2023	EFT2074	37.50
.Olson, Laurie	01/23/2023	EFT2075	125.63
			\$832.00
<u>ACH Manager Compensation</u>			
.Hansen, Phil	01/23/2023	EFT2059	346.31
.Jasken, Charles	01/23/2023	EFT2061	688.01
.Jasken, Chris	01/23/2023	EFT2062	346.31
.Kral, D.	01/23/2023	EFT2063	909.65
.Michaelson, R.	01/23/2023	EFT2064	267.81
.Okeson, O.	01/23/2023	EFT2065	420.19
.Olson, Laurie	01/23/2023	EFT2060	651.07
			\$3,629.35

**Pelican River Watershed District
Claims Paid - January 2023**

	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<u>ACH Payroll Payments</u>			
Supplemental Benefits	1/4/2023	EFT 2053-2055	3,054.60
Employee Payroll	1/5/2023	EFT 2056-2058	4,278.44
Federal Withholding	1/6/2023	ACH	2,133.30
Employee Payroll	1/19/2023	EFT 2066-2068	4,353.40
Federal Withholding	1/31/2023	ACH	2,040.74
MN State Retirement System	1/31/2023	ACH	5,676.00
MN Revenue	1/31/2023	ACH	567.00
PERA	1/31/2023	ACH	2,466.16
			<u>\$24,569.64</u>
TOTAL JANUARY 2023 EXPENSES:			<u>\$135,547.54</u>

PELICAN RIVER WATERSHED DISTRICT
Resolution to Adopt and Implement
The Otter Tail River One Watershed, One Plan
Comprehensive Watershed Management Plan

WHEREAS, the Pelican River Watershed District is a member of the Otter Tail River Watershed Partnership Planning Memorandum of Agreement; and

WHEREAS, the Pelican River Watershed District has been an active participant in the development of the Otter Tail River One Watershed, One Plan (Plan), also know as a comprehensive watershed management plan; and

WHEREAS, Pelican River Watershed District recommended the Otter Tail Policy Committee submit the plan for State approval on December 15, 2023; and

WHEREAS, the Otter Tail Policy Committee submitted the plan for approval on December 15, 2022; and

WHEREAS, the Board of Water and Soil Resources (BWSR) North Region Committee met on January 4, 2023 and decided to recommend the Plan be approved according to Minnesota Statutes 103B.101, subdivision 14 at the BWSR Board meeting on January 25, 2023; and

WHEREAS, the BWSR Board will meet on January 25, 2023 to review and approve the Plan according to Minnesota Statutes 103B.101, subdivision 14.

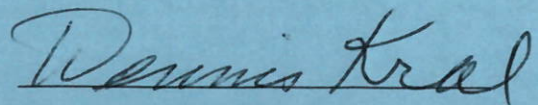
NOW, THEREFORE CONTINGENT UPON the BWSR Board's approval of the Plan on January 25, 2023, the Pelican River Watershed District hereby adopts and will begin implementation of the Plan for the area of the watershed identified within the Plan and serves as a substitute for the Pelican River Watershed District's comprehensive water management plan as per 103D for the duration of the state-approved Plan.

CERTIFICATION

STATE OF MINNESOTA

Dennis Kral, Pelican River Watershed District

I do hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by Pelican River Watershed District Board of Managers at a duly authorized meeting therefore held on January 19, 2023.



Dennis Kral, President
Pelican River Watershed District

DISTRICT ADMINISTRATOR'S MONTHLY REPORT
FEBRUARY 16, 2023

BIG NEWS! The Otter Tail River Comprehensive Watershed Management Plan (2023 – 2032) (<https://prwd.org/resources/water-management-plan/>) was approved for adoption and implementation by The PRWD Board of Managers at the January 19, 2023 meeting and the plan was formally approved by the MN Board of Soil and Water Resources and is effective on January 25, 2023. Previously each local government has its own plan (the District had a Water Management Plan-2020-29) and over the past year, local governments within the Otter Tail River planning area collaborated on a joint plan to guide the management of the diverse and valuable natural resources within the watershed area.

The plan partnership includes Otter Tail County, East Otter Tail Soil and Water Conservation District (SWCD), West Otter Tail SWCD, Becker County, Becker SWCD, Pelican River Watershed District, and Cormorant Lakes Watershed District.

PRWD operations are guided by the OTWMP which identifies water and land resource issues and prioritizes implementation actions to meet the resource goals within the OT Basin. The plan prioritizes actions for the protection or enhancement of surface waters (lakes, streams, wetlands, drainage systems), protection and management of habitat, increase land stewardship, and the protection of groundwater. The plan also prioritizes agency programs for improved watershed awareness, defines the respective roles and responsibilities between the plan partner and other organizations, and addresses emerging challenges posed by federal Clean Water Act requirements for impaired waters.

Going forward, reports and plans will follow the new Otter Tail Plan format.

A. Surface Waters Protection and Enhancement

1. Capital Improvement Projects/Structural and Non-Structural Practices

- a. **Rice Lake Capital Improvement Project (CIP). Phase 1** – Guetter and Moses submitted the required project update on the BWSR E-link system on January 27. **Rice Lake Wetland Phase 2 – Lower Structure** – Guetter uploaded the Grant Agreement and submitted the project work plan in E-Link on February 9th and was notified it was approved.
- b. **Campbell Creek Project (CIP).** The work plan was submitted by MPCA to EPA on January 19th for their review. After we hear back from EPA, then another detailed workplan and budget will be put together for first round of funding (Oct 2022 - Sept 2026). The District will be working with Becker SWCD to use these federal 319 funds as a match to the Otter Tail 1W1P Implementation State funds to assist with identifying and targeting critical erosion areas, and to contact landowners to install needed Ag BMPS and streambank stabilization measures, as well as promote soil health measures (cover crops, reduced tillage, perennial crops, crop rotation, pasture management).
- c. **FEMA Flood Hazard Grant.** The quarterly report was submitted to FEMA. Work by Stantec continues and an update will be presented at the Wednesday, March 15th monthly meeting.
- d. **St Clair Lake TMDL** – Regional Urban Stormwater Treatment – Fairgrounds Area Regional Treatment Enhancement Study (OTW \$50K); Washington Mall City parking lot – Discussion to apply for a competitive BWSR grant for the treatment improvements (\$1.5-2.0M project construction).
- e. **Becker County Drainage Systems 11, 12, 13 and 14**
 - a. **Ditch 11** - Nothing to report.
 - b. **Ditch 12** – Nothing to report.
 - c. **DITCH 13 (Little Floyd Lake to Big Detroit)** - Nothing to report.
 - d. **DITCH 14 and BRANCH 1 (HWY 10 to St. Clair Lake to Pelican River)** - Nothing to report.
 - e. **BWSR Annual Drainage Buffer Strip Report – CY 22** – The annual buffer strip activity report for all systems was submitted on January 13, 2023 to BWSR.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT
FEBRUARY 16, 2023

- f. **Administration** – The District received the required “Drainage System Contractor Certification” from one contactor on January 21, 2023.
- g. **Legislative Drainage System- Environment Groups- Drainage Registry Bill.** Bill language and an update from the Drainage Work Group is enclosed.

Drainage Registry Bill The Drainage Work Group (DWG) February 10th meeting highlights):

- Drainage Authorities (DA) believe that just giving the information earlier in the process is not going to solve the perceived problem. They want to figure out how to do something that everyone in the room agrees with. They asked what constructive things will happen because of the portal being established.
- The environmental groups have done their own review of projects and have created their own database by calling DA's and receiving petitions and engineering reports. They have reviewed all 71 projects in the database, commented on about half of them, and formally intervened on five or six. The farm groups have a hard time seeing how the registry portal could be divorced from early coordination. There could be financial impacts for landowners having to pay for these earlier changes. There is concern about the language in section c and how to reach consensus. At their annual conference, the corn growers voted that they cannot support a drainage registry portal. They would support discussing the drainage registry as part of early coordination.
- The environmental groups asked (but must take back to their members for consideration), if DA's and farm groups would “stand down” if repairs were removed and an acceptable notification date was provided.
- DA's believe that if they are asked to “stand down”, they would not support the bill. DA's concerns have not been addressed. There needs to be some sort of compromise. The DA's offered a list of things, and nothing has been brought forward and have repeatedly stated they are uncomfortable with the current language. If the environmental groups opt to introduce legislation, that will raise hackles and make people more upset. Things don't always happen right away. That is the reason the DWG was put together by Chair Hansen. The conversation hasn't tilted in a way that shows everyone is happy. If environmental groups introduce legislation without running it by DWG stakeholders first, there will be a lack of trust.
- The environmental groups asked (but must take back to their members for consideration), if drainage authorities and farm groups would “stand down” if repairs were removed and an acceptable notification date was provided.
- Drainage authorities asked that we stop talking about the DWG process. Now, we are trying to negotiate legislation, not follow the DWG process. It is unfortunate that the environmental groups have decided to move forward on their own and not continue to work with us.
- **Next steps:** The environmental groups will meet to determine if there is support for the proposed changes. If they agree, they will draft a bill, send it to Tom Gile-BWSR and have him distribute it to DWG members by the middle of next week.

WATER MANAGEMENT RULES – see enclosed report.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT
FEBRUARY 16, 2023

B. HABITAT PROTECTION AND MANAGEMENT

a. River/Stream Connectivity – Barriers to Fish Movement

1. Little Floyd Lake Structure Modification – Guetter will submit the required information (agreement, workplan, certificate of liability, temporary construction easement, etc.) when it becomes available. We will plan on including this project and the Rice Lake project for the upcoming project construction bids for potential cost savings.

b. Aquatic Invasive Species Prevention and Management.

1. Project 1B (Sallie/Melissa) & Project 1C (Detroit/Curfman). Applications have been submitted for the 2023 AIS treatment grants to treat Flowering Rush and Curly-leaf Pondweed on Big Detroit, Curfman, Muskrat, Melissa, and Sallie. A MN DNR grant was received for Melissa (\$1650). The 2022 grant awarded for Muskrat (\$1500) is still available to be used in 2023.

C. EDUCATION AND OUTREACH (Website, Social Media, and Workshops)

a. Local Media/Mailings.

Hodge Podge Radio. Guetter was the guest on Hodge Podge on January 20th and discussed the Otter Tail Watershed Plan (adopted and working on implementation workplan/grant funds); District grants projects including Phase 2 Rice Lake, Little Floyd Lake Rock arch rapids, and the FEMA Flood Study. She also put a plug in to apply for an internship with the District this summer.

Social Media Posts (Facebook) –January 2023

- 1-3-2023 – Apply for Summer Internship
- 1-6-2023 – Identifying MN bird songs – MN DNR
- 1-17-2023 – 2023 Mini Education Grant Opportunities
- 1-18-2023 – December snowfall totals in DL
- 1-20-2023 – PRWD board meeting time change

Website. Staff updated the “About” section with the OTW Plan information. As time allows, staff will add information, pictures, content to other sections.

b. Local Schools

District Education Grants. Moses emailed a notice and grant applications to local schools advising them that PRWD has mini grants available for 2023 for classroom science supplies. Initial reaction has been positive.

AIS Education. Moses is working on an AIS presentation for students as no education on this topic has been done in our schools the past several years. She will present to Holy Rosary 7th & 8th Graders on Feb. 23 and to Roosevelt & Rossman 5th graders during the weeks of March 20 and March 27 .

4th Grade Water Festival. The City of Detroit Lakes will be hosting this event at the DLCCC on April 21, 2023. The Watershed District did budget for a \$250 donation towards sponsorship of this event. Moses and Kemper will be presenting with the watershed model.

DISTRICT OPERATIONS/ADMINISTRATION

Grant Oversight.

- **Campbell Creek Watershed Restoration (MPCA Section 319 Small Watersheds Focus Group C Grant Funding).** The work plan is in progress, see CIP section
- **FEMA Grant** – FEMA localized flooding study. See CIP section
- **BWSR Clean Water Rice Lake Project – Phase 1 & Phase 2.** See CIP section.
- **MN DNR – Conservation Partners Legacy Grant.** Work Plan underway.
- **Otter Tail 1W1P Implementation.** Work plan under development.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT
FEBRUARY 16, 2023

Otter Tail River 1W1P Partnership – WEBSITE: <https://www.eotswcd.org/ot1w1p/>

- a. **OTW Policy Committee (Kral).** On January 26th, the Implementation Work Plan/Budget was approved and will be submitted to BWSR prior to March 1st in order to receive the grant funding.
- b. **OTW TAC Committee (Guetter).** The TAC met virtually on February 6th to consider best use of unspent grant funds (plan development came in under budget). The consensus was to use the funds for developing a grant tracking system.
- c. **OTW Stakeholder Advisory Committee.** No meetings scheduled.
- d. **OTW Forest Land Stewardship Plan (Kemper).** Nothing further to report.

MN Watersheds Association

- a. **MN Association of Watershed Administrators (MAWA) –** Guetter attended the MAWA meeting in St. Paul on February 15th as well as the legislative days.
- b. **Legislative Days at the Capital (Feb 15th – 16) and MN Watersheds Special Meeting –** Kral attended the Special Meeting and Legislative meetings and will provide an update at the Board meeting. MW's will be emailing updates in the upcoming weeks on legislation (via YouTube video or written report).
- c. **MN Watershed's Summer Tour.** Scheduled for June 20-23, 2023. Due to this conflict, the June PRWD board meeting will be moved up a week to June 14, 2023 at 8:30 AM.

2023 Workplan. Guetter updated the Work Plan format to coordinate with the OTW Plan structure, focused water resources, identified issues, and implementation measures (no small task).

2022 Audit. Moses continues compiling information for the "box audit" such as QB records, minutes/financials, contracts/grants, board member info, bank records, levies/assessments/fees/budgets, federal programs, insurance policies, and other requested information.

2022 Annual Report. Moses has formatted the 2022 Annual Report and Guetter and Kemper will be adding sections as time allows in the upcoming weeks. We anticipate that it will be ready for board review at the March 15 meeting.

Summer Interns. The former intern that was discussed at the January board meeting accepted a position elsewhere. Kemper and Moses conducted four interviews. Selection and offers will be made the week of 2/13.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT

FEBRUARY 16, 2023

DATA COLLECTION AND MONITORING PROGRAM

February 2023

Data Collection Year-End Reporting.

Stream and Lake Data. Kemper is currently analyzing the data and creating charts and reports.

January 2023 Temperature



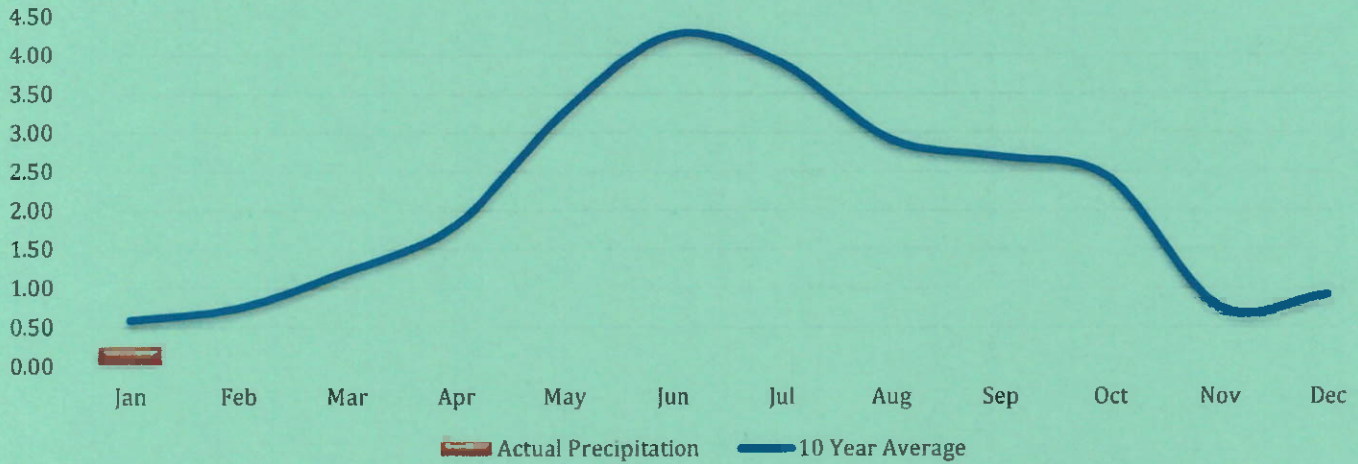
January 2023 Temperatures

The month of January brought some warmer than average temperatures, with a 7-day cold snap at the end of the month where the temperatures were well below the average. In Detroit Lakes, the month's highest temperature was 32°F which occurred on the 27th and the lowest temp was -20°F on the 29th and 30th. During January, Detroit Lakes saw 21 days of temperature above the historical average and 10 days below the historical average.

One more climate feature of note, January was very cloudy, dominated by almost constant low cloud cover and many days brought fog, some days ice fog, which produced hoar frost. Glimpses of the sun were rare, and citizens grew grumpy about the grey days. Climate stations reported only 2 or 3 completely sunny days.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT
FEBRUARY 16, 2023

2023 Precipitation



2023 Snowfall



January 2023 Precipitation

January 2023 was a drier than average month. In Detroit Lakes we had a total of 0.24 inches of rain and 4.70 inches of snowfall with the majority of that precipitation on the 27th with 0.11 inches of rainfall and 2 inches of Snowfall. This is about half of what we received during the 10-year historical average (0.58 inches of rainfall and 8.15 inches of snowfall).

RULES OF ENFORCEMENT

February 2023

SS: Small Site LS: Large Site Gov: Government Project

Permits Issued

<u>No.</u>	<u>Name</u>	<u>Address/Area</u>	<u>Approved Project</u>
23-01	Mid Co	Ditch 14 Crossings Hwy 59, CSAH 6, Long Lake Rd.	Directional boar 1.25" conduit with fiber optic cable under D 14.
23-02	Mid Co	Ditch 13 Crossings West Lake Dr., Hwy 59, CSAH 22	Directional boar 1.25" conduit with fiber optic cable under D 13.
23-03	Mid Co	Sucker Creek Crossings South Shore Dr., 290th Ave.	Directional boar 1.25" conduit with fiber optic cable under Sucker Creek.
23-04	Mid Co	Ditch 13 Tributary River Crossing: East Shore Dr.	Directional boar 1.25" conduit with fiber optic cable under Ditch 13 Tributary River
23-05	Daggett, Stephen & Michelle	2046 Elm Wood Dr. (Long Lake)	SIZ: install 60' of rip rap.
23-06	Wimmer, Brad	1225 West Lake Dr.	SIZ: Install 1 flagstone step, add soil & native vegetation.
23-07	Wimmer, Brad	1239 West Lake Dr.	SIZ: Remove wood edger and replace with 1' wide concrete Edger, remove brick lake access way and replace with Flagstone Pavers. Plant native shrubs.
23-08	Wimmer, Brad	1241 West Lake Dr.	SIZ: Add soil and vegetate with native shrubs/plants in sand \ Blanket area. Install 1' wide concrete edger flush with ground.

Permit Applications Pending

Jan Anderson –13492 Fairhaven Lane. SIZ alteration, rip rap and shoreline repair. Email sent to contractor 1/11/23-no response.

Steve Walz: 1080 West Lake Dr.-Garage replacement. Stormwater mitigation needed. No fee received.

Permit Applications Expected

Gehrig Properties/Southwood Shore Estates— New development off of South Shore Dr. The City of Detroit Lakes did approve R-2 zoning for residential development and the Developer will begin with 7 lots consisting of 2.62 acres. **2/16**-No application received.

Violation *****

SS Oehlke, Tim & Angela, 1836 East Shore Drive, trees removed in SIZ without a permit . **2/16/2023**—building continues on the site-no updates.

Village of Riverview-Easement Violation— Surety document and fee has been received from their board. Deadline for vegetation restoration work has been extended to June 30, 2023. Retaining wall on site #414 to remain within Limited Common Element area as per City of Detroit Lakes Conditional Use dated 9/12/16. **2/16/2023**- No further updates.

SS Raymond Reading, 25213 Town & Country Estate Roads. **-2/16/2023** Will monitor planting in spring 2023.

Corey Maple, 12010 County Rd 17. 8/12/22: Majority of work completed. **2/16/2023**- Retaining L of C until spring 2023.

Jeffery & Amy McKinnon, 15238 E. Munson Dr. Work/alterations in the SIZ done without a permit. **2/16/2023**—Permit has been issued. L of C will be held until site remedied.

District Comments to City of Detroit Lakes Planning & Zoning— March 2,2023 Meeting

Brian & Sandy Korbel-944 South Shore Drive. Stormwater mitigation will be required if approved.

District Comments to Becker County Planning & Zoning—Feb. 23, 2023 Meeting

No Comments needed.