

# Regular Meeting Agenda



Date: Thursday, June 20, 2024  
Time: 08:30 AM  
Location: Wells Fargo Building, Second Floor Meeting Room  
211 Holmes St. West, Detroit Lakes MN

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Action Items in bold face

## **08:30 AM – Verification of Quorum & Call to Order**

### **Manager Oath of Office – Okeson, Charles Jasken**

#### **1. Consider Agenda Additions & Approve Agenda**

#### **2. Approve Consent Agenda** *Items on the consent agenda will be approved with a single vote. If a Board Member would like to discuss an item on the consent agenda, they should request to remove item from consent agenda.*

- 2.1. May 15, 2024 Board Meeting Minutes
- 2.2. Administrator's Report (including the Ditch Inspector's Report)
- 2.3. Rules/Permitting Report
- 2.4. January-May 2024 Revenue & Expense Report; Grants Received/Expended

#### **3. Public Comment –** *May address the Board for up to 3 minutes per speaker.*

#### **4. Treasurer Report**

- 4.1. Approve June 2024 Bills
- 4.2. Approve June 2024 Fund Transfer

#### **5. Grant Program Funding Requests**

- 5.1. Best Management Practices (BMP) Applications
- 5.2. Education Mini-Grants

#### **6. Unfinished Business – none.**

#### **7. New Business (09:00 AM)**

- 7.1. Approve Pelican River Watershed District Annual Report**
- 7.2. Campbell Creek Stream Stabilization Project - Stantec Scope of Work and Professional Services Agreement**
- 7.3. Campbell Creek Stream Stabilization Project - Draft Right of Entry Agreement.**

#### **8. Discussion Items**

- 8.1. Nick Kludt (MN DNR) – Buck's Mill Dam Rock Arch Rapids Update

#### **9. Reports (10:15 AM)**

- 9.1. Attorney – Lukas Croaker
- 9.2. Engineer – Moore Engineering

#### **10. Manager Workshop #4 - Rules Revision – Garrett Monson, Moore Engineering (10:30 AM)**

#### **11. Upcoming meetings and events**

- 11.1. June 25-27, 2024 – Minnesota Watersheds Summer Tour, East Metro.
- 11.2. July 17, 2024; 08:30AM – Board Meeting

## **12:30 PM Adjournment**

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## **12:30 PM Adjournment**

A Zoom link request may be made by contacting the office by 3:30 PM on 6/18/2024 at 218-846-0436 or by emailing [prwdinfo@arvig.net](mailto:prwdinfo@arvig.net)

# Regular Meeting Minutes



|                   |   |
|-------------------|---|
| Date:             | Wednesday, May 15, 2024   |
| Location:         | Wells Fargo Building, Second Floor Meeting Room<br>211 Holmes St. West, Detroit Lakes MN  |
| Managers Present: | Rick Michaelson, Dennis Kral, Orrin Okeson, Chris Jasken, Charles Jasken, Laurie Olson  |
| Managers Absent:  | Phil Hansen   |
| Staff:            | Administrator Guetter, Kemper, Bach   |
| Consultants       | Lukas Croaker (Ohnstad Twichell), Chad Engels (Moore Engineering), Garrett Monson (Moore Engineering), Katie Kemmit (Stantec), Todd Shoemaker (Stantec) |
| Others:           | John Okeson (Becker County Commissioner), Ellis Peterson (Cormorant Lakes WD)   |

Action Items in bold face

**Call to Order – The Regular Managers’ meeting was called to order by President Michaelson at 08:30 AM.**

## 1. General Housekeeping

### 1.1. Approve Agenda and Consent Agenda

1.1.1. Minutes – Regular Meeting – April 17, 2021

1.1.2. Administrator’s Report (including Ditch Inspector’s Report)

1.1.3. **Motion to approve the agenda with the addition of a BMP Cost Share Grant Application (Rehder) and the Consent Agenda, except for the Rules Report (Kral, Charles Jasken), carried unanimously.**

1.1.4. **Public Comment –No public comment was stated.**

### 1.1.5. Treasurer Report

1.1.5.1. **Motion to approve May 2024 Claims (Checks 015226, 015263-015270 and EFT2421-EFT2427 in the amount of \$47,142.52). (Chris Jasken, Kral) – Carried unanimously (attached hereto).**

1.1.5.2. **Motion to approve May 2024 fund transfer \$84,000 from savings to checking (Okeson, Olson), carried unanimously.**

1.1.5.3. **Motion to approve January – April 2024 Revenue and Expense Report. (Charles Jasken, Kral), carried unanimously.** The report will be filed for audit.

### 1.1.5.4. Summer Intern fuel/mileage expense and pay rate

Guetter noted the two interns are travelling from Fargo, ND and Bemidji, MN to Detroit Lakes. They are working from mid-May to mid- August for 13 weeks.

**Motion to approve a \$50 gas card per week for summer interns (Kral, Charles Jasken).** Further discussion was held regarding their hourly pay rate. **The motion was amended to include increasing the summer interns’ hourly rate of pay to \$20 per hour (Kral/Charles Jasken), carried unanimously.**

## 2. Unfinished Business – none.

# Regular Meeting Minutes – May 15, 2024

## 3. New Business (09:25 AM)

- 3.1. **FEMA H&H Study Final Update** – Stantec – Todd Shoemaker and Katie Kemmit. The presentation included the project overview, data collected and modeled, results from the public engagement, and recommendations. Recommendations included: 1. maintain current rate control and volume standards to management stormwater runoff and mimic pre-development hydrology 2. Refine model to include city pipe and lift station data to the 2D model, 3. Develop a stormwater plans for HWY 21/Rice Lake Road, Pelican River/North Shore Drive, Sucker Creek/Mountain Road, and East Munson Drive. Shoemaker encouraged the District to update and maintain the model for District, partner and private project use and to use this information for future grant funding opportunities. Administrator Guetter will coordinate with local government units and update at a future meeting.

Commissioner John Okeson left the meeting at 10:16 AM for a previously scheduled meeting.

- 3.2. **Detroit Lakes Airport 2024/2025 Construction – Defer 2024 Permit to include in 2025 Project Stormwater Plan Permit.** Detroit Lakes/Becker County Airport will be constructing projects in 2024 and 2025. The request is to defer the 2024 project permit and include it in the reconstruction project permit programmed for 2025. The 2024 construction project involves pavement maintenance and minor taxi-lane widening (5,000 SF). The 2025 project involves reconstruction and expansion of the central ramp (approx. 4.5 acres). Engineer Monson and Administrator Guetter recommend approving the deferment.

- 3.2.1. **Motion to approve the Detroit Lakes/Becker County Airport Commission request to defer the permit application for the 2024 project construction and include the project in the 2025 project construction permit. (Chris Jasken, Charles, Jasken), carried unanimously.**

- 3.3. **2024 Permitting Agreement – Becker County, Cormorant Lakes Watershed District (CLWD), Pelican River Watershed District.** The draft 2024 Permitting Agreement was presented by Attorney Croaker. The draft has been submitted to Becker County and Cormorant Lakes Watershed District for review and approval.

- 3.3.1. **Motion to approve the 2024 Permitting Agreement and amend at a future day subject to changes requested from other parties (Kral, Okeson), carried unanimously.**

- 3.4. **Rules Report** –Administrator Guetter reviewed report.

- 3.5. **District BMP Cost Share Program - Rehder - \$1,000.00.** Request for stabilization of slope along the Pelican River and installation of native plants.

- 3.5.1. **Motion to approve the cost share application for the Ken and Bonnie Rehder property for up to \$1,000.00, (Olson, Kral). Carried unanimously.**

## 4. Reports (10:51 AM)

- 4.1. Attorney Croaker – no further additions, working on 2024 Permitting Agreement.

- 4.2. Engineers Chad Engels/Garrett Monson – Engels commented invoicing will correlate to the project task orders. Monson continues to oversee permit reviews and Rules update project.

## Shanna Bach

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**From:** tera.guetter@arvig.net  
**Sent:** Thursday, June 6, 2024 4:01 PM  
**To:** prwdinfo@arvig.net  
**Subject:** FW: Detroit Lakes Airport - Defer 2024 Permit to 2025 Project

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**From:** tera.guetter@arvig.net <tera.guetter@arvig.net>  
**Sent:** Wednesday, May 8, 2024 2:29 PM  
**To:** 'Garrett Monson' <Garrett.Monson@mooreengineeringinc.com>; 'Chad Engels' <chad.engels@mooreengineeringinc.com>  
**Subject:** FW: Detroit Lakes Airport - Defer 2024 Permit to 2025 Project

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**From:** Taylor Peterson <[Taylor.Peterson@meadhunt.com](mailto:Taylor.Peterson@meadhunt.com)>  
**Sent:** Monday, April 29, 2024 12:08 PM  
**To:** Tera Guetter ([tera.guetter@arvig.net](mailto:tera.guetter@arvig.net)) <[tera.guetter@arvig.net](mailto:tera.guetter@arvig.net)>  
**Cc:** [prwdinfo@arvig.net](mailto:prwdinfo@arvig.net)  
**Subject:** Detroit Lakes Airport - Defer 2024 Permit to 2025 Project

Hi Tera,

Thank you for taking my call and catching up on the upcoming Detroit Lakes Airport 2024 construction project. As discussed, the 2024 project will involve pavement maintenance and minor taxiway widening (~5,000 SF). For design/construction efficiency and gaining better economy of scale, it's requested to defer the permit application and permanent stormwater treatment construction into the larger ramp reconstruction project programmed for 2025. This project involves full depth reconstruction (~3.5 acres) and expansion (~1 acre) of the central portion of the ramp.

We look forward to hearing from the district after the May 15<sup>th</sup> meeting. Please reach out to me directly with any questions in the meantime.

Regards,

**Taylor Peterson, PE** (He, Him, His)

Civil Engineer | Aviation

Direct: 952-641-8817 | Cell: 612-236-5503 | Transfer Files

**Mead&Hunt**

LinkedIn | Facebook | Instagram | My LinkedIn

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## Regular Meeting Minutes – May 15, 2024

5. **Discussion** – none

6. **Manager Workshop #3 Rules Revision (10:53 AM)**

Garrett Monson (Moore Engineering) presented Rules Revision Workshop #3 – Permitting Rule Review & Gap Analysis.

Manager Chris Jasken left for a previously scheduled meeting (12:00 PM).

7. **Confirm upcoming meeting dates and times.**

7.1. June Regular Meeting– Thursday, June 20, 08:30 AM. NOTE : the office will be closed on Wednesday, June 19<sup>th</sup> in observance of the Juneteenth holiday.

8. **Adjournment – Motion to adjourn the regular meeting at 12:10 PM, (Olson, Michaelson) –carried unanimously.**

Respectfully Submitted,

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Chris Jasken, Secretary

Meeting Approved

**Pelican River Watershed District  
Claims Paid - May 2024**

| Payee                            | Date      | Num                                     | Amount    |                         |
|----------------------------------|-----------|---|-----------|-------------------------|
| *Guetter, Tera                   | 5/15/2024 | EFT2427                                 | \$        | 75.00                   |
|                                  |           | <b>Employee Expenses Total:</b>         | <b>\$</b> | <b><u>75.00</u></b>     |
| <br>Bremer Bank                  | 5/15/2024 | EFT2421                                 | \$        | 18.50                   |
| Loffler Companies, Inc.          | 5/15/2024 | EFT2422                                 | \$        | 176.91                  |
|                                  |           | <b>Vendor Expenses - Autopay Total:</b> | <b>\$</b> | <b><u>195.41</u></b>    |
| <br>Lakes Computer, Inc.         | 5/15/2024 | EFT2423                                 | \$        | 190.00                  |
| RMB Environmental Labs, Inc.     | 5/17/2024 | EFT2424                                 | \$        | 841.00                  |
| Stantec Consulting Services Inc. | 5/17/2024 | EFT2425                                 | \$        | 37,690.55               |
| Wells Fargo-Office Lease         | 5/17/2024 | EFT2426                                 | \$        | 1,338.57                |
|                                  |           | <b>Vendor Expenses - EFT Total:</b>     | <b>\$</b> | <b><u>40,060.12</u></b> |
| <br>Arvig                        | 5/15/2024 | 015270                                  | \$        | 69.95                   |
| Bank of America                  | 5/15/2024 | 015226                                  | \$        | 936.93                  |
| County 6 Amoco & Bait            | 5/15/2024 | 015269                                  | \$        | 69.02                   |
| Loffler                          | 5/15/2024 | 015268                                  | \$        | 202.28                  |
| Office of MNIT Services          | 5/15/2024 | 015267                                  | \$        | 80.79                   |
| Ohnstad Twichell, P.C.           | 5/15/2024 | 015266                                  | \$        | 3,146.00 <sup>1</sup>   |
| Premium Waters, Inc.             | 5/15/2024 | 015265                                  | \$        | 13.72                   |
| Tech Sales Co.                   | 5/15/2024 | 015264                                  | \$        | 800.00                  |
| Webber Family Motors             | 5/15/2024 | 015263                                  | \$        | 1,493.30                |
|                                  |           | <b>Vendor Expenses - Checks Total:</b>  | <b>\$</b> | <b><u>6,811.99</u></b>  |
| <br>Benefit Stipend              | 5/3/2024  | EFT2412-EFT2414                         | \$        | 2,864.60                |
| Bi-Weekly                        | 5/9/2024  | EFT2418-EFT2420                         | \$        | 4,812.79                |
| Bi-Weekly                        | 5/23/2024 | EFT2428-EFT2432                         | \$        | 6,174.41                |
|                                  |           | <b>Payroll Total:</b>                   | <b>\$</b> | <b><u>13,851.80</u></b> |
| <br>Federal Tax                  | 5/6/2024  | EFT2413A                                | \$        | 860.80                  |
| Federal Tax                      | 5/9/2024  | EFT2418A                                | \$        | 1,881.80                |
| Federal Tax                      | 5/23/2024 | EFT2429A                                | \$        | 2,174.56                |
| Minnesota Tax                    | 5/29/2024 | EFT2434                                 | \$        | 814.00                  |
| MSRS                             | 5/29/2024 | EFT2433                                 | \$        | 4,676.00                |
| PERA                             | 5/29/2024 | EFT2435                                 | \$        | 2,606.16                |
|                                  |           | <b>Payroll Liabilities Total:</b>       | <b>\$</b> | <b><u>13,013.32</u></b> |
|                                  |           | <b>Total:</b>                           | <b>\$</b> | <b><u>74,007.64</u></b> |

1 Deposit of courtesy discount refund of \$205.00. Ohnstad Twichell check 44284 (5/30/2024).

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**2024 SHORELAND MANAGEMENT  
PERMITTING AGREEMENT**

**BY AND BETWEEN  
BECKER COUNTY, MINNESOTA  
AND  
PELICAN RIVER WATERSHED DISTRICT  
AND  
CORMORANT LAKES WATERSHED DISTRICT**

**Dated as of \_\_\_\_\_, 2024**

**Relating to:**

**An agreement between the Parties setting forth their respective responsibilities for  
management and permitting of the Shore Impact Zone and Shoreland Zone.**

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This instrument was drafted by:  
Ohnstad Twichell, P.C.  
P.O. Box 458  
West Fargo, North Dakota 58078



## 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT

**THIS 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT** (this “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 (the “Effective Date”), by and between Becker County, Minnesota, a political subdivision of the State of Minnesota (the “County”); Pelican River Watershed District, a political subdivision of the State of Minnesota (“Pelican River”); and Cormorant Lakes Watershed District, a political subdivision of the State of Minnesota (“Cormorant Lakes”); collectively, the “Parties.”

### RECITALS

**WHEREAS**, the County has the authority over development and zoning requirements, water regulation, and permitting within its boundaries in accordance with Minn. Stat. Chs. 103F, 103G, 115, 116, and 394; and

**WHEREAS**, Pelican River and Cormorant Lakes (the “Watershed Districts”) lie within the County and have the authority to adopt rules and issue permits for various projects, specifically those associated with shorelands, in accordance with Minn. Stat. §§ 103D.341 and 103D.345; and

**WHEREAS**, the Parties have adopted ordinances, rules, and/or requirements within their respective jurisdictions related to permitting activities within the Shore Impact Zone and Shoreland Zone; and

**WHEREAS**, the Shore Impact Zone is defined as land located between the Ordinary High Water Level of a public water and a line parallel to and one-half the setback from it (as defined by applicable county or municipal zoning ordinances), except that on property used for agricultural purposes the Shore Impact Zone boundary is a line parallel to and fifty feet (50’) from the Ordinary High Water Level; and

**WHEREAS**, the Shoreland Zone is defined as land located within one thousand feet (1,000’) of the Ordinary High Water Level of a lake, pond, or three hundred feet (300’) from a river or stream, as defined in the Becker County Zoning Ordinance; and

**WHEREAS**, the adopted ordinances, rules, and/or requirements related to permitting within the Shore Impact Zone and Shoreland Zone are not currently congruent for the same types of projects; and

**WHEREAS**, the Parties now desire to work together to streamline the Shore Impact Zone and Shoreland Zone permitting process for various projects occurring in these areas.

**NOW THEREFORE**, in consideration of the mutual covenants made herein, the Parties agree as follows:

### AGREEMENT

- 1. Purpose.** The Parties recognize that they retain overlapping jurisdiction on numerous permitting matters within the Shore Impact Zones, Shoreland Zones, Bluff Impact Zones, and on Steep Slopes. The Parties desire to enter into this Agreement to increase efficiency in reviewing, granting, and regulating permits, as well as increase the ease and efficiency of the

permit submittal processes for residents and contractors that reside and work within the Parties' respective jurisdictions.

2. **Interim Agreement.** Due to the timing of the adoption of this Agreement, the Parties intend for this Agreement to be effective only through calendar year 2024, or until such time as a new agreement is entered into by and between the Parties. The Parties will negotiate in good faith during the term of this Agreement to enter into a long-term agreement that will replace the provisions of this Agreement, effective calendar year 2025 and beyond. The Parties recognize that they currently have different standards and requirements in overlapping permitting areas and, as a result, will utilize the more stringent and specific requirements in this Agreement, with the intention to discuss and address the differences in those standards and requirements for the long-term agreement.
3. **Applicable Definitions.** The Parties have each defined the terms "Shore Impact Zone," "Shoreland Zone," "Bluff Impact Zone," and "Steep Slope," but the definitions vary slightly. For purposes of implementing this Agreement, the Parties agree to utilize the definitions found in the Becker County Zoning Ordinance for permitting purposes.
4. **Permitting Matters.** The following permitting matters will be the responsibility of the Party defined under each subsection. Although one Party may take the lead on permitting, that Party is not precluded from seeking input from the other Parties on an issue; provided, however, the Party with decision making authority as set forth herein will have the final determination on the issue.
  - A. *Shoreland Erosion Repair.* The Parties agree the Watershed Districts will be responsible for permitting land alteration in the Shore Impact Zone for erosion repair in accordance with their respective standards and requirements. Erosion repair includes revegetation, bioengineering, bio-armor, and natural rock rip-rap. The County will direct any inquiries regarding this work to the Watershed District where the property is located for permitting.
  - B. *Beach or Perched Sand Blanket.* The Parties agree the Watershed Districts will be responsible for permitting beach or perched sand blankets in Shore Impact Zone in accordance with their respective standards and requirements and the guidelines of the Minnesota Department of Natural Resources. The County will direct any inquiries regarding this work to the Watershed District where the property is located for permitting.
  - C. *Vegetation Alteration (Trees, Shrubs, Groundcover, Shoreline Buffers, and Landscaping).* The Parties agree the Watershed Districts will be responsible for permitting vegetation alterations in the Shore Impact Zone, Steep Slopes, and Bluff Impact Zone in accordance with their respective standards and requirements. The County will direct any inquiries regarding this work to the Watershed District where the property is located for permitting.
  - D. *Shoreline Pressure Ridge Repair.* The Parties agree the Watershed Districts will be responsible for permitting shoreline pressure ridge repairs in accordance with their respective standards and requirements. The County will direct any inquiries regarding this work to the Watershed District where the property is located for permitting.

- E. *Stairways, Lifts, Landings, Lake Access Walkways.* The Parties agree the County will be responsible for permitting stairways, lifts, landings, and lake access walkways in accordance with its requirements. The Watershed Districts will direct any inquiries regarding this work to the County for permitting.
- F. *Structures.* The Parties agree the County, as the zoning authority, will be responsible for permitting structures and considering variances or conditional uses for non-conforming structures. The Watershed Districts will direct any inquiries regarding this work to the County for permitting.
- G. *Impervious Surfaces.* The Parties agree the County will be responsible for permitting impervious surface coverage. The Watershed Districts will direct any inquiries regarding this work to the County for permitting. However, the County will consult with the respective Watershed District regarding any additions to impervious surface resulting in total impervious surface (new and existing) in excess of twenty-five percent (25%) of lot area, or ten thousand (10,000) square feet in the Shoreland Zone, or one (1) acre elsewhere for any property draining to waters of the state, or draining to an existing storm sewer or stormwater treatment facility.
- H. *Retaining Walls.* The County's Zoning Ordinance, Chapter 6(8), provides that retaining walls located in the Watershed Districts do not require a permit from the County and will be reviewed and considered by the Watershed District. The Parties agree that the Watershed Districts will be responsible for permitting retaining walls within the Shore Impact Zone, Steep Slopes, and Bluff Impact Zones. The County will direct any inquiries regarding this work to the Watershed District where the property is located for permitting.
- I. *Highways, Roads, Streets, Parking Lots, and Lake Access Roads.* The Parties agree the County will be responsible for permitting highways, roads (non-lake access), streets, and parking lots. The Watershed Districts will direct any inquiries regarding this work to the County for review and determination. However, the County will consult with the respective Watershed District regarding any actions that require a stormwater management plan. The Parties agree the Watershed Districts will be responsible for permitting lake access roads. The County will direct any inquiries regarding this work to the Watershed District where the property is located for permitting.
- J. *Subdivisions, Plats, or Planned Unit Developments.* The Parties agree the County will be responsible for permitting subdivisions, plats, and planned unit developments. The Watershed Districts will direct any inquiries regarding this work to the County for permitting. However, the County will consult with the respective Watershed District regarding any actions that require a stormwater management plan.
- K. *Bridges, Culverts, and Storm Sewer Infrastructure.* The Parties agree the County will be responsible for permitting any bridges, culverts, and storm sewer infrastructure. The Watershed Districts will direct any inquiries regarding this work to the County for review and determination unless the culvert is associated with public waters or Minn. Stat. Ch. 103E ditches, in which case, the respective drainage authority maintains permitting authority.

5. **Permitting Process.** The following is the general process associated with permitting under this Agreement:
  - A. Permit applicants may apply for permits for the aforementioned permitting matters at the County or Watershed District. Depending on the permitting matter, that entity will either assist in the permit process or refer the applicant to the entity responsible for action on the permit application.
  - B. The permittee will then follow the procedures outlined by the respective entity.
  - C. The entity issuing the permit will email copies of the permit application and approved permit to the County or respective Watershed District.
6. **Permit Fees.** Permit fees will be those adopted by the respective entity with authority to issue the permit.
7. **Inspections.** The respective entity with authority to issue the permit will also be responsible for inspection of the permit activity to ensure it complies with the terms and conditions of the permit.
8. **Term and Termination.** Except as otherwise set forth herein, this Agreement will commence on the Effective Date and will expire upon the adoption of a long-term shoreline management agreement by the Parties. The Parties may mutually agree, in writing, to terminate this Agreement at any time. Additionally, one (1) Party may terminate this Agreement by providing ninety (90) calendar days' prior written notice to the other Parties of the intent to terminate. Any permit reviews being completed by a Party at the time of termination of this Agreement will remain under the jurisdiction of that Party until a determination is made. Any permit applications submitted following the termination of this Agreement will not be subject to or governed by the terms of this Agreement.
9. **Dispute Resolution.** The Parties will cooperate and use their best efforts to ensure that the various provisions of this Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes in an equitable and timely manner.
10. **Complete Agreement.** This Agreement contains the entire and exclusive understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, statements, representations, and negotiations, in each case oral or written, between the Parties with respect to their subject matter.
11. **Authorized Representatives.** The Parties hereby designate the following individuals as their initial authorized representatives, respectively, to administer this Agreement on their respective behalf:
 

|                                 |                                   |
|---------------------------------|-----------------------------------|
| County Representative:          | Planning and Zoning Administrator |
| Pelican River Representative:   | District Administrator            |
| Cormorant Lakes Representative: | District Administrator            |
12. **Notice.** All notices under this Agreement will be in writing: (i) delivered personally; (ii) sent by certified mail, return receipt requested; (iii) sent by a recognized overnight mail or courier service, with delivery receipt requested; or (iv) sent by email communication followed by a

hard copy and with receipt confirmed by telephone or return receipt (in the case of email communication), to the following addresses:

If to County:                   Becker County  
  Attn: Planning & Zoning Administrator  
  915 Lake Ave  
  Detroit Lakes, MN 56501

If to Pelican River:           Pelican River Watershed District  
  Attn: District Administrator  
  211 Holmes St. West, Wells-Fargo Bldg., Suite 201  
  Detroit Lakes, MN 56501

If to Cormorant Lakes:       Cormorant Lakes Watershed District  
  Attn: District Administrator  
  10929 County Highway #5  
  Pelican Rapids, MN 56572-9324

Notices will be deemed received when actually received in the office of the addressee (or by the addressee if personally delivered) or when delivery is refused, as shown on the receipt of the U.S. Postal Service, private courier, or other person making the delivery. Notwithstanding the foregoing, notices received after 5:00 p.m. Central Time will be deemed received on the first business day following delivery.

13. **Governing Law and Venue.** This Agreement will be controlled by the laws of the State of Minnesota. All litigation between the Parties arising out of or pertaining to this Agreement or its breach will be filed, heard, and decided in the State District Court of Becker County, Minnesota, which will have exclusive jurisdiction and venue.
14. **Amendments.** This Agreement may be amended only by written instrument duly executed by the Parties or their respective successors or assigns, except to the extent expressly provided otherwise in this Agreement.
15. **Severability.** Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity will not affect the validity of the remainder of this Agreement.
16. **Electronic Signatures.** The Parties agree that an electronic signature to this Agreement shall be valid as an original signature of the Party and shall be effective to bind the signatories of this Agreement.
17. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
18. **Effective Date.** This Agreement becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the Parties signed this Agreement on the dates written below.

*Signature Page for Becker County, Minnesota*

The governing body of Becker County, Minnesota, approved this Agreement on the \_\_\_\_ of \_\_\_\_\_, 2024.

BECKER COUNTY, MINNESOTA

By: \_\_\_\_\_  
John Okeson, Chair of the Board of  
County Commissioners

ATTEST:

\_\_\_\_\_  
Carrie Smith, Interim County Administrator

DRAFT

*Signature Page for the Pelican River Watershed District*

The governing body of the Pelican River Watershed District approved this Agreement on the \_\_\_ of \_\_\_\_\_, 2024.

PELICAN RIVER WATERSHED DISTRICT

By: \_\_\_\_\_  
Rick Michaelson, President

ATTEST:

\_\_\_\_\_  
Tera Guetter, District Administrator

DRAFT

*Signature Page for Cormorant Lakes Watershed District*

The governing body of the Cormorant Lakes Watershed District approved this Agreement on the \_\_\_\_ of \_\_\_\_\_, 2024.

CORMORANT LAKES WATERSHED  
DISTRICT

By: \_\_\_\_\_  
Ellis Peterson, President

ATTEST:

\_\_\_\_\_  
Liz Larson, District Administrator

DRAFT





Pelican River

# CostShare APPLICATION

PELICAN RIVER  
watershed district

211 Holmes Street West, Suite 201  
Detroit Lakes, MN 56501  
(218) 846-0436  
www.prwd.org

## Landowner Information:

Name of Landowner(s): Ken + Bonnie Rehder

Project Address: 23971 County Hwy 22 Parcel #: 19 1798.000

Mailing Address (if different from above) \_\_\_\_\_

Primary Phone: 701 367 0616 Secondary Phone: \_\_\_\_\_

Email: darthrehder@yahoo.com

Nearest Lake or Stream: Pelican River

## Project Type: RAINGARDEN, SHORELINE RESTORATION, NATIVE PLANTING RESTORATION, AND NATIVE BUFFERS

Project dates: 6/15/24 - 6/22/24

Estimated cost of Project: \_\_\_\_\_ Estimated cost of plants and plant materials: \_\_\_\_\_

Give a 2-3 sentence summary of request: This project involves two parts. The first is stabilization of a high erosion slope located 50' back from the river utilizing native species, plants + seed in combination. Second is shoreline stabilization + plant replacement along the bank that was done two years ago by SWCD.

## Proposal Information: USE ADDITIONAL SHEETS AS NECESSARY

- Describe your property and past management of the land: This is a well drained lot located along the banks of the Pelican River. The lower portion of the lot along the river holds moisture all year but is not swampy + will support plant growth.
- Describe the issue to be addressed: Reinforcing plant structure + root systems along the river bank as well as stabilizing a steep slope located 50' back from the river. Both areas are prone to erosion.
- Describe the project objectives and expected outcomes: Objective - to stabilize the slope area back from the river and supplement plantings done along the river about 2 years ago. Expected outcome - fully vegetate the bank + shoreline areas.



Pelican River  
**CostShare**  
APPLICATION



211 Holmes Street West, Suite 201  
Detroit Lakes, MN 56501  
(218) 846-0436  
www.prwd.org

**Project** Details:

1. Attach a project work plan with timeline.
2. Attach a project budget and detailed plant list if available.
3. Attach photos of the project site.
4. How will the project be maintained (attach signed maintenance agreement)?

**Public** Outreach:

Would you allow a small sign to be placed near the project when complete?

yes

**Permitting:**

Does this project require PRWD, City of Detroit Lakes, or Becker County Permit?

No

**AUTHORIZATION** Please Initial:

JBV I understand that it is District policy to only provide cost share assistance for Minnesota native plants (trees, seeding, plant plugs, shrubs) and erosion control and planting materials such as coir logs, erosion matting and blankets, mulch, and anything else deemed appropriate by the PRWD.

JBV I understand that the District is not obligated to fund my project or portions of my project.

JBV I understand that the District Board of Managers must approve all reimbursement payments pertaining to my project, and that the District is allowed 45 days to process a payment.

JBV I understand that failure on my part to maintain the project for five years past the completion date may result in the District requiring all or a portion of my allotted cost share to be recovered, and it will be the District's discretion to determine the amount recovered.

JBlander  
Signature:

4/11/2024  
Date:

# NATURE'S NATIVES

Minnesota's Native Plant Center

## Cost estimate

Natures Design Landscaping and Retail Center  
23485 Old 59 Road  
Pelican Rapids, MN 56572  
Office: 218-863-3323  
Mobile: 701-238-9298

Client Name: Bonnie and Tim Rehder  
Property Address: 23971 Co Hwy 22 - Detroit Lakes 56501  
Phone Number: 701-367-0616

Bid: 08/27/23

Job Description: Replant and stabilize a 40-45 degree slope with native species seed and plants done in combination.

|                   |                                  |                   |
|-------------------|----------------------------------|-------------------|
| <b>Materials:</b> | 500 mixed plants - installed     | \$1,500.00        |
|                   | Woodland seed mix for 1000 sq/ft | \$199.69          |
|                   | Straw matting (2)                | \$150.00          |
|                   | 2 Weed treatments                | \$250.00          |
|                   | Staples                          | \$18.00           |
| <b>Labor:</b>     | 6 hours                          | <u>\$1,080.00</u> |
|                   | <b>Total:</b>                    | <b>\$3,197.69</b> |

Thank you for your business!

Throughout 2023 we are promoting spinal injury awareness which has touched our employee family in a very difficult way. It has become our mission to spread the story of one very special little girl and how we all can all play a part in helping those who live with challenges that no one of any age should ever have

# NATURE'S NATIVES

Minnesota's Native Plant Center

Natures Design Landscaping and Retail Center  
 23485 Old 59 Road  
 Pelican Rapids, MN 56572  
 Office: 218-863-3323  
 Mobile: 701-238-9298

Client Name: Bonnie and Tim Rehder  
 Property Address: 23971 Co Hwy 22 - Detroit Lakes 56501  
 Phone Number: 701-367-0616

## Species List for Woodland Hillside

| Common Name                | Scientific Name            | Plant Type | Size    | Qty |
|----------------------------|----------------------------|------------|---------|-----|
| Anise Hyssop               | Agastache foeniculum       | Forb       | plug    | 24  |
| Brown Eyed Susans          | Rudbeckia triloba          | Forb       | plug    | 24  |
| Wild Ginger                | Asarum Canadensis          | Forb       | BR      | 12  |
| Virginia Waterleaf         | Hydrophyllum virginianum   | Forb       | BR      | 8   |
| Large Flowered Bellwort    | Uvularia grandiflora       | Forb       | BR      | 4   |
| Jack in the Pulpit         | Arisaema triphyllum        | Forb       | BR      | 12  |
| Zig Zag Goldenrod          | Solidago flexicaulis       | Forb       | plug    | 18  |
| Columbine                  | Aquilegia canadensis       | Forb       | plug    | 36  |
| Smooth Penstemon           | Penstemon digitalis        | Forb       | plug    | 24  |
| Culvers Root               | Veronicastrum virginicum   | Forb       | plug    | 24  |
| Self-Heal                  | Prunella vulgaris          | Forb       | plug    | 24  |
| Calico Aster               | Symphotrichum lateriflorum | Forb       | plug    | 24  |
| Smooth Blue Aster          | Symphotrichum laevis       | Forb       | plug    | 18  |
| Smooth Rose                | Rosa blanda                | Shrub      | lg 6pk  | 6   |
| Leatherwood                | Dirca palustris            | Shrub      | BR      | 2   |
| Bottlebrush Grass          | Elymus hystrix             | Grass      | plug    | 48  |
| Long Beaked Sedge          | Carex sprengelii           | Sedge      | plug    | 36  |
| Plains Oval Sedge          | Carex brevoir              | Sedge      | plug    | 48  |
| Common Oak Sedge           | Carex pennsylvanica        | Sedge      | plug/BR | 18  |
| Graceful Sedge             | Carex Gracillis            | Sedge      | plug    | 72  |
| Various ferns from on site | Ferns                      | fern       | BR      | 18  |
|                            |                            |            | Total   | 500 |

# NATURE'S NATIVES

Minnesota's Native Plant Center

Natures Design Landscaping and Retail Center  
 23485 Old 59 Road  
 Pelican Rapids, MN 56572  
 Office: 218-863-3323  
 Mobile: 701-238-9298

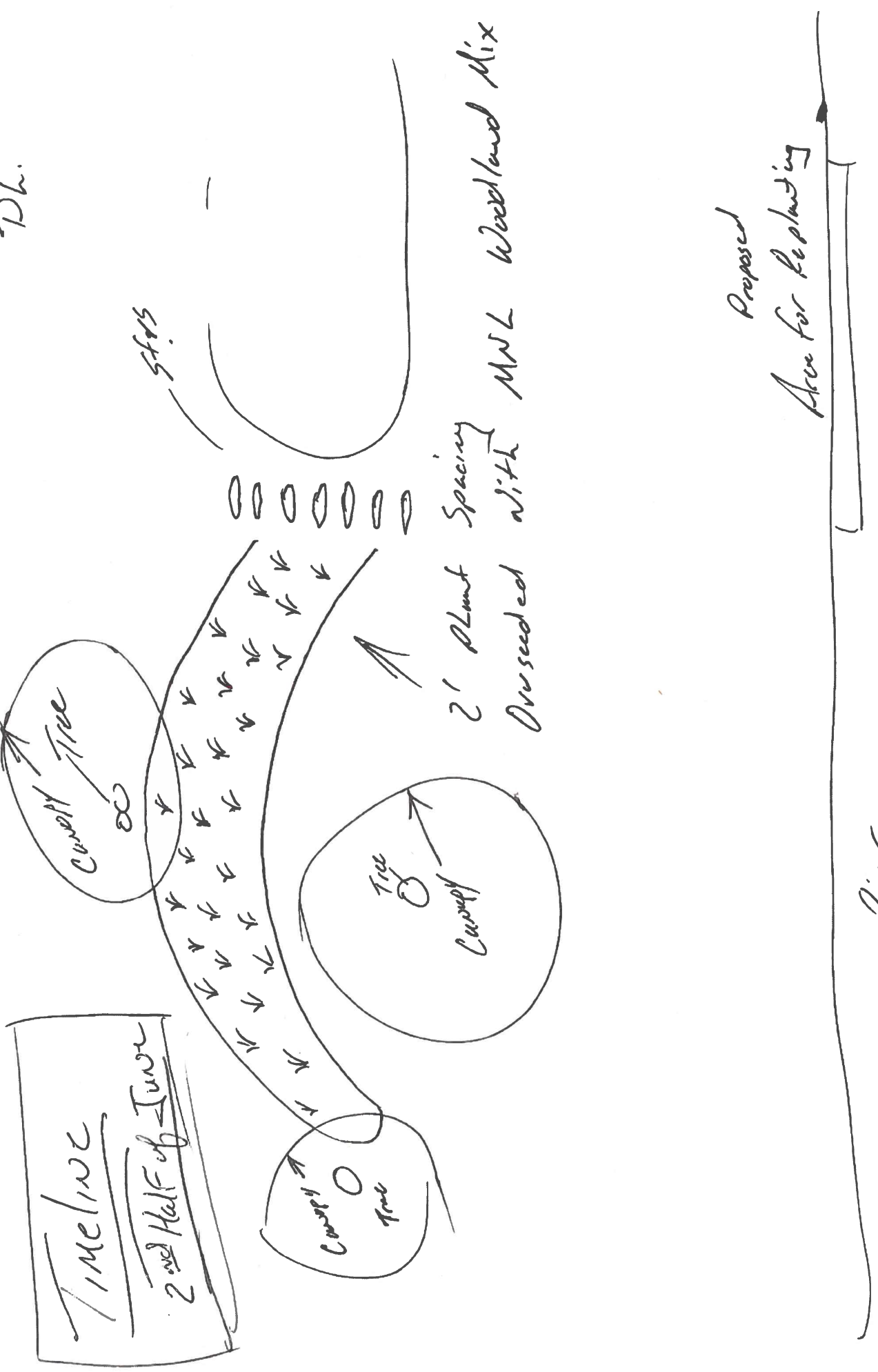
Client Name: Bonnie and Tim Rehder  
 Property Address: 23971 Co Hwy 22 - Detroit Lakes 56501  
 Phone Number: 701-367-0616

## Proposed Shoreline enhancement plant list (\*\*Not included in original bid)

| Common Name        | Scientific Name        | Plant Type | Size                  | Qty             |
|--------------------|------------------------|------------|-----------------------|-----------------|
| Great Blue Lobelia | Lobelia siphilitica    | Forb       | Plug                  | 12              |
| Joe Pye Weed       | Eupatorium maculatum   | Forb       | Plug                  | 12              |
| Red Milkweed       | Asclepias incarnata    | Forb       | Plug                  | 12              |
| Boneset            | Eupatorium perfoliatum | Forb       | Plug                  | 6               |
| Bog Goldenrod      | Solidago uliginosa     | Forb       | Plug                  | 12              |
| Ironweed           | Vernonia fasciculata   | Forb       | Plug                  | 6               |
| Cardinal Flower    | Lobelia cardinalis     | Forb       | Plug                  | 12              |
| Flat Top Aster     | Doellingeria umbellata | Forb       | Plug                  | 6               |
| Woolly Sedge       | Carex pellita          | Sedge      | Plug                  | 36              |
| Brown Fox Sedge    | Carex vulpinoidea      | Sedge      | Plug                  | 18              |
| Porcupine Sedge    | Carex hystercinia      | Sedge      | Plug                  | 18              |
|                    |                        |            | <b>Total</b>          | <b>150</b>      |
|                    |                        |            | <b>Estimated cost</b> | <b>\$450.00</b> |

Approved 10-4-23  
GJK

Bonnie &  
Rhoder  
23971 Co Hwy 22  
Dh.



Proposed  
Area for Replanting

River

# DISTRICT ADMINISTRATOR'S MONTHLY REPORT

JUNE 13, 2024

## Surface Waters Protection and Enhancement

### 1. Capital Improvement Projects/Structural and Non-Structural Practices

- a. **Rice Lake Capital Improvement Project (CIP). Phase 2- Lower Structure** –Next step is to advertise for bids.
- b. **Campbell Creek Project (CIP).** Guetter and Attorney Croaker reviewed the draft Work Plan and Services Agreement and are currently working with Stantec on the revisions and will presented to the board for review and acceptance. In addition, Attorney Croaker will be requesting board authorization to draft temporary access agreements for the project area. The projects will focus on designing and implementing streambank stabilization practices in Campbell Creek near CR 149, water storage practices in Upper Campbell Creek, and one grade stabilization project (Richwood Twp 33).
- c. **MN DNR FEMA H & H Study.** Administrator Guetter is coordinating with Stantec and Moore to migrate the data and models created with the project. Guetter and Garrett Monson are meeting on June 14<sup>th</sup> to explore PRWD needs for a public-facing viewer and internal webmap for GIS/data management and the ability for the public to place pins at points of concern for future follow-up. The goal of this meeting will be to develop a general scope to develop a Task Order for consideration by the Board – July or August board meeting.
- d. **Little Floyd Lake Rock Arch Rapids** – Construction Agreements are signed and sent to all parties (Stantec and Hough, Inc.) Hough anticipates starting construction in August.
- e. **Bucks Mill Dam Modification**– Nick Kludt, MN DNR will give a project update at the June meeting.

### Becker County Drainage Systems 11, 12, 13 and 14

- a. **Ditch 11** - No activity to report.
- b. **Ditch 12** – No activity to report.
- c. **DITCH 13 (Little Floyd Lake to Big Detroit)**
  - i. Open Work Orders
    1. Jackson Avenue – Open work order for Josh Campbell to trap.
    2. 8<sup>th</sup> Ave by Bridge – Open work for Josh Campbell to trap.
    3. Dillon field crossing- Open work for Josh Campbell to trap and clear blockage. Guetter and Mr. Dillon discussed installing a Texas road crossing in the field to replace the culverts. Guetter contacted NRCS and MN DNR for potential project funding assistance.
- d. **DITCH 14 and BRANCH 1 (HWY 10 to St. Clair Lake to Pelican River)** – City staff reported beaver and blockages near MN DOT facility in the ditch and upstream within the culvert under HWY 10 and Burlington Railroad (BRR). The City Snow Storage area and Detroit Township- Anderson Road are flooded out in sections. Guetter and City staff reviewed the area and it was determined the blockage near MN DOT was PRWD responsibility (trapping and dam removal). Work orders were issued to Feldt to remove the blockage and to Josh Campbell to trap. Feldt removed the blockage, but the water levels impacting the City and Township areas did not drop on the north side of the BRR tracks Burlington Railroad is responsible for removing the culvert blockage. Guetter, City staff, BRR representatives and Lloyd Feldt met on site on June 5<sup>th</sup> to review the site. The site is not readily accessed from the north and requires a long arm excavator to reach the blocked culvert. After review, BRR will bring their locomotive long arm excavator from another area to remove the blockage and install a grate on the culvert. If the BRR is unable to remove the blockage, then they will work with Lloyd Feldt to bring his excavator onto the tracks to remove the blockage. To complicate matters further, maintenance work must be coordinated with train schedules and tracks. Wednesdays are the designated days for maintenance work. June 12<sup>th</sup> was scheduled but due to train traffic and work near Fargo, the date was changed to June 19<sup>th</sup>.

DISTRICT ADMINISTRATOR'S MONTHLY REPORT  
JUNE 13, 2024

**WATER MANAGEMENT RULES** – see enclosed report.

- a. **2024 Permitting Agreement-Becker County, Cormorant WD, Pelican River WD.** Attorney Croaker has provided all parties with a draft agreement. PRWD board approved at the May 15, 2024 meeting. Becker County (K. Vareberg, C. Smith) notified Attorney Croaker they had no further comments on the agreement. Croaker requested an update after the county board discusses/takes action on the agreement. Attorney Croaker also contacted Cormorant WD for an update on the status of the agreement and informed them the County staff did not have any requested revisions and will be presenting the agreement for county board discussion/action.
- b. **Rules Revision - Workshop #4 Rule Revision and Gap Analysis** – Garrett Monson (Moore Engineering) will be presenting the fourth workshop during the June Board meeting.
- c. **Shared 1W1P Technician** – Utecht will continue following up on post project site visits and assisting with shoreline site visits. A meeting on June 13<sup>th</sup> was held to discuss the 2024 Cormorant WD “Tree giveaway” program held this spring. More details to come.

**HABITAT PROTECTION AND MANAGEMENT**

e. **River/Stream Connectivity – Barriers to Fish Movement.**

- i. Little Floyd Lake Dam (arch rapids) Construction Agreements are signed and sent to all parties (Stantec and Hough, Inc.)
- ii. Buck's Mill Dam – Nick Kludt will provide an update at the June board meeting.

**b. Aquatic Invasive Species Prevention and Management.**

- iii. **Treatments.** Curly-leaved pondweed treatments were conducted on May 20, 2024. North Floyd, Detroit, Curfman, Pelican River, Muskrat, Sallie, and Melissa were treated. Interns are mapping flowering rush starting June 13<sup>th</sup>, and are also looking for new CLP infested areas. Depending upon Flowering rush growth, the first round of treatments will either occur the last week of June or right after the 4<sup>th</sup> of July holiday weekend.
- iv. **Curly-leaved Pondweed AIS Research Study [Mankato State University]** – CLP Flumioxazin Herbicide Treatments. Mankato State students conducted the pre-treatment surveying on May 1<sup>st</sup> and the 6<sup>th</sup>. The first application of Flumioxazin was applied to CLP on May 20, 2024. Post treatment surveying was conducted June 10-11.
- v. **MAISRC Focus Group** – On June 11, Guetter participated in a focus group (via Zoom) to help provide input to shape the U of Mn AIS research center's 10-year Strategic Plan. Guetter stressed focusing on applied science research (after a waterbody is infested with AIS – what the options for management), working in collaboration with local groups and MN DNR (be on the same page), develop a repository of information from other states and in-state, hold monthly classes similar to MN Stormwater to help educate, etc.



# DISTRICT ADMINISTRATOR'S MONTHLY REPORT

## JUNE 13, 2024

### EDUCATION AND OUTREACH (Website, Social Media, and Workshops)

f. **Local Media/Mailings.**

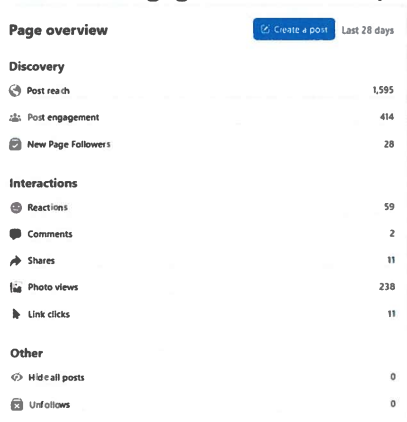
- i. Hodge Podge Radio – Bach was on Hodge Podge on 5/16/2024. Topics discussed were end of year environmental field trips, classroom AIS presentations, permits, water levels, and CLP treatments.

g. **Social Media Posts**

- i. (Facebook & Instagram) – Facebook Followers – 211 (last month 182), Instagram Followers – 14 (last month 11)

| Date      | Description                              | Engagement                      |
|-----------|--|---------------------------------|
| 5/10/2024 | CLP Treatment Update                     | 2 likes, 0 comments, 2 shares   |
| 5/15/2024 | Minnesota Lakes and Rivers – AIS Webinar | 2 likes, 0 comments, 0 shares   |
| 5/16/2024 | Stream Run Info Post                     | 2 likes, 0 comments, 0 shares   |
| 5/17/2024 | CLP Treatment Update                     | 2 likes, 0 comments, 0 shares   |
| 5/22/2024 | Danbo Video – Trolls in Detroit Lakes    | 2 likes, 0 comments, 0 shares   |
| 5/22/2024 | Water of the Week Schedule               | 1 like, 0 comments, 1 share     |
| 5/24/2024 | Memorial Day Post                        | 0 likes, 0 comments, 0 shares   |
| 5/24/2024 | Power Lines Down                         | 0 likes, 0 comments, 0 shares   |
| 5/24/2024 | Lakers Fishing Tournament                | 0 likes, 0 comments, 0 shares   |
| 5/28/2024 | Lake Sallie Posts – 18 Graphics          | 19 likes, 0 comments, 11 shares |
| 6/3/2024  | Minnesota Lakes and Rivers Video: AIS    | 0 likes, 0 comments, 0 shares   |
| 6/3/2024  | Big and North Floyd Posts – 23 Graphics  | 2 likes, 0 comments, 11 shares  |

h. **Facebook Engagement – As of 6/10/2024**



i. **Conservation Education Meeting:**

- i. **“No Child left Inside” Education Group** – No meetings planned for summer months.

j. **Lake Handouts-** Handouts are complete for Floyd/Campbell, Melissa/Sallie, and Detroit/Curfman, and Long Lakes.

k. **Ottertail 1W1P Education and Outreach Group** – See 1W1P Section.

l. **Waterfest** – Kemper, Bach and Moses participated in Detroit Lakes Waterfest on May 9 with area 4<sup>th</sup> Graders over 400 students were in attendance. Moses and Bach presented the watershed model. Kemper presented water clarity testing.

m. **AIS Presentations** – Bach presented to Roosevelt 5<sup>th</sup> grade the week of May 13. We developed an AIS spread game that was a big hit. Bach and staff (and our children) are refining the game.

n. **Tree and Shrub Guide Booklet.** Kemper had a zoom meeting discussion on 6/5 with the University of MN Extension Forestry professor, Gary Wyatt to help develop and publish the booklet and quick-sheet guide.

## DISTRICT ADMINISTRATOR'S MONTHLY REPORT

JUNE 13, 2024

- o. **Contractor "check in" meetings.** Kemper continues to reach out to contractors about their interest in holding brief monthly morning "check-in" meetings. Kemper and Bach will set up meetings and extend the invitation to other agencies.
- p. **Water of the Week** – Bach has put together a 'Water of the Week' program for social media. Each week a different area in our district will be highlighted with information related to that lake, river, or wetland. Lake Sallie was featured the week of May 27 and Big/North Floyd the week of June 3.

### 2. DISTRICT OPERATIONS/ADMINISTRATION

- d. **Storage Building at Dunton Park** – Mitch Lundeen, Becker County coordinated moving the orange conveyor to the Becker County Transfer station. They will remove the existing brush along the PRWD building for additional parking.
- e. **2023 Annual Report** – The report will be reviewed for approval at the June meeting.
- f. **Grant Oversight** - Campbell Creek Watershed Restoration (MPCA Section 319 Small Watersheds Focus Group C Grant Funding), FEMA Grant, BWSR Clean Water Rice Lake Project – Phase 1 & Phase 2. MN DNR – Conservation Partners Legacy Grant, Otter Tail 1W1P Implementation Grant.
- g. **Gathering Partners – U of M Extension (May 17-19).** PRWD staff hosted a tour of the Rice Lake Phase I project site and the Highway 10 Overlook. The group also received a tour of the wastewater treatment plant in Detroit Lakes. Administrator Guetter lead the tour and interns Fogarty and McCoy assisted.
- h. **Minnesota Watersheds Summer Tour** –June 25 – 27. Hosted by Capital Region WD and Ramsey Washington Metro WD. Guetter will be attending the Administrators' meeting and the tour.
- i. **Outreach Strategies for Conservation** – Bach attended a virtual training on successful outreach strategies for conservation groups on 5/29/2024.

### Otter Tail River 1W1P Partnership – WEBSITE: <https://www.eotswcd.org/ot1w1p/>

- a. **1W1P Grant – Feasibility Study West Area ("Willow Pond") Stormwater Treatment** –Study started by Stantec Engineering. The project "kick off" meeting was held on May 10<sup>th</sup> with City, District, and Stantec. On June 13<sup>th</sup>, Stantec collected water and sediment samples, survey data, and reviewed the area with City staff (Gulon, Cervantes) and PRWD (Guetter, Kemper, Interns). Monitoring locations were viewed and finalized.
- b. **OTW TAC Committee** (Guetter). Nothing further to report.
- c. **OTW Education/Outreach Committee** – Kemper and Bach attended a meeting on June 3, 2024 to review goals and progress. The lakeshore development booklet is in draft with a goal of printing for the 2025 summer season. Next meeting will be in the fall after summer work is complete.
- d. **Becker County** – OTW Group –No meetings planned for summer months.

# DISTRICT ADMINISTRATOR'S MONTHLY REPORT

JUNE 13, 2024

## DATA COLLECTION AND MONITORING PROGRAM

**Streams** – The interns have hit the “lakes and rivers” running and have been out conducting routine water and storm sampling of our stream systems. Thanks to Evelyn Ashiamah (MPCA), the interns were trained to use the Flowtracker2 to collect flow measurements (rate of water flow) throughout the summer season. In the past couple of weeks, heavy rainfall raised stream water levels making it unsafe/difficult to take flow measurements, but this past week water levels dropped enough to start collecting flow data. Our goal is to measure each sample site 10-12 times over the summer. The first week of June Interns have conducted the first round of Lake samples we try to get a minimum of 8 samples per monitoring season for this.

**Lakes.** The interns started lake sampling the first week in June.

### Weather

#### May 2024 Temperatures

Most observers reported an average monthly temperature that was 1°F to 3°F above normal. There were a few northern Minnesota communities that reported slightly cooler than normal average temperature for May. In Detroit Lakes we saw more like 5-10°F above the historical average temperatures.

It continued to be a windy spring season in May with most climate stations reporting wind gusts of 30 mph or greater on a third to a half of all days in May. Some days brought wind gusts as high as 50 mph.

The temperatures for Detroit Lakes were warmer than the historical average the entire month of May except for 1 day (May 25<sup>th</sup>).

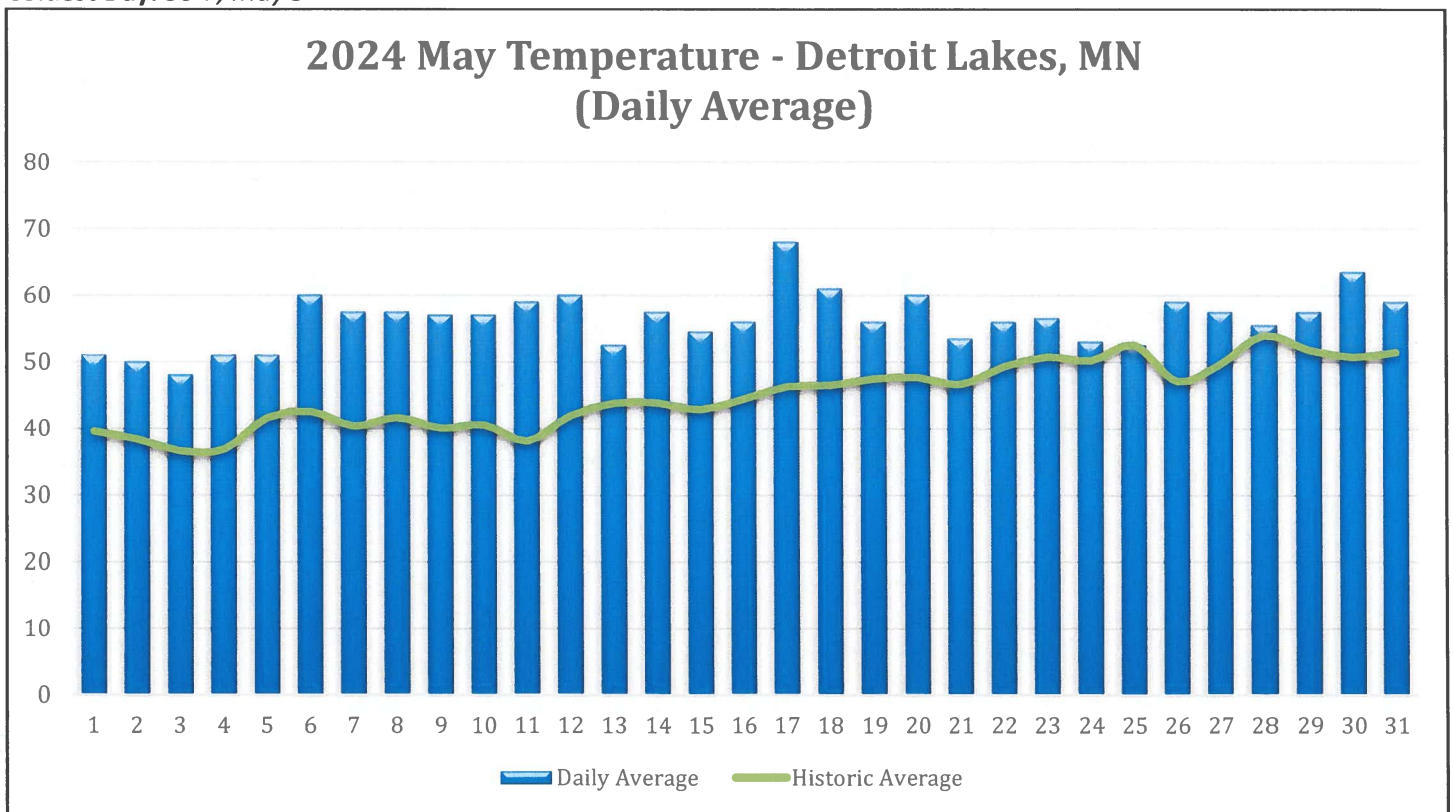
**Hottest Day:** 82°F, May 17<sup>th</sup>

**Daily average High for Detroit lakes:** 66°F

**Coldest Day:** 36°F, May 5<sup>th</sup>

**Monthly average temperature:** 56°F

**Daily average low temperatures:** 47°F



# DISTRICT ADMINISTRATOR'S MONTHLY REPORT

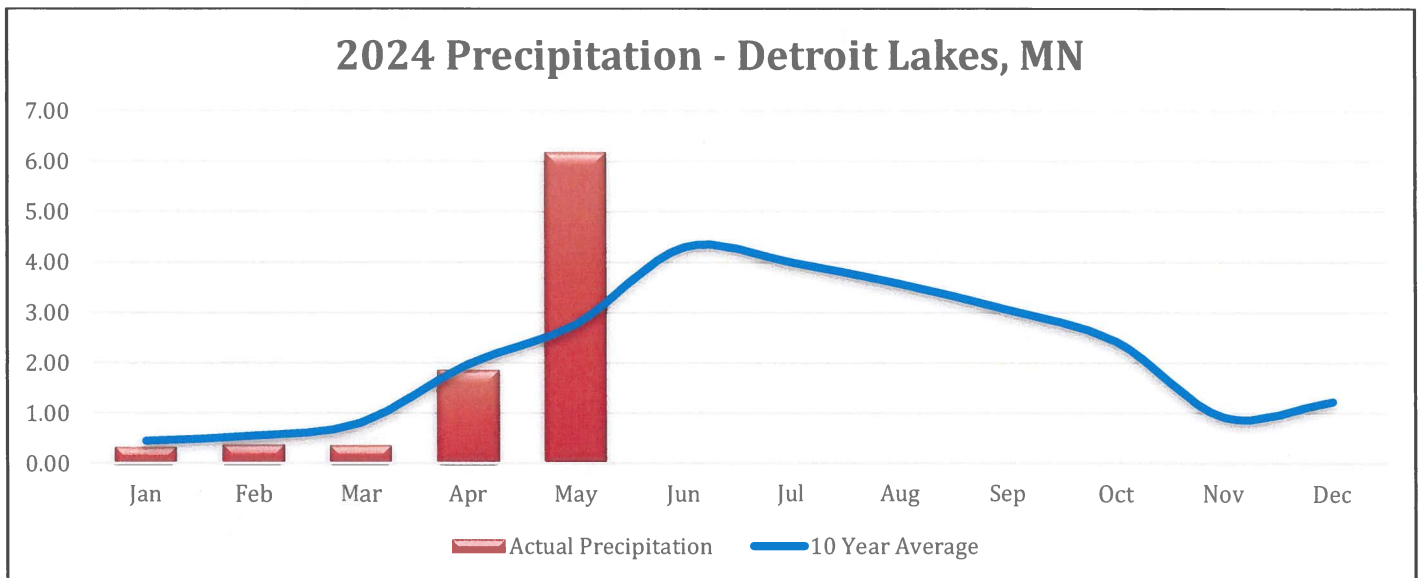
## JUNE 13, 2024

### May 2024 Rainfall

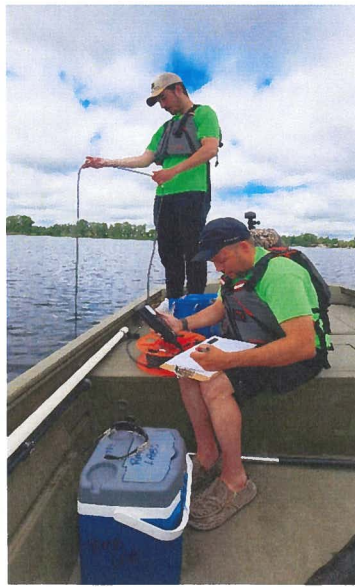
May brought above normal rainfall to most areas of the state. In fact, many observers reported twice the normal rainfall for the month, and over 190 climate stations reported over 6 inches of rain for the month. A dozen climate stations reported over 8 inches of rain for the month. Thunderstorms brought record-setting daily rainfall amounts over May 21-22 to 54 climate stations during the month.

Overall, the state average rainfall for May was well over 5 inches (about 5.37 inches), making this the 7th wettest May in history on a statewide basis. When combined with the wet month of April this year the April-May two month total of nearly 8.9 inches as a statewide average, marks the 4th wettest in history back to 1895. As a result of this two-month wet period there is only 2 percent of the Minnesota landscape left in Moderate Drought according to the US Drought Monitor.

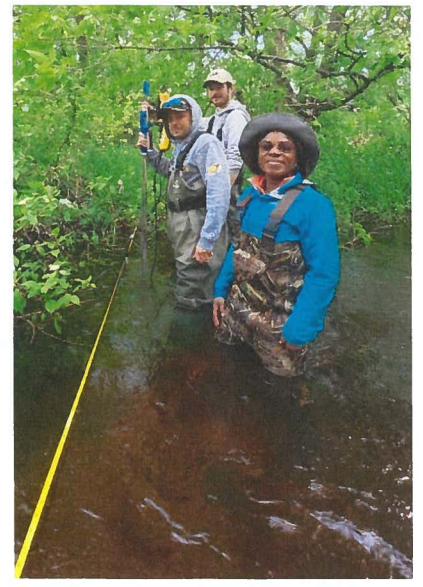
In Detroit Lakes the total rainfall was 6.18 inches which is 3.42 inches more than the 10-year average of 2.76 inches. Most of the rain fell between the 22<sup>nd</sup> and the 25<sup>th</sup> (2.74 inches).



Interns taking Stream Samples at site IPb (located at Randolph Rd)



Interns taking Sonde measurements on Little Flovd



Interns with MPCA Staff for Flowtracker2 training at PR4a

# Rules Report – June 2024

## PERMITS ISSUED

| No.   | Name/Address   | Description   |
|-------|--|---|
| 24-25 | <b>George Thompson<br/>1076 West Lake Drive</b>              | SIZ Alterations: Repair riprap, Install a 4' wide paver lake access path. Revegetate the shoreline behind the riprap.   |
| 24-26 | <b>Tom Lavoy<br/>20190 Co Rd 131</b>                         | SIZ Alteration: repair lake access path by reducing down to 4'wide and installing permeable pavers walkway and In front of deck.  |
| 24-27 | <b>Jason &amp; Kym Westholter<br/>21800 Floyd Lake Drive</b> | SIZ Alteration: Install 4 foot wide walkway path to lake. Move existing pile of riprap rocks to fill in holes due to under cutting along shoreline, grind down stumps. Plant native plants, shrub and seed on slope.        |
| 24-28 | <b>Darin Halvorson<br/>604 S Shore Drive</b>                 | SIZ: Removal of dead branches and removal of Buckthorn. Clean up rip rap and add some riprap where needed. Will revegetate slope and in front of oak tree.  |
| 24-29 | <b>Eric Hatch<br/>24955 Lake Ridge Lane</b>                  | SIZ Alteration: Repair 40 Ft of riprap due to ice damage and replenish 40' x 10'x 6" perched sand blanket.  |
| 24-30 | <b>Davidson Family Trust<br/>24585 N Melissa Drive</b>       | SIZ Alteration: Repair ~ 75 ft of riprap due to ice damage and regrade pushed up sand back towards lake. Replace dead plants and mulch behind riprap.   |
| 24-31 | <b>Dana &amp; Rita Tomlinson<br/>24420 Riverside Road</b>    | SIZ Alteration: Removal of 2 dying/dead trees (1 on each parcel). Will replace at a 1: 1 with a native species tree planted within the SIZ.   |
| 24-32 | <b>Rebecca DePree<br/>262 Shorewood Drive</b>                | SIZ Alteration: Removal of 6 retaining walls regrade the slope, install swale/retention basin, install 4' wide switchback lake access walkway. Install perch sand blanket 36.5' x 10' x 6" • Repair riprap due to Ice push. |
| 24-33 | <b>Erik &amp; Heidi Fedor<br/>1135 Long Beach Drive</b>      | SIZ Alteration: Removal of retaining walls, regrade slope and plant into vegetation (Native Shrubs). 3:1 riprap slope.  |
| 24-34 | <b>Soo Pass Ranch, Inc.<br/>WeFest Property on Hwy 59</b>    | Development of Lake Sallie Bluff Project will include grading, road construction, 16 residential homes, multi-unit storage buildings, and stormwater management.  |
| 24-35 | <b>Margaret Johnson<br/>1183 Long Beach Drive</b>            | SIZ Alteration: removal of landscape fabric from riprap, reinstall riprap, install 4ft wide lake access stone pathway. Add spots of native plantings along shore behind the riprap  |
| 24-36 | <b>Tyler Fix<br/>1108 W Lake Drive</b>                       | SIZ: Removal of three dead/dying trees from SIZ and replace with three native species tress within the SIZ.   |

# Rules Report – June 2024

## PERMITS APPLICATIONS – ENGINEER REVIEWS IN PROCESS

- **QF5 (Kubota Dealership)** - Change to Infrastructure - Imp Surface - > 1 acre - Imp Surface - Commercial > 25% or 10K ft sq. Kubota Dealership. Site improvements including utilities, building, grading, bituminous paving, gravel surfacing and stormwater treatment. Initial review by Moore Engineering is underway.
- **Miller Yard Care** – Commercial >25% impervious lot coverage or >10,000 sq ft
- **Fritz Family Foundation** - Change to Infrastructure. Ortonstone Gardens.

## PERMIT APPLICATIONS EXPECTED

- **Brad Wimmer (Detroit Lake)** – Impervious Surface. 5/8/2024 – Kemper met with Mr. Wimmer and his landscaper.
- **Jeff Leighton (Lake Melissa)** – Shoreline work.

## VIOLATION Report

- **Solmon, Marty:** 12044 Cty Rd. 17: Work done in the SIZ without a permit. PRWD is waiting on MN DNR permit decision (work requires a MNDNR permit). Contacted MNDNR for update June 10. No updated given.
- **Hausmann, Jeffrey & Diane:** 1670 East Shore Dr: Scheduled for recheck during the week of June 17.
- **Eilers, Cary & Jill:** 15092 E Munson Rd: Work complete. Letter of credit released.
- **Nord, Chris:** 15216 E. Munson Dr: Work complete. Escrow returned.
- **Smoley, Chad:** 13281 West Sallie Lake Drive: Work complete on June 4, 2024.

## MEETING COMMENTS

- **City of Detroit Lakes – City Council**
  - May 14<sup>th</sup> Work Session – No Comments
- **City of Detroit Lakes – Planning Commission**
  - May 23<sup>rd</sup> Meeting - No Comments
- **City of Detroit Lakes – Development Authority**
  - May 30<sup>th</sup> Meeting – No comments
- **Becker County – Planning and Zoning**
  - May 29<sup>th</sup> Meeting
    - **Westley & Shantel Jorgenson – 300300 St Highway 34:** Requested applicant to contact the PRWD office regarding stormwater permit requirements.
    - **Greater Than Gold Investment LLC – 25948 Hillcrest Rd & 18870 Stony Rd** Applicant has contacted the PRWD office regarding stormwater permit requirements.
- **Becker County – Board of Adjustment**
  - No Meetings since last report