Pelican River Watershed District Regular Meeting – Agenda
October 15, 2025

Date:	Wednesday, October 15, 2025
Time:	08:30 AM
Location:	Wells Fargo Building, Second Floor Meeting Room 211 Holmes St. West, Detroit Lakes MN

08:30 AM – Verification of Quorum & Call Meeting to Order

1. Consider Agenda Additions & Approve Agenda
2. Approve Consent Agenda
   2.1. August 20, 2025 Board Meeting Minutes
   2.2. September 10, 2025 Board Meeting Minutes
   2.3. September 29, 2025 Board Meeting Minutes
   2.4. Administrator's Report (including the Ditch Inspector's Report)
3. Public Comment – May address the Board for up to 3 minutes per speaker.
4. Rules/Permitting Report
5. Treasurer Report
   5.1. Approve October 2025 Bills, 3rd Quarter 2025 Manager Per Diems and Expenses, & Fund Transfer
   5.2. January-September 2025 Revenue & Expense Report; Grants Received/Expended
6. Grant Program Funding Requests
   6.1. Best Management Practices (BMP) Applications
   6.2. Education Mini-Grants
7. Project Updates
   7.1. Rice Lake Wetland Restoration- Phase 2 Project
   7.2. Buck's Mill Dam Modification Project
   7.3. Campbell Creek Streambank Restoration Project
   7.4. Willow Street Pond Feasibility Study
8. New Business
   8.1. **9:00 AM - Public Hearing** -Solmon Violation – 12044 Co Road 17 – Lake Melissa
   8.2. Certificate of Deposit Renewal
   8.3. Moore Engineering Task Order No. 8 – Ditch 13
   8.4. Rice Lake Wetland Restoration Project - Authorize Board President and Administrator to sign updated Rice Lake Wetland Joint Powers Agreement/Operations and Maintenance Agreement
   8.5. Campbell Creek Stream Stabilization and Flood Storage Project – Contract Amendment #4 – Construction Staking
   8.6. Corp Tech - IT Upgrade Plan and Quote
9. Reports
   9.1. Attorney – Lukas Croaker
   9.2. Engineer – Moore Engineering
10. Upcoming meetings and events
    10.1. October 20, 2025, 10:00AM – Bid Opening Rice Lake Wetland Phase 2
    10.2. November 19, 2025, 8:30AM – Regular Managers' Meeting

12:30 PM Adjournment

A Zoom link request may be made by contacting the office by 3:30 PM on 10/14/2025 at 218-846-0436 or by emailing prwdinfo@arvig.net Pelican River Watershed District Board Members may participate through interactive technology.

Regular Meeting Minutes

Date:	Wednesday, August 20, 2025
Location:	Wells Fargo Building, Second Floor Meeting Room 211 Holmes St. West, Detroit Lakes MN
Managers Present:	Rick Michaelson, Charles Jasken, Laurie Olson, Orrin Okeson, Chris Jasken, Dennis Kral, Scott Busker
Managers Absent:	None
Staff:	Office Coordinator, Shanna Bach
Consultants:	Lukas Croaker (Ohnstad Twichell), Garrett Monson (Moore Engineering), Chad Engels (Moore Engineering)
Others:	Birch Burdick (Melissa-Sallie Lake Improvement Association), Phil Hansen (Becker County Commissioner), Lee Hovland (Buck's Mill Drive resident)

Call to Order – The Regular Managers' meeting was called to order by President Michaelson at 08:30 AM.

1. Consider Agenda Additions & Approve Agenda. Agenda edits proposed: Add Jon Alin to Cost Share Application at 7.1.3.
   Motion to approve the August 20, 2025 Meeting Agenda with the above edits. (Kral, Busker), carried unanimously.

2. Approve Consent Agenda
   Motion to approve the Consent Agenda including the July 21, 2025 Regular Board Meeting Minutes with the following edits: Addition of Smith property discussion and Washington Ballpark to Rules section to be reviewed at the September 10 meeting, July 31, 2025 Special Board Meeting Minutes, and August 2025 Staff Report (Okeson, Charles Jasken), carried unanimously.

3. Public Comment Period – none

4. Rules/Permitting Report. Manager Olson brought concern with the permitting of Hotel Shoreham and past permitting procedures, specifically, parking lot permits. Discussion was held about at the issuance of the Hotel Shoreham permit. Managers Kral and Michaelson confirmed that the Hotel Shoreham parking lot was an after-the-fact permit.
   Manager Olson reviewed permit documents that had been pulled by District staff at her request. Attorney Croaker stated that certain larger action like permitting process review should be requested by the majority of the Board or through the Administrator. Manager Olson stated that additional searching was not needed for this request.
   Manager Busker stated that he had communication with Jon Pratt from the City regarding the District's permitting process. The Southwood Shore Estates review was delayed past the 60 day mandatory review according to statute (MN Statute 15.99). Engineer Monson reviewed the issues with this permit. The delay was mainly due to an email issue between PRWD and MEI. Staff has instituted new controls regarding the timelines to prevent this from happening again.
   Managers Olson, Busker, and Chris Jasken expressed concern with performance of the District. Attorney Croaker stated that discussions related to Administrator performance should be held in a closed meeting under Minnesota Statute at the next Regular Meeting or a Special Meeting with a three-day notice.

Regular Meeting Minutes – August 20, 2025

4.1. **Motion to schedule a closed meeting to evaluate the performance of the Administrator will be added to the September 10, 2025, Regular Board Meeting after the Public Hearing. (Charles Jasken, Chris Jasken) Manager Kral was opposed, motion carried.**

4.2. **Motion to approve the August 2025 Rules Report, (Charles Jasken, Olson), carried unanimously.**

5. Public Hearing on Buck's Mill Dam Modification Project

5.1. Engineer Monson gave a presentation on the status of the Buck's Mill Dam Modification Project.

5.2. Public Comment – **President Michaelson motioned to open the public hearing for the Buck's Mill Dam Modification Project at 9:50 AM, seconded by Manager Chris Jasken, and carried unanimously.**

5.2.1. Mr. Hovland questioned if there are any plans for a shore cleanup of Mill Pond. Engineer Monson replied that shoreline work was not part of this project, but the District could help with shoreline work in other capacities.

5.2.2. Mr. Burdick (Sallie Melissa Lake Improvement Association) – Stated that the main lake shore owner concern is regarding lake levels. This has been addressed by the DNR. The remaining questions are about what that elevation means and owners are still bringing up the boards that used to be placed in the dam. Engineer Monson reiterated that the boards were not placed by the DNR and that the runout elevation of the dam – established by the DNR – is set at the top of the concrete sill.

5.2.3. A letter was read into the record from Ms. Kathleen Nelson of Lake Melissa. Her concern was for the lake levels and requested that PRWD research the changes over the years.

5.3. **Motion to approve the Order Establishing the Buck's Mill Dam Modification Project pursuant to Minn. Stat. § 103D.605 (2024).** (Chris Jasken, Kral) carried unanimously.

5.4. **The public hearing was closed at 10:16 AM.** (Olson, Busker) carried unanimously

6. Treasurer Report

Approve August 2025 Bills and August 2025 Funds Transfer, January-July 2025 R& E Report. The bills, transfer amount, and R&E report were reviewed.

6.1. **Motion to approve August 2025 Claims (Checks 15440-15451, EFTs 25082201, 25082501-25082508, 25082601) in the amount of $48,975.44 (attached hereto) and the August 2025 Fund Transfer from Savings to Checking in the amount of $90,000. (Charles Jasken, Olson), carried unanimously.**

5.2. **Motion to approve the January-July 2025 Revenue & Expense Report (Charles Jasken, Chris Jasken), carried unanimously.**

7. Grant Program Funding Requests

7.1. District BMP Cost Share Program

7.1.1. Aslesen – 1329 Lori Ave – Pelican River (North of Detroit Lakes Inlet) – Request for Pollinator Planting Cost Share along the banks of the Pelican River. **Motion to approve the Cost Share Application for the Aslesen property at 1329 Lori Avenue along the Pelican River for up to $1,000 in reimbursement for eligible expenses. (Chris Jasken, Olson), carried unanimously.**

Regular Meeting Minutes – August 20, 2025

7.1.2. Lillquist – 12973 W Lake Sallie Drive – Lake Sallie – Request for tree and vegetation replacement cost share on the shore of Lake Sallie. Mrs. Lillquist's shore was damaged by ice push in the winter of 2025 and she is replacing damaged trees and vegetation. **Motion to approve the Cost Share Application for the Lillquist property at 12973 West Lake Sallie Drive on the shore of Lake Sallie for up to $250 in reimbursement for eligible expenses. (Charles Jasken, Busker), carried unanimously.**

7.1.3. Alin – 23797 Co Hwy 22 – Lake Melissa – Request cost share for shrub planting between riprap and lawn in shore impact zone. **Motion to approve the Cost Share Application for the Alin property at 23797 Co Hwy 22 on the shore of Lake Melissa for up to $1,000 in reimbursement for eligible expenses. (Busker, Okeson), carried unanimously.**

7.2. District Education Mini-Grant – no applications received.

8. Unfinished Business
   - 8.1. Rice Lake Wetland Restoration – Ted from Houston Engineering is finalizing the construction plan. Managers requested an update from the project engineer before the next meeting.
   - 8.2. Willow Street Pond Feasibility Study – No action. The City of Detroit Lakes is deciding on options.
   - 8.3. Buck's Mill Dam Modification Project – Public hearing was held today. Project will move forward to final construction plans. An advisory committee meeting will be scheduled for September.
   - 8.4. Campbell Creek Streambank Restoration and Water Storage Project. A landowner meeting was held on July 31, 2025. Managers were updated on the changes to the grading north of Highway 149. The landowner has requested no tree removal in the project area. Engineer Accola is reworking the plans with that request.
9. New Business
   - 9.1. Review of the 2026 Preliminary Budgets, Ad Valorum, Special Assessments and Fees. Bach reviewed the proposed preliminary budget, ad valorum, special assessments and fees with the managers. **Motion to proceed with the 2026 Preliminary Budgets, Ad Valorum, Special Assessments and Fees as presented. (Charles Jasken, Olson) carried unanimously.**
   - 9.2. 2025 Permitting Memorandum of Understanding. Attorney Croaker updated the Board on the discussions with the City of Detroit Lakes and Becker County regarding the respective MOU for permitting. Engineer Monson and Attorney Croaker have had initial discussions with Becker County and they have been presented a draft memo for comment. Attorney Croaker will meet with City staff in the coming days as well.
   - 9.3. Butterfly Odessey 2026 Becker County Museum. Bach updated the managers on the plans for an outreach event surrounding a traveling exhibition from the Science Museum of Minnesota about the life cycle and journey of butterflies. Staff is working with the Museum, BSWCD, and other area groups to bring the exhibition to the area and planning an event to highlight local efforts and programs to bring pollinator plantings to the area.
10. Reports
    - 10.1. District Attorney – Lukas Croaker.
      - 10.1.1. Ditch 13 culvert – Attorney Croaker is working with engineers and staff to gather all required documentation for the District's ditches. BSWCD has provided survey information for the area around the Dillon culvert. The District will request all ditch records from the County.

Regular Meeting Minutes – August 20, 2025

10.1.2. Bentley Culvert Update – Attorney Croaker has not heard from the Bentley family regarding the culvert as of this meeting.

10.1.3. Policy updates will be to the Board for the September meeting.

10.2. District Engineer Garrett Monson updated the Board on the current status of:

10.2.1. Ditch information as stated by Attorney Croaker.

10.2.2. The GIS Viewer is nearing completion.

10.2.3. A task order for data management is in process and will be presented soon.

10.2.4. Engineer Monson urged the District to send staff to the Water Resources Conference in October.

11. Upcoming meetings and events

11.1. August 25, 2025 – MN Watersheds Annual Meeting on Resolutions and Petitions, 10:00 AM

11.2. September 10, 2025 – Public Hearing and Regular Meeting, 08:30 AM

12. Meeting Adjournment at 11:35 AM

Respectfully Submitted,

Chris Jasken, Secretary Meeting Approved

Pelican River Watershed District
Claims Paid - August 2025

Date	Num	Vendor		Amount
08/25/2025	25082507	*Guetter,Tera	$	75.00
08/25/2025	25082501	*Rix-Bach, Shanna	$	72.31
08/25/2025	25082505	.Torgerson, Seth	$	6.39
		Employee Expenses Total:	**$**	**153.70**
08/22/2025	015452	Bremer Bank		23.50
08/26/2025	015453	Loffler Companies, Inc.		176.91
		Vendor Expenses - Autopay Total:	**$**	**200.41**
08/25/2025	25082502	Ohnstad Twichell, P.C.		4,209.00
08/25/2025	25082503	RMB Environmental Labs, Inc.		8,393.00
08/25/2025	25082504	Stantec Consulting Services Inc.		13,406.25
08/25/2025	25082508	Lakes Computer, Inc.		210.00
08/25/2025	25082506	Wells Fargo-Office Lease		1,338.57
		Vendor Expenses - EFT Total:	**$**	**27,556.82**
08/20/2025	015440	Premium Waters, Inc.		40.23
08/20/2025	015441	Column Software PBC		148.32
08/20/2025	015442	Arvig		69.95
08/20/2025	015443	Campbell, Joshua		360.00
08/20/2025	015444	Lake Melissa & Sallie Improvement Assn.		400.00
08/20/2025	015445	Verizon		38.39
08/20/2025	015446	County 6 Amoco & Bait		224.17
08/20/2025	015447	Houston Engineering Inc.		16,756.50
08/20/2025	015448	L & M Supply		108.30
08/20/2025	015449	Loffler		272.85
08/20/2025	015450	Office of MNIT Services		63.47
08/21/2025	015451	Bank of America		2,582.33
		Vendor Expenses - Check Total:	**$**	**21,064.51**
		Staff Payroll, Taxes, & Benefits Total	**$**	**29,627.22**
		Manager Expenses	**$**	**369.50**

Pelican River CostShare APPLICATION

PELICAN RIVER watershed district
211 Holmes Street West, Suite 201
Detroit Lakes, MN 56501
(218) 846-0436
www.prwd.org

Landowner Information:

Name of Landowner(s): ERIK ASLESEN

Project Address: 1329 LORI AVE. Parcel #: _____

Mailing Address (if different from above) _____

Primary Phone: 218-849-7012 Secondary Phone: _____

Email: ET.ASLESEN89@GMAIL.COM

Nearest Lake or Stream: BIG DETROIT / PELICAN RIVER

Project Type: RAINGARDEN, SHORELINE RESTORATION, NATIVE PLANTING RESTORATION, AND NATIVE BUFFERS

Project dates: 07/15/2025

Estimated cost of Project: 1500.00 Estimated cost of plants and plant materials: 1240.00

Give a 2-3 sentence summary of request: REIMBURSE COST OF GARDEN MATERIALS

Proposal Information: USE ADDITIONAL SHEETS AS NECESSARY

1. Describe your property and past management of the land:

PROPERTY HAS 90 FEET OF PELICAN RIVER BANK HAVE RIP RAPPED BANK AIREADY

2. Describe the issue to be addressed: POLLENATOR GARDEN ALONG 45 FEET RIVER EDGE

3. Describe the project objectives and expected outcomes:

HAVE A BETTER LOOKING AND BEE USEFUL RIVER BANK PREVENT BANK EROSION

Pelican River CostShare APPLICATION

PELICAN RIVER watershed district
211 Holmes Street West, Suite 201
Detroit Lakes, MN 56501
(218) 846-0436
www.prwd.org

Project Details:

1. Attach a project work plan with timeline.
2. Attach a project budget and detailed plant list if available.
3. Attach photos of the project site.
4. How will the project be maintained (attach signed maintenance agreement)?

WEED REMOVAL, RESEED OR REPLANT AS NECESSARY

Public Outreach:

Would you allow a small sign to be placed near the project when complete?

YES

Permitting:

Does this project require PRWD, City of Detroit Lakes, or Becker County Permit?

NO

AUTHORIZATION Please Initial:

EJA I understand that it is District policy to only provide cost share assistance for Minnesota native plants (trees, seeding, plant plugs, shrubs) and erosion control and planting materials such as coir logs, erosion matting and blankets, mulch, and anything else deemed appropriate by the PRWD.

EJA I understand that the District is not obligated to fund my project or portions of my project.

EJA I understand that the District Board of Managers must approve all reimbursement payments pertaining to my project, and that the District is allowed 45 days to process a payment.

EJA I understand that failure on my part to maintain the project for five years past the completion date may result in the District requiring all or a portion of my allotted cost share to be recovered, and it will be the District's discretion to determine the amount recovered.

Ernest J Carlson
Signature:

07/29/2025
Date:

Pelican River

CostShare APPLICATION

PRWD Education & Outreach Item
Fund: Utility SW
Category: BMP-Cost Share
Board Approval: 8120125
Paid: 9/11/25 Check 016489
No Pgs 18

www.prwd.org

Landowner Information:

Name of Landowner(s): Sonja Lillquist

Project Address: 12973 W Lake Sallie Parcel #: 19036100O

Mailing Address (if different from above) 12973 W Lake Sallie Dr

Primary Phone: 218 847-7816 Secondary Phone: ———

Email: Sonja.b.Lillquist@arvig.net

Nearest Lake or Stream: Sallie

Project Type: RAINGARDEN, SHORELINE RESTORATION, NATIVE PLANTING RESTORATION, AND NATIVE BUFFERS

Project dates: 2025

Estimated cost of Project: Less Estimated cost of plants and plant materials: 125-

Give a 2-3 sentence summary of request:
Restoration of Shore & trees that were damaged in ice push ~~or~~ in Spring 2025.

Proposal Information: USE ADDITIONAL SHEETS AS NECESSARY

1. Describe your property and past management of the land:

2. Describe the issue to be addressed:
heaving of ice in January 2025 & tree ~~Loss~~ Trees tip rooted

3. Describe the project objectives and expected outcomes:
Level off & replace trees rock & dirt

Pelican River

CostShare APPLICATION

PELICAN RIVER watershed district
211 Holmes Street West, Suite 201
Detroit Lakes, MN 56501
(218) 846-0436
www.prwd.org

Project Details:

1. ✓ Attach a project work plan with timeline.
2. ✓ Attach a project budget and detailed plant list if available.
3. ✓ Attach photos of the project site.
4. ✓ How will the project be maintained (attach signed maintenance agreement)?

Replacement of two damaged trees & revegetation of disturbed soils.

Public Outreach:

Would you allow a small sign to be placed near the project when complete?

no thank you

Permitting:

Does this project require PRWD, City of Detroit Lakes, or Becker County Permit?

Becker County

AUTHORIZATION Please Initial:

SL I understand that it is District policy to only provide cost share assistance for Minnesota native plants (trees, seeding, plant plugs, shrubs) and erosion control and planting materials such as coir logs, erosion matting and blankets, mulch, and anything else deemed appropriate by the PRWD.

SL I understand that the District is not obligated to fund my project or portions of my project.

SL I understand that the District Board of Managers must approve all reimbursement payments pertaining to my project, and that the District is allowed 45 days to process a payment.

SL I understand that failure on my part to maintain the project for five years past the completion date may result in the District requiring all or a portion of my allotted cost share to be recovered, and it will be the District's discretion to determine the amount recovered.

Sonya LeBlanc — Signature:

8-14-25 — Date:

Pelican River CostShare APPLICATION

PRWD Education & Outreach Item
Fund: Utility SW
Category: BMP-Cost Share
Board Approval: 8120125
Paid: 9111125 Check 15458
No Pgs 13

Landowner Information:

Name of Landowner(s): JOHN ALIN

Project Address: 23797 COUNTY HIWAY 22 Parcel #: 19804000

Mailing Address (if different from above) DETROIT LAKES MN 56501

Primary Phone: 701-388-1650 Secondary Phone:

Email: JTHALIN@GMAIL.COM

Nearest Lake or Stream: MELISSA

Project Type: RAINGARDEN, SHORELINE RESTORATION, NATIVE PLANTING RESTORATION, AND NATIVE BUFFERS

Project dates: AUG. 18-29

Estimated cost of Project: $5000.00 Estimated cost of plants and plant materials: $1400.00

Give a 2-3 sentence summary of request: WOULD LIKE TO HAVE COST SHARE FOR LAKESHORE PLANTINGS.

Proposal Information: USE ADDITIONAL SHEETS AS NECESSARY

1. Describe your property and past management of the land: NEW BUILD

2. Describe the issue to be addressed: SHORELINE EROSIAN

3. Describe the project objectives and expected outcomes: PROHIBIT EROSIAN AND NATURILE AND SOFTEN RIP-RAP

Pelican River CostShare APPLICATION

PELICAN RIVER watershed district
211 Holmes Street West, Suite 201
Detroit Lakes, MN 56501
(218) 846-0436
www.prwd.org

Project Details:

1. Attach a project work plan with timeline.
2. Attach a project budget and detailed plant list if available.
3. Attach photos of the project site. Permit
4. How will the project be maintained (attach signed maintenance agreement)?

Public Outreach:

Would you allow a small sign to be placed near the project when complete?

Permitting:

Does this project require PRWD, City of Detroit Lakes, or Becker County Permit?

AUTHORIZATION Please Initial:

JH I understand that it is District policy to only provide cost share assistance for Minnesota native plants (trees, seeding, plant plugs, shrubs) and erosion control and planting materials such as coir logs, erosion matting and blankets, mulch, and anything else deemed appropriate by the PRWD.

JH I understand that the District is not obligated to fund my project or portions of my project.

JH I understand that the District Board of Managers must approve all reimbursement payments pertaining to my project, and that the District is allowed 45 days to process a payment.

JH I understand that failure on my part to maintain the project for five years past the completion date may result in the District requiring all or a portion of my allotted cost share to be recovered, and it will be the District's discretion to determine the amount recovered.

Signature: [signature]

Date: 8-19-25

Regular Meeting Minutes

Date:	Wednesday, September 10, 2025
Location:	Wells Fargo Building, Second Floor Meeting Room 211 Holmes St. West, Detroit Lakes MN
Managers Present:	Rick Michaelson, Charles Jasken, Laurie Olson, Orrin Okeson (via IT), Chris Jasken, Dennis Kral, Scott Busker
Managers Absent:	None
Staff:	Administrator Tera Guetter, Office Coordinator, Shanna Bach
Consultants:	Lukas Croaker (Ohnstad Twichell), Garrett Monson (Moore Engineering)
Others:	Birch Burdick (Melissa-Sallie Lake Improvement Association), Phil Hansen (Becker County Commissioner)

Call to Order – The Regular Managers' meeting was called to order by President Michaelson at 08:32 AM.

1. Consider Agenda Additions & Approve Agenda. **Motion to approve the September 10, 2025 Meeting Agenda. (Charles Jasken, Kral), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.**

2. Public Hearing on the 2026 Preliminary Budgets, Levies/Assessments, and Fees
   2.1. President Michaelson called the Public Hearing to order at 8:34 AM. No public comment was given. The hearing was closed at 08:35 AM.

3. Approve the 2026 Preliminary Budgets, Levies/Assessments, and Fees.
   Motion to approve the 2026 Preliminary Levies/Assessments, and Fees for District Funds – Exhibits A & B (attached hereto), (Kral, Busker), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.

4. Administrator Performance Review. Attorney Croaker discussed the statutory process to hold a closed meeting to discuss performance matters and that the discussion would be limited to Administrator Guetter's performance review and potential areas of improvement. Administrator Guetter requested the meeting to remain open as permitted under Minn. Stat. § 13D.05, subd. 3(a).

   Manager Olson discussed her concerns with the permitting of the Hotel Shoreham parking lot project that was permitted in 2022. Administrator Guetter discussed the permit process related to this matter. District Engineer Monson discussed the previous District Rules' requirements for land alterations but that engineered plans were only required for retaining walls; not required for parking projects. Manager Charlie Jasken and President Michaelson discussed the history of this project and the extent of the conversations associated with the District's approval of the permit. Becker County Commissioner Phil Hansen discussed the various storm water features implemented for this site that are easily overlooked. Manager Olson requested consistency and fairness with permit review. Additional comments were made by the managers related to the permitting process.

Regular Meeting Minutes – September 10, 2025

Manager Busker discussed the Southwood Shores' issue with the missed statutory time to respond to the permit applicant (City of Detroit Lakes) pursuant to Minn. Stat. § 15.99. Engineer Monson and Administrator Guetter discussed the conversations they had with the permit applicant and District staff related to the missed deadline and resolution related to District review and comments on the permit.

Attorney Croaker discussed the Smith permit matter and the various conversations he had with the permit applicant's attorney, District staff, and consultants. The District unsuccessfully attempted to remove itself from enforcing the project design and standards in March 2025.

Manager Chris Jasken stated that there is an agreement that mistakes were made; the District has guidelines to follow now; the District just revised its Rules; and now the District needs to tailor its Rules to the community and its varying soil types. Attorney Croaker recommended that the District establish a Rules Committee to discuss and recommend continued amendments to the Rules. The Rules Committee would meet ad hoc.

President Michaelson discussed options to move forward:

1) Establish a Rules Committee; and
2) Ensure engineering consultants have flexibility in the District's issuance of permits.

Attorney Croaker summarized takeaways:

1) Consistency with application of the Rules.
2) Flexibility and understanding of the applicants' needs and willingness to collaborate with them.
3) Establishment of a Rules Committee.

5. Approve Consent Agenda
The August 20, 2025 Regular meeting minutes were handed out and will be on the October meeting agenda for approval. Attorney Croaker was unable to review the August draft minutes prior to the packet being sent out. **Motion to approve the Consent Agenda including the September 2025 Administrator Report (Kral, Charles Jasken), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.**

6. Public Comment Period – none

7. Rules/Permitting Report. Engineer Monson reviewed the Rules Report with the Managers. Managers inquired about the status of the Solmon violation. After discussion, the Managers directed Attorney Croaker to draft and send an amended preliminary administrative compliance order to Mr. Solmon. The order will outline the required next steps to bring the property into compliance. Engineer Monson stated Mr. Solmon needs to submit a permit application and a shoreline stabilization restoration plan. Attorney Croaker explained that failure to comply with the order will result in the District holding a public hearing on the violation.

   7.1. **Motion to approve the September 2025 Rules Report, (Busker, Chris Jasken), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.**

Regular Meeting Minutes – September 10, 2025

8. Treasurer Report
   Approve September 2025 Bills and September 2025 Funds Transfer, January-August 2025 R& E Report. The bills, transfer amount, and R&E report were reviewed.
   8.1. **Motion to approve September 2025 Claims (Checks 15453-15467, EFTs 25091201-25091207, 25092301-25092302) in the amount of $55,621.71 (attached hereto) and the September 2025 Fund Transfer from Savings to Checking in the amount of $80,000. (Charles Jasken, Olson), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.**

   8.2. **Motion to approve the January-August 2025 Revenue & Expense Report (Charles Jasken, Kral), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.**

9. Grant Program Funding Requests
   9.1. District BMP Cost Share Program - no applications received.
   9.2. District Education Mini-Grant – no applications received.

10. Unfinished Business
    10.1. Rice Lake Wetland Restoration – The advertisement for bids will be published within the next couple of weeks.
    10.2. Willow Street Pond Feasibility Study –No further updates. Engineer Monson suggested this area may be a good candidate as a pilot project for water reuse.
    10.3. Buck's Mill Dam Modification Project –A technical advisory meeting with agencies is scheduled in the afternoon at 3:00 PM to review project plans, construction schedule, and permitting status. A public information "open house" will be scheduled later in the month.
    10.4. Bentley Culvert – Attorney Croaker notified Mr. Bentley of the Board's decision to remove the culvert and restore the ditch bank elevation, and will not haul any fill material to the site. Mr. Bentley responded back that he was disappointed with the Board's decision. After discussion, the Managers reaffirmed their decision to remove the culvert and restore the ditch bank elevation per project plans and will not provide any fill material. Attorney Croaker will inform Mr. Bentley the board is holding firm on their decision. **Motion to remove the culvert from the Becker County Ditch 13/Pelican River and restore the ditch bank to the elevation per project plans on the Ben and Patricia Bentley Property at 27368 Little Floyd Lake Road (Parcel No. 081050000) (Michaelson, Chris Jasken), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Kral, Busker, Charles Jasken. NAYS: none. Motion carried.**
    10.5. Dillon Culvert – Becker County SWCD has provided some technical and survey information, but it is not enough to determine if the culvert is deemed inadequate. Staff will also review records archived at the County (Auditor and Engineer).

Regular Meeting Minutes – September 10, 2025

10.6. Campbell Creek Streambank Restoration and Water Storage Project. The 95% Plans have been delivered. Engineer Monson will review the plans as District Engineer. Construction oversight will be discussed between the District, Stantec and Moore Engineering. The initial budget is higher than expected. Guetter requested permission to initiate an MPCA Clean Water Loan. **Motion to authorize Administrator Guetter to apply for $750,000 in funds for the Campbell Creek Project through the Minnesota Pollution Control Clean Water Loan Program. (Michaelson, Chris Jasken), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Kral, Busker. NAYS: none, ABSENT: Charles Jasken. Motion carried.**

11. New Business

11.1. Policy Updates. Attorney Croaker reviewed the policies that his office is working on. The Open Meeting Law Policy will be updated to reference MN State Statute such as allowing remote meeting attendance by managers from any location and removes the requirement that their location be disclosed and open to the public. The Data Practices policy will be updated to match current MN State Statutes regarding requested information must be picked up within 5 days and failure to do so will render the data request complete. The Personnel Policy will also be updated to reflect the changes needed for Minnesota Paid Leave (effective January 1, 2026). **Motion to authorize Attorney Croaker to draft revisions to the Data Practices and Open Meeting Law policies to reference appliable MN State Statutes as presented. (Charles Jasken, Kral), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.**

12. Reports

12.1 District Attorney – Lukas Croaker. MOU discussions are ongoing with the City of Detroit Lakes and Becker County. In the MOU with the County, the County will be responsible for permitting land activities associated with the Shore Impact Zone, Shoreland Zone, Bluff Impact Zone and steep slopes. The District will be responsible for stormwater management, regional conveyances, and public drainage systems and buffers. Kyle Vareberg, Becker County, will present the MOU to the County Commission on September 16th. **Motion to accept the Memorandum of Understanding between PRWD and Becker County as presented. (Charles Jasken, Busker), Roll Call Vote: AYES: Michaelson, Chris Jasken, Olson, Okeson, Charles Jasken, Kral, Busker. NAYS: none. Motion carried.** Attorney Croaker had a recent discussion with City Administrator Kelcey Klemm towards updating the MOU and will continue working with the City.

19.1.1. District Engineer Garrett Monson updated the Board the Buck's Mill Dam Open House informational event will take place at the end of September, with more details to follow shortly. A press release will sent to the newspaper and radio station.

Regular Meeting Minutes – September 10, 2025

20. Upcoming meetings and events
    - 20.1. September 25, 2025 - Otter Tail 1 Watershed 1 Plan Virtual Meeting – 09:30 AM
    - 20.2. October 14-15, 2025 - Water Resources Conference, Saint Paul, MN
    - 20.3. October 15, 2025 – Regular Meeting of the Board of Managers, 08:30 AM

Meeting Adjournment at 11:24 AM

Respectfully Submitted,

Chris Jasken, Secretary — Meeting Approved

Exhibit A

Pelican River Watershed District
2026 Preliminary BUDGET AND TAX RESOLUTIONS
September 10, 2025

A public hearing was advertised and held on September 10, 2025 and followed by the Board of Managers regular September meeting. The managers reviewed prior years 2024 through 2025 and the proposed 2026 budgets, levies, assessments and fees of the District's programs and projects. The managers have projected the 2026 program/project needs for the General, Stormwater Utility, DCM-01, LMP-01, Project 1B, Project 1C, and Drainage Systems 11-12, 13, and 14.

GENERAL FUND – The General fund levy is capped by statute at **$500,000** and the District is entitled to levy an additional amount to pay for insurance in accordance with MS 466.06. The District expects to pay insurance premiums of **$8,500** in 2026, based upon 2025 rates. The Managers have projected **$308,500** is needed in 2026 to undertake the costs attributable to the General fund.

PROJECT DCM-01- The DCM-01 project was established on July 15, 2021 to conduct water quality monitoring and assessment, data collection, research, special studies, education, and public outreach activities. The District is permitted to levy up to $0.00798% of taxable market value for a period not to exceed 15 consecutive years in accordance with MS 103D.905, Subd.3. The Managers have projected **$90,000** is required to undertake the project costs in 2026.

STORMWATER UTILITY FUND- On February 16, 2000, the Stormwater Treatment Project (MS 103D.730) was established to implement water quality projects, programs, and capital improvement projects to provide recreational benefits, navigational benefits, and preservation and improvement of water quality within the District. The costs of the Stormwater Treatment Facility Project are funded by a district-wide Water Management District (MS 103D.729, MS 444.075, Subd. 2a). The Managers have projected the need of **$305,000** in 2026 to undertake the project costs and have adopted the 2026 fee schedule, **with the minimum parcel amount of $20.00 and the maximum parcel amount of $65.00.**

PROJECT 1B- Project 1B was established on October 8,1984 for control and management of aquatic vegetation in lakes Sallie and Melissa. The Managers have projected **$30,000** is needed in 2026 to undertake the project maintenance costs.

PROJECT 1C-Project 1C was established on September 21,1989 for the control of aquatic vegetation in Detroit and Curfman lakes. The Managers have projected **$20,000** is needed in 2026 to undertake the project maintenance costs.

DITCH 11-12 – Campbell Creek (Moon Lake to Floyd Lake)
No Assessment

DITCH 13- Pelican River (Little Floyd Lake to Detroit Lake)
No Assessment

DITCH 14- St. Clair Lake area)
No Assessment

Motion to approve the 2026 Preliminary Levies, Assessments, and Fees of the Pelican River Watershed District.

Motion: Kral **Second:** Busker
Roll Call Vote:
AYES: Kral, Okeson, Michaelson, Olson, Chris Jasken, Charles Jasken, Busker **NAYS:** none
Absent: none
Motion: Carried unanimously

PELICAN RIVER WATERSHED DISTRICT
Budget Overview: FY26 Preliminary Budget
January - December 2026

	01 General	02 Utility Stormwater	03 DCM-01	04 1B (Sal & Mel)	05 1C (Detroit & Curfman)	06 Ditch 11-12	07 Ditch 13	08 Ditch 14
Income								
101 REVENUE	$ 311,500.00	$ 308,500.00	$ 90,300.00	$ 30,250.00	$ 20,500.00	$ 40.00	$ 50.00	$ 50.00
102 OTHER FINANCING SOURCES (USES)	$ 57,000.00	-$ 30,000.00	$ 19,000.00	-$ 10,000.00	-$ 10,000.00	-$ 1,000.00	-$ 1,000.00	-$ 1,000.00
Total Income	$ 368,500.00	$ 278,500.00	$ 109,300.00	$ 20,250.00	$ 10,500.00	-$ 960.00	-$ 950.00	-$ 950.00
Expenses								
201 CAPITAL OUTLAY		30,000.00						
202 OPERATING EXPENSE	$ 77,650.00	$ 6,050.00	$ 5,550.00	$ 400.00	$ 400.00	$ 200.00	$ 200.00	$ 200.00
203 PAYROLL	$ 319,500.00	$ 65,000.00	$ 42,100.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
204 COMMUNITY RELATIONS	$ 4,500.00	$ 10,000.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
205 INCENTIVE PROGRAMS	$ 0.00	$ 40,000.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
206 PROGRAM ACTIVITIES	$ 0.00	$ 55,000.00	$ 53,000.00	$ 35,200.00	$ 50,200.00	$ 0.00	$ 0.00	$ 0.00
207 PROFESSIONAL SERVICES	$ 53,500.00	$ 105,890.00	$ 0.00	$ 700.00	$ 900.00	$ 0.00	$ 0.00	$ 0.00
208 DRAINAGE SYSTEM	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 3,000.00	$ 5,500.00	$ 5,500.00
Total Expenses	$ 455,150.00	$ 311,940.00	$ 100,650.00	$ 36,300.00	$ 51,500.00	$ 3,200.00	$ 5,700.00	$ 5,700.00

Tuesday, Sep 09, 2025 08:20:03 AM GMT-7 - Cash Basis

FUND	2026 Preliminary Levies, Assessments, and Fees
General Fund Ad Valorum Levy	$308,500
DCM-01 Fund Ad Valorum Levy	$90,000
Utility - Stormwater Fees **$20/parcel Minimum ; $65/Parcel maximum**	approx. $305, 000
Project 1B Special Assessment	$30,000
Project 1C Special Assessment	$20,000
Drainage System 11-12	NONE
Drainage System 13	NONE
Drainage System 14	NONE

Motion to approve the 2026 Preliminary Budget of the Pelican River Watershed District

Motion: Kral Second: Busker

Roll Call Vote:

AYES: Kral, Okeson, Michaelson, Olson, Chris Jasken, Charles Jasken, Busker

NAYS: none

Absent: none

Motion: Carried Unanimously

Pelican River Watershed District
Claims Paid - September 2025

Date	Num	Vendor		Amount
09/12/2025	25091206	*Guetter,Tera	$	75.00
		Employee Expenses Total:	**$**	**75.00**
09/23/2025	25092301	Loffler Companies, Inc.	$	176.91
09/23/2025	25092302	Bremer Bank	$	23.50
		Vendor Expenses - Autopay Total:	**$**	**200.41**
09/12/2025	25091207	Lakes Computer, Inc.	$	210.00
09/12/2025	25091201	Ohnstad Twichell, P.C.	$	5,428.00
09/12/2025	25091202	RMB Environmental Labs, Inc.	$	4,015.00
09/12/2025	25091203	Moore Engineering, Inc	$	2,576.25
09/12/2025	25091204	Stantec Consulting Services Inc.	$	22,216.51
09/12/2025	25091205	Wells Fargo-Office Lease	$	1,338.57
		Vendor Expenses - EFT Total:	**$**	**35,784.33**
09/11/2025	015453	Premium Waters, Inc.	$	18.69
09/11/2025	015454	PLM Lake and Land Management	$	14,431.52
09/11/2025	015456	Campbell, Joshua	$	300.00
09/11/2025	015457	Arvig	$	69.95
09/11/2025	015460	Minnesota Secretary of State	$	120.00
09/11/2025	015461	County 6 Amoco & Bait	$	192.19
09/11/2025	015462	L & M Supply	$	1.49
09/11/2025	015463	Loffler	$	185.50
09/23/2025	015465	Office of MNIT Services	$	61.54
09/23/2025	015466	Verizon	$	38.40
09/23/2025	015467	Bank of America	$	1,557.10
		Vendor Expenses - Check Total:	**$**	**16,976.38**
09/08/2025	015452	Casey & Nichole Bristlin	$	427.00
		Easements Rice Lake - Check Total:	**$**	**427.00**
09/11/2025	015458	^Alin, John	$	1,000.00
09/11/2025	015459	^Lillquist, Sonja	$	172.72
09/11/2025	015464	^Aslesen, Erick	$	985.87
		Incentive Programs - Check Total:	**$**	**2,158.59**
		Claims Total:		**$55,621.71**
		Staff Payroll, Taxes, & Benefits Total:		**$25,732.45**

2025 PERMITTING MEMORANDUM OF UNDERSTANDING

THIS 2025 PERMITTING MEMORANDUM OF UNDERSTANDING (this "Memorandum") is made and entered into this _____ day of _____, 2025 (the "Effective Date"), by and between Becker County, Minnesota, a political subdivision of the State of Minnesota (the "County"); and Pelican River Watershed District, a political subdivision of the State of Minnesota (the "District"); collectively, the "Parties."

RECITALS

WHEREAS, the County has the authority over development and zoning requirements, water regulation, and permitting within its boundaries in accordance with Minn. Stat. Chs. 103F, 103G, 115, 116, and 394; and

WHEREAS, the District lies within the County and has the authority to adopt rules and issue permits for various projects, specifically those associated with stormwater, in accordance with Minn. Stat. §§ 103D.341 and 103D.345; and

WHEREAS, the Parties have adopted ordinances, rules, and/or requirements within their respective jurisdictions related to stormwater permitting activities; and

WHEREAS, the adopted ordinances, rules, and/or requirements related to stormwater permitting are not currently congruent for the same types of projects; and

WHEREAS, the Parties previously entered into the 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT whereby the Parties outlined their respective permitting responsibilities and jurisdiction over permitting activities; and

WHEREAS, the Parties have subsequently revised their respective ordinances and rules which changed their permitting responsibilities and jurisdiction over permitting activities; and

WHEREAS, the Parties now desire to enter into this Memorandum to repeal and replace the 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT.

NOW THEREFORE, in consideration of the mutual covenants made herein, the Parties agree as follows:

1. **Purpose.** The Parties desire to enter into this Memorandum to increase efficiency in reviewing, granting, and regulating permits, as well as increase the ease and efficiency of the permit submittal processes for residents and contractors that reside and work within the Parties' respective jurisdictions. However, and notwithstanding anything to the contrary contained herein, neither this Memo nor its acceptance will give rise to any legally binding or enforceable obligation on any Party.

2. **Permitting Matters.** The parties will be responsible for the following permitting matters:

   A. *Riparian Zones.* The County will be responsible for permitting land activities associated with the "Shore Impact Zone," "Shoreland Zone," "Bluff Impact Zone,"

and "Steep Slope," as defined under County ordinances. The District will direct any inquiries regarding any scope of work in these areas to the County.

B. *Stormwater Management.* Regardless of the abovementioned zoning, if the scope of work in the permit application necessitates a stormwater management permit from the District pursuant to Section 6.2 of the Pelican River Watershed District – 2025 Revised Rules (the Rules"), the County will refer the matter to the District for permitting responsibility. The District's stormwater management permitting requirements are described under Chapter 6 of the Rules, as amended.

C. *Regional Conveyances.* The District will be responsible for permitting regional conveyances as described in Chapter 8 of the District's Rules, as amended. Regional conveyance means, "a surface or subsurface drainage path conveying concentrated flow that drains two hundred (200) acres or more not including piped, public conveyance (i.e. storm sewer)."

D. *Public Drainage Systems & Buffers.* The respective party that is the drainage authority has permitting responsibility of public drainage systems. Chapter 9 of the District's Rules discusses Public Drainage Systems. The District will be responsible for buffer enforcement along public drainage systems of which it is the drainage authority. The County has buffer enforcement on public drainage systems of which it is the drainage authority and adjacent to all other public waters as defined under Chapter 10 of the County's Ordinances, as amended.

3. **Permit Fees.** Permit fees will be those adopted by the respective entity with authority to issue the permit.

4. **Inspections.** The respective entity with authority to issue the permit will be responsible for inspection of the permit activity to ensure it complies with the terms and conditions of the permit.

5. **Term and Termination.** Except as otherwise set forth herein, this Memorandum will commence on the Effective Date and will expire upon mutual written agreement of the Parties. The Parties may mutually agree, in writing, to terminate this Memorandum at any time. Additionally, one (1) Party may terminate this Memorandum by providing ninety (90) calendar days' prior written notice to the other Parties of the intent to terminate.

6. **Complete Agreement.** This Memorandum repeals and replaces the 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT and contains the entire and exclusive understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, statements, representations, and negotiations, in each case oral or written, between the Parties with respect to their subject matter.

7. **Notice.** All notices under this Memorandum will be in writing: (i) delivered personally; (ii) sent by certified mail, return receipt requested; (iii) sent by a recognized overnight mail or courier service, with delivery receipt requested; or (iv) sent by email communication to the other Party, to the following addresses:

If to County: Becker County
Attn: Planning & Zoning Administrator
915 Lake Ave
Detroit Lakes, MN 56501

If to Pelican River: Pelican River Watershed District
Attn: District Administrator
211 Holmes St. West, Wells-Fargo Bldg., Suite 201
Detroit Lakes, MN 56501

Notices will be deemed received when actually received in the office of the addressee (or by the addressee if personally delivered) or when delivery is refused, as shown on the receipt of the U.S. Postal Service, private courier, or other person making the delivery. Notwithstanding the foregoing, notices received after 5:00 p.m. Central Time will be deemed received on the first business day following delivery.

8. **Governing Law and Venue.** This Memorandum will be controlled by the laws of the State of Minnesota. All litigation between the Parties arising out of or pertaining to this Memorandum or its breach will be filed, heard, and decided in the State District Court of Becker County, Minnesota, which will have exclusive jurisdiction and venue.

9. **Amendments.** This Memorandum may be amended only by written instrument duly executed by the Parties or their respective successors or assigns, except to the extent expressly provided otherwise in this Memorandum.

10. **Severability.** Each provision, section, sentence, clause, phrase, and word of this Memorandum is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity will not affect the validity of the remainder of this Memorandum.

11. **Counterparts.** This Memorandum may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

12. **Effective Date.** This Memorandum becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the Parties signed this Memorandum on the dates written below.

[Remainder of Page Intentionally Left Blank.]

Signature Page for Becker County, Minnesota

The governing body of Becker County, Minnesota, approved this Memorandum on the ___ of _____, 2025.

BECKER COUNTY, MINNESOTA

_____
David Meyer, Chair of the Board of
County Commissioners

ATTEST:

_____
Carrie Smith, County Administrator

Signature Page for the Pelican River Watershed District

The governing body of the Pelican River Watershed District approved this Memorandum on the 10th of September, 2025.

PELICAN RIVER WATERSHED DISTRICT

Rick Michaelson, President

ATTEST:

Tera Guetter, District Administrator

Special Meeting Minutes

Date:	Monday, September 29, 2025
Location:	City of Detroit Lakes – City Hall Community Room 1025 Roosevelt Ave Detroit Lakes, MN 56501
Managers Present:	Rick Michaelson, Dennis Kral
Staff:	Bach, Beranek
Consultants/Partners:	Garrett Monson & Zach Cormican (Moore Engineering), Dr. Nick Kludt & Paul Le Claire (MN DNR)
Attendees:	John Okeson, Nathan Bowe (DL Tribune), Ed & Darlys Miller, Matt Bjerke & Dave Suppa (Soo Pass Ranch)

1. **Buck's Mill Dam Modification Open House**
   Engineer Monson and Engineer Cormican answered individual questions about the Buck's Mill Dam Modification Project.

   No business was conducted.

Chris Jasken, Secretary

Meeting Approved

DISTRICT ADMINISTRATOR REPORT
OCTOBER 9, 2025

1) **Surface Waters Protection and Enhancement**
   a) Capital Improvement Projects/Structural and Non-Structural Practices
      i) Rice Lake Wetland Restoration Capital Improvement Project (CIP). Phase 2- Lower Structure.
      The bid advertisement for the Rice Lake Wetland Restoration Phase 2 Project was published in the DL Tribune on 9/27/2025 and on QuestCDN.com (contractor bidding website). The bid opening will be a special meeting of the Board of Managers on 10/20/2025. The MN DNR bought the City property that was part of the project area. We are currently updating the Joint Powers Agreement/Operations and Maintenance Agreement to remove the City references. We are also obtaining a land easement from the MN DNR for the lower structure as it is now owned by the MN DNR per their request.
      ii) Campbell Creek Project (MPCA 319 Funding/Otter Tail 1W1P). Next steps are to schedule a Public Hearing for the establishment of the Campbell Creek Project. Guetter is working on the MPCA CWP loan application. Stantec submitted the MN DNR application to MPARS and the permit application fee is in the October bills. Stantec is putting together the bid package with 2 construction phases – culvert installation in 2026 and bank restoration in 2027. We anticipate putting the project out to bid in early 2026 timeframe.
      iii) Little Floyd Lake Rock Arch Rapids (MN DNR funding). Attorney Croaker communicated the Board's directive to have the culvert removed to the landowners. Hough is tentatively scheduled to perform the work on October 13 or 14th. HEI will be onsite during the culvert removal and will survey the finished bank elevation. Manager Charles Jasken will pick up the culvert after removal.
      iv) Bucks Mill Dam Modification (MN DNR, Get out More, Federal).
         (1) A Buck's Mill Dam Technical Advisory Committee (TAC) Meeting was held on September 10, 2025. Meeting notes are enclosed in the packet.
         (2) Open House for Buck's Mill Dam Modification Project - On 9/29/2025 PRWD and Moore Engineering hosted an open house at the Detroit Lakes City Hall We were hoping for a bigger turnout from the public as there were 10 attendees, including staff from PRWD, MN DNR, and Moore Engineering. Thank you to Managers Michaelson and Kral for attending. Good conversation about the project. The DL Tribune published a front page story on the project (attached).
      v) Willow Street Pond Feasibility Study. A meeting was held on October 9th to narrow the study scope to the preferred option for further refinement (costs, preliminary project design, etc.) by Stantec. The City's preferred treatment is the ballfield water re-use option. Stantec will work with the City in developing the refinements. Meeting attendees included Kelcey Klemm, Jon Pratt, Shawn King, Tom Gulon (City of DL); Tera Guetter and Garrett Monson (PRWD).

2) **Becker County Drainage Systems 11, 12, 13 and 14**
   a) **Ditch 11 (Whiskey Creek)**
      i) d11-25-02 – 9/5/2025 – Work order was sent Josh Campbell to trap beaver and pull dam on Whiskey Creek. Open.
   b) **Ditch 12 (Campbell Creek)**– d12-25-01 – 10-9-25 – Orrin Okeson reported two dams. Work order was sent to Josh Campbell to trap beaver and remove dams.
   c) **DITCH 13 (Little Floyd Lake to Big Detroit)** –
      i) d13-25-04 – 8/28/2025 – Work order for Feldt Plumbing to remove beaver dam at Jackson Ave under the old railroad bridge. Open.
      ii) Guetter and Bach went to the County Auditor Offices and County DOT Building to review any records they have relating to our Ditches. One ditch establishment document was found, but no records of ditch elevation surveys or cross sections were found. In addition to checking the County offices, we conducted a search of the Minnesota Historical Society Records as they have original ditch establishment records for almost all counties, *except for Becker County* and a couple of other counties, so we struck out again. Since there are insufficient records towards determining if the Dillon culvert crossing is acting as an obstruction, Moore Engineering Task Order No. 8 (in packet) has been prepared for board approval consideration at this month's meeting.

d) **DITCH 14 and BRANCH 1 (HWY 10 to St. Clair Lake to Pelican River) –** No activity to report.

3) **WATER MANAGEMENT RULES** – see enclosed monthly report.
MOU Agreements – Becker County. The MOU was approved at the September Board. Kyle Vareberg will present the MOU to the County Commissioners at their October 7, 2025 meeting.
MOU Agreement – City of Detroit Lakes. Attorney Croaker met with City Administrator Klemm and is drafting a MOU agreement.

4) **HABITAT PROTECTION AND MANAGEMENT**

5) **River/Stream Connectivity – Barriers to Fish Movement.** Buck's Mill and Little Floyd Lake –see reports under Capital Projects.
Aquatic Invasive Species Prevention and Management.
   a) **CLP Research (Mankato State)** – Pearl Jensen will be delineating and sampling treatment plots October 10-11th. Guetter has an upcoming meeting with Dr. Ryan Wersal to review CLP treatment findings and discuss MN AIS legislation.
   b) Maps are being annotated with new reports to prepare for the 2026 treatment season.

6) **EDUCATION AND OUTREACH (Website, Social Media, and Workshops)**
   a) **Butterfly Odyssey** – The exhibit is opening at the museum on 10/4/2025. Planning for the community event continues with the Museum staff. Our goal for the event is in the April timeframe.
   b) **Ike Fisher Farm Days** – Bach and Beranek hosted Water Quality Table at Ike Fisher Farm Days for local 5th graders on September 25. Students from Holy Rosary, Waubun, and Rossman Elementary were present. Staff and students caught macroinvertebrates (bugs) from Fisher Lake and discussed how these organisms can help us determine the health of a water body. Species noted were: Water Scorpions, Dragonfly Larva, Damselfly Larva,

Mayfly Larva, minnows, and a brown bullhead (caught with a bucket).



c) **Local Media/Mailings.**

i) Bach was on the September 18th KDLM Hodge Podge. She discussed PRWD's Capital Projects and the Wrap up of Monitoring Season.

DISTRICT ADMINISTRATOR REPORT
OCTOBER 9, 2025

Social Media Posts

ii) (Facebook & Instagram) – Facebook Followers – 261 (last month 260), Instagram Followers – 26 (last month 26)

Date	Description	Engagement
9/5/2025	Lakes TV3 Story about the Boys and Girls Club Pollinator Garden.	2 likes, 0 comments, 1 share
9/16/2025	Share of Electonics Recycling Day for Becker County.	0 likes, 0 comments, 0 shares
9/16/2025	BWSR Native Plant of the Month – Maximillian Sunflower	1 like, 0 comments, 0 shares
9/23/2025	Share: DLHS Fishing Team Bingo Fundraiser	0 likes, 0 comments, 0 shares
9/26/2025	BMD Open House Announcement	1 like, 1 comment, 2 shares
9/28/2025	BMD Open House Announcement	0 likes, 0 comments, 0 shares
9/29/2025	BMD Open House Announcement	0 likes, 0 comments, 0 shares
9/29/2025	Share of Electonics Recycling Day for Becker County.	0 likes, 0 comments, 0 shares

d) **Buck's Mill Dam Open House** – see Surface Water Protection and Enhancement Section.

e) **Education Grant Flyer** – The flyer outlining available education programs at PRWD for the 25-26 School Year was sent to DL Public School and Holy Rosary.

f) **DLCCC/Becker County Museum Native Plantings** – Guetter and Bach have been in touch with the directors of the DLCCC & Becker County Museum regarding the upkeep and status of the native plantings on site that were installed at the end of the summer in 2024. Becker SWCD, PRWD interns/staff and other groups (Master Gardeners, etc.) will be enlisted to help with maintenance and potential plantings to improve the look. Bach has been researching additional plant options (salt tolerant, flowering, etc).

g) **Ottertail 1W1P Education and Outreach Group** – See 1W1P Section.

h) **MN Lakes and Rivers** – Video series is posted and available on the PRWD Facebook page and our website at: https://prwd.org/resources/shoreline-stewardship-video-campaign/

7) **DISTRICT OPERATIONS/ADMINISTRATION**.

a) **Grant Oversight** -

i) *Campbell Creek Watershed Restoration (MPCA Section 319 Small Watersheds Focus Group C Grant Funding)*. We will work with Scott Schroeder, MPCA to make any work plan updates due to changes with the bidding/phasing of the project. Next report date is Feb 1, 2026.

ii) BWSR Clean Water Rice Lake Project – Phase 1 & Phase 2. MN DNR. – No updates since last report. Next report date is 12/31/2025.

iii) MN DNR – Conservation Partners Legacy Grant (Little Floyd Outlet) – No updates since last report. Next Report date is at project close or 12/31/2025, whichever is earlier.

iv) *Otter Tail 1W1P Implementation Grant* –Nothing further to report.

v) *Buck's Mill Dam Modification MN DNR* – Guetter and Bach will begin preparing the Q3 Report for the MN DNR. Next report date is 9/30/2025.

b) Otter Tail River 1W1P Partnership – WEBSITE: https://www.eotswcd.org/ot1w1p/

i) 1W1P Grant – Feasibility Study West Area ("Willow Pond") Stormwater Treatment. Ball Park Water Reuse Option will be further refined.

ii) Policy Committee – Otter Tail Watershed Virtual Tour (Charlie Jasken, Rick Michaelson-ALT) – September 25th at 9:30AM - Guetter and Charlie Jasken attended the Otter Tail Watershed Virtual Tour. Guetter presented on PRWD projects: Buck's Mill Dam Modification, Willow Street Pond, Campbell Creek Restoration, and Education Events.

c) **Policy Updates** – MN Paid Leave. Attorney Croaker and staff will be working on the MN Paid Leave updates for the personnel manual over the next few weeks.

d) **Wells Fargo Office** – The lease for the PRWD Office expires in February 2026. Guetter will contact Wells Fargo to start working on an updated contract over the next couple of months.

e) **2026 Levies, Assessments, Fees and Budget** – The approved Preliminary 2026 Levies, Assessments, Fees and Budget documents were sent to Becker County and Otter Tail County Auditors on 9/15/2025.

f) **Information Technology Upgrades** – Guetter and Bach have met with Corp Tech to review potential technology updates including upgrades to Windows 11, Microsoft 360, and email accounts (prwd.org domain change from arvig.net). As of this report, we have not received an updated quote to include in the packet but hope to present the plan updates and costs at the October meeting.

g) **Insurance Renewals** – Insurance renewals for Worker's Compensation and Property/Liability Insurance have been submitted to our Insurance Agent and League of Minnesota Cities.

h) **Minnesota Watersheds. Finance Committee (Guetter, Kral).** Guetter reviewed draft budgets with Jan Voit and Don Pereira prior to the finance committee meeting held on October 8th. I was unable to attend the virtual committee meeting due to a work meeting conflict, but had ample input prior to the meeting. Included in the packet are the meeting notes, proposed 2026 budget and membership dues.

i)

MN Watersheds Upcoming Events, Meetings, and Deadlines Date	**Item**
October 29, 2025	Dues statements distributed
October 31, 2025	Annual conference meeting notice and packet distributed
December 2, 2025	MAWA meeting at Grand View Lodge
December 3-5, 2025	MW Annual Conference at Grand View Lodge

8) **DATA COLLECTION AND MONITORING PROGRAM**

a) **Streams** – Since the start of monitoring on 4/28/2025, staff has completed 9 storm (greater than 0.5 inches of rain in 24 hours) and 10 routine sampling events on stream locations. Monitoring for the 2025 Season is complete and the HOBO units will be pulled by October 10th.

i) **Campbell Creek Area (CC2 & CC1) –**
July Report - Water quality has been generally very good through June with Phosphorus readings in the ranges of 30 mg/L and sediment (TSS) readings at 4 mg/L. The only spike noted was on 5/20/2025 after a 1.5-inch rainfall event. During this rainfall event the Phosphorus reading at CC2 (230th Street) was at 325 mg/L and sediment at 95 mg/L and 287 mg/L Phosphorus and 152 mg/L TSS at CC1 (downstream at Co Rd 149). This shows the streambank is eroding between these two segments.
August Report – Water quality through July has been steady. No large spike like the 5/20 spike have been seen to reporting date (7/22/2025).
September Report – a storm event on 7/23/2025 saw a Total Phosphorus spike to 105 mg/L. Subsequent storm events in August were in the 50-60 mg/mL range. Total Suspended Solids were in the single digits to 25 mgL range.
September/October Report – No flow in streambed since 8/15/2025.

ii) **Pelican River (Rice Lake Wetland to Detroit Lake)** –
July Report - Phosphorus levels remain in lower ranges.
August Report – Phosphorus levels remain in lower ranges through 7/23/2025.
September Report – A storm entered the area on 7/23/2025 bringing increased TP values through the Pelican River. Excluding the storm, TP levels in the Pelican River are in the 30-40 mg/mL range.
October Report – Low flow in streambed since 8/15/2025. TP levels in the Pelican River remain steady.

DISTRICT ADMINISTRATOR REPORT
OCTOBER 9, 2025

E. coli Data reported to date:

Date	In. Rain	PR3	SEF	PR3A	IP	PR4A	PR5	PAV-E	PAV-W	PUB
4/28/25	N									
5/13/25	N	5.20	4.10		17.10	7.50				
5/16/25	N	18.70	7.30	56.50	44.10	166.40	1203.3			
5/20/25	0.62	93.30	185.00	82.00	248.10	191.80	387.30		37.4	
5/28/25	0.5	11.00	16.00		21.80	14.40				
6/9/25	N	38.80	48.80		52.90	65.70				
6/17/25	0.48	41.00	37.30	54.60	88.80	90.80	115.30			
6/25/25	0.21	31.30	12.10		75.90	275.50				
7/17/25	N	65.00	133.40		54.60	49.50	770.10			
7/22/25	0.75	96.00	99.20	325.50	285.10	461.10	>2419.6			
7/23/25	0.67	235.90	73.30	307.60	>2419.6	>2419.6		>2419.6		
7/31/25	0	85.70			41.00	172.2				
8/4/25	0.81	139.6		68.3	1046.2	>2419.6	770.10			
8/6/25	1.15	68.40		116.2	248.9	435.2	613.10	98.8		>2419.6
8/8/25	1.05	613.10	No flow	260.3	1732.9	1986.3	1299.7	1046.2		307.60
8/15/25	N	63.30	No flow	No flow	41.70	410.60		No flow	No flow	No flow
8/28/25	N	66.30	No flow		121.10	224.70				
9/12/25	N		No flow							
9/24/25	N	13.10	No flow		18.10	98.80				

iii) Ditch 14 (St. Clair Lake to Pelican River)

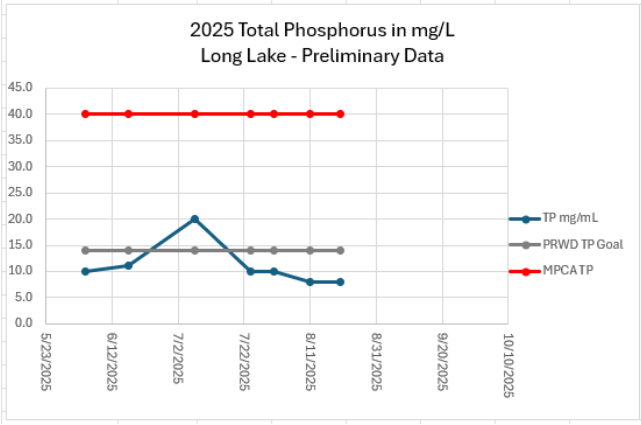
July Report – Phosphorus levels are elevated ranging from 40 mg/L to 68 mg/L. Phosphorus levels from Detroit Lake to Sallie are lower, less than 24 mg/L, which serves as a dilution factor into downstream Lake Sallie.
August Report – Phosphorus levels through 7/22/2025 remain elevated topping at 88 mg/mL at the end of June.
September Report - Phosphorus levels through 8/15/2025 remain elevated.
October Report – Phosphorus levels to end the season have dropped to the 30 mg/L range.

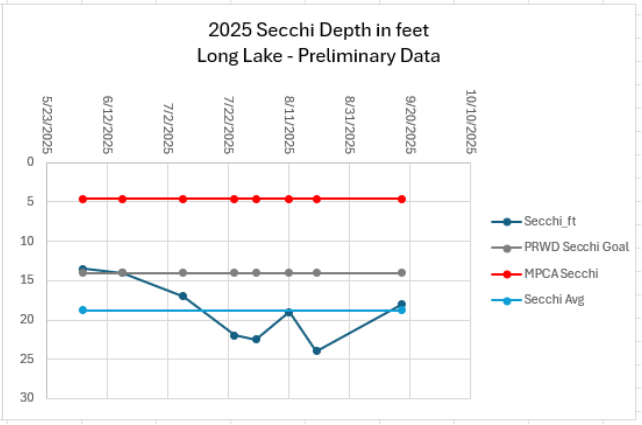
b) **Lakes** – Lake Monitoring has been completed for the 2025 Season.

To date we have received sample results from Total Phosphorus the middle of August.



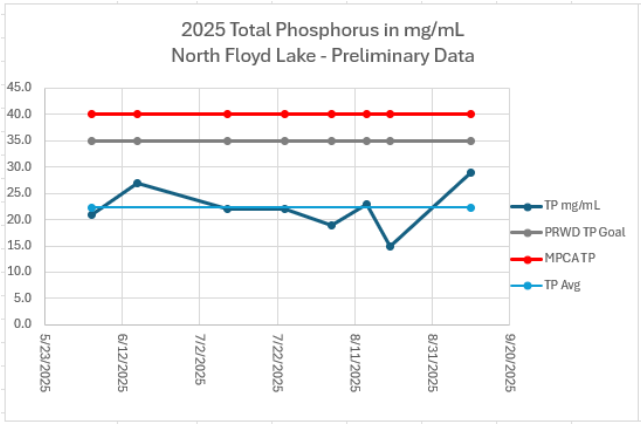
i) **Long –**Total Phosphorus saw a single point above the 2025-year goal for the waterbody in early July. All other points are within range. Secchi clarity depth decreased steadily to midsummer. After July points were variable but all within goal range. All Secchi reads are complete Long Lake. One TP sample is pending report at RMB Labs.

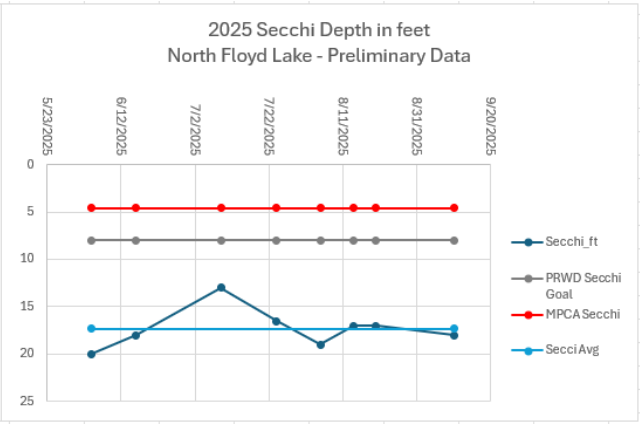




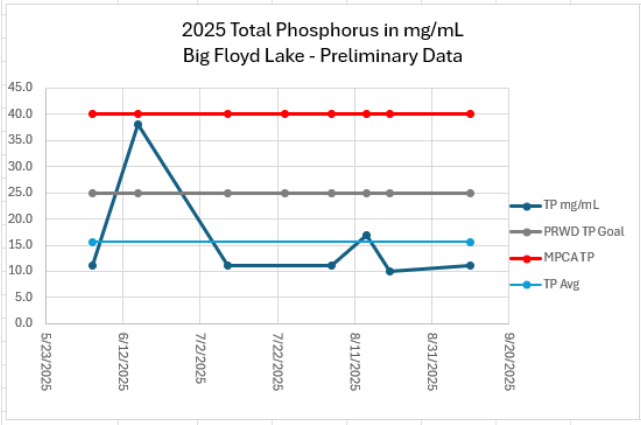
Preliminary Long Lake Average Secchi Depth = 18.8 feet.

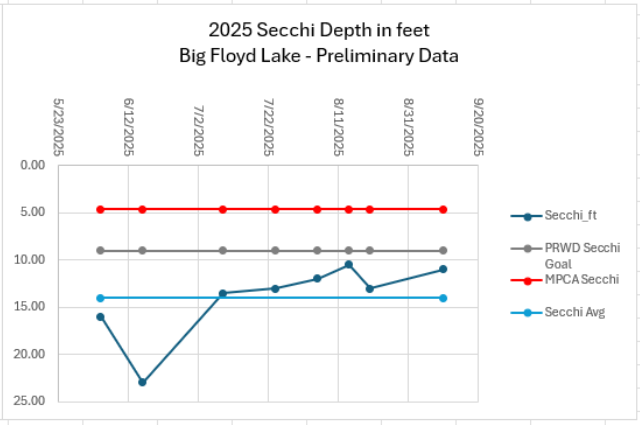
ii) Floyds – All samples reported for the 2025 Monitoring Season.



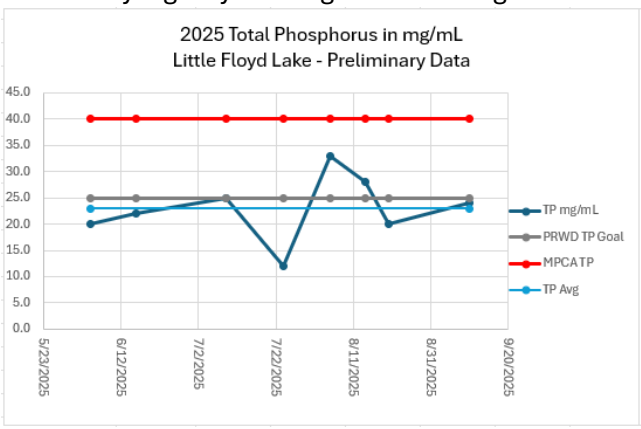


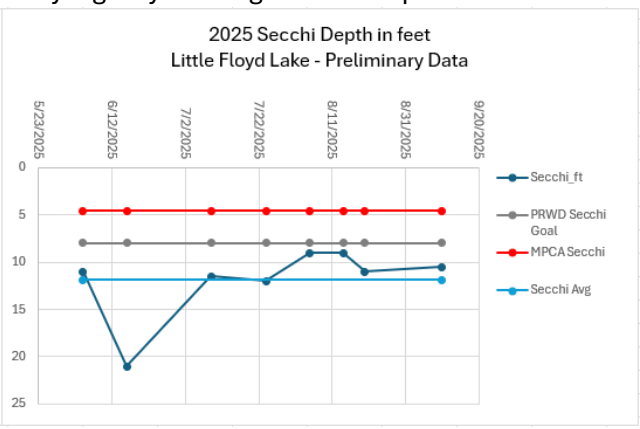
Preliminary North Floyd Average TP = 22.3 mg/mL. Preliminary North Floyd Average Secchi Depth = 17.3 feet.





Preliminary Big Floyd Average TP = 15.6 mg/mL. Preliminary Big Floyd Average Secchi Depth = 14.0 feet.

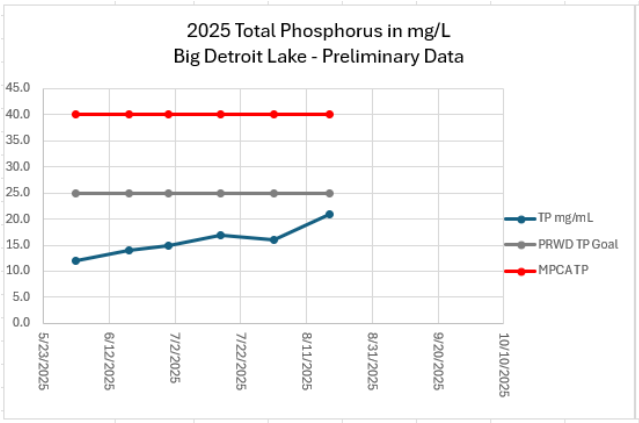


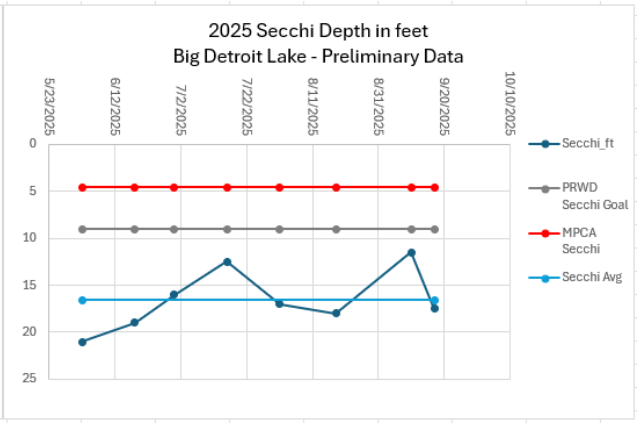


Preliminary Little Floyd Average TP = 23.0 mg/mL. Preliminary Little Floyd Average Secchi Depth = 11.9 feet.

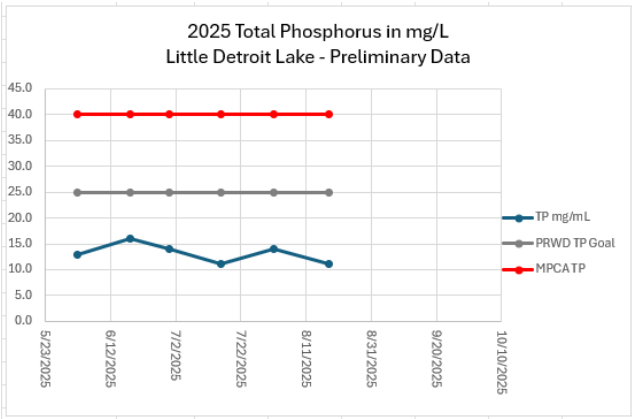
ii) Big & Little Detroit, Curfman (Deadshot Bay)

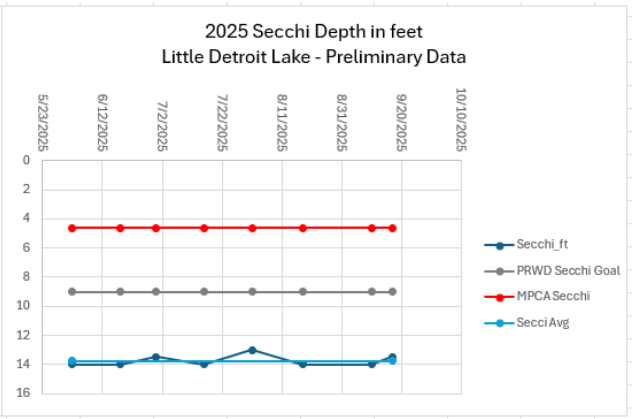
All Secchi reads are complete for Detroit and Curfman. Secchi readings for Big Detroit and Curfman had an upturn in the middle of August. Little Detroit has seen a steady Secchi read throughout the summer. Two TP samples are pending report at RMB Labs.



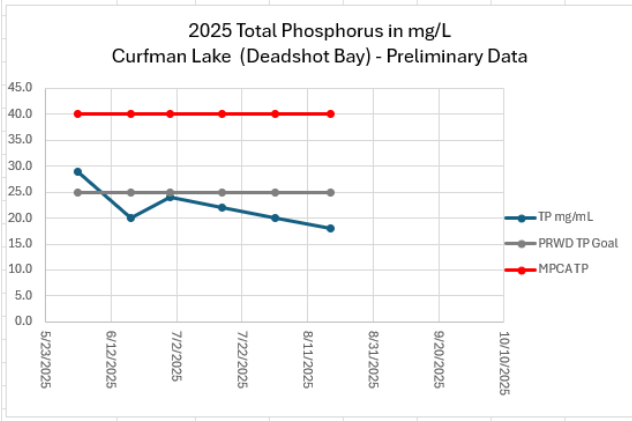


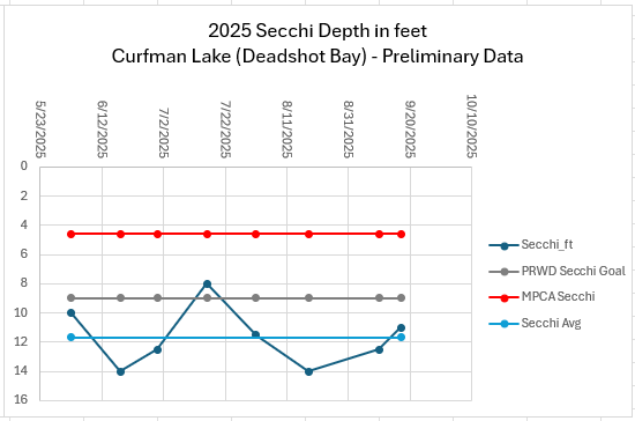
Preliminary Big Detroit Average Secchi Depth = 16.6 feet.





Preliminary Little Detroit Average Secchi Depth = 13.8 feet.

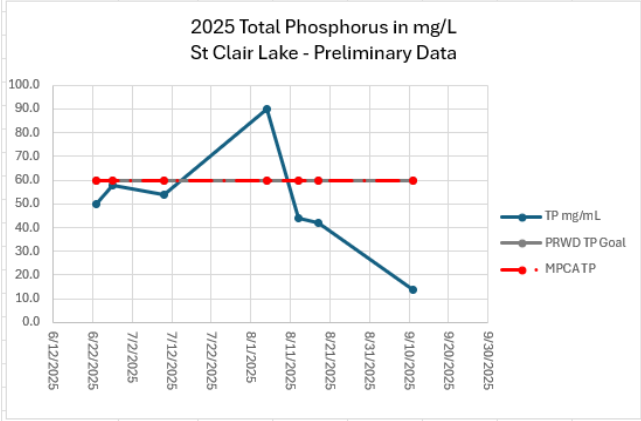


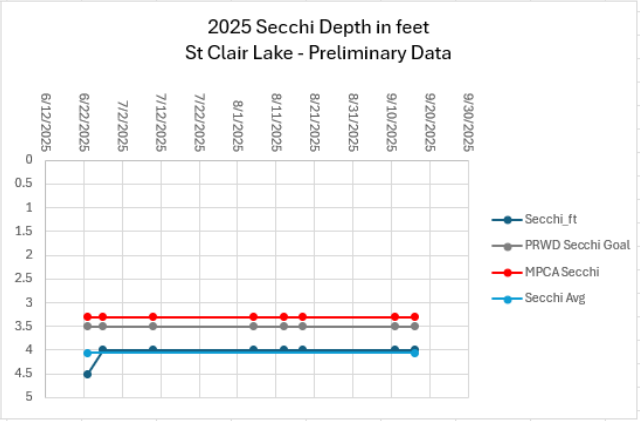


Preliminary Curfman Average Secchi Depth = 13.8 feet.

iii) St. Clair

Large cattail bogs have made getting into St Clair Lake tough for the interns this year. TP results saw a dramatic decrease in September. Secchi readings are currently holding steady at the top of the aquatic vegetation.

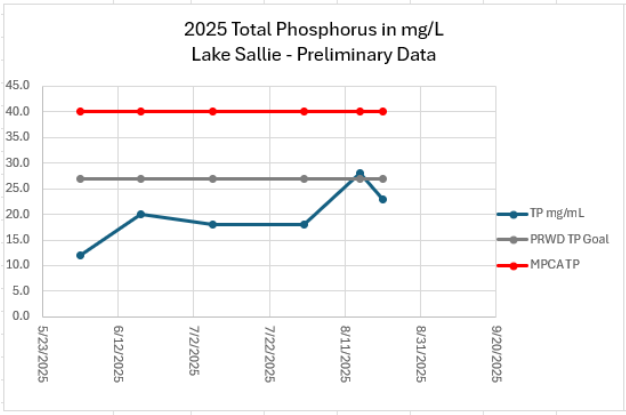


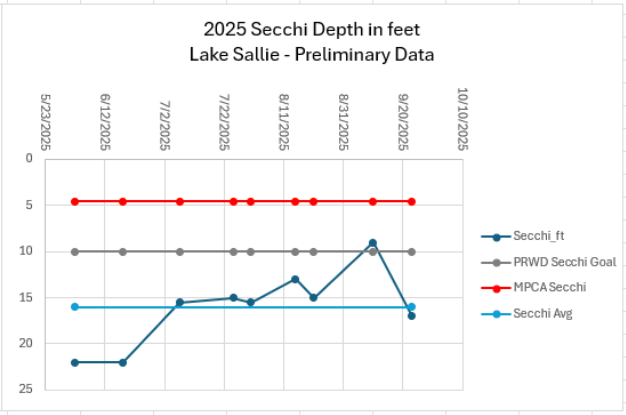


Preliminary St. Clair Average Secchi Depth = 4.1 feet.

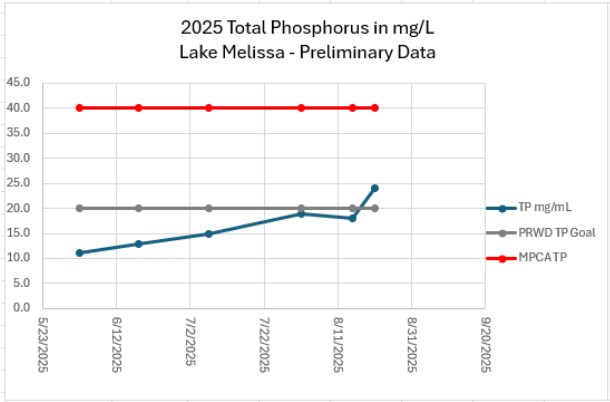
iv) Lakes Sallie & Melissa

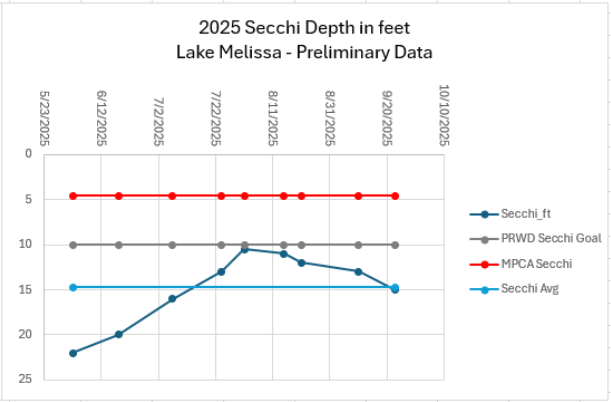
All Secchi reads are complete for Sallie and Melissa. Two TP samples are pending report at RMB Labs.





Preliminary Sallie Average Secchi Depth = 16.0 feet.

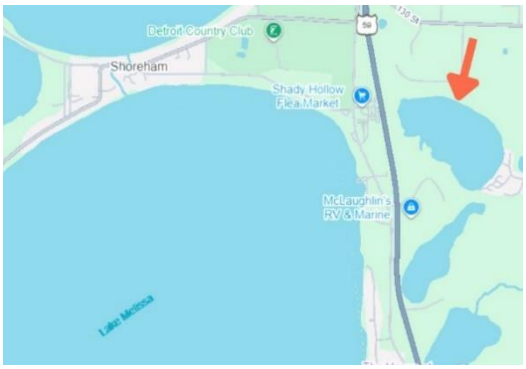


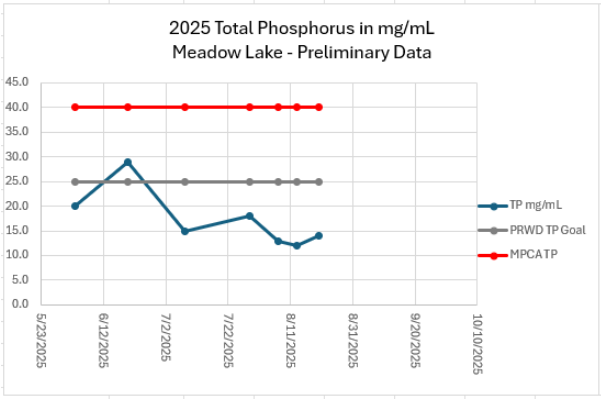


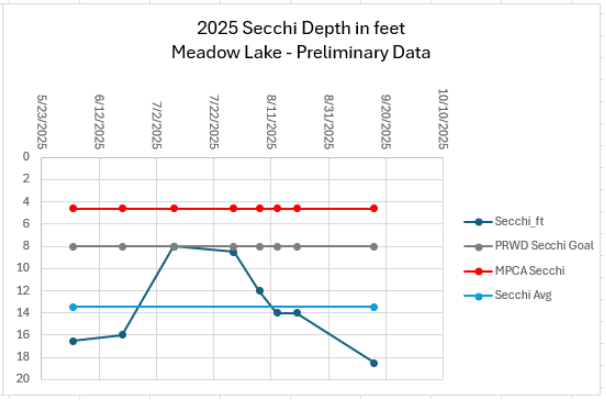
Preliminary Melissa Average Secchi Depth = 16.0 feet.

v) Minor Lakes

(1) Meadow - All Secchi reads are complete for Meadow. One TP sample is pending report at RMB Labs.



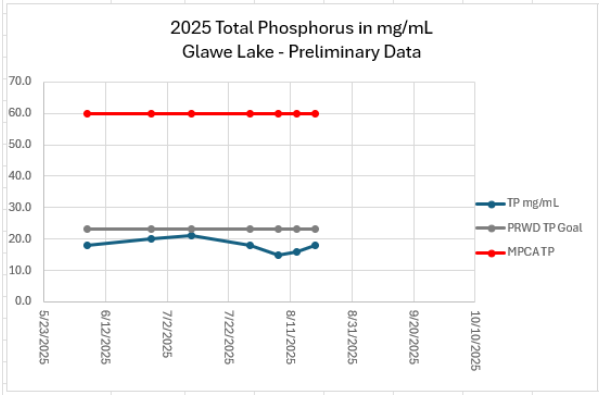


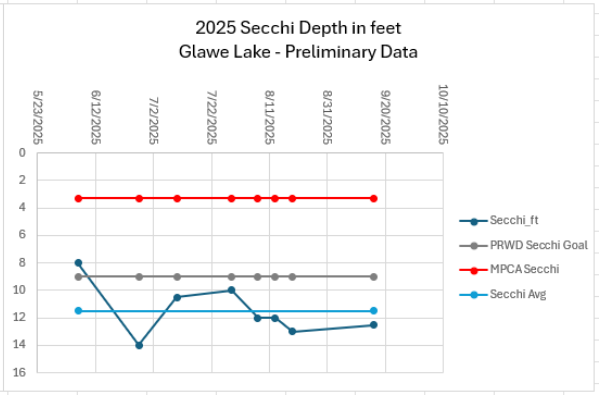


Preliminary Meadow Average Secchi Depth = 13.4 feet.

(2) Glawe - All Secchi reads are complete for Glawe. One TP sample is pending report at RMB Labs.



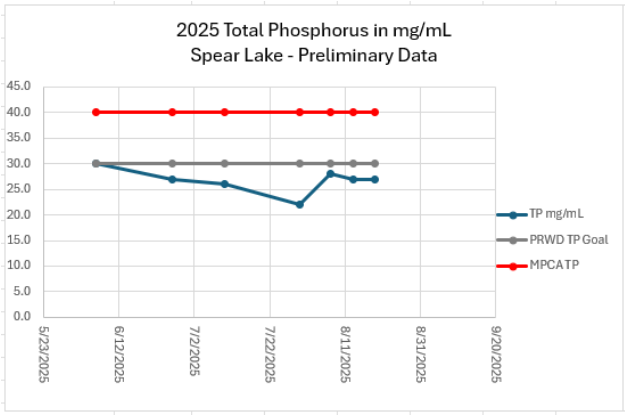


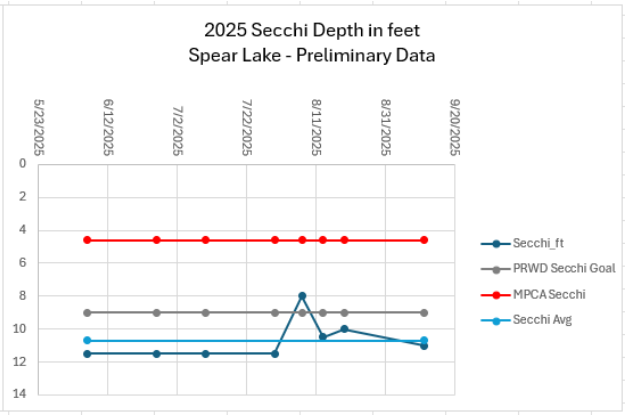


Preliminary Glawe Average Secchi Depth = 11.5 feet.

(3) Spear - All Secchi reads are complete for Spear. One TP sample is pending report at RMB Labs.

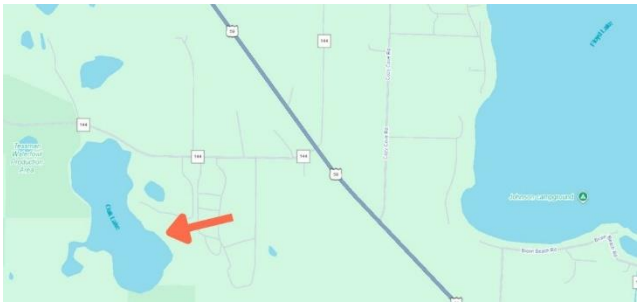


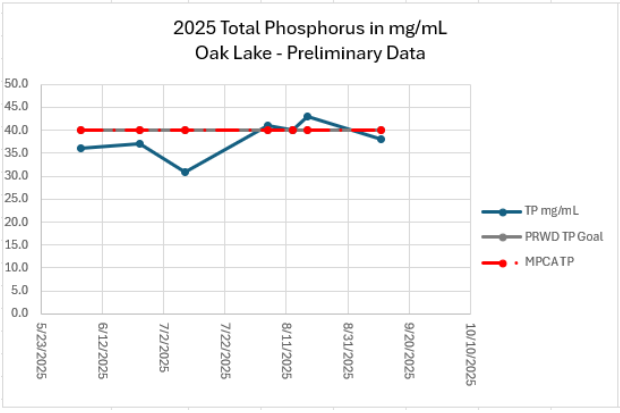


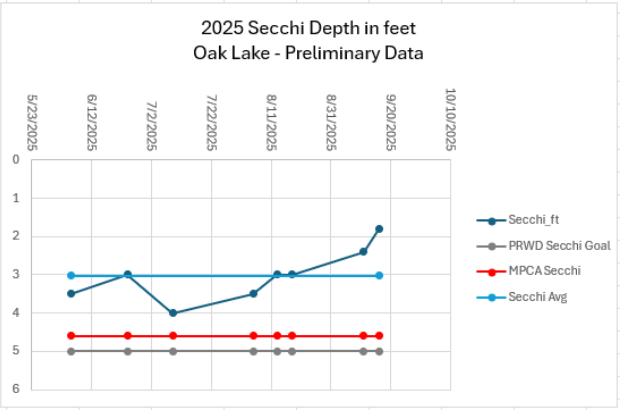


Preliminary Spear Average Secchi Depth = 10.7 feet.

(4) Oak- All Secchi reads are complete for Oak. One TP sample is pending report at RMB Labs.



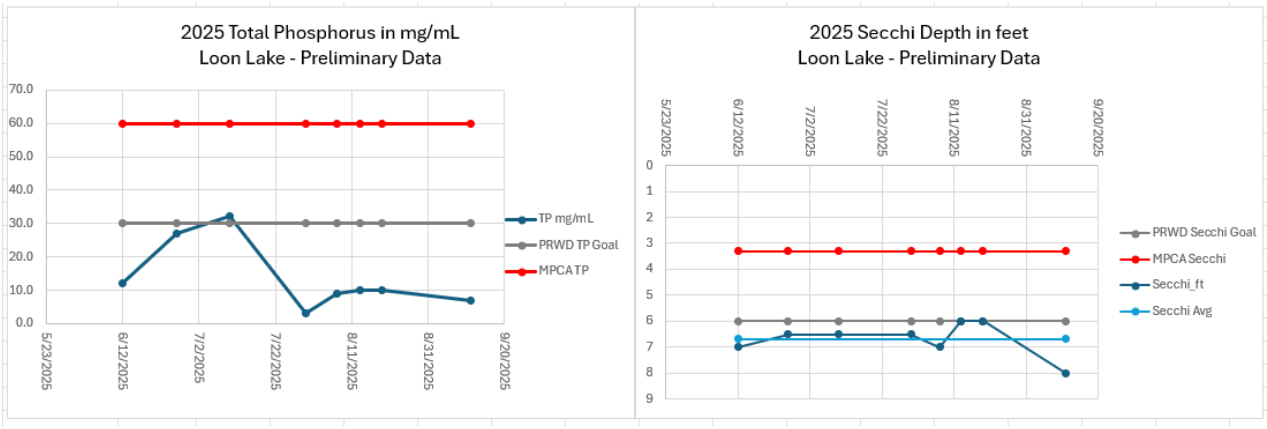




Preliminary Oak Average Secchi Depth = 3.0 feet.

(5) Loon - All Secchi reads are complete for Loon. One TP sample is pending report at RMB Labs.





Preliminary Loon Average Secchi Depth = 6.7 feet.

c) **GIS Mapping** – Project will reconvene when lake sampling concludes (September).

2) September Weather

a. Detroit Lakes, MN – National Weather Service Data

September in Detroit Lakes was warmer and drier than average. We had a week of cooler temperatures at the beginning of the month, followed by a 20-day stretch of above average temperatures. The month saw no days of significant (>0.5") rainfall. There were three days of showers in the 0.3-0.4" range

Monthly Temperature Data

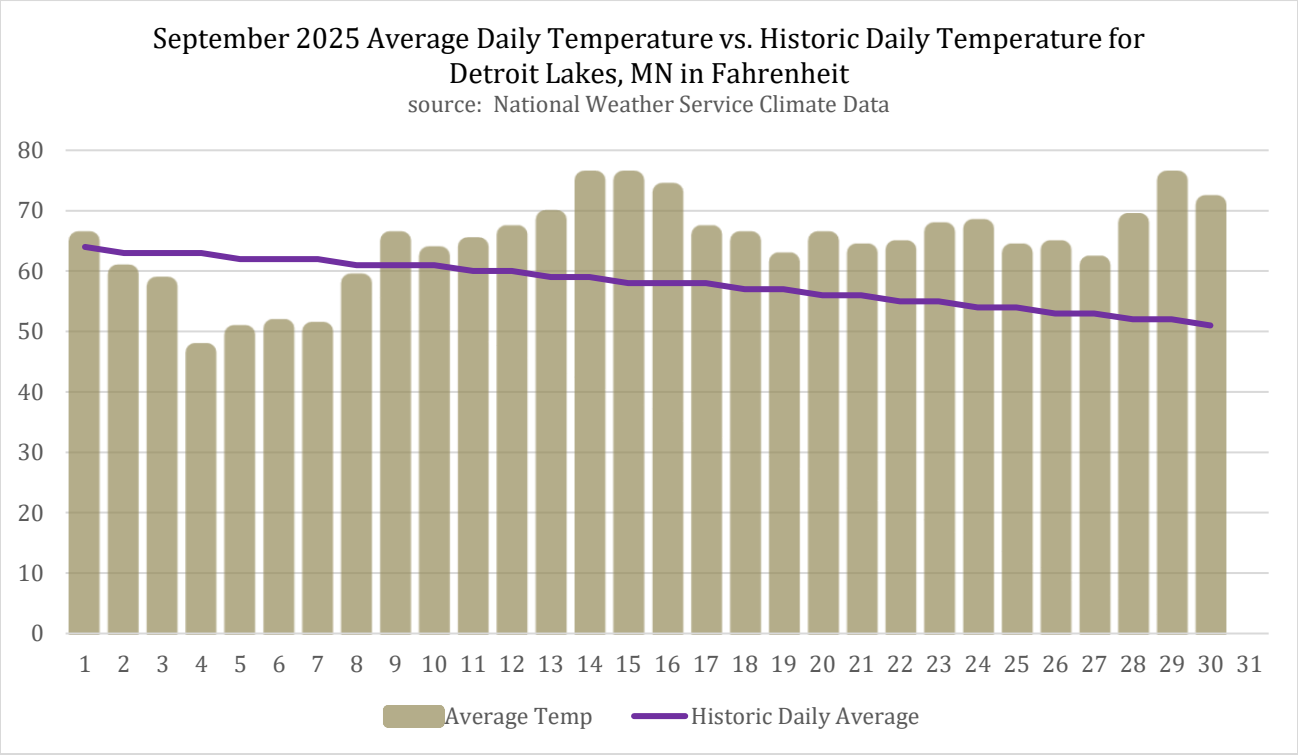
Warmest Day High Temp(s):	*89°F, 9/29/2025*	**Daily Average High Temp:**	*73.1°F*
Coldest Day Low Temp (s):	*35°F, 9/7/2025*	**Daily Average Low Temp:**	*53.8°F*
Monthly Average Temp:	*63.5°F*		

Monthly Precipitation Data

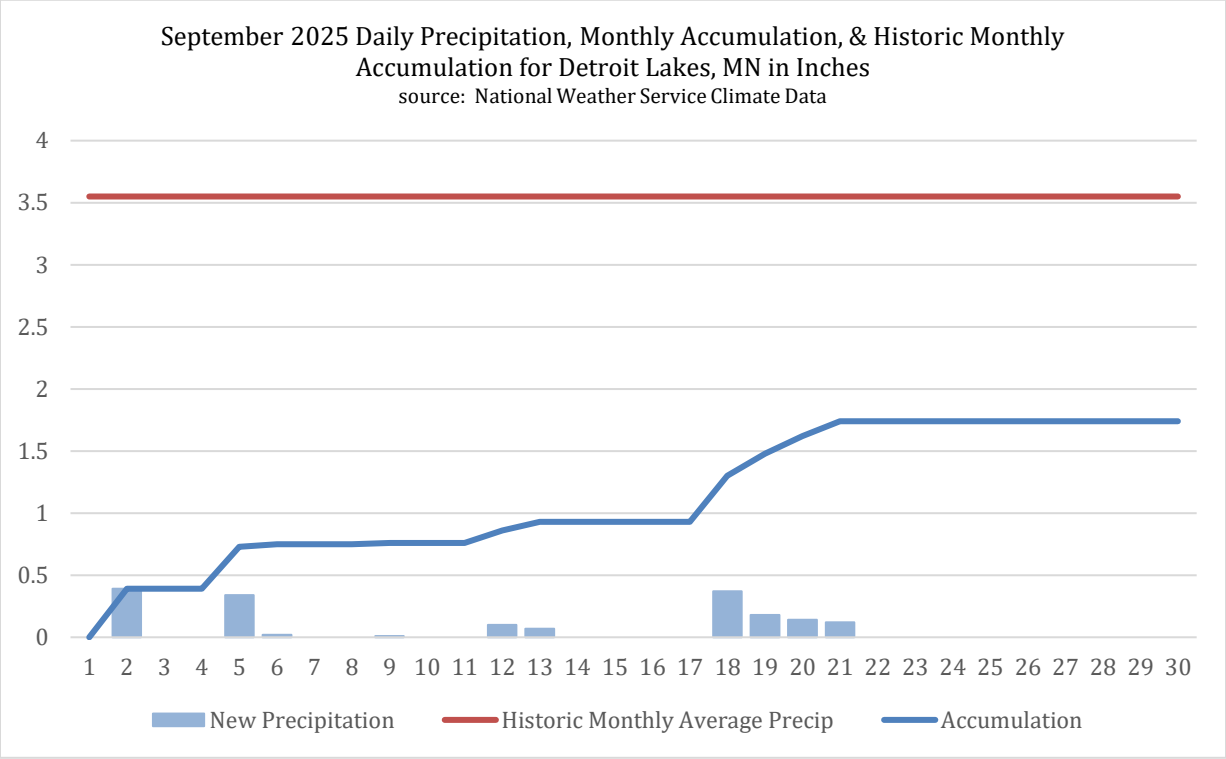
Days with Significant Precipitation >0.5 inches:	*0*	**Total Precipitation for month:**	1.74 inches

Monthly Wind Data

Days with Sustained winds over 13 mph (Moderate Breeze)	0	**Days with Gusts over 32 mph (Near Gale)**	0



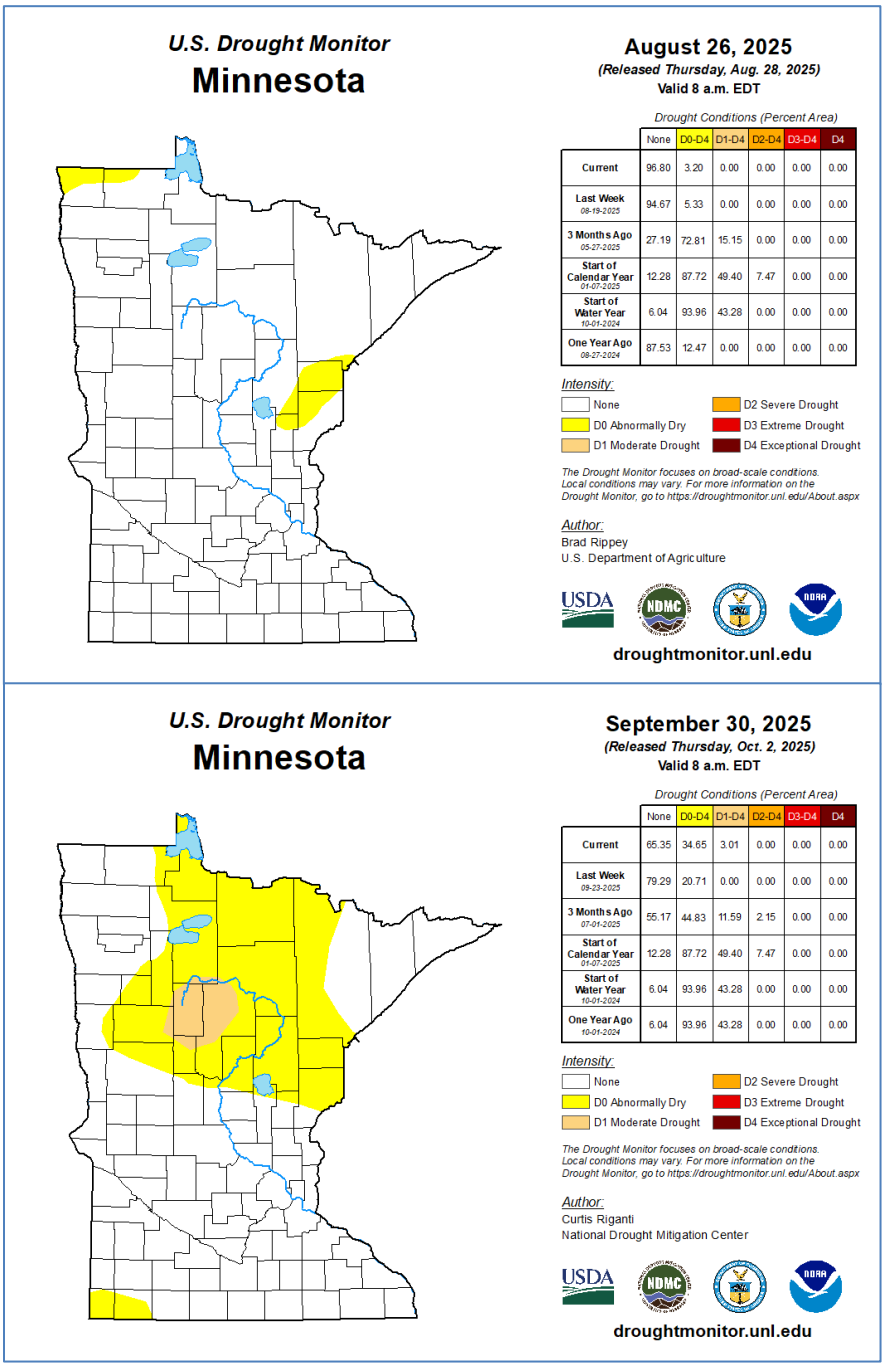
DISTRICT ADMINISTRATOR REPORT
OCTOBER 9, 2025



b. Minnesota Drought Report

The overall drought situation across Minnesota declined in September. Becker County including all of the Pelican River Watershed District moved from entirely out of drought status to Abnormally Dry.

https://droughtmonitor.unl.edu/CurrentMap/StateDroughtMonitor.aspx?MN



U.S. Drought Monitor
Minnesota

August 26, 2025
(Released Thursday, Aug. 28, 2025)
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	96.80	3.20	0.00	0.00	0.00	0.00
Last Week 08-19-2025	94.67	5.33	0.00	0.00	0.00	0.00
3 Months Ago 05-27-2025	27.19	72.81	15.15	0.00	0.00	0.00
Start of Calendar Year 01-07-2025	12.28	87.72	49.40	7.47	0.00	0.00
Start of Water Year 10-01-2024	6.04	93.96	43.28	0.00	0.00	0.00
One Year Ago 08-27-2024	87.53	12.47	0.00	0.00	0.00	0.00

Intensity:
None
D0 Abnormally Dry
D1 Moderate Drought
D2 Severe Drought
D3 Extreme Drought
D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to https://droughtmonitor.unl.edu/About.aspx

Author:
Brad Rippey
U.S. Department of Agriculture

droughtmonitor.unl.edu

U.S. Drought Monitor
Minnesota

September 30, 2025
(Released Thursday, Oct. 2, 2025)
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	65.35	34.65	3.01	0.00	0.00	0.00
Last Week 09-23-2025	79.29	20.71	0.00	0.00	0.00	0.00
3 Months Ago 07-01-2025	55.17	44.83	11.59	2.15	0.00	0.00
Start of Calendar Year 01-07-2025	12.28	87.72	49.40	7.47	0.00	0.00
Start of Water Year 10-01-2024	6.04	93.96	43.28	0.00	0.00	0.00
One Year Ago 10-01-2024	6.04	93.96	43.28	0.00	0.00	0.00

Intensity:
None
D0 Abnormally Dry
D1 Moderate Drought
D2 Severe Drought
D3 Extreme Drought
D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to https://droughtmonitor.unl.edu/About.aspx

Author:
Curtis Riganti
National Drought Mitigation Center

droughtmonitor.unl.edu

Rules Report – October 2025

PERMITS COMPLETED

No.	Name/Address	Description
25-17	**Herzog, Joshua**	Applicant is building a new deck resulting in 175 sq ft of new impervious on the property. PRWD Rule Chapter 6, Section 6.2(A)(1) More than twenty-five percent (25%) impervious surface on riparian lots (city mitigation)
25-18	**Lakes Area Vineyard Church**	Work will generally include construction of additional parking north of the existing lot, constructing a new north parking lot approach, reconstructing an infiltration basin, and site grading. Project will add 0.46 acres of new impervious and will be treated by the proposed infiltration basin creating a total of 3.39 acres of impervious surface. PRWD Rule Chapter 6, Section 6.2(A)(3) Equal or greater than one (1) acre of impervious surface coverage.
25-19	**Johnson, Roger**	The project will involve construction a new house, driveway, and patio. PRWD Rule Chapter 6, Section 6.2(A)(1) More than twenty-five percent (25%) impervious surface on riparian lots

PERMITS IN PROCESS

Applicant	Application Status	Update	PRWD Contact Date
Detroit Lakes Airport	Incomplete	Review letter sent 8/22/2025. City requested an extension to 10/17/25 on 8/27/25. Quentin received a call from Dustin 9/11/25 and advised him on how to meet the drawdown requirement for the BMP. Beranek reached out 9/24/25 for updates. Received update 9/30/25 that Dustin will contact the contractor. On 10/2/25 Bristlin said infiltration basin will start the week of 10/6/2025, weather permitting.	10/2/25
MN Flyers Gymnastics	Incomplete	On 9/8/25 soil borings were done at two new locations finding poorly drained clay soils. Received soil information on 9/17/205 and drilling locations plan on 9/24/25. On 9/17/25 Jade confirmed that a biofiltration basin connected to the city storm sewer will be constructed.	9/25/25
Huether, Jim and Christi	Complete 9/29/25	Landowner initiated changes have been made. Received updated plan set 9/16/25. Reviewed and sent list of changes needed 9/18/25 and updated landowner. Received updated plans on 9/29/25. Plans needed a few minor changes. Received updated plans 9/30/25 and sent to MEI for review. PRWD is currently waiting for MEI to complete review	9/29/25
Eagle Rock Real Estate	Complete 6/23/2025	Per last contact contractor was still working through MnDOT requirements. Apex Engineering provided updated plans 9/12/25 that addressed the conditions of the previous review letter. Moore review letter recommending approval was received 10/6/25. Permit will be issued upon receipt of a signed Maintenance Agreement.	9/12/2025

PERMITS IN PROCESS (continued)

Applicant	Application Status	Update	PRWD Contact Date
Highland Lakeview LLP	Complete 8/13/2025	Latest review letter was sent on 8/29/25. After further review by Beranek and Quentin, the latest plan set satisfies the conditions. Moore review letter recommending approval was received 10/6/25. Permit will be issued upon receipt of a signed Maintenance Agreement.	9/18/25
Nesemeier, Dallas, Jackie	Incomplete	Construction of a driveway. Application and initial plans submitted 9/22/25 and revised plans sent 10/6/25. PRWD Rule Chapter 6, Section 6.2(A)(1) More than twenty-five percent (25%) impervious surface on riparian lots.	10/6/25
Smith, Chad	Withdrawn	Update - City ordered the removal of secondary driveway and all rock in the right-of-way. By doing so, Mr. Smith reduced impervious surfaces below the 25% threshold and no permit will be needed	10/1/25
Lynnview Estates	Incomplete	Construction of a housing subdivision. Application and plans submitted 10/8/25. PRWD Rule Chapter 6, Section 6.2(B) Residential subdivision or development of four (4) or more lots.	10/8/25
Solomon, Marty	Violation - Application Pending	Mr. Solmon was issued a second amended preliminary administrative compliance order on September 22, 2025 and the letter was confirmed as received on September 30, 2025.	7/10/2025

EXPECTED PROJECTS

Applicant	Project
Becker County - Dunton Locks	Stormwater plan for building and parking lot. PRWD Rule Chapter 6, Section 6.2(A)(1) More than twenty-five percent (25%) impervious surface on riparian lots. Becker County (Mitch Lundeen) has been in contact with the district and is planning on a spring construction project.
Benedict – West Lake Drive	PRWD Rule Chapter 6, Section 6.2(A)(1) More than twenty-five percent (25%) impervious surface on riparian lots. Property owner has been in contact with the district and is assembling application materials.
Webber Family Motors	Addition of quick lube station creating more than one (1) acre of impervious surface. PRWD Rule Chapter 6, Section 6.2(A)(3) Equal or greater than one (1) acre of impervious surface coverage. Project Manager has been in contact with the district and is assembling application materials.
The Port on Little Detroit (Bowling Alley Property)	Construction of townhomes. PRWD Rule Chapter 6, Section 6.2(B) Residential subdivision or development of four (4) or more lots. Project Manager has been in contact with the district and is assembling application materials.

Rules Report – October 2025

GOVERNMENT PARTNER MEETING REVIEW

City of Detroit Lakes – City Council	August 12, 2025 • Lynnview Estates 1st Addition - PRWD Rule Chapter 6, Section 6.2(B) Residential subdivision or development of four (4) or more lots September 9, 2025 • Lynnview Estates 1st Addition - see 8/12/2025 September 23, 2025 - no comments October 14, 2025 • Lynview Estates Bid award. - see 8/12/2025 • The Port on Little Detroit - Chad Wendel PUD extension - PRWD Rule Chapter 6, Section 6.2(B) Residential subdivision or development of four (4) or more lots. Project Manager has been in contact with the district and is assembling application materials.
City of Detroit Lakes – Planning Commission	September 25, 2025 • Chad Wendel PUD extension - see 10/14/2025 City Council October 23, 2025 - no comments
Becker County Commissioner	September 2, 2025 • Heartland Trail Expansion - PRWD Rule Chapter 6, Section 6.2(C) Construction or reconstruction of a private or public paved trail greater than two hundred (200) linear feet in length. September 16, 2025 • Memorandum of Understanding - Pelican River Watershed District
Becker County – Planning and Zoning	September 24, 2025 – no comments
Becker County – Board of Adjustment	October 9, 2025 – no comments